

REPUBLIC OF KENYA



**MINISTRY OF LANDS, PUBLIC WORKS, HOUSING AND
URBAN DEVELOPMENT**

**STATE DEPARTMENT OF HOUSING AND URBAN
DEVELOPMENT**

Tender Document

For

**PROPOSED CONSTRUCTION OF 792 NO.
SOCIAL HOUSING UNITS AT KIAMBIU
SETTLEMENT IN NAIROBI COUNTY.**

TENDER NO. MLPWHUD/SDHUD/SUD/261/2023-2024

Closing Date: 28th December, 2023

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INVITATION TO TENDER

PROCURING ENTITY: STATE DEPARTMENT FOR HOUSING AND URBAN DEVELOPMENT

TENDER NAME AND DESCRIPTION: PROPOSED CONSTRUCTION OF 729NO. SOCIAL HOUSING UNITS AT KIAMBIU SETTLEMENT IN NAIROBI COUNTY.

TENDER NO. MLPWHUD/SDHUD/SUD/261/2023-2024

1. The **State Department for Housing and Urban Development** invites sealed tenders for the **PROPOSED CONSTRUCTION OF 729NO. SOCIAL HOUSING UNITS AT KIAMBIU SETTLEMENT IN NAIROBI COUNTY**
2. Tendering will be conducted under open competitive method (National) using a standardized tender document. Tendering is open to all qualified and interested Tenderers.
3. Qualified interested tenderers may obtain further information and inspect the Tender Documents during office hours (**0900 to 1600 hours**) at the address given below.
4. Tender documents may be viewed and downloaded for free from the website (**www.housingandurban.go.ke, www.tenders.go.ke**). Tenderers who download the tender document must forward their particulars immediately to **procurementhousingandurban@go.ke** to facilitate any further clarification or addendum.
5. Tenders shall be quoted be in Kenya Shillings and shall include all taxes. Tenders shall remain valid for (120) days from the date of tender opening.
6. All Tenders must be accompanied by a tender security of Kenya Shillings, Twenty Million Eight Hundred Thousand Only (Kshs. 20,800,000) **from a Bank valid for a period of 150 days from tender submission date.**
7. The Tenderer shall chronologically serialize all pages of the te nder documents submitted. Tender Document must be tape bound and not Spiral bound. Spiral bound documents shall be automatically disqualified. In addition, bidders **MUST** submit a soft copy in PDF format which is a replica of the original bid document. **This instruction is issued pursuant to Section 74(i)(j) of the Public Procurement and Assets Disposal Act, 2015.**
8. Completed tenders must be delivered to the address below on or before **28TH DECEMBER, 2023 at 9.00 a.m. East African Time**. Electronic Tenders *will not* be permitted.
9. Completed tender documents in **both hard and soft copies** shall be submitted as follows; separately enclosed hard and soft copies in plain sealed envelopes, which shall then be enclosed in a big envelope marked **“DO NOT OPEN BEFORE 28TH DECEMBER, 2023”**.
10. Tenders will be opened immediately after the deadline date and time specified above or any dead line date and time specified later. Tenders will be publicly opened in the presence of the Tenderers' designated representatives who choose to attend at the address below.
11. The procuring entity may terminate procurement proceedings at any time without entering into a contract.
12. Late tenders will be rejected.

13. The addresses referred to above are:

A. **Address for obtaining further information**

**State Department for Housing and Urban Development
Ardhi House, 6th Floor Room 606 B, 1st Ngong Avenue
P.O. Box 30119 -00100 Nairobi**

B. **Address for Submission of Tenders.**

**State Department for Housing and Urban Development
Ardhi House, 6th Floor, Tender Box, 1st Ngong Avenue
P.O. Box 30119 -00100
Nairobi**

C. **Address for Opening of Tenders.**

**State Department for Housing and Urban Development
Ardhi House, 6th Floor, Boardroom, 1st Ngong Avenue
P.O. Box 30119 -00100
Nairobi**

Head, Supply Chain Management Services

Date: 11TH DECEMBER, 2023

PART1: TENDERING PROCEDURES

SECTION I - INSTRUCTIONS TO TENDERERS

A GENERAL PROVISIONS

10 Scope of tender

11 The Procuring Entity as defined in the Appendix to Conditions of Contract invites tenders for Works Contract as described in the tender documents. The name, identification, and number of lots (contracts) of this Tender Document are specified in the TDS.

12 Throughout this tendering document:

- a) The term “in writing” means communicated in written form (e.g. by mail, e-mail, fax, including if specified in the TDS, distributed or received through the electronic-procurement system used by the Procuring Entity) with proof of receipt;
- b) if the context so requires, “singular” means “plural” and vice versa;
- c) “Day” means calendar day, unless otherwise specified as “Business Day”. A Business Day is any day that is an official working day of the Procuring Entity. It excludes official public holidays.

20 Fraud and corruption

21 The Procuring Entity requires compliance with the provisions of the Public Procurement and Asset Disposal Act, 2015, Section 62 “Declaration not to engage in corruption”. The tender submitted by a person shall include a declaration that the person shall not engage in any corrupt or fraudulent practice and a declaration that the person or his or her sub-contractors are not debarred from participating in public procurement proceedings.

22 The Procuring Entity requires compliance with the provisions of the Competition Act 2010, regarding collusive practices in contracting. Any tenderer found to have engaged in collusive conduct shall be disqualified and criminal and/or civil sanctions may be imposed. To this effect, Tenders shall be required to complete and sign the “Certificate of Independent Tender Determination” annexed to the Form of Tender.

23 Tenderers shall permit and shall cause their agents (whether declared or not), subcontractors, sub-consultants, service providers, suppliers, and their personnel, to permit the Procuring Entity to inspect all accounts, records and other documents relating to any initial selection process, pre-qualification process, tender submission, proposal submission, and contract performance (in the case of award), and to have them audited by auditors appointed by the Procuring Entity.

24 Unfair Competitive Advantage - Fairness and transparency in the tender process require that the firms or their Affiliates competing for a specific assignment do not derive a competitive advantage from having provided consulting services related to this tender. To that end, the Procuring Entity shall indicate in the **Data Sheet** and make available to all the firms together with this tender document all information that would in that respect give such firm any unfair competitive advantage over competing firms.

30 Eligible tenderers

31 A Tenderer may be a firm that is a private entity, a state-owned enterprise or institution subject to ITT 3.8, or an individual or any combination of such entities in the form of a joint venture (JV) under an existing agreement or with the intent to enter into such an agreement supported by a letter of intent. In the case of a joint venture, all members shall be jointly and severally liable for the execution of the entire Contract in accordance with the Contract terms. The JV shall nominate a Representative who shall have the authority to conduct all business for and on behalf of any and all the members of the JV during the tendering process and, in the event the JV is awarded the Contract, during contract execution. Members of a joint venture may not also make an individual tender, be a subcontractor in a separate tender or be part of another joint venture for the purposes of the same Tender. The maximum number of JV members shall be specified in the **TDS**.

32 Public Officers of the Procuring Entity, their Spouses, Child, Parent, Brothers or Sister. Child, Parent, Brother or Sister of a Spouse, their business associates or agents and firms/organizations in which they have a substantial or controlling interest shall not be eligible to tender or be awarded a contract. Public Officers are also not allowed to participate in any procurement proceedings.

33 A Tenderer shall not have a conflict of interest. Any tenderer found to have a conflict of interest shall be disqualified. A tenderer may be considered to have a conflict of interest for the purpose of this tendering process, if the tenderer:

- a) Directly or indirectly controls, is controlled by or is under common control with another tenderer;
 - b) Receives or has received any direct or indirect subsidy from another tenderer;
 - c) Has the same legal representative as another tenderer;
 - d) Has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process;
 - e) Any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the goods or works that are the subject of the tender;
 - f) Any of its affiliates has been hired (or is proposed to be hired) by the Procuring Entity as a consultant for Contract implementation;
 - g) Would be providing goods, works, or non-consulting services resulting from or directly related to consulting services for the preparation or implementation of the contract specified in this Tender Document;
 - h) Has a close business or personal relationship with senior management or professional staff of the Procuring Entity who has the ability to influence the bidding process and:
 - i) Are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender evaluation process of such contract; or
 - ii) May be involved in the implementation or supervision of such Contract unless the conflict stemming from such relationship has been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.
- 34** A tenderer shall not be involved in corrupt, coercive, obstructive or fraudulent practice. A tenderer that is proven to have been involved in any of these practices shall be automatically disqualified
- 35** A Tenderer (either individually or as a JV member) shall not participate in more than one Tender, except for permitted alternative tenders. This includes participation as a subcontractor in other Tenders. Such participation shall result in the disqualification of all Tenders in which the firm is involved. Members of a joint venture may not also make an individual tender, be a sub-contractor in a separate tender or be part of another joint venture for the purposes of the same Tender. A firm that is not a tenderer or a JV member may participate as a subcontractor in more than one tender.
- 36** A Tenderer may have the nationality of any country, subject to the restrictions pursuant to ITT3.9. A Tenderer shall be deemed to have the nationality of a country if the Tenderer is constituted, incorporated or registered in and operates in conformity with the provisions of the laws of that country, as evidenced by its articles of incorporation (or equivalent documents of constitution or association) and its registration documents, as the case may be. This criterion also shall apply to the determination of the nationality of proposed sub-contractors or sub-consultants for any part of the Contract including related Services.
- 37** A Tenderer that has been debarred from participating in public procurement shall be ineligible to tender or be awarded a contract. The list of debarred firms and individuals is available from the website of PPRA www.ppra.go.ke.
- 38** A Tenderer that is a state-owned enterprise or a public institution in Kenya may be eligible to tender and be awarded Contract(s) only if it is determined by the Procuring Entity to meet the following conditions, i.e. if it is:
- i) A legal public entity of Government and/or public administration,
 - ii) financially autonomous and not receiving any significant subsidies or budget support from any public entity or Government, and;
 - (iii) operating under commercial law and vested with legal rights and liabilities similar to any commercial enterprise to enable it compete with firms in the private sector on an equal basis.
- 39** Firms and individuals shall be ineligible if their countries of origin are:
- (a) As a matter of law or official regulations, Kenya prohibits commercial relations with that country;
 - (b) By an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, Kenya prohibits any import of goods or contracting of works or services from that country, or any payments to any country, person, or entity in that country.

A tenderer shall provide such documentary evidence of eligibility satisfactory to the Procuring Entity, as the Procuring Entity shall reasonably request.

- 3.10** Foreign tenderers are required to source at least forty (40%) percent of their contract inputs (in supplies, local sub-contracts and labor) from citizen suppliers and contractors. To this end, a foreign tenderer shall provide in its tender documentary evidence that this requirement is met. Foreign tenderers not meeting this criterion will be automatically disqualified. Information required to enable the Procuring Entity determine if this condition is met shall be provided for this purpose in “*SECTION III - EVALUATION AND QUALIFICATION CRITERIA, Item 9*”.
- 3.11** Pursuant to the eligibility requirements of ITT 3.10, a tender is considered a foreign tenderer, If it is registered in Kenya and has less than 51 percent ownership by nationals of Kenya and if it does not subcontract to foreign firms or individuals more than 10 percent of the contract price, excluding provisional sums. JVs are considered as foreign tenderers if the individual member firms registered in Kenya have less 51 percent ownership by nationals of Kenya. The JV shall not subcontract to foreign firms more than 10 percent of the contract price, excluding provisional sums.
- 3.12** The National Construction Authority Act of Kenya requires that all local and foreign contractors be registered with the National Construction Authority and be issued with a Registration Certificate before they can undertake any construction works in Kenya. Registration shall not be a condition for tender, but it shall be a condition of contract award and signature. A selected tenderer shall be given opportunity to register before such award and signature of contract. Application for registration with National Construction Authority may be accessed from the website www.nca.go.ke.
- 3.13** The Competition Act of Kenya requires that firms wishing to tender as Joint Venture undertakings which may prevent, distort or lessen competition in provision of services are prohibited unless they are exempt in accordance with the provisions of Section 25 of the Competition Act, 2010. JVs will be required to seek for exemption from the Competition Authority. Exemption shall not be a condition for tender, but it shall be a condition of contract award and signature. A JV tenderer shall be given opportunity to seek such exemption as a condition of award and signature of contract. Application for exemption from the Competition Authority of Kenya may be accessed from the website www.cak.go.ke.
- 4.14 A Kenyan tenderer shall be eligible to tender if it provides evidence of having fulfilled his/her tax obligations by producing valid tax compliance certificate or tax exemption certificate issued by the Kenya Revenue Authority.
- 40 Eligible goods, equipment, and services**
- 41** Goods, equipment and services to be supplied under the Contract may have their origin in any country that is not ineligible under ITT 3.9. At the Procuring Entity's request, Tenderers may be required to provide evidence of the origin of Goods, equipment and services.
- 42** Any goods, works and production processes with characteristics that have been declared by the relevant National Environmental Protection Agency or by other competent authority as harmful to human beings and to the environment shall not be eligible for procurement.
- 50 Tenderer's responsibilities**
- 51** The tenderer shall bear all costs associated with the preparation and submission of his/her tender, and the Procuring Entity will in no case be responsible or liable for those costs.
- 52** The tenderer, at the tenderer's own responsibility and risk, is encouraged to visit and examine and inspect the Site of the Works and its surroundings and obtain all information that may be necessary for preparing the tender and entering into a contract for construction of the Works. The costs of visiting the Site shall be at the tenderer's own expense.
- 53** The Tenderer and any of its personnel or agents will be granted permission by the Procuring Entity to enter upon its premises and lands for the purpose of such visit. The Tenderer shall indemnify the Procuring Entity against all liability arising from death or personal injury, loss of or damage to property, and any other losses and expenses incurred as a result of the examination and inspection.

- 54 The tenderer shall provide in the Form of Tender and Qualification Information, a preliminary description of the proposed work method and schedule, including charts, as necessary or required.

B. CONTENTS OF TENDER DOCUMENTS

60 Sections of Tender Document

- 61 The tender document consists of Parts 1, 2, and 3, which includes all the sections specified below, and which should be read in conjunction with any Addenda issued in accordance with ITT 10.

PART 1: Tendering Procedures

Section I – Instructions to Tenderers

Section II – Tender Data Sheet (TDS)

Section III- Evaluation and Qualification
Criteria

Section IV – Tendering Forms

PART 2: Works' Requirements

Section V - Bills of Quantities

Section VI - Specifications

Section VII - Drawings

PART 3: Conditions of Contract and Contract Forms

Section VIII - General Conditions (GCC)

Section IX - Special Conditions of Contract

Section X- Contract Forms

- 62 The Invitation to Tender Notice issued by the Procuring Entity is not part of the Contract documents. Unless obtained directly from the Procuring Entity, the Procuring Entity is not responsible for the completeness of the Tender document, responses to requests for clarification, the minutes of a pre-arranged site visit and those of the pre-Tender meeting (if any), or Addenda to the Tender document in accordance with ITT 10. In case of any contradiction, documents obtained directly from the Procuring Entity shall prevail.
- 63 The Tenderer is expected to examine all instructions, forms, terms, and specifications in the Tender Document and to furnish with its Tender all information and documentation as is required by the Tender document.
- 70 Clarification of Tender Document, Site Visit, Pre-tender Meeting**
- 71 A Tenderer requiring any clarification of the Tender Document shall contact the Procuring Entity in writing at the Procuring Entity's address specified in the **TDS** or raise its enquiries during the pre-Tender meeting if provided for in accordance with ITT 7.2. The Procuring Entity will respond in writing to any request for clarification, provided that such request is received no later than the period specified in the **TDS** prior to the deadline for submission of tenders. The Procuring Entity shall forward copies of its response to all tenderers who have acquired the Tender documents in accordance with ITT 7.4, including a description of the inquiry but without identifying its source. If so specified in the **TDS**, the Procuring Entity shall also promptly publish its response at the web page identified in the **TDS**. Should the clarification result in changes to the essential elements of the Tender Documents, the Procuring Entity shall amend the Tender Documents following the procedure under ITT 8 and ITT 22.2.
- 72 The Tenderer, at the Tenderer's own responsibility and risk, is encouraged to visit and examine and inspect the site(s) of the required contracts and obtain all information that may be necessary for preparing a tender. The costs of visiting the Site shall be at the Tenderer's own expense. The Procuring Entity shall specify in the **TDS** if a pre-arranged Site visit and or a pre-tender meeting will be held, when and where. The Tenderer's designated representative is invited to attend a pre-arranged site visit and a pre-tender meeting, as the case may be. The purpose of the site visit and the pre-tender meeting will be to clarify issues and to answer questions on any matter that may be raised at that stage.
- 73 The Tenderer is requested to submit any questions in writing, to reach the Procuring Entity not later than the period specified in the **TDS** before the meeting.

- 74 Minutes of a pre-arranged site visit and those of the pre-tender meeting, if applicable, including the text of the questions asked by Tenderers and the responses given, together with any responses prepared after the meeting, will be transmitted promptly to all Tenderers who have acquired the Tender Documents. Minutes shall not identify the source of the questions asked.
- 75 The Procuring Entity shall also promptly publish anonymized (*no names*) Minutes of the pre-arranged site visit and those of the pre-tender meeting at the web page identified in the **TDS**. Any modification to the Tender Documents that may become necessary as a result of the pre-arranged site visit and those of the pre-tender meeting shall be made by the Procuring Entity exclusively through the issue of an Addendum pursuant to ITT 8 and not through the minutes of the pre-Tender meeting. Non-attendance at the pre-arranged site visit and the pre-tender meeting will not be a cause for disqualification of a Tenderer.
- 80 **Amendment of Tender Documents**
- 81 At any time prior to the deadline for submission of Tenders, the Procuring Entity may amend the Tender Documents by issuing addenda.
- 82 Any addendum issued shall be part of the Tender Documents and shall be communicated in writing to all who have obtained the Tender Documents from the Procuring Entity. The Procuring Entity shall also promptly publish the addendum on the Procuring Entity's website in accordance with ITT 7.5.
- 83 To give Tenderers reasonable time in which to take an addendum into account in preparing their Tenders, the Procuring Entity should extend the dead line for the submission of Tenders, pursuant to ITT 22.2.

C. PREPARATION OF TENDERS

9. Cost of Tendering

The Tenderer shall bear all costs associated with the preparation and submission of its Tender, and the Procuring Entity shall not be responsible or liable for those costs, regardless of the conduct or outcome of the tendering process.

10.0 Language of Tender

The Tender, as well as all correspondence and documents relating to the tender exchanged by the tenderer and the Procuring Entity, shall be written in the English Language. Supporting documents and printed literature that are part of the Tender may be in another language provided they are accompanied by an accurate and notarized translation of the relevant passages into the English Language, in which case, for purposes of interpretation of the Tender, such translation shall govern.

11.0 Documents Comprising the Tender

- 11.1 The Tender shall comprise the following:
- a) Form of Tender prepared in accordance with ITT 12;
 - b) Schedules including priced Bill of Quantities, completed in accordance with ITT 12 and ITT 14;
 - c) Tender Security or Tender-Securing Declaration, in accordance with ITT 19.1;
 - d) Alternative Tender, if permissible, in accordance with ITT 13;
 - e) **Authorization**: written confirmation authorizing the signatory of the Tender to commit the Tenderer, in accordance with ITT 20.3;
 - f) **Qualifications**: documentary evidence in accordance with ITT 17 establishing the Tenderer's qualifications to perform the Contract if its Tender is accepted;
 - g) **Conformity**: a technical proposal in accordance with ITT 16;
 - h) Any other document required in the **TDS**.
- 11.2 In addition to the requirements under ITT 11.1, Tenders submitted by a JV shall include a copy of the Joint Venture Agreement entered into by all members. Alternatively, a letter of intent to execute a Joint Venture Agreement in the event of a successful Tender shall be signed by all members and submitted with the Tender, together with a copy of the proposed JV Agreement. Change of membership and conditions of the JV prior to contract signature will render the tender liable for disqualification.

12.0 Form of Tender and Schedules

- 12.1** The Form of Tender and Schedules, including the Bill of Quantities, shall be prepared using the relevant forms furnished in Section IV, Tendering Forms. The forms must be completed without any alterations to the text, and no substitutes shall be accepted except as provided under ITT 20.3. All blank spaces shall be filled in with the information requested. The Tenderer shall chronologically serialize all pages of the tender documents submitted.
- 12.2** The Tenderer shall furnish in the Form of Tender information on commissions and gratuities, if any, paid or to be paid to agents or any other party relating to this Tender.

13 Alternative Tenders

- 13.1** Unless otherwise specified in the TDS, alternative Tenders shall not be considered.
- 13.2** When alternative times for completion are explicitly invited, a statement to that effect will be included in the **TDS**, and the method of evaluating different alternative times for completion will be described in Section III, Evaluation and Qualification Criteria.
- 13.3** Except as provided under ITT 13.4 below, Tenderers wishing to offer technical alternatives to the requirements of the Tender Documents must first price the Procuring Entity's design as described in the Tender Documents and shall further provide all information necessary for a complete evaluation of the alternative by the Procuring Entity, including drawings, design calculations, technical specifications, breakdown of prices, and proposed construction methodology and other relevant details. Only the technical alternatives, if any, of the Tenderer with the Winning Tender conforming to the basic technical requirements shall be considered by the Procuring Entity.
- 13.4** When specified in the **TDS**, Tenderers are permitted to submit alternative technical solutions for specified parts of the Works, and such parts will be identified in the **TDS**, as will the method for their evaluating, and described in Section VII, Works' Requirements.

140 Tender Prices and Discounts

- 141** The prices and discounts (including any price reduction) quoted by the Tenderer in the Form of Tender and in the Bill of Quantities shall conform to the requirements specified below.
- 142** The Tenderer shall fill in rates and prices for all items of the Works described in the Bill of Quantities. Items against which no rate or price is entered by the Tenderer shall be deemed covered by the rates for other items in the Bill of Quantities and will not be paid for separately by the Procuring Entity. An item not listed in the priced Bill of Quantities shall be assumed to be not included in the Tender, and provided that the Tender is determined substantially responsive notwithstanding this omission, the average price of the item quoted by substantially responsive Tenderers will be added to the Tender price and the equivalent total cost of the Tender so determined will be used for price comparison.
- 143** The price to be quoted in the Form of Tender, in accordance with ITT 12.1, shall be the total price of the Tender, including any discounts offered.
- 144** The Tenderer shall quote any discounts and the methodology for their application in the Form of Tender, in accordance with ITT 12.1.
- 145** It will be specified in the **TDS** if the rates and prices quoted by the Tenderer are or are not subject to adjustment during the performance of the Contract in accordance with the provisions of the Conditions of Contract, except in cases where the contract is subject to fluctuations and adjustments, not fixed price. In such a case, the Tenderer shall furnish the indices and weightings for the price adjustment formulae in the Schedule of Adjustment Data and the Procuring Entity may require the Tenderer to justify its proposed indices and weightings.
- 146** Where tenders are being invited for individual lots (contracts) or for any combination of lots (packages), tenderers wishing to offer discounts for the award of more than one Contract shall specify in their Tender the price reductions applicable to each package, or alternatively, to individual Contracts within the package. Discounts shall be submitted in accordance with ITT 14.4, provided the Tenders for all lots (contracts) are opened at the same time.

147 All duties, taxes, and other levies payable by the Contractor under the Contract, or for any other cause, as of the date 30 days prior to the deadline for submission of Tenders, shall be included in the rates and prices and the total Tender Price submitted by the Tenderer.

