



**MINISTRY OF TRANSPORT, INFRASTRUCTURE, HOUSING, URBAN
DEVELOPMENT AND PUBLIC WORKS**

STATE DEPARTMENT FOR HOUSING AND URBAN DEVELOPMENT

ADDENDUM 1

FOR SECURITY AND CLEANING SERVICES

S/No	Name Of Project	Tender No.	Category
03	Provision of Security services for: -		Open
	Tender Lot 1-Nairobi Region	MTIHUD/SDHUD/ESTATE/039/1/2020-2021	
	Tender Lot 2-Central Region	MTIHUD/SDHUD/ESTATE/039/2/2020-2021	
	Tender Lot 3-Eastern Region	MTIHUD/SDHUD/ESTATE/039/3/2020-2021	
	Tender Lot 4-Coast Region	MTIHUD/SDHUD/ESTATE/039/4/2020-2021	
	Tender Lot 5 -North Rift Region	MTIHUD/SDHUD/ESTATE/039/5/2020-2021	
	Tender Lot 6-South Rift Region	MTIHUD/SDHUD/ESTATE/039/6/2020-2021	
	Tender Lot 7-Nyanza Region	MTIHUD/SDHUD/ESTATE/039/7/2020-2021	
	Tender Lot 8-Western Region	MTIHUD/SDHUD/ESTATE/039/8/2020-2021	
	Tender Lot 9-Arid and Semi Arid Region	MTIHUD/SDHUD/ESTATE/039/9/2020-2021	

Refer to the above Tenders that were placed on Nation daily newspaper and on our website on 27th May 2021 which was to close and open on 8th June, 2021 at 11:00am.

This is to inform all **potential bidders** that the tenders have been amended as follows;

S/No	Item No.	Amended as
	Mandatory requirements	
1.	Item No. 11	Ignore
2.	Item No. 12	should read "Registered member of Private Security Industry Association"

		(PSIA/KISIA)” No minimum years required
3.	Must be ISO 9001:2015 Certified	Attached current business permit.
	Technical requirements	
4.	Item No. 1A- Proof of fleet capacity Minimum of Twenty five (20) vehicles	Minimum of Five (5) vehicles. (5mks)
5.	Item No. 2B -Company Profile; Submit evidence of permanently employed guards <ul style="list-style-type: none"> ▪ 50-499 ▪ Below 50 	Ignore requirement (i), (ii) and (iii) (5mks) (1mk)
6.	Item No. 3A-Personal Competence & Profiles Human Resource and recruitment manager <ul style="list-style-type: none"> ▪ Graduate level & membership to IHRM ▪ Diploma Membership and membership to IHRM Item No. 3C-P provide relevant documentation to demonstrate that your guards salaries areas per above or below Government minimum wage guidelines (CMWG) <ul style="list-style-type: none"> ▪ Kshs 20,000 and above ▪ Kshs 10,000 and below 	(5mks) (2mks) (8mks) (5mks)
7.	Item No. 3 D- Provide Framework of: <ul style="list-style-type: none"> ▪ Guards duty roster and work methodology(operation plan) ▪ Selection recruitment and vetting policies and procedures 	(5mks) (3mks) (2mks)
8.	Item No. 3 E- Mode of paying salaries to the guards	(5mks)
9.	Item No. 3 F- Latest date by which salaries are paid to the guards. <ul style="list-style-type: none"> ▪ Before end of month ▪ Guarding services to, with not less than 100 permanent guards each and not more than 1 year 	-Ignore -(3mks)
10.	Item No. 4 –Physical location	Ignore entire requirement
11.	Item No. 5 –Reputation <ul style="list-style-type: none"> ▪ Provide names of Five (5) institutions or organizations or companies that you are or have provided security ▪ State any two 2 social welfare programs provided for guards 	-5firms (5mks) -4 firms (4mks) -3firms (3mks) -2firms (2mks) -1firms (1mk) - Ignore
	ADDITIONAL REQUIREMENTS	
12.	Audited financial report for the last three years (5mks) <ul style="list-style-type: none"> ▪ Turnover greater or equal to 5 times the cost of project (5mks) ▪ Turnover greater or equal to 4 times the cost of project (4mks) 	

	<ul style="list-style-type: none"> ▪ Turnover greater or equal to 3 times the cost of project (3mks) ▪ Turnover greater or equal to 2 times the cost of project (2mks) 	
13.	Evidence of financial resources- (5mks)	
14.	Litigation history -(5mks) <ul style="list-style-type: none"> ▪ Dully filled, signed and stamped (5mks) ▪ Dully filled, NOT signed and stamped (3mks) ▪ Not duly filled, signed and stamped. (0mks) 	

The deadline for bid submission is herewith extended from **Wednesday 8th June, 2021** to **Friday 11th June, 2021** at **11:00am** as the revised closing and opening date.

NOTE that the extension is for **Security and Cleaning Services**.

All other details remain the same. For any enquiries and clarifications send via email to: procurement@housingandurban.go.ke / procurementhousingandurban@gmail.com.

Head, Supply Chain Management Services
FOR: PRINCIPAL SECRETARY