150 Currencies of Tender and Payment

151 The currency (ies) of the Tender and the currency (ies) of payments shall be the same.

152 Tenderers shall quote entirely in Kenya Shillings. The unit rates and the prices shall be quoted by the Tenderer in the Bill of Quantities, entirely in Kenya shillings.

a) A Tenderer expecting to incur expenditures in other currencies for inputs to the Works supplied from outside Kenya (referred to as “the foreign currency requirements”) shall (if so allowed in the TDS) indicate in the Appendix to Tender the percentage (s) of the Tender Price (excluding Provisional Sums), needed by the Tenderer for the payment of such foreign currency requirements, limited to no more than two foreign currencies.

b) The rates of exchange to be used by the Tenderer in arriving at the local currency equivalent and the percentage (s) mentioned in (a) above shall be specified by the Tenderer in the Appendix to Tender and shall be based on the exchange rate provided by the Central Bank of Kenya on the date 30 days prior to the actual date of tender opening. Such exchange rate shall apply for all foreign payments under the Contract.

153 Tenderers may be required by the Procuring Entity to justify, to the Procuring Entity's satisfaction, their local and foreign currency requirements, and to substantiate that the amounts included in the unit rates and prices and shown in the Schedule of Adjustment Data in the Appendix to Tender are reasonable, in which case a detailed breakdown of the foreign currency requirements shall be provided by Tenderers.

16.0 Documents Comprising the Technical Proposal

The Tenderer shall furnish a technical proposal including a statement of work methods, equipment, personnel, schedule and any other information as stipulated in Section IV, Tender Forms, insufficient detail to demonstrate the adequacy of the Tenderer's proposal to meet the work's requirements and the completion time.

17.0 Documents Establishing the Eligibility and Qualifications of the Tenderer

171 Tenderers shall complete the Form of Tender, included in Section IV, Tender Forms, to establish Tenderer's eligibility in accordance with ITT 4.

172 In accordance with Section III, Evaluation and Qualification Criteria, to establish its qualifications to perform the Contract the Tenderer shall provide the information requested in the corresponding information sheets included in Section IV, Tender Forms.

173 If a margin of preference applies as specified in accordance with ITT 33.1, national tenderers, individually or in joint ventures, applying for eligibility for national preference shall supply all information required to satisfy the criteria for eligibility specified in accordance with ITT 33.1.

174 Tenderers shall be asked to provide, as part of the data for qualification, such information, including details of ownership, as shall be required to determine whether, according to the classification established by the Procuring Entity, a particular contractor or group of contractors qualifies for a margin of preference. Further the information will enable the Procuring Entity identify any actual or potential conflict of interest in relation to the procurement and/or contract management processes, or a possibility of collusion between tenderers, and thereby help to prevent any corrupt influence in relation to the procurement process or contract management.

175 The purpose of the information described in ITT 17.4 above overrides any claims to confidentiality which a tenderer may have. There can be no circumstances in which it would be justified for a tenderer to keep information relating to its ownership and control confidential where it is tendering to undertake public sector work and receive public sector funds. Thus, confidentiality will not be accepted by the Procuring Entity as a justification for a Tenderer's failure to disclose, or failure to provide required information on its ownership and control.

176 The Tenderer shall provide further documentary proof, information or authorizations that the Procuring Entity may request in relation to ownership and control which information on any changes to the information which was provided by the tenderer under ITT 6.4. The obligations to require this information shall continue for the duration of the procurement process and contract performance and after completion of the contract, if any change to the information previously provided may reveal a conflict of interest in relation to the award or management of the contract.

- 177 All information provided by the tenderer pursuant to these requirements must be complete, current and accurate as at the date of provision to the Procuring Entity. In submitting the information required pursuant to these requirements, the Tenderer shall warrant that the information submitted is complete, current and accurate as at the date of submission to the Procuring Entity.
- 178 If a tenderer fails to submit the information required by these requirements, its tender will be rejected. Similarly, if the Procuring Entity is unable, after taking reasonable steps, to verify to a reasonable degree the information submitted by a tenderer pursuant to these requirements, then the tender will be rejected.
- 179 If information submitted by a tenderer pursuant to these requirements, or obtained by the Procuring Entity (whether through its own enquiries, through notification by the public or otherwise), shows any conflict of interest which could materially and improperly benefit the tenderer in relation to the procurement or contract management process, then:
- i) If the procurement process is still ongoing, the tenderer will be disqualified from the procurement process,
 - ii) if the contract has been awarded to that tenderer, the contract award will be set aside pending the outcome of (iii),
 - iii) the tenderer will be referred to the relevant law enforcement authorities for investigation of whether the tenderer or any other persons have committed any criminal offence.
- 17.10 If a tenderer submits information pursuant to these requirements that is incomplete, inaccurate or out-of-date, or attempts to obstruct the verification process, then the consequences of ITT 17.8 will ensue unless the tenderer can show to the reasonable satisfaction of the Procuring Entity that any such act was not material, or was due to genuine error which was not attributable to the intentional act, negligence or recklessness of the tenderer.

18.0 Period of Validity of Tenders

- 18.1. Tenders shall remain valid for the Tender Validity period specified in the **TDS**. The Tender Validity period starts from the date fixed for the Tender submission deadline (as prescribed by the Procuring Entity in accordance with ITT 22). A tender valid for a shorter period shall be rejected by the Procuring Entity as non-responsive.
- 18.2 In exceptional circumstances, prior to the expiration of the Tender validity period, the Procuring Entity may request Tenderers to extend the period of validity of their Tenders. The request and the responses shall be made in writing. If a Tender Security is requested in accordance with ITT 19, it shall also be extended for thirty (30) days beyond the deadline of the extended validity period. A Tenderer may refuse the request without forfeiting its Tender security. A Tenderer granting the request shall not be required or permitted to modify its Tender.

190 Tender Security

- 191 The Tenderer shall furnish as part of its Tender, either a Tender-Securing Declaration or a Tender Security as specified in the **TDS**, in original form and, in the case of a Tender Security, in the amount and currency **specified** in the **TDS**. A Tender-Securing Declaration shall use the form included in Section IV, Tender Forms.
- 192 If a Tender Security is specified pursuant to ITT 19.1, the Tender Security shall be a demand guarantee in any of the following forms at the Tenderer's option:
- i. cash;
 - ii. a bank guarantee;
 - iii. a guarantee by an insurance company registered and licensed by the Insurance Regulatory Authority listed by the Authority;
 - iv. a guarantee issued by a financial institution approved and licensed by the Central Bank of Kenya, from a reputable source, and an eligible country.
- 193 If an unconditional bank guarantee is issued by a bank located outside Kenya, the issuing bank shall have a correspondent bank located in Kenya to make it enforceable. The Tender Security shall be valid for thirty (30) days beyond the original validity period of the Tender, or beyond any period of extension if requested under ITT 18.2.

If a Tender Security or Tender-Securing Declaration is specified pursuant to ITT 19.1, any Tender not accompanied by a substantially responsive Tender Security or Tender-Securing Declaration shall be rejected by the Procuring Entity as non-responsive.

- 194 If a Tender Security is specified pursuant to ITT 19.1, the Tender Security of unsuccessful Tenderers shall be

returned as promptly as possible upon the successful Tenderer's signing the Contract and furnishing the Performance Security and any other documents required in the TDS. The Procuring Entity shall also promptly return the tender security to the tenderers where the procurement proceedings are terminated, all tenders were determined non-responsive or a bidder declines to extend tender validity period.

- 195** The Tender Security of the successful Tenderer shall be returned as promptly as possible once the successful Tenderer has signed the Contract and furnished the required Performance Security, and any other documents required in the TDS.
- 196** The Tender Security may be forfeited or the Tender-Securing Declaration executed:
- a) if a Tenderer withdraws its Tender during the period of Tender validity specified by the Tenderer on the Form of Tender, or any extension there to provided by the Tenderer; or
 - b) if the successful Tenderer fails to: -
 - i) sign the Contract in accordance with ITT47; or
 - ii) furnish a Performance Security and if required in the TDS, and any other documents required in the TDS.
- 197** Where tender securing declaration is executed, the Procuring Entity shall recommend to the PPRA to debar the Tenderer from participating in public procurement as provided in the law.
- 198** The Tender Security or the Tender-Securing Declaration of a JV shall be in the name of the JV that submits the Tender. If the JV has not been legally constituted into a legally enforceable JV at the time of tendering, the Tender Security or the Tender-Securing Declaration shall be in the names of all future members as named in the letter of intent referred to in ITT 4.1 and ITT 11.2.
- 199** A tenderer shall not issue a tender security to guarantee itself.

200 Format and Signing of Tender

- 201** The Tenderer shall prepare one original of the documents comprising the Tender as described in ITT 11 and clearly mark it "ORIGINAL." Alternative Tenders, if permitted in accordance with ITT 13, shall be clearly marked "ALTERNATIVE." In addition, the Tenderer shall submit copies of the Tender, in the number specified in the **TDS** and clearly mark them "COPY." In the event of any discrepancy between the original and the copies, the original shall prevail.
- 202** Tenderers shall mark as "CONFIDENTIAL" all information in their Tenders which is confidential to their business. This may include proprietary information, trade secrets, or commercial or financially sensitive information.
- 203** The original and all copies of the Tender shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Tenderer. This authorization shall consist of a written confirmation as specified in the **TDS** and shall be attached to the Tender. The name and position held by each person signing the authorization must be typed or printed below the signature. All pages of the Tender where entries or amendments have been made shall be signed or initialed by the person signing the Tender.
- 204** In case the Tenderer is a JV, the Tender shall be signed by an authorized representative of the JV on behalf of the JV, and so as to be legally binding on all the members as evidenced by a power of attorney signed by their legally authorized representatives.
- 205** Any inter-lineation, erasures, or overwriting shall be valid only if they are signed or initialed by the person signing the Tender.

D. SUBMISSION AND OPENING OF TENDERS

210 Sealing and Marking of Tenders

- 211** The Tenderer shall deliver the Tender in a single sealed envelope, or in a single sealed package, or in a single sealed container bearing the name and Reference number of the Tender, addressed to the Procuring Entity and a warning not to open before the time and date for Tender opening date. Within the single envelope, package or container, the Tenderer shall place the following separate, sealed envelopes:

- a) in an envelope or package or container marked “ORIGINAL”, all documents comprising the Tender, as described in ITT 11; and
- b) in an envelope or package or container marked “COPIES”, all required copies of the Tender; and
- c) if alternative Tenders are permitted in accordance with ITT 13, and if relevant:
 - i) in an envelope or package or container marked “ORIGINAL –ALTERNATIVE TENDER”, the alternative Tender; and
 - ii) in the envelope or package or container marked “COPIES- ALTERNATIVE TENDER”, all required copies of the alternative Tender.

The inner envelopes or packages or containers shall:

- a) bear the name and address of the Procuring Entity,
- b) bear the name and address of the Tenderer; and
- c) bear the name and Reference number of the Tender.

212 If an envelope or package or container is not sealed and marked as required, the *Procuring Entity* will assume no responsibility for the misplacement or premature opening of the Tender. Tenders misplaced or opened prematurely will not be accepted.

220 Deadline for Submission of Tenders

221 Tenders must be received by the Procuring Entity at the address specified in the **TDS** and no later than the date and time also specified in the **TDS**. When so specified in the **TDS**, tenderers shall have the option of submitting their Tenders electronically. Tenderers submitting Tenders electronically shall follow the electronic Tender submission procedures specified in the **TDS**.

222 The Procuring Entity may, at its discretion, extend the deadline for the submission of Tenders by amending the Tender Documents in accordance with ITT 8, in which case all rights and obligations of the Procuring Entity and Tenderers previously subject to the deadline shall thereafter be subject to the deadline as extended.

23.0 Late Tenders

The Procuring Entity shall not consider any Tender that arrives after the deadline for submission of tenders, in accordance with ITT 22. Any Tender received by the Procuring Entity after the deadline for submission of Tenders shall be declared late, rejected, and returned unopened to the Tenderer.

24.0 Withdrawal, Substitution, and Modification of Tenders

241 A Tenderer may withdraw, substitute, or modify its Tender after it has been submitted by sending a written notice, duly signed by an authorized representative, and shall include a copy of the authorization in accordance with ITT 20.3, (except that withdrawal notices do not require copies). The corresponding substitution or modification of the Tender must accompany the respective written notice. All notices must be:

- a) prepared and submitted in accordance with ITT 20 and ITT 21 (except that withdrawals notices do not require copies), and in addition, the respective envelopes shall be clearly marked “WITHDRAWAL,” “SUBSTITUTION,” “MODIFICATION;” and
- b) received by the Procuring Entity prior to the deadline prescribed for submission of Tenders, in accordance with ITT 22.

242 Tenders requested to be withdrawn in accordance with ITT 24.1 shall be returned unopened to the Tenderers.

243 No Tender may be withdrawn, substituted, or modified in the interval between the deadline for submission of Tenders and the expiration of the period of Tender validity specified by the Tenderer on the Form of Tender or any extension thereof.

25. Tender Opening

251 Except in the cases specified in ITT 23 and ITT 24.2, the Procuring Entity shall publicly open and read out all Tenders received by the deadline, at the date, time and place specified **in the TDS**, in the presence of Tenderers' designated representatives who chooses to attend. Any specific electronic Tender opening procedures required if electronic Tendering is permitted in accordance with ITT 22.1, shall be as specified in the **TDS**.

252 First, envelopes marked “WITHDRAWAL” shall be opened and read out and the envelopes with the

corresponding Tender shall not be opened but returned to the Tenderer. No Tender withdrawal shall be permitted unless the corresponding withdrawal notice contains a valid authorization to request the withdrawal and is read out at Tender opening.

- 253 Next, envelopes marked “SUBSTITUTION” shall be opened and read out and exchanged with the corresponding Tender being substituted, and the substituted Tender shall not be opened, but returned to the Tenderer. No Tender substitution shall be permitted unless the corresponding substitution notice contains a valid authorization to request the substitution and is read out at Tender opening.
- 254 Next, envelopes marked “MODIFICATION” shall be opened and read out with the corresponding Tender. No Tender modification shall be permitted unless the corresponding modification notice contains a valid authorization or request the modification and is read out at Tender opening.
- 255 Next, all remaining envelopes shall be opened one at a time, reading out: the name of the Tenderer and whether there is a modification; the total Tender Price, per lot (contract) if applicable, including any discounts and alternative Tenders; the presence or absence of a Tender Security or Tender-Securing Declaration, if required; and any other details as the Procuring Entity may consider appropriate.
- 256 Only Tenders, alternative Tenders and discounts that are opened and read out at Tender opening shall be considered further for evaluation. The Form of Tender and pages of the Bill of Quantities (to be decided on by the tender opening committee) are to be initialed by the members of the tender opening committee attending the opening.
- 257 At the Tender Opening, the Procuring Entity shall neither discuss the merits of any Tender nor reject any Tender (except for late Tenders, in accordance with ITT 23.1).
- 258 The Procuring Entity shall prepare minutes of the Tender Opening that shall include, as a minimum: -
- a) the name of the Tenderer and whether there is a withdrawal, substitution, or modification;
 - b) the Tender Price, per lot (contract) if applicable, including any discounts;
 - c) any alternative Tenders;
 - d) the presence or absence of a Tender Security, if new as required;
 - e) number of pages of each tender document submitted.
- 259 The Tenderers' representatives who are present shall be requested to sign the minutes. The omission of a Tenderer's signature on the minutes shall not invalidate the contents and effect of the minutes. A copy of the tender opening register shall be distributed to all Tenderers.

E. EVALUATION AND COMPARISON OF TENDERS

26 Confidentiality

- 261 Information relating to the evaluation of Tenders and recommendation of contract award shall not be disclosed to Tenderers or any other persons not officially concerned with the Tender process until information on Intention to Award the Contract is transmitted to all Tenderers in accordance with ITT 43.
- 262 Any effort by a Tenderer to influence the Procuring Entity in the evaluation of the Tenders or Contract award decisions may result in the rejection of its tender.
- 263 Notwithstanding ITT 26.2, from the time of tender opening to the time of contract award, if a tenderer wishes to contact the Procuring Entity on any matter related to the tendering process, it shall do so in writing.

270 Clarification of Tenders

- 271 To assist in the examination, evaluation, and comparison of the tenders, and qualification of the tenderers, the Procuring Entity may, at its discretion, ask any tenderer for a clarification of its tender, given a reasonable time for a response. Any clarification submitted by a tenderer that is not in response to a request by the Procuring Entity shall not be considered. The Procuring Entity's request for clarification and the response shall be in writing. No change, including any voluntary increase or decrease, in the prices or substance of the tender shall be sought, offered, or permitted, except to confirm the correction of arithmetic errors discovered by the Procuring Entity in the evaluation of the tenders, in accordance with ITT 31.
- 272 If a tenderer does not provide clarifications of its tender by the date and time set in the Procuring Entity's request for clarification, its Tender may be rejected.

28.0 Deviations, Reservations, and Omissions

28.1 During the evaluation of tenders, the following definitions apply: -

- a) “*Deviation*” is a departure from the requirements specified in the tender document;
- b) “*Reservation*” is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the tender document; and
- c) “*Omission*” is the failure to submit part or all of the information or documentation required in the Tender document.

29.0 Determination of Responsiveness

29.1 The Procuring Entity's determination of a Tender's responsiveness is to be based on the contents of the tender itself, as defined in ITT 11.

29.2 A substantially responsive Tender is one that meets the requirements of the Tender document without material deviation, reservation, or omission. A material deviation, reservation, or omission is one that, if accepted, would:

- a) Affect in any substantial way the scope, quality, or performance of the Works specified in the Contract;
- b) limit in any substantial way, inconsistent with the tender document, the Procuring Entity's rights or the tenderer's obligations under the proposed contract;
- c) if rectified, would unfairly affect the competitive position of other tenderers presenting substantially responsive tenders.

29.3 The Procuring Entity shall examine the technical aspects of the tender submitted in accordance with ITT 16, to confirm that all requirements of Section VII, Works' Requirements have been met without any material deviation, reservation or omission.

29.4 If a tender is not substantially responsive to the requirements of the tender document, it shall be rejected by the Procuring Entity and may not subsequently be made responsive by correction of the material deviation, reservation, or omission.

30.0 Non-material Non-conformities

30.1 Provided that a tender is substantially responsive, the Procuring Entity may waive any non-conformities in the tender.

30.2 Provided that a Tender is substantially responsive, the Procuring Entity may request that the tenderer submit the necessary information or documentation, within a reasonable period of time, to rectify non-material non-conformities in the tender related to documentation requirements. Requesting information or documentation on such non-conformities shall not be related to any aspect of the price of the tender. Failure of the tenderer to comply with the request may result in the rejection of its tender.

30.3 Provided that a tender is substantially responsive, the Procuring Entity shall rectify quantifiable non-material non-conformities related to the Tender Price. To this effect, the Tender Price shall be adjusted, for comparison purposes only, to reflect the price of a missing or non-conforming item or component in the manner specified in the TDS.

31.0 Arithmetical Errors

31.1 The tender sum as submitted and read out during the tender opening shall be absolute and final and shall not be the subject of correction, adjustment or amendment in any way by any person or entity.

31.2 Provided that the Tender is substantially responsive, the Procuring Entity shall handle errors on the following basis: -

- a) Any error detected if considered a major deviation that affects the substance of the tender, shall lead to disqualification of the tender as non-responsive.
- b) Any errors in the submitted tender arising from a miscalculation of unit price, quantity, subtotal and total bid price shall be considered as a major deviation that affects the substance of the tender and shall lead to disqualification of the tender as non-responsive. and
- c) if there is a discrepancy between words and figures, the amount in words shall prevail

31.3 Tenderers shall be notified of any error detected in their bid during the notification of award.

32.0 Conversion to Single Currency

For evaluation and comparison purposes, the currency(ies) of the Tender shall be converted in to a single currency as specified in the **TDS**.

33.0 Margin of Preference and Reservations

- 331** A margin of preference may be allowed only when the contract is open to international competitive tendering where foreign contractors are expected to participate in the tendering process and where the contract exceeds the value/threshold specified in the Regulations.
- 332** A margin of preference shall not be allowed unless it is specified so in the **TDS**.
- 333** Contracts procured on basis of international competitive tendering shall not be subject to reservations exclusive to specific groups as provided in ITT 33.4.
- 334** Where it is intended to reserve a contract to a specific group of businesses (these groups are Small and Medium Enterprises, Women Enterprises, Youth Enterprises and Enterprises of persons living with disability, as the case may be), and who are appropriately registered as such by the authority to be specified in the **TDS**, a procuring entity shall ensure that the invitation to tender specifically indicates that only businesses or firms belonging to the specified group are eligible to tender. No tender shall be reserved to more than one group. If not so stated in the Invitation to Tender and in the Tender documents, the invitation to tender will be open to all interested tenderers.

34.0 Nominated Subcontractors

- 341** Unless otherwise stated in the **TDS**, the Procuring Entity does not intend to execute any specific elements of the Works by subcontractors selected/nominated by the Procuring Entity. In case the Procuring Entity nominates a subcontractor, the subcontract agreement shall be signed by the Subcontractor and the Procuring Entity. The main contract shall specify the working arrangements between the main contractor and the nominated subcontractor.
- 342** Tenderers may propose sub-contracting up to the percentage of total value of contracts or the volume of works as specified in the **TDS**. Subcontractors proposed by the Tenderer shall be fully qualified for their parts of the Works.
- 343** Domestic subcontractor's qualifications shall not be used by the Tenderer to qualify for the Works unless their specialized parts of the Works were previously designated so by the Procuring Entity in the **TDS** as can be met by subcontractors referred to hereafter as 'Specialized Subcontractors', in which case, the qualifications of the Specialized Subcontractors proposed by the Tenderer may be added to the qualifications of the Tenderer.

35. Evaluation of Tenders

- 35.1** The Procuring Entity shall use the criteria and methodologies listed in this ITT and Section III, Evaluation and Qualification Criteria. No other evaluation criteria or methodologies shall be permitted. By applying the criteria and methodologies the Procuring Entity shall determine the Lowest Evaluated Tender in accordance with ITT 40.
- 35.2** To evaluate a Tender, the Procuring Entity shall consider the following:
- a) Price adjustment in accordance with ITT 31.1 (iii); excluding provisional sums and contingencies, if any, but including Daywork items, where priced competitively;
 - b) price adjustment due to discounts offered in accordance with ITT 14.4;
 - c) converting the amount resulting from applying (a) and (b) above, if relevant, to a single currency in accordance with ITT 32;
 - d) price adjustment due to quantifiable non material non-conformities in accordance with ITT 30.3; and
 - e) any additional evaluation factors specified in the **TDS** and Section III, Evaluation and Qualification Criteria.
- 35.3** The estimated effect of the price adjustment provisions of the Conditions of Contract, applied over the period of execution of the Contract, shall not be considered in Tender evaluation.
- 35.4** Where the tender involves multiple lots or contracts, the tenderer will be allowed to tender for one or more lots (contracts). Each lot or contract will be evaluated in accordance with ITT 35.2. The methodology to determine the lowest evaluated tenderer or tenderers base done lot (contract) or based on a combination of lots (contracts), will be specified in Section III, Evaluation and Qualification Criteria. In the case of multiple lots or contracts, tenderer will be will be required to prepare the Eligibility and Qualification Criteria Form for each Lot.

36.0 Comparison of tenders

The Procuring Entity shall compare the evaluated costs of all substantially responsive Tenders established in accordance with ITT 35.2 to determine the Tender that has the lowest evaluated cost.

37.0 Abnormally low tenders and abnormally high tenders

Abnormally Low Tenders

- 371** An Abnormally Low Tender is one where the Tender price, in combination with other elements of the Tender, appears so low that it raises material concerns as to the capability of the Tenderer in regards to the Tenderer's ability to perform the Contract for the offered Tender Price or that genuine competition between Tenderers is compromised.
- 372** In the event of identification of a potentially Abnormally Low Tender, the Procuring Entity shall seek written clarifications from the Tenderer, including detailed price analyses of its Tender price in relation to the subject matter of the contract, scope, proposed methodology, schedule, allocation of risks and responsibilities and any other requirements of the Tender document.
- 373** After evaluation of the price analyses, in the event that the Procuring Entity determines that the Tenderer has failed to demonstrate its capability to perform the Contract for the offered Tender Price, the Procuring Entity shall reject the Tender.

Abnormally high tenders

- 374** An abnormally high tender price is one where the tender price, in combination with other constituent elements of the Tender, appears unreasonably too high to the extent that the Procuring Entity is concerned that it (the Procuring Entity) may not be getting value for money or it may be paying too high a price for the contract compared with market prices or that genuine competition between Tenderers is compromised.
- 375** In case of an abnormally high price, the Procuring Entity shall make a survey of the market prices, check if the estimated cost of the contract is correct and review the Tender Documents to check if the specifications, scope of work and conditions of contract are contributory to the abnormally high tenders. The Procuring Entity may also seek written clarification from the tenderer on the reason for the high tender price. The Procuring Entity shall proceed as follows:
- i) If the tender price is abnormally high based on wrong estimated cost of the contract, the Procuring Entity may accept or not accept the tender depending on the Procuring Entity's budget considerations.
 - ii) If specifications, scope of work and/or conditions of contract are contributory to the abnormally high tender prices, the Procuring Entity shall reject all tenders and may retender for the contract based on revised estimates, specifications, scope of work and conditions of contract, as the case may be.
- 376** If the Procuring Entity determines that the Tender Price is abnormally too high because genuine competition between tenderers is compromised (*often due to collusion, corruption or other manipulations*), the Procuring Entity shall reject all Tenders and shall institute or cause competent Government Agencies to institute an investigation on the cause of the compromise, before retendering.

380 Unbalanced and/ or front-loaded tenders

- 381** If in the Procuring Entity's opinion, the Tender that is evaluated as the lowest evaluated price is seriously unbalanced and/or frontloaded, the Procuring Entity may require the Tenderer to provide written clarifications. Clarifications may include detailed price analyses to demonstrate the consistency of the tender prices with the scope of works, proposed methodology, schedule and any other requirements of the Tender document.
- 382** After the evaluation of the information and detailed price analyses presented by the Tenderer, the Procuring Entity may as appropriate:
- a) accept the Tender;
 - b) require that the total amount of the Performance Security be increased at the expense of the Tenderer to a level not exceeding a 30% of the Contract Price;
 - c) agree on a payment mode that eliminates the inherent risk of the Procuring Entity paying too much for undelivered works;
 - d) reject the Tender,

39.0 Qualifications of the tenderer

39.1 The Procuring Entity shall determine to its satisfaction whether the eligible Tenderer that is selected as having submitted the lowest evaluated cost and substantially responsive Tender, meets the qualifying criteria specified in Section III, Evaluation and Qualification Criteria.

39.2 The determination shall be based upon an examination of the documentary evidence of the Tenderer's qualifications submitted by the Tenderer, pursuant to ITT 17. The determination shall not take into consideration the qualifications of other firms such as the Tenderer's subsidiaries, parent entities, affiliates, subcontractors (other than Specialized Sub-contractors if permitted in the Tender document), or any other firm(s) different from the Tenderer.

39.3 An affirmative determination shall be a prerequisite for award of the Contract to the Tenderer. A negative determination shall result in disqualification of the Tender, in which event the Procuring Entity shall proceed to the Tenderer who offers a substantially responsive Tender with the next lowest evaluated price to make a similar determination of that Tenderer's qualifications to perform satisfactorily.

40.0 Lowest evaluated tender

Having compared the evaluated prices of Tenders, the Procuring Entity shall determine the Lowest Evaluated Tender. The Lowest Evaluated Tender is the Tender of the Tenderer that meets the Qualification Criteria and whose Tender has been determined to be:

- a) Most responsive to the Tender document; and
- b) the lowest evaluated price.

41.0 Procuring entity's right to accept any tender, and to reject any or all tenders.

The Procuring Entity reserves the right to accept or reject any Tender and to annul the Tender process and reject all Tenders at any time prior to Contract Award, without there by incurring any liability to Tenderers. In case of annulment, all Tenders submitted and specifically, Tender securities, shall be promptly returned to the Tenderers.

F. AWARD OF CONTRACT

42.0 Award criteria

The Procuring Entity shall award the Contract to the successful tenderer whose tender has been determined to be the Lowest Evaluated Tender.

43.0 Notice of Intention to Enter into a Contract/Notification of Award

Upon award of the contract and Prior to the expiry of the Tender Validity Period the Procuring Entity shall issue a Notification of Intention to Enter into a Contract/Notification of award to all tenderers which shall contain, at a minimum, the following information:

- a) the name and address of the Tenderer submitting the successful tender;
- b) the Contract price of the successful tender;
- c) a statement of the reason(s) the tender of the unsuccessful tenderer to whom the letter is addressed was unsuccessful, unless the price information in (c) above already reveals the reason;
- d) the expiry date of the Standstill Period; and
- e) instructions on how to request a debriefing and/ or submit a complaint during the standstill period;

44.0 Stand still Period

44.1 The Contract shall not be signed earlier than the expiry of a Standstill Period of 14 days to allow any dissatisfied tender to launch a complaint. Where only one Tender is submitted, the Standstill Period shall not apply.

44.2 Where a Standstill Period applies, it shall commence when the Procuring Entity has transmitted to each Tenderer the Notification of Intention to Enter into a Contract with the successful Tenderer.

45.0 Debriefing by The Procuring Entity

45.1 On receipt of the Procuring Entity's Notification of Intention to Enter into a Contract referred to in ITT 43, an unsuccessful tenderer may make a written request to the Procuring Entity for a debriefing on specific issues or

concerns regarding their tender. The Procuring Entity shall provide the debriefing within five days of receipt of the request.

- 45.2** Debriefings of unsuccessful Tenderers may be done in writing or verbally. The Tenderer shall bear its own costs of attending such a debriefing meeting.

46.0 Letter of Award

Prior to the expiry of the Tender Validity Period and upon expiry of the Standstill Period specified in ITT 42.1, upon addressing a complaint that has been filed with in the Standstill Period, the Procuring Entity shall transmit the Letter of Award to the successful Tenderer. The letter of award shall request the successful tenderer to furnish the Performance Security within 21 days of the date of the letter.

47.0 Signing of Contract

- 47.1** Upon the expiry of the fourteen days of the Notification of Intention to enter in to contract and upon the parties meeting their respective statutory requirements, the Procuring Entity shall send the successful Tenderer the Contract Agreement.

- 47.2** Within fourteen (14) days of receipt of the Contract Agreement, the successful Tenderer shall sign, date, and return it to the Procuring Entity.

- 47.3** The written contract shall be entered into within the period specified in the notification of award and before expiry of the tender validity period.

48.0 Performance Security

- 48.1** Within twenty-one (21) days of the receipt of the Letter of Award from the Procuring Entity, the successful Tenderer shall furnish the Performance Security and, any other documents required in the **TDS**, in accordance with the General Conditions of Contract, subject to ITT 38.2 (b), using the Performance Security and other Forms included in Section X, Contract Forms, or another form acceptable to the Procuring Entity. A foreign institution providing a bank guarantee shall have a correspondent financial institution located in Kenya, unless the Procuring Entity has agreed in writing that a correspondent bank is not required.

- 48.2** Failure of the successful Tenderer to submit the above-mentioned Performance Security and other documents required in the **TDS** or sign the Contract shall constitute sufficient grounds for the annulment of the award and forfeiture of the Tender Security. In that event the Procuring Entity may award the Contract to the Tenderer offering the next Best Evaluated Tender.

- 48.3** Performance security shall not be required for contracts estimated to cost less than the amount specified in the Regulations.

49.0 Publication of Procurement Contract

Within fourteen days after signing the contract, the Procuring Entity shall publish the awarded contract at its notice boards and websites; and on the Website of the Authority. At the minimum, the notice shall contain the following information:

- a) name and address of the Procuring Entity;
- b) name and reference number of the contract being awarded, a summary of its scope and the selection method used;
- c) the name of the successful Tenderer, the final total contract price, the contract duration;
- d) dates of signature, commencement and completion of contract;
- e) names of all Tenderers that submitted Tenders, and their Tender prices as readout at Tender opening.

50.0 Procurement related Complaints and Administrative Review

- 50.1** The procedures for making Procurement-related Complaints are as specified in the **TDS**.

- 50.2** A request for administrative review shall be made in the form provided under contract forms.

Section II - Tender Data Sheet (TDS)

The following specific data shall complement, supplement, or amend the provisions in the Instructions to Tenderers (ITT). Whenever there is a conflict, the provisions herein shall prevail over those in ITT.

Reference to ITC Clause	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
A. General	
ITT 1.1	The name of the contract is Proposed Construction Of 729no. Social Housing Units At Kiambu Settlement In Nairobi County The reference number of the Contract is MLPWHUD/SDHUD /SUD/261/2023-2024
ITT 2.4	The Information made available on competing firms is as follows: As detailed in this tender document
ITT 2.4	The firms that provided consulting services for the contract being tendered for are: None
ITT 3.1	Maximum number of members in the Joint Venture (JV) shall be: two.
B. Contents of Tender Document	
ITT 7.1	(i) The Tenderer will submit any request for clarifications in writing at the Address <i>procurementhousingandurban@go.ke</i> to reach the Procuring Entity not later than 28TH DECEMBER, 2023 (ii) The Procuring Entity shall publish its response at the website <i>www.housingandurban.go.ke, www.tenders.go.ke</i>
ITT 7.2	(A) A pre-arranged pretender site visit <i>shall not</i> take place at the following date, time and place: Date: N/A (however bidders are encouraged to visit the site)
ITT 7.5	The Procuring Entity's website where Minutes of the pre-Tender meeting and the pre-arranged pretender will be published is <i>www.housingandurban.go.ke</i> .
ITT 9.1	For Clarification of Tender purposes, for obtaining further information and for purchasing tender documents, the Procuring Entity's address is: (1) Name of Procuring Entity State Department for Housing and Urban Development. (2) Physical address for hand Courier Delivery to an office or Tender Box (City, Street, Building, Floor Number and Room) State Department for Housing and Urban Development, Ardhi House, 6th Floor Room 606 B, 1st Ngong Avenue (3) Postal Address P.O. Box 30119 -00100 Nairobi (4) Insert name, telephone number and e-mail address of the officer to be contacted: Head, Supply Chain Management Services, Phone Contact: +254-020- 2713833email: <i>procurementhousingandurban@go.ke</i>
C. Preparation of Tenders	
ITT 11.1 (h)	The Tenderer shall submit the following additional documents in its Tender: No additional documents other than the ones listed in ITT 11.1 that must be submitted with the Tender.
ITT 13.1	Alternative Tenders <i>shall not be</i> considered.

Reference to ITC Clause	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
ITT 13.4	Alternative technical solutions shall not be permitted for the Works.
ITT 14.5	The prices quoted by the Tenderer shall be: <i>fixed</i> .
ITT 15.2 (a)	Foreign currency requirements not allowed .
ITT 18.1	The Tender validity period shall be One Hundred and Twenty (120) days .
ITT 19.1	Tender shall provide a Tender Security The type of Tender Security shall be Kenya Shillings, Twenty-Two Million Only (Kshs. 22,000,000) from a Bank valid for a period of 150 days from tender submission date
ITT 20.1	In addition to the original of the Tender, the number of copies is: Bidders MUST submit a soft copy in PDF format which is a replica of the original bid document in the manner prescribed in the Invitation to Tender. This instruction is issued pursuant to Section 74(i)(j) of the Public Procurement and Assets Disposal Act, 2015.
ITT 20.3	The written confirmation of authorization to sign on behalf of the Tenderer shall consist of: Power of attorney.
D. Submission and Opening of Tenders	
ITT 22.1	(A) For <u>Tender submission purposes only</u> , the Procuring Entity's address is: (1) Name of Procuring Entity: State Department for Housing and Urban Development (2) Postal Address P.O. Box 30119 -00100 Nairobi (3) Physical address for hand Courier Delivery to an office or Tender Box (City, Street, Building, Floor Number and Room): State Department for Housing and Urban Development, Ardhi House, 6th Floor, Tender Box, 1st Ngong Avenue. (4) Date and time for submission of Tenders: 28TH DECEMBER, 2023 at 09.00 a.m. (5) Tenders shall not be submitted electronically.
ITT 25.1	The Tender opening shall take place at the time and the address for Opening of Tenders provided below: (1) Name of Procuring Entity: State Department for Housing and Urban Development (2) Physical address for the location (City, Street, Building, Floor Number and Room): State Department for Housing and Urban Development, Ardhi House, 6th Floor, Boardroom, 1st Ngong Avenue. (3) State date and time of tender opening: 28TH DECEMBER, 2023 at 09.00 a.m.
ITT 25.1	If Tenderers are allowed to submit Tenders electronically, they shall follow the electronic tender submission procedures specified below: <i>Not applicable</i>
E. Evaluation, and Comparison of Tenders	
ITT 30.3	The adjustment shall be based on the <i>highest</i> price of the item or component as quoted in other substantially responsive Tenders. If the price of the item or component cannot be derived from the price of other substantially responsive Tenders, the Procuring Entity shall use its best estimate.

Reference to ITC Clause	PARTICULARS OF APPENDIX TO INSTRUCTIONS TO TENDERS
ITT 32.1	<p>The currency that shall be used for Tender evaluation and comparison purposes only to convert at the selling exchange rate all Tender prices expressed in various currencies into a single currency is: Kenya Shillings</p> <p>The source of exchange rate shall be: The Central bank of Kenya (mean rate)</p> <p>The date for the exchange rate shall be: the deadline date for Submission of the Tenders</p>
ITT 33.2	A margin of preference <i>shall not</i> apply.
ITT 33.4	The invitation to tender is extended to the following group that qualify for Reservations: Not Applicable
ITT 34.1	At this time, the Procuring Entity <i>does not intend</i> to execute certain specific parts of the Works by subcontractors selected in advance.
ITT 34.2	Contractor's may propose subcontracting: Maximum percentage of subcontracting permitted is: <i>10% of the total contract amount</i> . Tenderers planning to subcontract more than 10% of total volume of work shall specify, in the Form of Tender, the activity (ies) or parts of the Works to be subcontracted along with complete details of the subcontractors and their qualification and experience.
ITT 34.3	The parts of the Works for which the Procuring Entity permits Tenderers to propose Specialized Subcontractors are designated as follows: Contractor to determine the parts they will require domestic subcontractor/s. However, the contractor must seek the approval of the Employer on the domestic subcontractor/s.
ITT 35.2 (e)	Additional requirements apply: These are detailed in the evaluation criteria in Section III, Evaluation and Qualification Criteria.
ITT 48.1	Other documents required in addition to the Performance Security are: Acceptance Letter inter alia as communicated in the Notification of award.
ITT 50.1	<p>The procedures for making a Procurement-related Complaint are detailed in the "Notice of Intention to Award the Contract" herein and are also available from the PPRA Website www.ppra.go.ke or email complaints@ppra.go.ke.</p> <p>If a Tenderer wishes to make a Procurement-related Complaint, the Tenderer should submit its complaint following these procedures, in writing (by the quickest means available, that is either by hand delivery or email to: complaints@ppra.go.ke)</p> <p>For the attention: Public Procurement Administrative Review Board</p> <p>Title/position: Secretary</p> <p>Procuring Entity: Public Procurement Regulatory Authority</p> <p>Email address: complaints@ppra.go.ke</p> <p>In summary, a Procurement-related Complaint may challenge any of the following (among others):</p> <p>(i) the terms of the Tender Documents; and</p> <p>(ii) the Procuring Entity's decision to award the contract.</p>

SECTION III - EVALUATION AND QUALIFICATION CRITERIA

10 GENERAL PROVISIONS

11 This section contains the criteria that the Employer shall use to evaluate tender and qualify tenderers. No other factors, methods or criteria shall be used other than specified in this tender document. The Tenderer shall provide all the information requested in the forms included in Section IV, Tendering Forms. The Procuring Entity shall use **the Standard Tender Evaluation Document for Goods and Works** for evaluating Tenders.

12 Wherever a Tenderer is required to state a monetary amount, Tenderers should indicate the Kenya Shilling equivalent using the rate of exchange determined as follows:

- a) For construction turnover or financial data required for each year - Exchange rate prevailing on the last day of the respective calendar year (in which the amounts for that year is to be converted) was originally established.
- b) Value of single contract - Exchange rate prevailing on the date of the contract signature.
- c) Exchange rates shall be taken from the publicly available source identified in the ITT 14.3. Any error in determining the exchange rates in the Tender may be corrected by the Procuring Entity.

13 EVALUATION AND CONTRACT AWARD CRITERIA

The Procuring Entity shall use the criteria and methodologies listed in this Section to evaluate tenders and arrive at the Lowest Evaluated Tender. The tender that (i) meets the qualification criteria, (ii) has been determined to be substantially responsive to the Tender Documents, and (iii) is determined to have the Lowest Evaluated Tender price shall be selected for award of contract.

2.0 PRELIMINARY EXAMINATION FOR DETERMINATION OF

Preliminary examination for Determination of Responsiveness

The Procuring Entity will start by examining all tenders to ensure they meet in all respects the eligibility criteria and other mandatory requirements in the ITT, and that the tender is complete in all aspects in meeting the requirements provided for in the preliminary evaluation criteria outlined below. The Standard Tender Evaluation Report Document for Goods and Works for evaluating Tenders provides very clear guide on how to deal with review of these requirements. Tenders that do not pass the Preliminary Examination will be considered non- responsive and will not be considered further.

The following mandatory requirements shall be used for determination of Responsiveness at the preliminary evaluation

- i. Registration/Incorporation Certificate
- ii. Valid Tax Compliance Certificate
- iii. CR12 valid within the last 12months of tender submission date
- iv. National Construction Authority (NCA) Registration **category 1 and above** for Building Works.
- v. Current annual practicing license from the NCA
- vi. Dully Filled, signed and stamped form of Tender
- vii. Dully Filled, signed and stamped Business Questionnaire
- viii. Tender security **shall be Kenya Shillings, Twenty Two Million Only (Kshs. 22,000,000)** valid for **150 days** from institutions listed under TDS, ITT 19.1
- ix. Tenderers shall chronologically serialize all pages of the tender documents submitted including the attachments. Tender Document must be tape bound and not Spiral bound. Spiral bound documents shall be automatically disqualified. In addition, bidders **MUST** submit a soft copy in PDF format which is a replica of the original bid document. **This instruction is issued pursuant to Section 74(i)(j) of the Public Procurement and Assets Disposal Act, 2015.**

Price evaluation: in addition to the criteria listed in ITT 35.2 (a) – (d) the following criteria shall apply:

- (i) Alternative Completion Times, if permitted under ITT13.2, will be evaluated as follows:
Not applicable
- (ii) Alternative Technical Solutions for specified parts of the Works, if permitted under ITT 13.4, will be evaluated as follows: **Not applicable**
- (iii) Other Criteria; if permitted under ITT 35.2(e): a) Detailed Technical Evaluation b) financial evaluation

The Detailed Technical Evaluation shall be conducted after Preliminary examination for Determination of Responsiveness. **Tenderers attaining the minimum score of 70 points in the detailed technical evaluation shall be subjected to financial evaluation and comparison to determine the evaluated price of the tender.**

Award of points for the **Detailed Technical Evaluation** will be as follows:

No	Parameter	Maximum Points
1	Key personnel	20
2	General Experience	10
3	Specific Construction Experience	20
4	Schedules of contractor's equipment	15
5	Audited Financial Report for the for the last 3 years	10
6	Evidence of Financial Resources	10
7	Detailed works program and methodology	10
8	History of non-performing contracts	3
9	Litigation History	2
Total		100

Detailed score sheet will be as follows:

No.	Description	Points Scored	Max. Points
1	Key Personnel as detailed under clause 7 b (iv) of the Evaluation Criteria NB: Attach Curriculum Vitae and certificates		
A	Project Manager for the firm <ul style="list-style-type: none"> • With relevant qualifications • With over 15 years general experience and over 10 years specific experience in similar works • With experience below the requirements • With no relevant experience 		8
B	Site Agent with the relevant Qualifications <ul style="list-style-type: none"> • With relevant qualifications • With over 15 years general experience and over 10 years specific experience in similar works • With experience below the requirements • With no relevant experience 		6

C	General Foreman <ul style="list-style-type: none"> • With relevant qualifications • With over 15years general experience and over 10 years specific experience in similar works • With experience below the requirements • With no relevant experience 		3
D	Site Surveyor <ul style="list-style-type: none"> • With relevant qualifications • With over 10years general experience and over 5 years specific experience in similar works • With experience below the requirements • With no relevant experience 		3
2	General Experience <ul style="list-style-type: none"> • Has been practising as a contractor for the last 10 years • Experience as contractor below 10 years 		10
3	Specific Experience (a max. of 5 No. projects) <ul style="list-style-type: none"> • Project of similar nature, complexity and magnitude • Project of similar nature but of lower value than the one in consideration • Not undertaken/completed project of similar nature 		20
4	Schedules of contractor's equipment For each specific equipment required in the construction work being tendered for. (All the categories listed to be considered)		15
5	Financial report Audited financial report last Three years (2020 ,2021 & 2022) <ul style="list-style-type: none"> • Turn over greater or equal to 1.5 times the cost of the project • Turn over greater or equal to the cost of the project • Turn over below the cost of the project 		10
6	Evidence of financial resources (cash in hand, lines of credit, over draft facility etc.) <ul style="list-style-type: none"> • Has financial resources equal or above 25% cost of the project • Has financial resources below 25% cost of the project • Has not demonstrated/given evidence for the financial resources 		10
7	Detailed works program outlining the methodology of implementing the project to completion including the defects liability period. <ul style="list-style-type: none"> • Detailed Works program and work methodology provided. • No works program or methodology provided. 		10
8	History of non-performing contracts (Pursuant to Clause 7 (vi) a of the Evaluation Criteria)		3
9	History of Litigations (Pursuant to Clause 7 (vi) c of the Evaluation Criteria)		2
	TOTAL POINTS		100
	MINIMUM POINTS		70

40 MULTIPLE CONTRACTS

- 41** Multiple contracts will be permitted in accordance with ITT 35.4. Tenderers are evaluated on basis of Lots and a lowest evaluated tenderer identified for each Lot. The Procuring Entity will select one Option of the two Options listed below for award of Contracts.

OPTION 1 – N/A

- (i) If a tenderer wins only one Lot, the tenderer will be awarded a contract for that Lot, provided the tenderer meets the Eligibility and Qualification Criteria for that Lot.
- (ii) If a tenderer wins more than one Lot, the tender will be awarded a contract for all won Lots, provided the tenderer meets the aggregate Eligibility and Qualification Criteria for all the won Lots. The tenderer will be awarded only the combinations for which the tenderer qualifies and the others will be considered for award to second lowest the tenderers.

OPTION2 – N/A

The Procuring Entity will consider all possible combinations of won Lots [contract(s)] and determine the combination with the lowest evaluated price. Tenders will then be awarded to the Tenderer or Tenderers in the combination provided the tenderer meets the aggregate Eligibility and Qualification Criteria for all the won Lots.

5.0 ALTERNATIVE TENDERS (ITT 13.1)

Alternative Tenders (ITT 13.1)

An alternative if permitted under ITT 13.1, will be evaluated as follows:

The Procuring Entity shall consider Tenders offered for alternatives as specified in Part 2 - Works requirements. Only the technical alternatives, if any, of the Tenderer with the Best Evaluated Tender conforming to the basic technical requirements shall be considered by the Procuring Entity.

60 MARGIN OF PREFERENCE

- 61** If the TDS so specifies, the Procuring Entity will grant a margin of preference of fifteen percent (15%) to be loaded on evaluated prices of the foreign tenderers, where the percentage of shareholding of Kenyan citizens is less than fifty- one percent (51%).
- 62** Contractors shall be asked to provide, as part of the data for qualification, such information, including details of ownership, as shall be required to determine whether, according to the classification established by the Procuring Entity, a particular contractor or group of contractors qualifies for a margin of preference.
- 63** After Tenders have been received and reviewed by the Procuring Entity, responsive Tenders shall be assessed to ascertain their percentage of shareholding of Kenyan citizens. Responsive tenders shall be classified into the following groups:
- i) *Group A:* tenders offered by Kenyan Contractors and other Tenderers where Kenyan citizens hold shares of over fifty one percent (51%).
 - ii) *Group B:* tenders offered by foreign Contractors and other Tenderers where Kenyan citizens hold shares of less than fifty one percent (51%).
- 64** All evaluated tenders in each group shall, as a first evaluation step, be compared to determine the lowest tender, and the lowest evaluated tender in each group shall be further compared with each other. If, as a result of this comparison, a tender from Group A is the lowest, it shall be selected for the award of contract. If a tender from Group B is the lowest, an amount equal to the percentage indicated in Item 6.1 of the respective tender price, including unconditional discounts and excluding provisional sums and the cost of day works, if any, shall be added to the evaluated price offered in each tender from Group B. All tenders shall then be compared using new prices with added prices to Group B and the lowest evaluated tender from Group A. If the tender from Group A is still the lowest tender, it shall be selected for award. If not, the lowest evaluated tender from Group B based on the first evaluation price shall be selected.

7. Post qualification and Contract ward (ITT 39), more specifically,

- a) In case the tender was subject to post-qualification, the contract shall be awarded to the lowest evaluated tenderer, subject to confirmation of pre-qualification data, if so required.
- b) In case the tender was not subject to post-qualification, the tender that has been determined to be the lowest evaluated tenderer shall be considered for contract award, subject to meeting each of the following conditions.
 - i) The Tenderer shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the construction cash flow of Kenya Shillings **230,000,000**
 - ii) Minimum average annual construction turnover of Kenya Shilling **2,200,000,000**, equivalent calculated as total certified payments received for contracts in progress and/or completed within the last **three** years.
 - iii) At least **Five (5)** of contract(s) of a similar nature executed within Kenya, or the East African Community or a broad, that have been satisfactorily and substantially completed as a prime contractor, or joint venture member or sub-contractor each of minimum value Kenya shillings **1,200,000,000** equivalent.
 - iv) Contractor's Representative and Key Personnel, which are specified as:

No.	Position	Total Work Experience (years)	In Similar Works Experience (years)
1	Project Manager (Bachelor of Architecture OR Bachelor of Quantity Surveying OR Civil Engineering OR Contract Management, all registered with relevant professional bodies)	15	10
2	Site Agent (Bachelor of Architecture OR Bachelor of Quantity Surveying OR Civil Engineering, all registered with relevant professional bodies)	15	10
3	General Foreman (High Diploma in Building Construction OR Construction Management OR Contract Management OR Civil Engineering)	15	10
4	Surveyor (diploma in Surveying)	10	10

- v) Contractors Equipment is as specified below:

No	Equipment	No. Required
1	Crawler Dozer and Hydraulic Ripper	2
2	Motor Graders	1
3	Rollers Towed vibratory including tractor	1
4	Roller rubber tyred self-propelled	1
5	Roller Vibratory single roll Rubber tyred, 8.3-10.5 t un-ballasted weight	1
6	Vibrating plate compactor 114-200 kg operating weight	3
7	Compressor rated by normal delivery of free air per minute	1

8	Concrete mixers	3
9	Concrete poker vibrator	3
10	Lorries - Flatbed	1
11	Lorries - Tippers	5
12	Van, Pickup or similar utility vehicle	2
13	Self-propelled water tanker	1
14	Pressure Bitumen distributor	1

i) Other conditions depending on their seriousness.

a) **History of non-performing contracts:**

Tenderer and each member of JV in case the Tenderer is a JV, shall demonstrate that Non-performance of a contract did not occur because of the default of the Tenderer, or the member of a JV in the last *Three years*. The required information shall be furnished in the appropriate form.

b) **Pending Litigation**

Financial position and prospective long-term profit ability of the Single Tenderer, and in the case the Tenderer is a JV, of each member of the JV, shall remain sound according to criteria established with respect to Financial Capability under Paragraph (i) above if all pending litigation will be resolved against the Tenderer. Tenderer shall provide information on pending litigations in the appropriate form.

c) **Litigation History**

There shall be no consistent history of court/arbitral award decisions against the Tenderer, in the last **Three Years**. All parties to the contract shall furnish the information in the appropriate form about any litigation or arbitration resulting from contracts completed or on going under its execution over the years specified. A consistent history of awards against the Tenderer or any member of a JV may result in rejection of the tender.

DUE DILIGENCE

Pursuant to Section 83 of the Public Procurement and Asset Disposal, 2015 and attendant Regulations due diligence shall be conducted on the lowest evaluated bidder before award. The due diligence shall be conducted on the following issues inter alia:

1. The bidder shall be assessed on the financial and technical capacity to carry out the project. In carrying out due diligence on financial capability, the contractor shall be requested to authorize access to their Bank Accounts.
2. The bidder if engaged in other projects shall be assessed on their current performance and delivery on those projects. Unsatisfactory performance shall result to the tender being rejected.
3. The bidder shall be required to demonstrate that they can deliver on the project milestones within the stipulated timelines.

QUALIFICATION FORM*

1	2	3	4	5
Item No.	Qualification Subject	Qualification Requirement	Document To be Completed by Tenderer	For Procuring Entity's Use (Qualification met or Not Met)
1	Nationality	Nationality in accordance with ITT 3.6	Forms ELI – 1.1 and 1.2, with attachments	
2	Tax Obligations for Kenyan Tenderers	Has produced a current tax clearance certificate or tax exemption certificate issued by Kenya Revenue Authority in accordance with ITT 3.14.	Attachment	
3	Conflict of Interest	No conflicts of interest in accordance with ITT 3.3	Form of Tender	
4	PPRA Eligibility	Not having been declared ineligible by the PPRA as described in ITT 3.7	Form of Tender	
5	State- owned Enterprise	Meets conditions of ITT 3.8	Forms ELI – 1.1 and 1.2, with attachments	
6	Goods, equipment and services to be supplied under the contract	To have their origin in any country that is not determined ineligible under ITT 4.1	Forms ELI – 1.1 and 1.2, with attachments	
7	History of Non-Performing Contracts	Non-performance of a contract did not occur as a result of contractor default since 1st January 2019 .	Form CON-2	
8	Suspension Based on Execution of Tender/Proposal Securing Declaration by the Procuring Entity	Not under suspension based on-execution of a Tender/Proposal Securing Declaration pursuant to ITT 19.9	Form of Tender	
9	Pending Litigation	Tender's financial position and prospective long-term profitability still sound according to criteria established in 3.1 and assuming that all pending litigation will NOT be resolved against the Tenderer.	Form CON – 2	
10	Litigation History	No consistent history of court/arbitral award decisions against the Tenderer since 1st January 2019 .	Form CON – 2	

11	Financial Capabilities	<p>(i) The Tenderer shall demonstrate that it has access to, or has available, liquid assets, unencumbered real assets, lines of credit, and other financial means (independent of any contractual advance payment) sufficient to meet the construction cash flow requirements estimated as Kenya Shillings 250,000,000 equivalent for the subject contract(s) net of the Tenderer's other commitments.</p> <p>(ii) The Tenderers shall also demonstrate, to the satisfaction of the Procuring Entity, that it has adequate sources of finance to meet the cash flow requirements on works currently in progress and for future contract commitments.</p>	Form FIN – 3.1, with attachments	
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1	2	3	4	5
Item No.	Qualification Subject	Qualification Requirement	Document To be Completed by Tenderer	For Procuring Entity's Use (Qualification met or Not Met)
		(iii) The audited balance sheets or, if not required by the laws of the Tenderer's country, other financial statements acceptable to the Procuring Entity, for the last Three years shall be submitted and must demonstrate the current soundness of the Tenderer's financial position and indicate its prospective long-term profitability.		
12	Average Annual Construction Turnover	Minimum average annual construction turnover of Kenya Shillings 2,400,000,000 , equivalent calculated as total certified payments received for contracts in progress and/or completed within the last three years , divided by Three years	Form FIN – 3.2	
13	General Construction Experience	Experience under construction contracts in the role of prime contractor, JV member, sub-contractor, or management contractor for at least the last 10 years , starting 1st January 2013 .	Form EXP – 4.1	
14	Specific Construction & Contract Management Experience	<p>A minimum number of Three similar contracts specified below that have been satisfactorily and substantially completed as a prime contractor, joint venture member, management contractor or sub-contractor between 1st January 2017 and tender submission deadline i.e three (number) contracts, each of minimum value of Kenya shillings 1.000,000,000) equivalent.</p> <p>The similarity of the contracts shall be based on the following:</p> <ul style="list-style-type: none"> • <i>the minimum key requirements in terms of physical size,</i> • <i>complexity,</i> • <i>construction method,</i> • <i>technology and/or other characteristics including part of the requirements that may be met by specialized subcontractors</i> 	Form EXP 4.2(a)	

SECTION IV - TENDERING FORMS

QUALIFICATION FORMS

1. FOREIGN TENDERERS 40% RULE

Pursuant to ITT 3.9, a foreign tenderer must complete this form to demonstrate that the tender fulfils this condition.

ITEM	Description of Work Item	Describe location of Source	COST in K. shillings	Comments, if any
A	Local Labor			
1				
2				
3				
4				
5				
B	Sub contracts from Local sources			
1				
2				
3				
4				
5				
C	Local materials			
1				
2				
3				
4				
5				
D	Use of Local Plant and Equipment			
1				
2				
3				
4				
5				
E	Add any other items			
1				
2				
3				
4				
5				
6				
	TOTAL COST LOCAL CONTENT		XXXXX	
	PERCENTAGE OF CONTRACT PRICE			

2. FORMEQU: EQUIPMENT

The Tenderer shall provide adequate information to demonstrate clearly that it has the capability to meet the requirements for the key equipment listed in Section III, Evaluation and Qualification Criteria. A separate Form shall be prepared for each item of equipment listed, or for alternative equipment proposed by the Tenderer.

Item of equipment		
Equipment information	Name of manufacturer	Model and power rating
	Capacity	Year of manufacture
Current status	Current location	
	Details of current commitments	
Source	Indicate source of the equipment <input type="checkbox"/> Owned <input type="checkbox"/> Rented <input type="checkbox"/> Leased <input type="checkbox"/> Specially manufactured	

Omit the following information for equipment owned by the Tenderer.

Owner	Name of owner	
	Address of owner	
	Telephone	Contact name and title
	Fax	Telex
Agreements	Details of rental / lease / manufacture agreements specific to the project	

3. FORM PER -1

Contractor's Representative and Key Personnel Schedule

Tenderers should provide the names and details of the suitably qualified Contractor's Representative and Key Personnel to perform the Contract. The data on their experience should be supplied using the Form PER-2 below for each candidate.

Contractor' Representative and Key Personnel

1.	Title of position: Contractor's Representative	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
2.	Title of position: [_____]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
3.	Title of position: [_____]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
4.	Title of position: [_____]	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>
5.	Title of position: <i>[insert title]</i>	
	Name of candidate:	
	Duration of appointment:	<i>[insert the whole period (start and end dates) for which this position will be engaged]</i>
	Time commitment: for this position:	<i>[insert the number of days/week/months/ that has been scheduled for this position]</i>
	Expected time schedule for this position:	<i>[insert the expected time schedule for this position (e.g. attach high level Gantt chart)]</i>

4. **FORM PER - 2:**

Resume and Declaration - Contractor's Representative and Key Personnel.

Name of Tenderer

Position [#1]: <i>[title of position from Form PER-1]</i>		
Personnel information	Name:	Date of birth:
	Address:	E-mail:
	Professional qualifications:	
	Academic qualifications:	
	Language proficiency: <i>[language and levels of speaking, reading and writing skills]</i>	
Details	Address of Procuring Entity:	
	Telephone:	Contact (manager / personnel officer):
	Fax:	
	Job title:	Years with present Procuring Entity:

Summarize professional experience in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.

Project	Role	Duration of involvement	Relevant experience
<i>[main project details]</i>	<i>[role and responsibilities on the project]</i>	<i>[time in role]</i>	<i>[describe the experience relevant to this position]</i>

Declaration

I, the undersigned [*insert either "Contractor's Representative" or "Key Personnel" as applicable*], certify that to the best of my knowledge and belief, the information contained in this Form PER-2 correctly describes myself, my qualifications and my experience.

I confirm that I am available as certified in the following table and throughout the expected time schedule for this position as provided in the Tender:

Commitment	Details
Commitment to duration of contract:	<i>[insert period (start and end dates) for which this Contractor's Representative or Key Personnel is available to work on this contract]</i>
Time commitment:	<i>[insert period (start and end dates) for which this Contractor's Representative or Key Personnel is available to work on this contract]</i>

I understand that any misrepresentation or omission in this Form may:

- (a) be taken into consideration during Tender evaluation;
- (b) result in my disqualification from participating in the Tender;
- (c) result in my dismissal from the contract.

Name of Contractor's Representative or Key Personnel: [*insert name*]

Signature: _____

Date: (day month year): _____

Countersignature of authorized representative of the Tenderer:

Signature: _____

Date: (day month year): _____

5. TENDERERS QUALIFICATION WITHOUT PREQUALIFICATION

To establish its qualifications to perform the contract in accordance with Section III, Evaluation and Qualification Criteria the Tenderer shall provide the information requested in the corresponding Information Sheets included hereunder.

51 FORM ELI -1.1

Tenderer Information Form

Date: _____ ITT No. and title: _____

Tenderer's name
In case of Joint Venture (JV), name of each member:
Tenderer's actual or intended country of registration: <i>[indicate country of Constitution]</i>
Tenderer's actual or intended year of incorporation:
Tenderer's legal address [in country of registration]:
Tenderer's authorized representative information Name: _____ Address: _____ Telephone/Fax numbers: _____ E-mail address: _____
1. Attached are copies of original documents of <input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or documents of registration of the legal entity named above, in accordance with ITT 3.6 <input type="checkbox"/> In case of JV, letter of intent to form JV or JV agreement, in accordance with ITT 3.5 <input type="checkbox"/> In case of state-owned enterprise or institution, in accordance with ITT 3.8, documents establishing: <ul style="list-style-type: none">• Legal and financial autonomy• Operation under commercial law<ol style="list-style-type: none">1. Establishing that the Tenderer is not under the supervision of the Procuring Entity2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.

Tenderer's JV Information Form
(to be completed for each member of Tenderer's JV)

Date: _____

ITT No. and title: _____

Tenderer's JV name:
JV member's name:
JV member's country of registration:
JV member's year of constitution:
JV member's legal address in country of constitution:
JV member's authorized representative information Name: _____ Address: _____ Telephone/Fax numbers: _____ E-mail address: _____
<p>1. Attached are copies of original documents of</p> <p><input type="checkbox"/> Articles of Incorporation (or equivalent documents of constitution or association), and/or registration documents of the legal entity named above, in accordance with ITT 3.6.</p> <p><input type="checkbox"/> In case of a state-owned enterprise or institution, documents establishing legal and financial autonomy, operation in accordance with commercial law, and that they are not under the supervision of the Procuring Entity, in accordance with ITT 3.5.</p> <p>2. Included are the organizational chart, a list of Board of Directors, and the beneficial ownership.</p>

Historical Contract Non-Performance, Pending Litigation and Litigation History

Tenderer's Name: _____ Date: _____
 JV Member's Name _____ ITT No. and title: _____

Non-Performed Contracts in accordance with Section III, Evaluation and Qualification Criteria			
<input type="checkbox"/> Contract non-performance did not occur since 1 st January [insert year] specified in Section III, Evaluation and Qualification Criteria, Sub-Factor 2.1.			
<input type="checkbox"/> Contract(s) not performed since 1 st January [insert year] specified in Section III, Evaluation and Qualification Criteria, requirement 2.1			
<input type="checkbox"/> Contract(s) withdrawn since 1 st January [insert year] specified in Section III, Evaluation and Qualification Criteria, requirement 2.1			
Year	Non- performed portion of contract	Contract Identification	Total Contract Amount (current value, currency, exchange rate and Kenya Shilling equivalent)
[insert year]	[insert amount and percentage]	Contract Identification: [indicate complete contract name/ number, and any other identification] Name of Procuring Entity: [insert full name] Address of Procuring Entity: [insert street/city/country] Reason(s) for nonperformance: [indicate main reason(s)]	[insert amount]
Pending Litigation, in accordance with Section III, Evaluation and Qualification Criteria			
<input type="checkbox"/> No pending litigation in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.3.			
<input type="checkbox"/> Pending litigation in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.3 as indicated below.			

Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), Kenya Shilling Equivalent (exchange rate)
		Contract Identification: _____ Name of Procuring Entity: _____ Address of Procuring Entity: _____ Matter in dispute: _____ Party who initiated the dispute: Status of dispute: _____	
		Contract Identification: _____ Name of Procuring Entity: _____ Address of Procuring Entity: _____ Matter in dispute: _____ Party who initiated the dispute: _____ Status of dispute: _____	
Litigation History in accordance with Section III, Evaluation and Qualification Criteria			
<input type="checkbox"/> No Litigation History in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.4.			
<input type="checkbox"/> Litigation History in accordance with Section III, Evaluation and Qualification Criteria, Sub-Factor 2.4 as indicated below.			

Year of dispute	Amount in dispute (currency)	Contract Identification	Total Contract Amount (currency), Kenya Shilling Equivalent (exchange rate)
<i>[insert year]</i>	<i>[insert percentage]</i>	Contract Identification: <i>[indicate complete contract name, number, and any other identification]</i> Name of Procuring Entity: <i>[insert full name]</i> Address of Procuring Entity: <i>[insert street/city/country]</i> Matter in dispute: <i>[indicate main issues in dispute]</i> Party who initiated the dispute: <i>[indicate "Procuring Entity" or "Contractor"]</i> Reason(s) for Litigation and award decision <i>[indicate main reason(s)]</i>	<i>[insert amount]</i>

Include details relating to potential bid-rigging practices such as previous occasions where tenders were withdrawn, joint bids with competitors, subcontracting work to unsuccessful tenderers, etc.

54 FORMLEIN – 3.1:

Financial Situation and Performance

Tenderer’s Name: _____ Date: _____
 JV Member’s Name _____ ITT No. and title: _____

5.4.1. Financial Data

Type of Financial information in _____ (currency)	Historic information for previous _____ years, (amount in currency, currency, exchange rate*, USD equivalent)				
	Year 1	Year 2	Year 3	Year 4	Year 5
Statement of Financial Position (Information from Balance Sheet)					
Total Assets (TA)					
Total Liabilities (TL)					
Total Equity/Net Worth (NW)					
Current Assets (CA)					
Current Liabilities (CL)					
Working Capital (WC)					
Information from Income Statement					
Total Revenue (TR)					
Profits Before Taxes (PBT)					
Cash Flow Information					
Cash Flow from Operating Activities					

*Refer to ITT 15 for the exchange rate

5.4.2 Sources of Finance

Specify sources of finance to meet the cash flow requirements on works currently in progress and for future contract commitments.

No.	Source of finance	Amount (Kenya Shilling equivalent)
1		
2		
3		

5.4.3 Financial documents

The Tenderer and its parties shall provide copies of financial statements for _____ years pursuant Section III, Evaluation and Qualifications Criteria, Sub-factor 3.1. The financial statements shall:

- (a) reflect the financial situation of the Tenderer or in case of JV member, and not an affiliated entity (such as parent company or group member).
- (b) be independently audited or certified in accordance with local legislation.
- (c) be complete, including all notes to the financial statements.
- (d) correspond to accounting periods already completed and audited.

Attached are copies of financial statements¹ for the _____ years required above; and complying with the requirements

¹ If the most recent set of financial statements is for a period earlier than 12 months from the date of Tender, the reason for this should be justified.

55 **FORM FIN – 3.2:**

Average Annual Construction Turnover

Tenderer's Name: _____ Date: ____
 JV Member's Name _____ ITT No. and title: _____

Annual turnover data (construction only)			
Year	Amount Currency	Exchange rate	Kenya Shilling equivalent
<i>[indicate year]</i>	<i>[insert amount and indicate currency]</i>		
Average Annual Construction Turnover *			

* See Section III, Evaluation and Qualification Criteria, Sub-Factor 3.2.

56 FORM FIN – 3.3:**Financial Resources**

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as specified in Section III, Evaluation and Qualification Criteria

Financial Resources		
No.	Source of financing	Amount (Kenya Shilling equivalent)
1		
2		
3		

57 FORM FIN – 3.4:**Current Contract Commitments / Works in Progress**

Tenderers and each member to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

Current Contract Commitments					
No.	Name of Contract	Procuring Entity's Contact Address, Tel,	Value of Outstanding Work [Current Kenya Shilling /month Equivalent]	Estimated Completion Date	Average Monthly Invoicing Over Last Six Months [Kenya Shilling /month]
1					
2					
3					
4					
5					

General Construction Experience

Tenderer's Name: _____ Date: _____
 JV Member's Name _____ ITT No. and title: _____

Page _____ of _____ pages

Starting Year	Ending Year	Contract Identification	Role of Tenderer
		Contract name: _____ Brief Description of the Works performed by the Tenderer: _____ Amount of contract: _____ Name of Procuring Entity: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Tenderer: _____ Amount of contract: _____ Name of Procuring Entity: _____ Address: _____	
		Contract name: _____ Brief Description of the Works performed by the Tenderer: _____ Amount of contract: _____ Name of Procuring Entity: _____ Address: _____	

59 FORM EXP - 4.2(a)

Specific Construction and Contract Management Experience

Tenderer's Name: _____ Date: _____
 JV Member's Name _____ ITT No. and title: _____

Similar Contract No.	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount				Kenya Shilling
If member in a JV or sub-contractor, specify participation in total Contract amount				
Procuring Entity's Name:				
Address: Telephone/fax number E-mail:				

5.9 FORM EXP - 4.2(a)

Specific Construction and Contract Management Experience

Tenderer's Name: _____ Date: _____
 JV Member's Name _____ ITT No. and title: _____

Similar Contract No.	Information			
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount				Kenya Shilling
If member in a JV or sub-contractor, specify participation in total Contract amount				
Procuring Entity's Name:				
Address: Telephone/fax number E-mail:				



5.9 FORM EXP - 4.2 (a) (cont.)

Specific Construction and Contract Management Experience (cont.)

Similar Contract No.	Information
Description of the similarity in accordance with Sub-Factor 4.2(a) of Section III:	
1. Amount	
2. Physical size of required works items	
3. Complexity	
4. Methods/Technology	
5. Construction rate for key activities	
6. Other Characteristics	

5.10 FORM EXP - 4.2(b)

Construction Experience in Key Activities

Tenderer's Name: _____ Date: _____

Tenderer's JV Member Name:

Sub-contractor's Name² (as per ITT 34):

ITT No. and title _____

All Sub-contractors for key activities must complete the information in this form as per ITT 34 and Section III, Evaluation and Qualification Criteria, Sub-Factor 4.2.

I. Key Activity No One: _

Information				
Contract Identification				
Award date				
Completion date				
Role in Contract	Prime Contractor <input type="checkbox"/>	Member in JV <input type="checkbox"/>	Management Contractor <input type="checkbox"/>	Sub-contractor <input type="checkbox"/>
Total Contract Amount				Kenya Shilling
Quantity (Volume, number or rate of production, as applicable) performed under the contract per year or part of the year	Total quantity in the contract (i)	Percentage participation (ii)	Actual Quantity Performed (i) x (ii)	
Year 1				
Year 2				
Year 3				
Year 4				
Procuring Entity's Name:				
Address: Telephone/fax number E-mail:				

² If applicable

	Information
Description of the key activities in accordance with Sub-Factor 4.2(b) of Section III:	

2. Activity No. Two

3.

OTHER FORMS

6. FORM OF TENDER

INSTRUCTIONS TO TENDERERS

- i) *The Tenderer must prepare this Form of Tender on stationery with its letterhead clearly showing the Tenderer's complete name and business address.*
- ii) *All italicized text is to help Tenderer in preparing this form.*
- iii) *Tenderer must complete and sign CERTIFICATE OF INDEPENDENT TENDER DETERMINATION and the SELF DECLARATION OF THE TENDERER attached to this Form of Tender.*
- iv) *The Form of Tender shall include the following Forms duly completed and signed by the Tenderer.*
 - *Tenderer's Eligibility- Confidential Business Questionnaire*
 - *Certificate of Independent Tender Determination*
 - *Self-Declaration of the Tenderer*

Date of this Tender submission: *[insert date (as day, month and year) of Tender submission]* **Request for Tender No.:** *[insert identification]* **Name and description of Tender** *[Insert as per ITT]* **Alternative No.:** *[insert identification No if this is a Tender for an alternative]*

To: *[insert complete name of Procuring Entity]*

Dear Sirs,

1. In accordance with the Conditions of Contract, Specifications, Drawings and Bills of Quantities for the execution of the above named Works, we, the undersigned offer to construct and complete the Works and remedy any defects therein for the sum³ of Kenya Shillings *[[Amount in figures]* _____ Kenya Shillings *[amount in words]* _____

The above amount includes foreign currency⁴ amount (s) of *[state figure or a percentage and currency]* *[figures]* _____ *[words]* _____

2. We undertake, if our tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Architect notice to commence, and to complete the whole of the Works comprised in the Contract within the time stated in the Special Conditions of Contract.
3. We agree to adhere by this tender until _____ *[Insert date]*, and it shall remain binding upon us and may be accepted at any time before that date.
4. We understand that you are not bound to accept the lowest or any tender you may receive.
5. We, the under signed, further declare that:
 - i) **No reservations:** We have examined and have no reservations to the tender document, including Addenda issued in accordance with ITT 28;
 - ii) **Eligibility:** We meet the eligibility requirements and have no conflict of interest in accordance with ITT 3 and 4;
 - iii) **Tender - Securing Declaration:** We have not been suspended nor declared ineligible by the Procuring Entity based on execution of a Tender-Securing or Proposal-Securing Declaration in the Procuring

³ *This sum should be carried forward from the Summary of the Bills of Quantities.*

⁴ *The percentage quoted above should not include provisional sums, and not more than two foreign currencies are allowed.*

Entity's Country in accordance with ITT 19.8;

- iv) Conformity: We offer to execute in conformity with the tendering documents and in accordance with the implementation and completion specified in the construction schedule, the following Works: *[insert a brief description of the Works]*;
- v) Tender Price: The total price of our Tender, excluding any discounts offered in item 1 above is: *[Insert one of the options below as appropriate]*
- vi) Option 1, in case of one lot: Total price is: *[insert the total price of the Tender in words and figures, indicating the various amounts and the respective currencies]*; or
- Option2, in case of multiple lots:
- (a) Total price of each lot *[insert the total price of each lot in words and figures, indicating the various amounts and the respective currencies]*; and
- (b) Total price of all lots (sum of all lots) *[insert the total price of all lots in words and figures, indicating the various amounts and the respective currencies]*;
- vii) Discounts: The discounts offered and the methodology for their application are:
- viii) The discounts offered are: *[Specify in detail each discount offered.]*
- ix) The exact method of calculations to determine the net price after application of discounts is shown below: *[Specify in detail the method that shall be used to apply the discounts]*;
- x) Tender Validity Period: Our Tender shall be valid for the period specified in TDS 18.1 (as amended, if applicable) from the date fixed for the Tender submission deadline specified in TDS 22.1 (as amended, if applicable), and it shall remain binding upon us and may be accepted at any time before the expiration of that period;
- xi) Performance Security: If our Tender is accepted, we commit to obtain a Performance Security in accordance with the Tendering document;
- xii) One Tender Per Tender: We are not submitting any other Tender(s) as an individual Tender, and we are not participating in any other Tender(s) as a Joint Venture member or as a sub-contractor, and meet the requirements of ITT 3.4, other than alternative Tenders submitted in accordance with ITT 13.3;
- xiii) Suspension and Debarment: We, along with any of our subcontractors, suppliers, Engineer, manufacturers, or service providers for any part of the contract, are not subject to, and not controlled by any entity or individual that is subject to, a temporary suspension or a debarment imposed by the Public Procurement Regulatory Authority or any other entity of the Government of Kenya, or any international organization.
- xiv) State-owned enterprise or institution: *[select the appropriate option and delete the other]* *[We are not a state- owned enterprise or institution]/[We are a state-owned enterprise or institution but meet the requirements of ITT3.8]*;
- xv) Commissions, gratuities, fees: We have paid, or will pay the following commissions, gratuities, or fees with respect to the tender process or execution of the Contract: *[insert complete name of each Recipient, its full address, the reason for which each commission or gratuity was paid and the amount and currency of each such commission or gratuity]*.

Name of Recipient	Address	Reason	Amount

(If none has been paid or is to be paid, indicate "none.")

- xvi) Binding Contract: We understand that this Tender, together with your written acceptance there of included in your Letter of Acceptance, shall constitute a binding contract between us, until a formal

contract is prepared and executed;

- xvii) Not Bound to Accept: We understand that you are not bound to accept the lowest evaluated cost Tender, the Most Advantageous Tender or any other Tender that you may receive;
- xviii) Fraud and Corruption: We here by certify that we have taken steps to ensure that no person acting for us or on our behalf engages in any type of Fraud and Corruption; and
- xix) Collusive practices: We hereby certify and confirm that the tender is genuine, non-collusive and made with the intention of accepting the contract if awarded. To this effect we have signed the “Certificate of Independent Tender Determination” attached below.
- xx) We undertake to adhere by the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal, copy available from _____ (*specify website*) during the procurement process and the execution of any resulting contract.
- xxi) We, the Tenderer, have completed fully and signed the following Forms as part of our Tender:
 - a) Tenderer's Eligibility; Confidential Business Questionnaire - to establish we are not in any conflict to interest.
 - (b) Certificate of Independent Tender Determination - to declare that we completed the tender without colluding with other tenderers.
 - (a) Self-Declaration of the Tenderer - to declare that we will, if awarded a contract, not engage in any form of fraud and corruption.
 - (d) Declaration and commitment to the Code of Ethics for Persons Participating in Public Procurement and Asset Disposal.

Further, we confirm that we have read and understood the full content and scope of fraud and corruption as informed in “**Appendix 1 - Fraud and Corruption**” attached to the Form of Tender.

Name of the Tenderer: **[insert complete name of person signing the Tender]*

Name of the person duly authorized to sign the Tender on behalf of the Tenderer: ***[insert complete name of person duly authorized to sign the Tender]*

Title of the person signing the Tender: *[insert complete title of the person signing the Tender]*

Signature of the person named above: *[insert signature of person whose name and capacity are shown above]*

Date signed *[insert date of signing]* day of *[insert month]*, *[insert year]*

Date signed _____ day of _____, _____ Notes

** In the case of the Tender submitted by joint venture specify the name of the Joint Venture as Tenderer.*

***Person signing the Tender shall have the power of attorney given by the Tenderer to be attached with the Tender.*

(a) **TENDERER'S ELIGIBILITY-CONFIDENTIAL BUSINESS QUESTIONNAIRE**

Instruction to Tenderer

Tender is instructed to complete the particulars required in this Form, *one form for each entity if Tender is a JV*. Tenderer is further reminded that it is an offence to give false information on this Form.

(a) **Tenderer's details**

	ITEM	DESCRIPTION
1	Name of the Procuring Entity	
2	Reference Number of the Tender	
3	Date and Time of Tender Opening	
4	Name of the Tenderer	
5	Full Address and Contact Details of the Tenderer.	1. Country 2. City 3. Location 4. Building 5. Floor 6. Postal Address 7. Name and email of contact person.
6	Current Trade License Registration Number and Expiring date	
7	Name, country and full address (<i>postal and physical addresses, email, and telephone number</i>) of Registering Body/Agency	
8	Description of Nature of Business	
9	Maximum value of business which the Tenderer handles.	
10	State if Tenders Company is listed in stock exchange, give name and full address (<i>postal and physical addresses, email, and telephone number</i>) of state which stock exchange	

General and Specific Details

(b) **Sole Proprietor**, provide the following details.

Name in full _____ Age _____ Nationality ___ Country of Origin _____ Citizenship _____

(c) **Partnership**, provide the following details.

	Names of Partners	Nationality	Citizenship	% Shares owned
1				
2				
3				

(d) **Registered Company**, provide the following details.

I) Private or public Company

ii) State the nominal and issued capital of the Company _____

Nominal Kenya Shillings (Equivalent).....

Issued Kenya Shillings (Equivalent).....

iii) Give details of Directors as follows.

	Names of Director	Nationality	Citizenship	% Shares owned
1				
2				
3				

(e) DISCLOSURE OF INTEREST - Interest of the Firm in the Procuring Entity.

i) Are there any person/persons in..... (Name of Procuring Entity) who has/have an interest or relationship in this firm? Yes/No.....

If yes, provide details as follows.

	Names of Person	Designation in the Procuring Entity	Interest or Relationship with Tenderer
1			
2			
3			

(iii) Conflict of interest disclosure

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
1	Tenderer is directly or indirectly controls, is controlled by or is under common control with another tenderer.		
2	Tenderer receives or has received any direct or indirect subsidy from another tenderer.		
3	Tenderer has the same legal representative as another tenderer		
4	Tender has a relationship with another tenderer, directly or through common third parties, that puts it in a position to influence the tender of another tenderer, or influence the decisions of the Procuring Entity regarding this tendering process.		
5	Any of the Tenderer's affiliates participated as a consultant in the preparation of the design or technical specifications of the works that are the subject of the tender.		
6	Tenderer would be providing goods, works, non-consulting services or consulting services during implementation of the contract specified in this Tender Document.		
7	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who are directly or indirectly involved in the preparation of the Tender document or specifications of the Contract, and/or the Tender		

	Type of Conflict	Disclosure YES OR NO	If YES provide details of the relationship with Tenderer
	evaluation process of such contract.		
8	Tenderer has a close business or family relationship with a professional staff of the Procuring Entity who would be involved in the implementation or supervision of the such Contract.		
9	Has the conflict stemming from such relationship stated in item 7 and 8 above been resolved in a manner acceptable to the Procuring Entity throughout the tendering process and execution of the Contract.		

Certification

On behalf of the Tenderer, I certify that the information given above is complete, current and accurate as at the date of submission.

Full Name _____

Title or Designation _____

(Signature)

(Date)

b) CERTIFICATE OF INDEPENDENT TENDER DETERMINATION

I, the undersigned, in submitting the accompanying Letter of Tender to the _____
_____ [Name of Procuring Entity] for:
_____ [Name and number of tender] in
response to the request for tenders made by: _____ [Name of Tenderer] do hereby
make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of _____ [Name of Tenderer] that:

1. I have read and I understand the contents of this Certificate;
2. I understand that the Tender will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am the authorized representative of the Tenderer with authority to sign this Certificate, and to submit the Tender on behalf of the Tenderer;
4. For the purposes of this Certificate and the Tender, I understand that the word “competitor” shall include any individual or organization, other than the Tenderer, whether or not affiliated with the Tenderer, who:
 - a) Has been requested to submit a Tender in response to this request for tenders;
 - b) could potentially submit a tender in response to this request for tenders, based on their qualifications, abilities or experience;
5. The Tenderer discloses that [check one of the following, as applicable]:
 - a) The Tenderer has arrived at the Tender independently from, and without consultation, communication, agreement or arrangement with, any competitor;
 - b) The Tenderer has entered into consultations, communications, agreements or arrangements with one or more competitors regarding this request for tenders, and the Tenderer discloses, in the attached document(s), complete details thereof, including the names of the competitors and the nature of, and reasons for, such consultations, communications, agreements or arrangements;
6. In particular, without limiting the generality of paragraphs (5)(a) or(5)(b) above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
 - a) prices;
 - b) methods, factors or formulas used to calculate prices;
 - c) the intention or decision to submit, or not to submit, a tender; or
 - d) the submission of a tender which does not meet the specifications of the request for Tenders; except as specifically disclosed pursuant to paragraph (5)(b) above;
7. In addition, there has been no consultation, communication, agreement or arrangement with any competitor regarding the quality, quantity, specifications or delivery particulars of the works or services to which this request for tenders relates, except as specifically authorized by the procuring authority or as specifically disclosed pursuant to paragraph (5)(b) above;
8. The terms of the Tender have not been, and will not be, knowingly disclosed by the Tenderer, directly or indirectly, to any competitor, prior to the date and time of the official tender opening, or of the awarding of the Contract, which ever comes first, unless otherwise required by law or as specifically disclosed pursuant to paragraph (5)(b) above.

Name _____ Title_____
Date _____

[Name, title and signature of authorized agent of Tenderer and Date]

(c) **SELF-DECLARATION FORMS**

FORM SD1

SELF DECLARATION THAT THE PERSON/TENDERER IS NOT DEBARRED IN THE MATTER OF THE PUBLIC PROCUREMENT AND ASSET DISPOSAL ACT 2015.

I,, of Post Office Box being a resident of..... in the Republic of do hereby make a statement as follows: -

1. THAT I am the Company Secretary/ Chief Executive/Managing Director/Principal Officer/Direct or of (*insert name of the Company*) who is a Bidder in respect of **Tender No.** for (*insert tender title/description*) for (*insert name of the Procuring entity*) and duly authorized and competent to make this statement.
2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to here in above is true to the best of my knowledge, information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder Official Stamp

FORM SD2

SELF DECLARATION THAT THE PERSON/TENDERER WILL NOT ENGAGE IN ANY CORRUPT OR FRAUDULENT PRACTICE.

I,of P.O. Box.....being a resident of
..... in the Republic of..... do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of
(insert name of the Company) who is a Bidder in respect of **Tender No** for
..... (*insert tender title/description*) for (*insert name of the Procuring entity*) and
duly authorized and competent to make this statement.
2. THAT the afore said Bidder, its servants and/or agents/subcontractors will not engage in any corrupt or fraudulent
practice and has not been requested to pay any inducement to any member of the Board, Management, Staff
and/or employees and/or agents of (*insert name of the Procuring entity*) which is the
procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any inducement to any
member of the Board, Management, Staff and/or employees and/or agents of..... (*name of the
procuring entity*).
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with other bidders
participating in the subject tender
5. THAT what is deponed to here in above is true to the best of my knowledge information and belief.

.....
(Title)

.....
(Signature)

.....
(Date)

Bidder's Official Stamp

DECLARATION AND COMMITMENT TO THE CODE OF ETHICS

I (person) on behalf of (*Name of the Business/ Company/Firm*)
.....declare that I have read and fully understood the contents of the
Public Procurement & Asset Disposal Act, 2015, Regulations and the Code of Ethics for persons participating in
Public Procurement and Asset Disposal and my responsibilities under the Code.

I do here by commit to abide by the provisions of the Code of Ethics for persons participating in Public Procurement
and Asset Disposal.

Name of Authorized signatory.....

Sign.....

Position.....

Office address..... Telephone.....

E-mail.....

Name of the Firm/Company.....

Date.....

(Company Seal/ Rubber Stamp where applicable)

Witness

Name.....

Sign.....

Date.....

(d) APPENDIX 1 - FRAUD AND CORRUPTION

(Appendix 1 shall not be modified)

1. Purpose

1.1 The Government of Kenya's Anti-Corruption and Economic Crime laws and their sanction's policies and procedures, Public Procurement and Asset Disposal Act (*no. 33 of 2015*) and its Regulation, and any other Kenya's Acts or Regulations related to Fraud and Corruption, and similar offences, shall apply with respect to Public Procurement Processes and Contracts that are governed by the laws of Kenya.

2. Requirements

2.1 The Government of Kenya requires that all parties including Procuring Entities, Tenderers, (applicants/proposers), Consultants, Contractors and Suppliers; any Sub-contractors, Sub-consultants, Service providers or Suppliers; any Agents (whether declared or not); and any of their Personnel, involved and engaged in procurement under Kenya's Laws and Regulation, observe the highest standard of ethics during the procurement process, selection and contract execution of all contracts, and refrain from Fraud and Corruption and fully comply with Kenya's laws and Regulations as per paragraphs 1.1 above.

2.2 Kenya's public procurement and asset disposal act (*no. 33 of 2015*) under Section 66 describes rules to be followed and actions to be taken in dealing with Corrupt, Coercive, Obstructive, Collusive or Fraudulent practices, and Conflicts of Interest in procurement including consequences for offences committed. A few of the provisions noted below highlight Kenya's policy of no tolerance for such practices and behavior:

- 1) A person to whom this Act applies shall not be involved in any corrupt, coercive, obstructive, collusive or fraudulent practice; or conflicts of interest in any procurement or as set disposal proceeding;
- 2) A person referred to under subsection (1) who contravenes the provisions of that sub-section commits an offence;
- 3) Without limiting the generality of the subsection (1) and (2), the person shall be: -
 - a) disqualified from entering into a contract for a procurement or asset disposal proceeding; or
 - b) if a contract has already been entered into with the person, the contract shall be voidable;
- 4) The voiding of a contract by the procuring entity under subsection (7) does not limit any legal remedy the procuring entity may have;
- 5) An employee or agent of the procuring entity or a member of the Board or committee of the procuring entity who has a conflict of interest with respect to a procurement: -
 - a) Shall not take part in the procurement proceedings;
 - b) shall not, after a procurement contract has been entered in to, take part in any decision relating to the procurement or contract; and
 - c) shall not be a subcontractor or for the tender to whom was awarded contract, or a member of the group of tenderers to whom the contract was awarded, but the subcontractor appointed shall meet all the requirements of this Act.
- 6) An employee, agent or member described in subsection (1) who refrains from doing anything prohibited under that subsection, but for that subsection, would have been within his or her duties shall disclose the conflict of interest to the procuring entity;
- 7) If a person contravenes subsection (1) with respect to a conflict of interest described in subsection (5)(a) and the contract is awarded to the person or his relative or to another person in whom one of them had a direct or indirect pecuniary interest, the contract shall be terminated and all costs incurred by the public entity shall be made good by the awarding officer. Etc.

3. In compliance with Kenya's laws, regulations and policies mentioned above, the Procuring Entity:

- a) Defines broadly, for the purposes of the above provisions, the terms set forth below as follows:
- i) “corrupt practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party;
 - ii) “fraudulent practice” is any act or omission, including misrepresentation, that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation;
 - iii) “collusive practice” is an arrangement between two or more parties designed to achieve an improper purpose, including to influence improperly the actions of another party; “coercive practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party;
 - iv) “obstructive practice” is:
 - Deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede investigation by Public Procurement Regulatory Authority (PPRA) or any other appropriate authority appointed by Government of Kenya into allegations of a corrupt, fraudulent, coercive, or collusive practice; and/or threatening, harassing, or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation; or
 - acts intended to materially impede the exercise of the PPRA's or the appointed authority's inspection and audit rights provided for under paragraph 2.3 e. below.
- b) Defines more specifically, in accordance with the above procurement Act provisions set forth for fraudulent and collusive practices as follows:
- "fraudulent practice" includes a misrepresentation of fact in order to influence a procurement or disposal process or the exercise of a contract to the detriment of the procuring entity or the tenderer or the contractor, and includes collusive practices amongst tenderers prior to or after tender submission designed to establish tender prices at artificial non-competitive levels and to deprive the procuring entity of the benefits of free and open competition.
- c) Rejects a proposal for award¹ of a contract if PPRA determines that the firm or individual recommended for award, any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/ or their employees, has, directly or indirectly, engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for the contract in question;
 - d) Pursuant to the Kenya's above stated Acts and Regulations, may recommend to appropriate authority(ies) for sanctioning and debarment of a firm or individual, as applicable under the Acts and Regulations;
 - e) Requires that a clause be included in Tender documents and Request for Proposal documents requiring(i) Tenderers (applicants/proposers), Consultants, Contractors, and Suppliers, and their Sub-contractors, Sub-consultants, Service providers, Suppliers, Agents personnel, permit the PPRA or any other appropriate authority appointed by Government of Kenya to inspect² all accounts, records and other documents relating to the procurement process, selection and/or contract execution, and to have them audited by auditors appointed by the PPRA or any other appropriate authority appointed by Government of Kenya; and
 - f) Pursuant to Section 62 of the above Act, requires Applicants/Tenderers to submit along with their Applications/Tenders/Proposals a “Self-Declaration Form” as included in the procurement document declaring that they and all parties involved in the procurement process and contract execution have not engaged/will not engage in any corrupt or fraudulent practices.

¹For the avoidance of doubt, a party's eligibility to be awarded a contract shall include, without limitation, (i) applying for pre-qualification, expressing interest in a consultancy, and tendering, either directly or as a nominated sub-contractor, nominated consultant, nominated manufacturer or supplier, or nominated service provider, in respect of such contract, and (ii) entering into an addendum or amendment introducing a material modification to any existing contract.

²Inspections in this context usually are investigative (i.e., forensic) in nature. They involve fact-finding activities undertaken by the Investigating Authority or persons appointed by the Procuring Entity to address specific matters related to investigations/audits, such as evaluating the veracity of an allegation of possible Fraud and Corruption, through the appropriate mechanisms. Such activity includes but is not limited to: accessing and examining a firm's or individual's financial records and information, and making copies thereof as relevant; accessing and examining any other documents, data and information (whether in hard copy or electronic format) deemed relevant for the investigation/audit, and making copies thereof as relevant; interviewing staff and other relevant individuals; performing physical inspections and site visits; and obtaining third party verification of information.

FORM OF TENDER SECURITY-[Option 1–Demand Bank Guarantee]

Beneficiary: _____ **Request for Tenders No:**

Date: _____ **TENDER GUARANTEE No.:**__

Guarantor: _____

1. We have been informed that _____ (here in after called "the Applicant") has submitted or will submit to the Beneficiary its Tender (here in after called" the Tender") for the execution of _____ under Request for Tenders No. _____ ("the ITT").
2. Furthermore, we understand that, according to the Beneficiary's conditions, Tenders must be supported by a Tender guarantee.
3. At the request of the Applicant, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (_____) upon receipt by us of the Beneficiary's complying demand, supported by the Beneficiary's statement, whether in the demand itself or a separate signed document accompanying or identifying the demand, stating that either the Applicant:
 - (a) has withdrawn its Tender during the period of Tender validity set forth in the Applicant's Letter of Tender ("the Tender Validity Period"), or any extension thereto provided by the Applicant; or
 - b) having been notified of the acceptance of its Tender by the Beneficiary during the Tender Validity Period or any extension there to provided by the Applicant, (i) has failed to execute the contract agreement, or (ii) has failed to furnish the Performance.
4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) thirty days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[signature(s)]

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

FORMAT OF TENDER SECURITY [Option 2–Insurance Guarantee]

TENDER GUARANTEE No.: _____

1. Whereas [*Name of the tenderer*] (hereinafter called “the tenderer”) has submitted its tender dated [*Date of submission of tender*] for the [*Name and/or description of the tender*] (hereinafter called “the Tender”) for the execution of under Request for Tenders No. _____ (“the ITT”).
2. KNOW ALL PEOPLE by these presents that WE of..... [**Name of Insurance Company**] having our registered office at (hereinafter called “the Guarantor”), are bound unto [*Name of Procuring Entity*] (hereinafter called “the Procuring Entity”) in the sum of (Currency and guarantee amount) for which payment well and truly to be made to the said Procuring Entity, the Guarantor binds itself, its successors and assigns, jointly and severally, firmly by these presents.

Sealed with the Common Seal of the said Guarantor this ___ day of _____ 20__.

3. NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that if the Applicant:
 - a) has withdrawn its Tender during the period of Tender validity set forth in the Principal's Letter of Tender (“the Tender Validity Period”), or any extension thereto provided by the Principal; or
 - b) having been notified of the acceptance of its Tender by the Procuring Entity during the Tender Validity Period or any extension thereto provided by the Principal; (i) failed to execute the Contract agreement; or (ii) has failed to furnish the Performance Security, in accordance with the Instructions to tenderers (“ITT”) of the Procuring Entity's Tendering document.

then the guarantee undertakes to immediately pay to the Procuring Entity up to the above amount upon receipt of the Procuring Entity's first written demand, without the Procuring Entity having to substantiate its demand, provided that in its demand the Procuring Entity shall state that the demand arises from the occurrence of any of the above events, specifying which event(s) has occurred.

4. This guarantee will expire: (a) if the Applicant is the successful Tenderer, upon our receipt of copies of the contract agreement signed by the Applicant and the Performance Security and, or (b) if the Applicant is not the successful Tenderer, upon the earlier of (i) our receipt of a copy of the Beneficiary's notification to the Applicant of the results of the Tendering process; or (ii) twenty-eight days after the end of the Tender Validity Period.
5. Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

[Date]

[Signature of the Guarantor]

[Witness]

[Seal]

Note: All italicized text is for use in preparing this form and shall be deleted from the final product.

FORM OF TENDER - SECURING DECLARATION

[The Bidder shall complete this Form in accordance with the instructions indicated]

Date:..... *[insert date (as day, month and year) of Tender Submission]*

Tender No..... *[insert number of tendering process]*

To:..... *[insert complete name of Purchaser]* I/We, the undersigned, declare that:

1. I/We understand that, according to your conditions, bids must be supported by a Tender-Securing Declaration.
2. I/We accept that I/we will automatically be suspended from being eligible for tendering in any contract with the Purchaser for the period of time of *[insert number of months or years]* starting on *[insert date]*, if we are in breach of our obligation(s) under the bid conditions, because we—(a) have withdrawn our tender during the period of tender validity specified by us in the Tendering Data Sheet; or (b) having been notified of the acceptance of our Bid by the Purchaser during the period of bid validity, (i) fail or refuse to execute the Contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the instructions to tenders.
3. I/We understand that this Tender Securing Declaration shall expire if we are not the successful Tenderer(s), upon the earlier of:
 - a) Our receipt of a copy of your notification of the name of the successful Tenderer; or
 - b) thirty days after the expiration of our Tender.
4. I/We understand that if Iam /we are/ in a Joint Venture, the Tender Securing Declaration must be in the name of the Joint Venture that submits the bid, and the Joint Venture has not been legally constituted at the time of bidding, the Tender Securing Declaration shall be in the names of all future partners as named in the letter of intent.

Signed Capacity/title (director or partner or

sole proprietor, etc.) NameDuly authorized to sign the

bid for and on behalf of: *[insert complete name of Tenderer]*

Dated on day of,*[Insert date of signing]* Seal or stamp

Appendix to Tender

Schedule of Currency requirements

Summary of currencies of the Tender for _____ *[insert name of Section of the Works]*

<i>Name of currency</i>	<i>Amounts payable</i>
Local currency: _____	
Foreign currency #1: _____	
Foreign currency #2: _____	
Foreign currency #3: _____	
Provisional sums expressed in local currency	<i>[To be entered by the Procuring Entity]</i>

PART II - WORKS REQUIREMENTS

SECTION V - BILLS OF QUANTITIES

SCOPE OF WORKS

The Procuring Entity will prepare this

*part. Notes for Preparing a Bills of
Quantities*

These Notes for Preparing Bills of Quantities are intended only as information for the Procuring Entity or the person drafting the tendering documents. They should not be included in the final documents.

1. Objectives

1.1 The objectives of the Bills of Quantities are:

- (a) to provide sufficient information on the quantities of Works to be performed to enable tenders to be prepared efficiently and accurately; and
- (b) when a contract has been entered into, to provide a priced Bills of Quantities for use in the periodic valuation of Works executed.

1.2. In order to attain these objectives, Works should be itemized in the Bills of Quantities in sufficient detail to distinguish between the different classes of Works, or between Works of the same nature carried out in different locations or in other circumstances which may give rise to different considerations of cost. Consistent with these requirements, the layout and content of the Bills of Quantities should be as simple and brief as possible.

2. Content

The Bills of Quantities should be divided generally into the following sections:

- a) Preamble;
- b) Work Items (grouped into parts);
- c) Day work Schedule; and
- d) Summary.

3. Preamble

The Preamble should indicate the inclusiveness of the unit prices, and should state the methods of measurement that have been adopted in the preparation of the Bills of Quantities and that are to be used for the measurement of any part of the Works.

4. Rock

Where excavation, boring, or drilling is included in the Works, a comprehensive definition of rock (always a contentious topic in contract administration), should be provided in the Technical Specification and this definition should be used for the purposes of measurement and payment.

5. Work Items

The items in the Bill of Quantities should be grouped into sections to distinguish between those parts of the Works that by nature, location, access, timing, or any other special characteristics may give rise to different methods of construction, phasing of the Works, or considerations of cost. General items common to all parts of the Works may be grouped as a separate section in the Bills of Quantities. When a family of Price Adjustment Formulae are used, they should relate to appropriate sections in the Bills of Quantities.

6. Quantities

Quantities should be computed net from the Drawings, unless directed otherwise in the Contract, and no allowance should be made for bulking, shrinkage, or waste. Quantities should be rounded up or down where appropriate and spurious accuracy should be avoided.

7. Units of Measurement

The following units of measurement and abbreviations are recommended for use (unless other national units are mandatory in the country of the Procuring Entity).

Unit	Abbreviation	Unit	Abbreviation
cubic meter	m ³ or cu m	millimeter	mm
hectare	ha	month	mon
hour	h	number	nr
kilogram	kg	square meter	m ² or sq m
lump sum	sum	square millimeter	mm ² or sq mm
meter	m	week	wk
metric ton (1,000 kg)	t		

8. Ground and Excavation Levels

The commencing surface should be identified in the description of each item for work involving excavation, boring, or driving, for which the commencing surface is not also the original surface. The excavated surface should be identified in the description of each item for work involving excavation for which the excavated surface is not also the final surface. The depths of work should be measured from the commencing surface to the excavated surface, as defined.

9. Day work Schedule

A Day work Schedule should be included if the probability of unforeseen work, outside the items included in the Bills of Quantities, is relatively high. To facilitate checking by the Procuring Entity of the realism of rates quoted by the Tenderers, the Day work Schedule should normally comprise:

- a) a list of the various classes of labor, materials, and Contractor's Equipment for which basic Day work rates or prices are to be inserted by the Tenderer, together with a statement of the conditions under which the Contractor will be paid for work executed on a Day work basis; and
- b) a percentage to be entered by the Tenderer against each basic Daywork Subtotal amount for labor, materials, and Plant representing the Contractor's profit, overheads, supervision, and other charges.

10. Provisional Quantities and Sums

- 10.1 Provision for quantity contingencies in any particular item or class of work with a high expectation of quantity overrun should be made by entering specific "Provisional Quantities" or "Provisional Items" in the Bills of Quantities, and *not* by increasing the quantities for that item or class of work beyond those of the work normally expected to be required. To the extent not covered above, a general provision for physical contingencies (quantity overruns) should be made by including a "Provisional Sum" in the Summary of the Bills of Quantities. Similarly, a contingency allowance for possible price increases should be provided as a "Provisional Sum" in the Summary of the Bills of Quantities. The inclusion of such Provisional Sums often facilitates budgetary approval by avoiding the need to request periodic supplementary approvals as the future need arises.
- 10.2 The estimated cost of specialized work to be carried out, or of special goods to be supplied, by a Nominated Subcontractor should be specified in the relevant part of the Bills of Quantities as a particular Provisional Sum with an appropriate brief description. A separate tendering procedure is normally carried out by the Procuring Entity to select the specialists, who are then nominated as subcontractors to the main or prime contractor. To provide an element of competition among the main Tenderers (or prime contractors) in respect of any facilities, amenities, attendance, etc., to be provided by the successful Tenderer as prime contractor for the use and convenience of the specialist or nominated subcontractor, each related Provisional Sum should be following by an item in the Bills of Quantities inviting a percentage (to be quoted by the main Tenderer) payable on the actual expenditure from the Provisional Sum.

11. Summary

The Summary should contain a tabulation of the separate parts of the Bills of Quantities carried forward, with provisional sums for Daywork, for physical (quantity) contingencies, and for price contingencies (upward price adjustment) where applicable.

A. Preamble

1. The Bills of Quantities shall be read in conjunction with the Instructions to Tenderers, General and Particular Conditions of Contract, Technical Specifications, and Drawings.
2. The quantities given in the Bills of Quantities are estimated and provisional, and are given to provide a common basis for tendering. The basis of payment will be the actual quantities of work ordered and carried out, as measured by the Contractor and verified by the Engineer and valued at the rates and prices tender in the priced Bills of Quantities, where applicable, and otherwise at such rates and prices as the Engineer may fix within the terms of the Contract.
3. The rates and prices tender in the priced Bills of Quantities shall, except in so far as it is otherwise provided under the Contract, include all Constructional Plant, labor, supervision, materials, erection, maintenance, insurance, profit, taxes, and duties, together with all general risks, liabilities, and obligations set out or implied in the Contract.
4. A rate or price shall be entered against each item in the priced Bills of Quantities, whether quantities are stated or not. The cost of Items against which the Contractor has failed to enter a rate or price shall be deemed to be covered by other rates and prices entered in the Bills of Quantities.
5. The whole cost of complying with the provisions of the Contract shall be included in the Items provided in the priced Bills of Quantities, and where no Items are provided, the cost shall be deemed to be distributed among the rates and prices entered for the related Items of Work.
6. General directions and descriptions of work and materials are not necessarily repeated nor summarized in the Bills of Quantities. References to the relevant sections of the Contract documentation shall be made before entering prices against each item in the priced Bills of Quantities.
7. Provisional Sums included and so designated in the Bills of Quantities shall be expended in whole or in part at the direction and discretion of the Engineer in accordance with Sub-Clause 13.5 and Clause 13.6 of the General Conditions.
8. The method of measurement of completed work for payment shall be in accordance with *[insert the name of a standard reference guide, or full details of the methods to be used]*⁶.

B. Work Items

1. The Bills of Quantities usually contains the following part Bills, which have been grouped according to the nature or timing of the work:

Bill No. 1: General Items;
Bill No. 2: Earthworks;
Bill No. 3: Culverts and Bridges;
Bill No. 4: etc., as required;
Daywork Schedule; and
Summary Bills of Quantities.

⁶*The method of measurement should be spelled out precisely in the Preamble to the Bills of Quantities, describing for example the allowances (if any) for timbering in excavation, etc. Many national standard reference guides have been prepared on the subject, and one such guide is the Standard Method of Measurement of the U.K. Institution of Civil Engineers.*

2. If TDS-ITT 15.1 (a) applies, Tenderers shall price the Bills of Quantities in local currency only and shall indicate in the Appendix to Tender the percentage expected for payment in foreign currency or currencies. If TDS-ITT 15.1 (b) applies Tenderers shall price the Bills of Quantities in the applicable currency or currencies.

[Note to the Procuring Entity: The tables in BOQ must be prepared in accordance with the currency alternative retained in TDS – ITT 15.1.]

BILL NO. 1: PREAMBLES EXCAVATION AND

EARTHWORK

Nature of Excavation

- A The Contractor must ascertain for himself the nature of the materials to be excavated and price the work accordingly as no allowance will be made beyond the Contract Sum for any alleged ignorance in this respect.

Site Clearance

- B. The Contractor shall clear the construction areas within the site of all bushes, roots, brush, boulders, natural obstructions, rubbish and any other natural or artificial obstructions which would interfere with construction of buildings, roads, paths and drains.
- C. Clear away all anti/termite hills and nests over the area of the site, excavate for, locate and destroy queens.
- D. Treat the cavity formed by the removal of the nest as described hereinafter under "Soil Sterilization" and backfill with approved material well rammed and consolidated in layers not exceeding 300 mm thick.
- E. All areas of the site must be thoroughly proofed against rodents and special care must be taken to ensure that no unconsolidated areas are left near banks and ditches.

Commencing Levels

- F. Unless specifically stated otherwise the commencing levels for excavation shall be
- G. All measurements are based upon reduced level excavation being executed first and no

Excavations

- H. Excavations shall be to the widths and depths indicated the drawings or to such lesser
- J. Any difference in the quantity of works actually executed under such instructions and

- A. If, however, the Contractor excavates to any greater depth or widths than are shown on

Bottoms to Excavation

- B. The Contractor shall report to the Architect as and when a secure bottom to the
- C. Any concrete or other work put in before excavations have been inspected and
- D. If so directed, the Contractor shall water and well ram the bottoms of excavations to

Measurement of Excavation Work

- E. Excavation work is measured net as before digging and the Contractor must allow for

Trenches for pipes, cables kerbs, etc., other than drain pipes

- F. Prices for excavation of trenches for pipes, cables, kerbs, etc., shall include for grading

Rock

- G. Any rock or other hard materials encountered in excavating to the required
- H. The Contractor must give notification to the Architect or his representative when such

Rates for Excavation

- J. The rates for excavation shall include for excavating by hand or machine in all types
 - A. Excavations for plain concrete foundations have been measured to the **net sizes**
 - B. An allowance for working space and formwork has been measured to reinforced
 - C. The rates for excavation must include for such excavating in all types of ground

Levelling

- D. No item is measured for levelling and consolidating ground and rates for

Disposal of Water

- E. The Contractor shall keep the excavations free from standing water and silt

Planking and Strutting

- F. Sides of all excavations must be supported in order to prevent falls from or collapse

Return, Fill in and Ram

- H. Material returned around foundations externally shall be selected hard, dry
 - J. No excavations or foundation work shall be filled in or covered up until all

Cart Away

- A. All surplus excavated material, where so directed, and all rubbish is to be removed

Approval Before Filling

- B. No fill materials shall be placed before approval has been given by the Architect for

Measurement of Filling Generally

- C. Filling is measured net as after consolidation.

Earth Filling

- D. Levels specified to be made up with surplus soil, etc., are to be filled in with selected

Hardcore Filling

- E. Hardcore shall consist of clean hard broken stone or rubble graded to pass in all

Borrow Pits

- F. No borrow pits will be allowed to be opened on the site

Soil Sterilization

- G. Anti-termite treatment is to be carried out using one of the chemicals below and
 - (a) That the chemicals applied comply with the requirements specified herein for chemical
 - (b) That the treatment will remain effective against termite infestation for a period of five
 - (c) That free re-treatment by the Contractor of any areas showing signs of infestation

Soil Sterilization

- A. The chemicals used shall be one of the following:-
- 1 Aldrin; 0.5% applied in oil solution or water emulsion
 - 2 Benzene Hexachloride; 0.8% of gamma isomer applied in oil solution or water
 - 3 Chlordane; 1.0% applied in oil solution or water emulsion
 - 4 Dieldrin; 0.5% applied in oil solution or water emulsion
 - 5 Termicide A; 1 part to 45 parts water
 - 6 Lindane; 0.8% in oil solution or water emulsion
 - 7 Pentachlorophenol; 5% in oil solution
 - 8 Trichlorobenzene; 1 part to 3 parts oil
- B. Some of the chemicals listed above are toxic to animals and plant life and must,
- C. Precautions must also be taken to prevent disturbance of the treatment by animals or
- D. The rate of applications is to be 7 litres per square meter and the areas measured

CONCRETE WORK

Code of Practice for Reinforced Concrete Work

- A. All workmanship, materials and tests in connection with reinforced concrete work are

Generally

- B. A competent person shall be employed whose first duty it will be to supervise all stages
- C. All materials which have been damaged, contaminated or have deteriorated. or which
- D. No materials shall be stored or stacked on suspended floors without the Engineer's

Samples

- E. Samples of all materials are to be submitted for approval of the Engineer at least

Cement

- F. Cement used shall be ordinary Portland cement and shall be obtained only
- G. Each consignment of cement shall be accompanied by the manufacturer's certificate

Cement Storage

- H. The cement must be delivered in the manufacturer's sealed and branded bags and
- I. The cement shall be stored in such a way that each consignment may be identified

Inferior Cement

A Any cement which has failed to pass the tests or has been damaged by water

Aggregate

B Aggregates shall be granite or other equal and approved obtained from an approved

Fine Aggregate and Sand

C Fine aggregate and sand shall be clean, sharp, coarse, hard siliceous materials

D The Contractor shall supply all necessary equipment for testing of fine aggregate and

Coarse Aggregates

E F Coarse aggregates shall be granite from approved quarries, clean, free from earth and

G The four nominal aggregate sizes shall be 40 mesh (dry) sample (75µ) no. 10 pan (2.0mm) and

Aggregate Storage

- A Each grade of aggregate shall be stored in the works in separate heaps so that there
- B The materials shall be stored on a timber or concrete floor and the piles shall be as

Water

- C All water used on the Works shall be clean, free from earthy vegetable and organic

Admixtures

- D. Admixtures of any kind for accelerating the setting of cement, plasticiser,

Proportion of Concrete Mix

- E. The quantity of cement shall be measured by weight and each batch of concrete is
- F. Throughout the carrying out of the Contract "Work Tests" are to be made from
- G. Six cubes shall be made on each occasion, and cured in compliance with B.S. 1881

Concrete Work Cont'd

- A. At least three sets of six cubes shall be cast during each week concrete is being cast
- B. Concrete is required to have the properties and give the strength in Newtons per square millimetre as set out in the table below which is to be considered as the minimum standard that will be accepted in the finished Works.
- C. The workability of the fresh concrete should be such that concrete is suitable for

Grade	Quality	Maximum size of coarse aggregate	Maximum Water Cement Ratio by weight of Aggregate	Minimum Crushing Strength of Works Test Cubes	
				7 days	28 days
30	1:1:2	20	0.45	30	36
25	1:1.5:3	20	0.55	21	26
25	1:1.5:3	10	0.55	21	26
20	1:2:4	20	0.60	14	21
20	1:2:4	10	0.60	14	21
15	1:3:6	10	0.60	-	12
10	1:3:6	10	0.60	8	10
7	1:4:8	40	0.60	-	7
-	1:10	All in Aggregate		-	-

- D. If the strengths required in the table are not attained and maintained throughout the

Unsatisfactory Concrete Work

- E. Should in the opinion of the Engineer any of the results of the specified tests of

- A. In the case of seven day Works Cube Tests proving unsatisfactory, the work may be
- B. In the event of the results of the twenty-eight day Works Cube Tests proving
- C. Should the average strength of these specimens attain the specified minimum twenty-
Structural Test
- D. If, in the Engineer's opinion, there is a doubt as to the strength of a structure, solely or in part, for the reason that the site-made concrete cubes fail to attain the specified fail, the Contractor shall be reimbursed for the cost of the test. If the result of the test is not satisfactory, the Contractor shall bear the cost of the test and the cost of correcting any defects in accordance with the instructions of the Engineer. strength, or because of one or more circumstances attributable to alleged negligence on the part of the Contractor to make a loading test on the Works or any part thereof. The nature of the test and the loading shall be in accordance with Clause 605 of C.P. 114. If the result of the test is satisfactory, except where the test has been made because test cubes

Formwork

- E. The formwork shall be so constructed as to remain sufficiently rigid during the placing compaction of the concrete and shall be sufficiently tight to prevent loss of liquid from the concrete. Vertical strutting shall be carried down to such construction as is sufficiently strong to afford the required support without injury. All rubbish, chippings, shavings and sawdust shall be removed from the interior of the forms before the concrete is placed, and suitable washout holes shall be provided to facilitate this, and the formwork in contact with the concrete shall be clean and thoroughly wetted and treated with the approved mould oil. Care shall be taken that such oil is kept out of contact with the reinforcement and shall be used sparingly as possible. In no circumstances shall forms be struck until the concrete reaches a cube strength of at least twice the stress to which the concrete may be subjected at the time of striking, and in any case the minimum permissible times shall be as follows:-

Vertical sides of wall and columns	2 days
Sides of beams and lintels	2 days
Soffits of slabs (Subject to retention of props until 21 days	14 days
Soffits of beams and lintels (Subject to retention of props until 21 days)	14 days

- A. No formwork is to be removed if, in the opinion of the Engineer, the concrete has not
- B. All formwork shall be removed without such shock or vibration as would damage the
- C. Forms shall be true to lines and levels and braced and strutted to prevent deformation.
- D. Before placing of the concrete, bolts and fixings shall be in position and cores and other
- E. Concrete shall not be poured in horizontal layers to a depth exceeding 1500 mm in
- F. Formwork is measured to the actual net surface of the concrete to be supported and

Normal Finish to Faces of Structural Concrete

- G. After removal of shuttering, unless instructed to the contrary, the face of

Fairfaced Concrete

- A. Where so described or measured, faced of concrete shall be finished fair by means of

Wrought Boarded Face Formwork to give a Board Mark Finish

- B. Where so described or measured, faces of concrete shall be finished fair by means of
- C. Such formwork to column faces shall be of continuous length boards between
- D. End joints will be permitted to beams faces, etc., and shall be tongued, staggered and
- E. All imperfections shall be cut out and made good in concrete of equal quality.
- F. The resulting concrete shall show grain and individual board marks, be free from

Wall Ties

- G. Where blockwalls abut columns or solid concrete walls two 6 mm diameter

Holes, Pipes Etc.

- H. The Contractor shall be responsible for the co-ordination with sub-contactors for

Blinding Concrete

- A. No casting of any concrete on the ground shall take place until the ground has been

Mixing

- B. Concrete is to be mixed in a batch mixer of approved type having a drum rotating about
- C. The fine and coarse aggregate and the cement are to be mixed for at least four turns of
- D. The volume of concrete mixed in any one batch is not to exceed the rated capacity of
- E. The whole of the mixed batch is to be removed before materials for a fresh batch enter
- F. On cessation of work, including all stoppages exceeding twenty minutes, the mixers
- G. Concrete mixed as above is not to be modified by the addition of water or otherwise in
- H. At least one slump test shall be made each day concreting is in progress under the

Transporting

- J. Concrete is to be handled from the place of mixing to the place of final deposit as
- K. Concrete shall be placed into the forms from as small a height as possible and shall in

- A. When chuting is used, the inclination of the chute must be such as to allow the
- B. If the Contractor wishes to distribute concrete by means of pumps, full details of the

Placing and Consolidation

- C. The concrete shall be placed before setting has commenced and in any case within thirty minutes from the time the water is added, and must not be subsequently disturbed. Concrete shall be thoroughly compacted during the operation of placing, and thoroughly worked around the reinforcement, around embedded fixtures, and into corners of the formwork. Mechanical vibration with an approved type insertion vibrator shall be used.
- D. The use of mechanical vibration will not relieve the Contractor of his responsibility for
- E. All methods of placing and consolidation of the concrete are to be such as not to cause
- F. An accurate record is to be kept by the Contractor showing dates and times when
- G. The workability of the concrete must never be altered by the use of additional water or

Construction Joint

- H. The form and location of all construction joints shall be approved by the

- A The Centering to form the stop shall be fitted with splay fillets on the concrete face and
- B Before casting slabs the haunchings or seatings for the slab shall be thoroughly
- C Slabs to be cast using alternate bay construction, maximum size of single panel 40

Column Plinths

- D Column kicker plinths 75 mm high not cast monolithically with the beam or slab

Curing

- E The curing of the concrete must receive particularly careful attention. The

Dimensions of Finished Concrete

- F Except where specially noted, dimensions, levels, sizes, positions, and covers are to
 - (a) For sizes of beams or columns, slab or wall thicknesses, not less than specified, nor
 - (b) For layout positions or dimensions horizontal or vertical 5 mm plus or minus.
 - (c) Levels of floor, ceilings, beams, lintels, etc., (top and bottom), 5 mm plus or minus and

- (d) Errors in plumbing 5 mm plus or minus, and no line or surface intended to be vertical
- (e) For cover of concrete around reinforcement 3 mm plus or minus.

Permissible tolerance shall not be cumulative.

Steel Reinforcement

- A. Mild steel rod reinforcement shall comply with B.S. 4449.
- B. High tensile steel rod reinforcement shall be hot rolled deformed steel complying with
- C. Welded steel fabric reinforcement shall comply with B.S. 4483.
- D. The steel shall be stored so that it is kept clean and reasonably free from rust.
- E. All metal for reinforcement is to be free from loose mill scale, loose rust, oil and grease,
- F. All reinforcement is to be placed and maintained in the positions shown on the
- G. Reinforcement must be bent or straightened in a manner that will not injure the
- H. All bars are to be bent cold.
- J. Starter bars are to be positioned accurately.
- K. All crossings of bars are to be securely wired.
- L. Bars at the top of slabs are to have substantial support.
- M. The prices of all rod reinforcement are to include for cutting to lengths and for all
- N. The placing of all reinforcement shall be checked by the Engineer and in no
- O. Where bending schedules are provided, the measured weight of reinforcement for

Cover to Reinforcement

A. The thickness of the concrete cover to reinforcement shall conform in all respects to the

Spacing Blocks and Chairs etc.

B. Properly formed spacing blocks of concrete with wire ties or other approved means

C. These shall be dense concrete left with a wire brushed surface or dipped in grout before

Precast Concrete

D. Concrete shall all be cast in properly made strong mould to form shapes required.

E. The coarse aggregate for precast concrete shall be 10 mm gauge where 1:1.5:3 mix

F. The concrete shall be of the mixes described and shall be thoroughly tamped in the

G. The precast work shall be cast under sheds and shall remain under same for seven

H. All precast work shall be in lengths convenient for handling, unless otherwise

J. Prices for precast concrete shall include for all moulds, hoisting and fixing to the levels

WALLING

Setting out Walling

- A. The Contractor shall provide proper setting out rods and set out all work on same for

Cement

- B. Cement shall be described in Concrete Work.

Fine Aggregate

- C. Fine aggregate for concrete blocks shall be as described for fine aggregate in Concrete

Coarse Aggregate

- D. Coarse Aggregate for concrete blocks shall be good, hard, clean aggregates from

Concrete Block

- E. Concrete blocks for walling shall be provided by the Contractor complying with B.S.

Portland Cement; 1 Cubic Meter

Fine Aggregate (graded up to 5 mm); 3 Cubic Meters

Coarse Aggregate (graded up to 10 mm); 6 Cubic Meters

- F. Blocks shall be solid or hollow two-hole type as specified and are to be made under

- G. The compressive strength Type A blocks shall be not less than:-

Average of 13 hollow blocks; 5.75 N/mm² gross area

Lowest individual hollow block; 4.0 N/mm² gross area

A. The concrete is to be put into the machine's moulds in thin layers and all properly tamped therein. On removal from the machines the blocks are to be carefully deposited on wet the whole time, after which they shall be put out in the open on racks and protected with the approved matting, sacking or straw and kept wet for a further five days, then kept in the same position and under the same mat cover, but without wetting, for a further two days and then left in the open without matting or wetting for a further seven days. All blocks must be left with good sharp edges. The blocks for use in the Works shall be 190 mm high and may vary in length from 300 mm to 400 mm and no variation above or below these lengths will be allowed except where required to form proper bonding at corners, round openings, sills, lintels, beams, etc., and the like positions and the Contractor must make or cut blocks to all the varying sizes required for these purposes and include this in his price. days to season. All blocks must be left with good sharp edges. The blocks for use in the Works shall be 190 mm high and may vary in length from 300 mm to 400 mm and no variation above or below these lengths will be allowed except where required to form proper bonding at corners, round openings, sills, lintels, beams, etc., and the like positions and the Contractor must make or cut blocks to all the varying sizes required for these purposes and include this in his price. racks under sheds erected by the Contractor to the direction and approval of the Architect and there left for three days and kept thoroughly

Bonding Walling

B. The blocks shall be properly bonded together in such manner that no vertical joint

Wall Reinforcement

C. Where so specified hollow block walls shall be reinforced vertically with 10

D. Prices for walling described as reinforced must include for all extra costs involved in

Filling of Hollow Blockwork

E. All cavities where specified and shown above ground and all cavities below

F. In reinforced walls the filling shall be carefully compacted around the reinforcement.

Blocks to be Wetted

A All concrete blocks and stone walling shall be well wetted before being laid and the

Mortar

B Mortar to be used for all walling work shall be composed of 1 part of Portland

C No partially or wholly set mortar will be allowed to be used or re-mixed.

Fair Face Walling

D Where walling is to be finished with a fair face, the concrete blocks are to be

Joints for Walling

E The blocks shall be bedded and jointed in cement mortar as described with beds

F All walling shall be properly protected while mortar is setting as the Architect shall

Building Walling

G All walls throughout the Works shall be carried up evenly in 12 mm course, no

Putlog Holes

H Putlog holes shall be carefully, properly and completely filled up on completion

Rough Cutting etc.

H. The Contractor shall allow in his prices for the walling which is measured net

Stone Pitching

- A The ground to receive pitching shall be well compacted and the stones, which shall
- B Stone for pitching shall be coral obtained from approved quarries. It shall be hard,

Stone for Walling

- C Stone for walling shall be from an approved quarry, roughly square and built random
- D Jointing and pointing is as detailed or instructed.

Precast Screen and Louvre Block Walling

- E Precast concrete screen blocks shall be manufactured in concrete of 30.0 N/mm²
- F Precast concrete louvre blocks shall be of similar concrete, similarly jointed and pointed

Damp Proof Course

- G Damp proof courses shall be hessian based bituminous felt to B.S. 743 Type 5A laid on

ROOFING - ASPHALT WORKS APPROVED SUP-

PLIER

- A. All materials shall be supplied by a firm approved in writing by the Architect and the

Guarantee

- B. The Contractor shall deposit with the Architect, a written guarantee and undertaking to

Samples

- C. The Contractor shall when required by the Architect submit samples of any material for

MATERIALS

Asphalt for roofing

- D. Asphalt for roofing shall comply with B.S. 1162 tropicalised mastic asphalt for roofing

Felt underlay

- E. The underlay shall be saturated "Cabro" sheathing felt complying with B.S. 1162 (or

Insulating screeds

- F. Insulating screeds shall consist of lightweight concrete composed of one part Portland

WORKMANSHIP

Preparation of surfaces

- A. All surfaces to receive asphalt and other roof coverings are to be dry, wood floated

Laying

- B. Asphalt and other roof coverings shall be laid in bays generally not exceeding 2 m
- C. Horizontal asphalt for roof coverings shall be 20 mm thick built up into two layers each

Air pockets and stains

- D. Air pockets and stains on the asphalt and other roof coverings will not be

Joints and fillets

- E. Joints in all asphalt work and other roof coverings shall be carefully made

Felt underlay

- F. The felt underlay shall be fixed and laid loose or partially bonded in hot bitumen with

Testing for falls

- G. To ensure that asphalt and other roof coverings have been truly laid to falls, the

CARPENTRY

Terminology

A. All technical terms shall be as defined in the "Export of Timber Ordinance Export

Timber Generally

- B. The timber for carpentry and joinery shall be specified and obtained from an
- C. The timber for carpentry shall be Second or Select Grade for strength.
- D. The timber shall be reasonably straight grained.
- E. All timber for the Works is to be purchased immediately the Contract is signed and is
- F. All timber as it arrives on the site shall be inspected by the Architect, and any timber
- G. All timber and assembled woodwork shall be protected from the weather and stored in

Species of Timber for Structural Work

H. The following softwoods shall be used for structural work;

Standard Common Name	Botanical Name
Podo	Podocarpus
Cypress	Cuppressues Lusitanica

- J. Both to be second strength Grade P5 or equivalent. Whilst either timber is suitable,
- K. The Contractor is permitted to propose substitute species but these shall not be used

Insect Damage

L. All timber shall be free from live borer beetle or other insect attack when brought

Seasoning of Timber

- A. All timber shall be seasoned to a moisture content of not more than 18% for carpentry

Pressure Impregnation

- B. The softwood described as pressure impregnated shall be treated with the "Celcure A" Solution concentration; 2%
Absorption of preservative; 520 Litres per cubic meter
Net dry salt retention; 10.4 Kg per cubic meter
- C. After treatment, the timber shall be seasoned to the specified moisture content.
- D. Cut ends and faces of timber sawn, drilled and cut after treatment are to be swabbed

Inspection and Testing

- E. The Architect shall be given facilities for inspection of all works in progress whether
- F. Notwithstanding approval having been given above, any timber incorporated in the
- G. Where timbers need to be extended into a wall, they shall be thoroughly "brush treated"

Clearing Up

- H. The Contractor is to clear out and destroy or remove all cut ends, shavings and

Workmanship

- A. All carpentry shall be executed with workmanship of the best quality. Scantlings and
- B. All carpentry shall be accurately set out in strict accordance with the drawings.
- C. All structural timbers shall be frame or jointed together as is most appropriate in the
- D. All joints shall be secured with a sufficient number of nails disposed as shown on the
- E. Actual dimensions of scantlings for carpentry shall not vary from the specified

Joints

- F. All nails, screws, bolts, connectors, etc., are to be as specified under "Metalwork"

General

- A. The provisions contained in the "Carpentry" section shall apply also to the

Species of Timber

- B. The following timber of First or Prime Grade for appearance shall be used for

Standard Name; Botanical Name

Podo (for grounds, etc., only); Podocarpus spp. African Mahogany; Khaya Nyasica

Mninga, Pterocarpus Angolensis Iroko (Mvula);

Chlorophora excelsa

- C. The following may also be used as "local hardwood" (referred to hereafter) with the Adina; East African Afrormosia; East African Afzelia

Generally

- D. All joinery work shall be accurately set out on boards to full size for the
- E. **All joinery work shall be cut and framed together as soon after the**
- F. All work shall be properly morticed, tenoned, housed, shouldered, dovetailed, notched,

A. Joints in joinery must be as specified or detailed, and so designed and secured so as to

Dimensions

B 3 mm reduction off specified sizes will be allowed for each wrought face except where

Fixing Joinery

C All beads, fillets and small members shall be fixed with round or oval brads or

Mastic

D Mastic where specified for bedding, joinery, sills, water bars, etc., is to be

Fiberboard

E Fiberboard shall be "Celotex" or equal and

Plywood

F Plywood shall be from an approved source and comply with B.S. 1455, first or

G Routine tests will be required from time to time to check the quality of manufacture.

Chipboard

H Chipboard shall be approved medium density resin bonded wood chipboard

Blockboard

J Blockboard shall be laminated board to B.S. 3444. Where faced with plastic

Flush Doors

- A. Flush doors shall be from an approved source and manufacture, be solid
- B. The thickness stated is the overall finished thickness.

Plastic Sheeting

- C. Plastic sheeting shall be Formica or equal and approved laminated sheeting

Plugging Walls

- D. All work described as plugged shall be fixed with brass screws to plugs formed

Protect Joinery

- E. All fixed joinery which, in the opinion of the Architect, is liable to become bruised

Bottom Edges

- F. Bottom edges of doors shall be painted with one coat of approved primer before fixing

Mosquito Screening

- G. Mosquito screening shall be "Alcad" or equal and approved aluminium fine wire

Bird Screening

- H. Bird screening shall be approved galvanized coffee tray wire.

Ironmongery

- J. All ironmongery shall be fixed with screws to match. Before the woodwork is painted,

STRUCTURAL STEELWORK

Standard of Construction

- A. The whole of the structural steelwork and testing shall comply with the relevant

Fabrication by Specialist Firm.

- B. The steelwork shall be fabricated by a specialist firm or under proper factory conditions

Contractor to Submit Drawings

- C. The Contractor shall include for the preparation of all shop details from the

Accuracy of Drawings.

- D. The Contractor shall be responsible for the correctness of his shop details and for shop

Erection Scheme

- E. The Contractor shall submit to the Architect for approval, drawings showing the

Dimensions to be Verified

- F. The Contractor shall take the dimensions from the site or buildings and he shall verify

Copies of Orders

- G. A copy of all orders for materials shall be supplied by the Contractor to the Architect at

Damage

- H. Any damage to materials on the site due to inadequate precautions being taken

Materials

Quality of Steel

- A. (i) All structural and rivet mild steel shall comply with B.S 4360 Part
- (ii) Nil
- (iii) Nil
- (iv) All structural steel tubes shall comply with B.S. 1775 and B.S. 449
- (v) Mild steel and medium tensile steel electrodes for metal-arc welding shall comply with
- (vi) High tensile steel electrodes for metal-arc welding shall comply with the requirements
- (vii) All mild steel bolts and nuts shall have a tensile strength of not less than 432 N per
- (viii) All high tensile steel bolts, nuts and washers shall have a minimum tensile strength of
- (ix) High strength friction grip bolts and washers shall comply with B.S. 3139, Part 1.
- (x) All plan washers shall be of steel. Tapered or other specially shaped washers shall be

Marking of Steel

- B. Each piece of steel shall be legibly marked with the maker's name or trade mark and
- C. For rivet bars and small pieces securely bundled, a metal tag marked with the cast

Standard Dimensions

- D. The dimensions and allied requirements of all structural rolled sections shall
- E. Black bolts, nuts, studs, lock nuts and washers shall comply with the requirements of

- A. Turned bolts shall have the shank turned to the specified diameter allowing only a

Weight of Steel

- B. For the purpose of measurement, the weight of mild steel shall be as given in B.S. 648

Conditions of Surfaces

- C. All surfaces of steel work shall be clean, free from loose millscale and loose rust.

Tests and Inspection

- D. Manufacturer's Mill Test Certificates for all structural steel shall be supplied to the
- E. The Architect or his representative shall at all reasonable times, be given free access to

Metallic Coatings

- F. Galvanized steelwork shall comply with B.S. 729 Part 1 entirely coated with zincafter fab
 - ii) Zinc sprayed steelwork shall comply with B.S. 2569 Part 1. The nominal thickness of

Generally

- G. The whole of the fabrication and erection of the steelwork shall be carried out in

Materials (Cont'd)

- A. The welding of steel to B.S. 15, B.S. 968, B.S. 2762 and B.S. 4360 must conform
- B. For welding any particular type of joint the Contractor shall provide evidence
- C. Any welder's tests shall be made at the Contractor's expense and shall include the cost
- D. The right is reserved to make non-destructive tests on the welding to determine if the

Rejection

- E. Any portion of the work which, in the opinion of the Architect, is not in accordance
- F. The Contractor is responsible for the good quality of all welding work and no exceptions

Fabrication

- G. As much of the work of fabrication of the steelwork as is reasonably practicable shall be

Cast of Temporary Erection, etc.

- A. Trial erection of principal or other units may be called for at the discretion of the
- B. The cost of any necessary temporary erection, testing, packing, marking, carriage and

Joints and Connections

- C. No variation of the number, type or position of the joints or connections shown on the

Painting at Works

- D. Where described as primed at works, steelwork shall be freed of rust, millscale, welding
- E. For joints with high strength friction grip bolts the contact surfaces shall be left
- F. For joints made with other bolts and rivets the contact surfaces shall each be given a
- G. For welded connections where the contact surfaces are not completed sealed the
- H. The primer shall be touched up with similar primer if damaged by subsequent

METALWORK

Mild Steel

- A. Mild steel shall comply with B.S. 4360 Grade 1 and the sizes of all small sections

Galvanized Work

- B. Iron and steel, where galvanized, shall comply with B.S. 729 Part 1 entirely coated with

Aluminium

- C. Aluminium shall be of the alloys described in and shall comply with B.S. 1470.

Smithying, Shearing and Cutting

- D. All smithying, welding, cutting and bending shall be soundly and neatly executed, care

Bolts

- E. Mild steel bolts, nuts and washers shall comply with B.S. 916 for black bolts with

Anchor Bolts

- F. Anchor bolts in concrete for steel works etc., are to be self drilling anchor bolts of one

- Phillips redhead concrete anchors
 - Rawlplug super drilanchor
 - Spit self-drilling anchors

- G. Rates are to include for fixing complete with washer. Mortices in concrete have not

Shop Inspection

- A. The Architect shall be granted full facilities and any necessary assistance for inspection

Marking

- B. All components delivered to the site are to be marked in paint with the Mark number in

Storage

- C. All components are to be stored at the site in proper racks provided for the purpose

Erection

- D. Rates for all metalwork are to include for the complete for the complete erection

Painting

- E. All steel is to be thoroughly de-rusted and degreased prior to despatch to the site and is

PLUMBING AND ENGINEERING INSTALLATION

Execution of the Works

- A. The work shall be carried out strictly in accordance with:-
 - (a) "British Standard Code of Practice" C.P. 310: 1965: Water Supply
 - (b) "British Standard Code of Practice" C.P. 404: 1968: Sanitary Pipework above ground
 - (c) All other relevant British Standard Specifications and Codes of Practice
 - (d) Bye-laws of the Local Authority
 - (e) The working drawings

Extent of Work

- B. The Contractor will be responsible for all below ground plumbing and drainage work

Quality of Materials and Workmanship

- C. All materials, equipment and accessories are to be new and in accordance with
 - D. Uniformity of type and manufacture of equipment or accessories is to be preserved as
 - E. The Contractor shall, if required by the Architect, submit samples of materials to the
 - F. If in these Preambles the practice is adopted of specifying a particular item as
 - G. Where particular manufacturers are specified herein, no alternative makes will be
 - H. The Contractor will be entirely responsible for all materials, apparatus, equipment, etc.,
 - J. The work shall be carried out by competent workmen under skilled supervision. The

Galvanized Steel Tubes and Fittings

- A. Galvanized steel tubing shall comply with B.S. 1387 with plain galvanized malleable
- B. Tubes and fittings shall be jointed by means of screwed threads to B.S. 21, by means of
- C. Where sleeves are required for pipework passing through concrete, blockwork or below
- D. Galvanized water mains below ground level or below slabs shall be double wrapped in

Brasswork

- E. Stop valves shall comply with B.S. 1010 and shall be with crutch handles or loose keys

Testing

- F. Upon completion the whole of the water main shall be tested to a pressure not less
- G. Notwithstanding the foregoing clauses, all water mains and fittings and installation

Sanitary and Other Appliances

- H. The appliances shall be fixed in the positions shown on the drawings or as described by
- J. The Contractor shall include in his rates for providing all necessary screws, bolts, etc.,
- K. Care shall be taken at all times and particularly after fixing, to protect appliances from
- L. Upon completion of the work, all appliances shall be cleaned of plaster, paint, etc., and

Fire Fighting Equipment

- A. The specified fire fighting equipment shall be supplied and installed by the Contractor
- B. Portable fire extinguishers shall comply with the following British Standards:-
 - (a) Water type (soda acid); B.S. 138: 1948
 - (b) Foam type (chemicals); B.S. 740: Part 1: 1948
 - (c) Foam type (gas pressure); B.S. 740: Part 2: 1952
 - (d) Water type (gas pressure); B.S. 1382: 1948
 - (e) Carbon tetrachloride and chlorobromethane; B.S. 1721: 1960
 - (f) Carbon dioxide type; B.S. 3326: 1960
 - (g) Dry powder type; B.S. 3465: 1962
 - (h) Water type (store pressure); B.S. 3709: 1964
- C. Fire hose couplings and ancillary equipment shall comply with B.S. 336: 1965; rubber
- D. Underground fire hydrants and surface box openings for same shall comply with B.S.
- E. The installation of hydrants and fire extinguishers shall be in accordance with C.P.
- F. If nothing else is specified, fire extinguishers and hose reels shall be supplied in the

FLOOR WALL AND CEILING FINISHINGS

Sand

- A. Sand for backing, floor and wall finishes is to comply with B.S. 1199, Table 1.

Cement

- B. Cement is to be as described for "Concrete Work:.

Lime

- C. Lime is to be no-hydraulic hydrated lime to B.S. 890 Class "A" obtained from an

Workmanship

- D. All concrete beds or slabs shall be thoroughly brushed clean, hacked if necessary and
- E. Screeds and cement pavings shall be laid in accordance with the relevant B.S. Code of
- F. All surfaces to be plastered or rendered must be brushed clean and well wetted before
- G. Adequate time intervals must be left between successive coats in two-coat work in

In-Situ Pavings Generally

- H. Before laying in-situ floor finishes, the concrete beds are to be thoroughly hacked

Cement and Sand Paving

- J. The cement and sand paving shall be in proportions of 1:4 by volume and

Polished Granolithic Paving

- A. The aggregate for granolithic paving shall be in accordance with B.S. 1201 and shall
- B. The granolithic shall be laid in bays not exceeding 3.50 square meters with ebonite

Polished Terrazzo Paving

- C. The ins-Situ terrazzo shall consist of white or coloured cement and marble
 - D. The terrazzo shall be laid in bays not exceeding 3.5 square meters with ebonite dividing
 - E. The terrazzo topping shall be laid to a minimum of 12mm thickness in a plastic condition while the underbed is still green and this should be watered to minimise absorption from the topping. The terrazzo must be well tamped into position and rolled with a suitable hand roller. The topping should be allowed to take an initial set and then any surface voids must be grouted up with neat cement of the same colour used in the mix. The surface should be cured by keeping moist by covering with damp sacking for at least 72 hours. When dry and hard the surface shall be machine polished by grinding with carborundum or other stone discs of suitable grade and with rotary polishing pads.
 - F. Rates must include for all necessary protection until the building is handed over to the
- P.V.C. Flooring and Skirting**
- G. P.V.C. floor tiles shall comply with B.S. 3260. The tiles and accessories shall be

Brushed Terrazzo Rendering

- A. Brushed terrazzo rendering is to comprise two coats as described. The undercoat shall
- B. The Contractor will be required to produce a sample panel of rendering on site for the

Internal Plaster

- C. Internal plaster shall be applied in two coats and adequate time intervals must be
- D. Internal plaster, unless otherwise described, shall be lime plaster of 12mm minimum
- E. Cement plaster is to be employed where specified on the drawings and is to be applied
- F. The Contractor shall cut out and make good all cracks, blisters and other defects and

Marmoran Finishings

- G. Prepare and prime surface, apply one coat 3 mm thick PVC Resin Bonded plaster

Wall Tiles

- A. Glazed wall tiles shall be from an approved manufacturer and shall conform with
- B. Backing to tiles is to be cement and sand in the proportion of 1:4 rendering in one coat

Carpet Tiles

- C. Carpet floor tiles shall be from an approved manufacturer and shall conform
- D. Beds to tiles are to be cement and sand in the proportion of 1:4 rendering in one coat

Floor tiles

Porcelain tiles

- E. Porcelain floor tiles shall be from an approved manufacturer and shall be of
- F. Beds and backings to tiles is to be cement and sand in the proportion of 1:4 rendering

Laying of Marble, Granite, Porcelain or Ceramic Floor Tiles

- G. Before laying the tiles, level the flooring area, ensure the surface is rough and

Laying Floor tiles with Traditional Mortar

- H. H. The cement thickness needed to lay tiles should be around 40 mm.

Laying Floor tiles with Adhesive

- A. The bed needed for this kind of laying, should be around 30 mm. The flooring area

Mixing the Colour Shades of Floor tiles

- B. Before laying the tiles at least 5 to 6 boxes must be laid over a dry surface in order to

The Joints of Floor tiles

- C. The tiles have to be laid with a minimum of at least a joint separation between tiles of 3

Setting the Joints of Floor tiles

- D. The cord or wire system can be used in the 4 or 5 joints, ensuring they are all parallel

Filling the Joints of Floor tiles

- E. Apply a mixture composed of 2 volumes of Portland cement and 1 of fine washed sand,

Concrete Tiles

- F. Concrete tile for finishing the roofs shall be 25mm thick of natural colour with bevelled

Precast Concrete Paving Slabs and Kerbs

- A. Precast concrete paving slabs shall comply with B.S. 368. precast concrete kerbs shall
- B. Precast paving shall be bedded on a compacted sand bed with 6mm wide joints filled

GLAZING

Method of Glazing

- C. Notwithstanding reference in the descriptions of glazing method to glazing beads, or the
- D. The provision of glazing compounds and putties and springs, clips and other sundry
- E. Distance pieces and setting blocks, in appropriate materials, shall be provided in

MATERIALS

Glass generally

- F. All glass shall comply in all respects with the appropriate section of B.S. 952. Plain

Putting for glazing to wood

- G. Putty for glazing to wood shall comply with B.S. 544.

Samples

- H. Samples not less than 150 mm square, are to be submitted to the Architect

WORKMANSHIP

Glass to be kept free from moisture

- J. All glass surfaces shall be kept dry during transit and storage. Glass becoming

Rebates and beads

- A. All glazing beads in wood shall be primed, (as measured in Painting and Decorating),

Edges of glass

- B. All glass shall have clean cut edges. The edges of louvres shall be rounded and

Bead glazing

- C. Glazing fixed by beads shall have both glass and beads bedded and back puttied, and

Method of measurement

- D. Beads and sealing strips have been measured separately. Prices for glazing with beads

PAINTING

Execution by a Specialist Firm

- E. All work under this section must be executed by a Specialist Firm, approved by

Approved Paints

- G All paints shall be obtained from the same manufacturer and shall be approved by

- H The Contractor must allow for providing the Architect with colour charts from the

Generally

- I All materials shall be delivered on site intact in the original drums or tins and shall

- J The only addition which will be allowed to be made locally will be liquid thinners and

Preparation

- K All surfaces to receive treatment are to be clean and dry before paint

External Rendered Surfaces

- A External cement slurry finished wall which are to be painted must be clean and must

Plastered Surfaces

- B Internal plastered surfaces which are to be painted are to be allowed to dry out

Woodwork Preparations

- C Large knots in woodwork are to be cut and replace with sound wood or scorched back

Woodwork - Fittings

- D Unless otherwise specified, fittings are to be treated with two coats of linseed oil.

Metalwork

- E All rust and loose scale on steel and iron work must be removed by wire brushing and
- F Galvanized metalwork is to receive one coat of white spirit or mordant degreasing
- G Galvanized metal work is to be painted only where instructions are given by the Architect

DRAINAGE

Generally

Preambles to Other Sections

- A The preambles contained in other sections of this document shall apply equally hereto

Notices

- B The Contractor shall give all requisite noticed. Uncoloured plans will be supplied by the

Drainage Bye-Laws

- C All of the works shall comply with the requirements of the drainage bye-laws made

Inspections

- D The Contractor shall give written notice to the Architect for the purpose of

(a) excavations are completed

(b) concrete beds are laid

(c) drains are completed

and no further work shall be executed until each stage of the work has been inspected.

Levels of Existing Drains

- E The Contractor shall check the invert levels of existing drains, sewer and

Pitch Impregnated Fibre Drain Pipes, Couplings and Fittings

- F Pitch impregnated fibre drain couplings and fittings shall comply with B.S.

UPVC Pipes and Fittings

- G UPVC pipe and fittings shall comply with B.S. 3506 Class O to be obtained

Spun Cast Iron Drain Pipes and Cast Iron Fittings, Gullies etc.

- H Spun cast iron drain pipes shall be coated centrifugally cast (spun) iron pipes

A Fittings, gullies, etc., shall be of coated cast iron and shall comply with B.S. 1130.

Concrete Pipes and Fittings

B Concrete pipes and fittings shall comply with B.S. 556. They shall be reinforced, and of

Manhole Covers and Road Gratings

C Manhole covers and road gratings and frames shall comply with B.S. 497.

Step Irons

D Step irons shall be galvanized malleable cast iron complying with B.S. 1247.

Mesh Reinforcement

E Mesh reinforcement shall be steel fabric complying with B.S. 1221 Part A or B.S.

Setting Out

F The Contractor shall set out all drains in accordance with the drawings, and provide

Excavation

G The bottoms of all excavations shall be trimmed and consolidated to the correct

H Where the bottom is insufficiently firm, the Contractor shall excavate until, in the Architect's opinion, a firm bottom is obtained and the level shall be made up with concrete of the same composition as for drain beds. Particulars of such additional work shall be agreed with the Architect's representative before the work is covered up, otherwise no claim in this respect will be entertained.

Planking and Strutting

I Care shall be taken not to undermine the foundations of the buildings and, if

Backfilling

J Trenches for pitch impregnated fibre of UPVC pipes shall first be filled with

- A Trenches for concrete or cast iron drains shall first be filled to a depth of 300mm with
- B Filling shall be continued in layers not exceeding 300mm thick, well rammed and, if

Laying Drains

- C Drains shall be laid truly straight on line and gradient with sockets upstream and

Pitch Impregnated Fibre Drains

- D All hard obstructions shall be removed from trench bottoms before laying

UPVC Drains

- E UPVC drain pipes shall be laid and jointed with solvent welded joints entirely in
- F Pipes shall be bedded in sand after all hard obstructions have been removed from

Cast Iron Drains

- G Cast iron drains shall be laid on concrete beds where specified or shown on
- H Connection of iron to concrete drains shall be jointed as described for concrete drains.
- I Cast iron drains fixed to walls or beams shall be supported on brackets at 1,350mm
- J Gullies, outlets, etc., on drains under concrete floors shall be set in position at correct

Concrete Drains

- K Concrete drains shall be jointed with one turn of tarred gaskin, well caulked and

Concrete Beds, Haunches and Coverings

- A Where specified or shown on drawings, drains shall be laid on concrete, (105kg/sq.cm -
- B Where drains, other than cast iron drains, are laid under buildings or pavings carrying
- C Gullies shall be bedded and surrounded in concrete 105kg/sq.cm - 40mm aggregate

Sleeves

- D All drains passing through walls or foundations shall have sleeves of cast iron pipe of

Benching

- E Benching in bottom of manholes shall be concrete (105kg/sq.cm - 40mm aggregate) to falls of not less than 10 degrees to channels finished with cement and sand (1:2), 25mm thick, trowelled hard and smooth with all angles rounded.

Bedding and Sealing Covers and Frames

- F Frames to manhole covers shall be bedded in cement mortar (1:3), and the covers in

Testing

- G All drains and manholes shall be tested for water tightness and straightness to

- (i) after jointing
- (ii) after haunching and backfilling
- (iii) after completion of the works

- H The Contractor shall provide all necessary testing apparatus and shall carry out such

Clean and Flush all Drains

- I All drains, gullies, manholes, etc., shall be cored, cleaned and flushed on

Method of Measurement

- A Where not otherwise stated, the starting level for trench manhole excavation shall be:-
 - (i) the formation level in areas where the site is excavated to reduce levels.
 - (ii) existing ground level in areas where no excavation is required, or where filling is required.
- B The depths of all the trenches in the following description lie within the same 1.5m
- C Prices for excavating pipes trenches shall be deemed to include keeping them free from
- D Notwithstanding the provisions of SMM Clause V.7 (a) to (c) the descriptions of
- E Prices for building pipes into manholes shall include for building in on rake where
- F Prices for concrete beds, benchings and covering for pipes laid in trenches, shall be
- G Prices for all gullies shall be deemed to include for all necessary excavation, return

EXTERNAL PAVINGS

Generally

- A. The Preambles contained in other sections of the document shall apply equally to this

Materials

Soil for Planted Areas

- B. Soil for planted areas shall be vegetable soil free from roots and rubbish and treated

Sand for Filling under Footpaths

- C. Sand for filling under footpaths shall be clean, dry, pit or river sand, free from vegetable

Crusher Dust for Sub-Base Course of Macadam Paving

- D. Crusher dust shall be from an approved source and shall be free from clay or other

Stone for Base Course to Macadam Paving.

- E. Stone for base course to macadam paving shall be 40mm gauge, clean and hard and

Blinding For Stone Base Course

- F. Blinding for stone base course shall be 4mm gauge hard stone chippings, free from

Precast Paving Slabs

- G. Precast paving slabs shall comply with B.S. 368 except for sizes.

Kerbs

- H. Precast concrete kerbs shall comply with B.S. 340, and shall be finished true and

Prime Coat for Macadam Paving

- J. The prime coat for macadam paving shall be bitumen grade M.C.I.

Bitumen for surfacing

- A. The bitumen for surfacing shall be made 500/700 grade

Workmanship

Generally

- B. The sub-grade, sub-base and base courses for roads and parking area shall
- C. The wiring course shall be applied at a later date, and prior to laying, the base course

Surveying

- D. The Contractor shall verify all dimensions and levels prior to the commencement
- E. All surveying necessary for the accomplishment of the works shall be done by the
- F. The Contractor shall make all necessary surveys using given bench marks as reference
- G. The Contractor shall draft, in accordance with these surveys, all plans and drawings

Levels, Falls, Crossfalls and Cambers

- H. The works shall be executed to the levels, falls, crossfalls and cambers shown on

Accuracy

- J. The Contractor shall be responsible for ensuring that the works are carried out to the

- (a) **Sub-Grade**

The camber or crossfall shall not vary more than 20mm from that shown on the drawing

- (b)

Base

The Contractor shall ensure that the base is laid to the correct level and camber/crossfall as shown on the drawing.

Sub-Grade

- A. The sub-grade shall be shaped to the required falls and cambers and any depressions
- B. The sub-grade shall be approved by the Architect before any materials to be used in

Sub-Base Course

- C. The sub-base shall consist of a layer of crusher dust finishing to the thickness

Base Course

- D. The base course shall consist of a layer of stone in which the interstices shall be

Application of Bitumen

- E. The plant used by the Contractor for transporting, heating and spraying bitumen shall

- A. Spray bars shall be capable of spreading the bitumen evenly to the full width of the
- B. Application temperatures shall be in accordance with those recommended by the

Bitumen Grade	Sprayed Temperature (Degree Celcius)
N.C.I	54-80
500/700	124-149

Prime Coat

- C. Prior to the application of the prime coat, the surface of the base shall be swept clean
- D. The prime coat shall be applied at the rate of 0.70 litres per square meter.

Wearing Course

- E. After the application of the priming coat, and where directed and approved by
- F. Alternatively, where specified, the wearing course shall consist of a premix macadam

Wet Weather

- G. No bitumen spraying shall be carried out when either the carriageway surface of

Murram Roads

- H. Murram roads shall be laid in layers not exceeding 150mm compacted thickness,
- J. Each layer shall be watered, rolled and compacted as previously described herein to

Laying Precast Paving Slabs

A. Precast paving slabs shall be bedded on a sandbed compacted to the thickness

Grassing

B. Grassing shall be carried out by a Specialist using approved local grass. Prices

Note:

The Contractor shall include here for any cost they may consider necessary and over

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**BILL 1 - PREAMBLES
CARRIED TO GRAND SUMMARY**

Item	Description	Amount KSh
	<p><u>BILL NO. 1 - PARTICULAR PRELIMINARIES</u></p> <p>A EMPLOYER</p> <p>The Employer is the Principal Secretary, Ministry of Lands, Public works, Housing and Urban Development, State Department for Housing and Urban Development of P.O Box 30119-00100 Nairobi</p> <p>The term "Employer" and "Government" wherever used in the contract document shall be synonymous.</p> <p>B PROJECT MANAGER</p> <p>The term "PM" wherever used in these Bills of Quantities shall be deemed to imply the project Manager as defined in Condition 1 of the Conditions of Contract or such person or persons as may be duly authorised to represent him on behalf of the Government .</p> <p>C ARCHITECT</p> <p>The term "Architect" shall be deemed to mean "The P.M " as defined above whose address unless otherwise notified is Ministry of Lands, Public works, Housing and Urban Development, State Department of Housing and Urban Development, P.O Box 30119 - 00100, NAIROBI.</p> <p>D QUANTITY SURVEYOR</p> <p>The term "Quantity Surveyor" shall be deemed to mean "The P.M " as defined above whose address unless otherwise notified is Ministry of Lands, Public works, Housing and Urban Development, P.O Box 30119 -00100, NAIROBI.</p> <p>E ELECTRICAL ENGINEER</p> <p>The term "Electrical Engineer" shall be deemed to mean "The P.M " as defined above whose address unless otherwise notified is Ministry of Lands, Public works, Housing and Urban Development, P.O Box 30119 -00100, NAIROBI.</p> <p>F MECHANICAL ENGINEER</p> <p>The term "Mechanical Engineer" shall be deemed to mean "The P.M " as defined above whose address unless otherwise notified is Ministry of Lands, Public works, Housing and Urban Development, State Department of Housing and Urban Development, P.O Box 30119 -00100, NAIROBI.</p> <p>G STRUCTURAL ENGINEER</p> <p>The term "Structural Engineer" shall be deemed to mean "The P.M " as defined above whose address unless otherwise notified is Ministry of Lands, Public works, Housing and Urban Development, Directorate of Public Works, State Department of Housing and Urban Development, P.O Box 30119 -00100, NAIROBI.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>PRICING ITEMS OF PRELIMINARIES</p> <p>Prices SHALL BE INSERTED against items of "preliminaries" in the tenderer's priced Bills of Quantities. The contractor is advised to read and understand all preliminary items.</p>	
B	<p>SCOPE OF CONTRACT</p> <p>The works to be carried out comprises of erection and completion of 9 blocks of type A units, 2, Electrical and Mechanical Installation works at Kiambiu, Nairobi County.</p>	
C	<p>DESCRIPTION OF THE WORKS</p> <p>The Works consist of: Erection to completion of Blocks of Building as enumerated above on reinforced concrete foundations. The superstructure will consist of concrete works and natural stone walling, R.C roof finished in Interlocking Tiles. The external wall finish will consist of Keypointing and paint to masonry walls, columns & beams. The internal wall finish will include plaster and paint to walls and ceilings, ceramic wall tiles to wet areas.</p> <p>Floors to be finished in Screed, Ceramic tiles and Terazzo. Ceiling finishes is in plaster and paint. Doors are in timber flush doors, timber Louvred doors and steel doors. Windows are in Steel casements.</p>	
D	<p>MEASUREMENTS</p> <p>In the event of any discrepancies arising between the Bills of Quantities and the actual works, the site measurements shall generally take precedence. However, such discrepancies between any contract documents shall immediately be referred to the PROJECT MANAGER in accordance with Clause 22 of the Conditions of Contract. The discrepancies shall then be treated as a variation and be dealt with in accordance with Clause 22 of the said Conditions.</p>	
E	<p>Floor areas</p> <p>Block type A</p> <p>GF: 466 sm</p> <p>TF: 389smx10No. Floors=3,890 sm</p> <p>Total for 1 No. Block = 4,356 sm</p> <p>Total for 9 No. blocks = 39,204 sm</p>	
	Carried to collection	

Item	Description	Amount KSh
A	<p>LOCATION OF SITE</p> <p>The site of the proposed works is Located in Kiambiu, Nairobi County.The Contractor is advised to visit the site to familiarize with the nature and position of the site. No claims arising from the Contractor’s failure to do so will be entertained.</p>	
B	<p>SIGNING OF THE TENDER DOCUMENTS</p> <p>The bidder shall append his / her signature and / or company ‘s rubberstamp on each and every page of tender document.</p>	
C	<p>DEMOLITIONS AND ALTERATIONS</p> <p>The Contractor is to allow for all temporary protection required during the works including ordinary and special dust screens, hoardings, barriers, warning signs, etc as directed by the Project Manager and as necessary for the adequate propping and protection of existing property, finishes, workmen employed on the site, employer's agents and the public. Any damage or loss incurred due to the insufficiency of such protection must be made good by the Contractor. All protective devices are to be removed on completion of the works and any necessary making good consequent upon this is to be executed to the satisfaction of the Project Manager.</p> <p>The works shall be propped, strutted and supported as necessary before any alteration or demolition work commences. Prices shall include for all cleaning and preparatory work to structure and finishes and for making good to all finishes on completion whether or not specifically described.</p> <p>Unless described as set aside for re-use all arising debris and surplus materials shall be carefully removed from building and carted away from site.</p> <p>The Contractor shall be entirely responsible for any breakage or damage which may occur to materials required for re-use during their removal unless it is certified by the Project Manager that such damage or breakage was inevitable as a result of the condition of the item concerned.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>CLEARING AWAY</p> <p>The Contractor shall remove all temporary works, rubbish, debris and surplus materials from the site as they accumulate and upon completion of the works, remove and clear away all plant, equipment, rubbish, unused materials and stains and leave in a clean and tidy state to the reasonable satisfaction of the Project Manager.</p> <p>The whole of the works shall be delivered up clean, complete and in perfect condition in every respect to the satisfaction of the Project Manager.</p>	
B	<p>CLAIMS</p> <p>It shall be a condition of this contract that upon it becoming reasonably apparent to the Contractor that he has incurred losses and / or expenses due to any of the contract conditions, or by any other reason whatsoever, he shall present such a claim or intent to claim notice to the PROJECT MANAGER within the contract period. No claim shall be entertained upon the expiry of the said contract period.</p>	
C	<p>PAYMENTS</p> <p>The tenderer's attention is drawn to the fact that the GOVERNMENT DOES NOT MAKE ADVANCE PAYMENTS but pays for work done and materials delivered to sit: all in accordance with Clause 23 of the Conditions of Contract Agreement. In order to facilitate this, a list of the general component elements for the works is given at the summary page of these specifications and the tenderer is requested to break down his tender sum commensurate to the said elements.</p>	
D	<p>PREVENTION OF ACCIDENT, DAMAGE OR LOSS</p> <p>The Contractor is notified that these works are to be carried out on a restricted site where the client is going on with other normal activities. The Contractor is thus instructed to take reasonable care in the execution of the works as to prevent accidents, damage or loss and disruption of activities being carried out by the Client. The Contractor shall allow in his rates any expense he deemed necessary by taking such care within the site.</p>	
E	<p>WORKING CONDITIONS</p> <p>The Contractor shall allow in his rates for any interference that he may encounter in the course of the works for the Client may in some cases ask the Contractor not to proceed with the works until some activities within the site are completed, as the facility will be operating as usual during the course of the contract.</p>	
F	<p>SIGNBOARD</p> <p>Allow for providing, erecting, maintaining throughout the course of the Contract and afterwards clearing away a signboard as designed, specified and approved by the Project Manager.</p>	
G	<p>LABOUR CAMPS</p> <p>The Contractor shall not be allowed to house labour on site. Allow for transporting workers to and from the site during the tenure of the contract.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>MATERIALS FROM DEMOLITIONS</p> <p>Any materials arising from demolitions and not re-used shall become the property of the client. The Contractor shall allow in his rates the cost of disposing the demolished materials as directed.</p>	
B	<p>PRICING RATES</p> <p>The tenderer shall include for all costs in executing the whole of the works, including transport, replacing damaged items, fixing, all to comply with the said Conditions of Contract.</p>	
C	<p>SECURITY</p> <p>The Contractor shall allow for providing adequate security for the works and the workers in the course of execution of this contract. No claim will be entertained from the Contractor for not maintaining adequate security for both the works and workers.</p>	
D	<p>URGENCY OF THE WORKS</p> <p>The Contractor is notified that these “works are urgent” and should be completed within the period stated in these Particular Preliminaries. The Contractor shall allow in his rates for any costs he/ she deems that he/she may incur by having to complete these works within the stipulated contract period.</p>	
E	<p>PAYMENT FOR MATERIALS ON SITE</p> <p>All materials for incorporation in the works must be stored on site before payment is effected, unless specifically exempted by the Project Manager. This is to include materials of the Contractor, nominated sub-Contractors and nominated suppliers.</p>	
F	<p>EXISTING SERVICES</p> <p>Prior to the commencement of any work, the Contractor is to ascertain from the relevant authority the exact position, depth and level of all existing services in the area and he/she shall make whatever provisions may be required by the authorities concerned for the support, maintenance and protection of such services.</p>	
G	<p>CONTRACT COMPLETION PERIOD</p> <p>The contract completion period in accordance with condition 31 of the Conditions of contract must be adhered to.</p> <p>The ‘PROJECT MANAGER’ shall strictly monitor the Contractors progress in relation to the progress chart and should it be found necessary the ‘PROJECT MANAGER’ shall inform the Contractor in writing that his actual performance on site is not satisfactory. In all such cases the Contractor shall accelerate his rate of performance production and progress by all means such as additional labour, plant, e.t.c and working overtime all at his cost.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>PERFORMANCE BOND</p> <p>A bond of 5% of the contract sum will be required in accordance with clause 6.00 (as amended) on award of contract of the Instructions to Tenderer's. No payment on account for the works executed will be made to the contractor until he has submitted the Performance Bond to the Project Manager duly signed, sealed and stamped from an approved Bank.</p>	
B	<p>TENDER DOCUMENTS</p> <p>Tender documents are as listed in Clause 2.1 of the Instruction to Tenderer's Page STD/9</p>	
C	<p>DELIVERY OF TENDER</p> <p>Tenders and all documents in connection therewith, as specified above must be delivered in the addressed envelope which should be properly sealed and deposited at the offices as specified in the letter accompanying these documents or as indicated in the advertisement.</p> <p>Tenders will be opened at the time specified in the letter accompanying these Tender Documents or as indicated in the advertisement. Tenders delivered/received later than the above time will not be opened.</p>	
D	<p>VALUE ADDED TAX</p> <p>The Contractor's attention is drawn to the Legal Notice in the Finance Act part 3 Section 21(b) operative from 1st September, 1993 which requires payment of VAT on all contracts. The Contractor should therefore include allowance in his rates and prices for prices for VAT and any other Government taxes currently in force.</p> <p>The tenderer is advised that in accordance with Government public notice No. 35 & 36 Dated 11th September 2003 operational from 1st October 2003, VAT will be deducted against the contract sum at the prevailing rate by the employer and remitted directly to the Commissioner of VAT through all interim certificates. It should however be noted that this is not additional tax but a new mode of payment for VAT, any excess payment will be refundable once the Contractor has submitted monthly returns to the Commissioner of VAT who will do the refunds when satisfied that the VAT regulations have been complied with.</p> <p>NB: The Contractor should therefore include the VAT tax within the rates.</p>	
E	<p>EXISTING BUILDING MATERIALS</p> <p>NOTE: Any materials found usable for the works shall be given to the contractor on credit with the approval of the client</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
	TRANSPORT & SUBSISTENCE	
A	Provide mobile phone airtime worth Kenya Shillings thousand (Kshs) only per person per calender month for (.....No.) Ministry of Lands, Public works, Housing and Urban Development Officers for the duration of the contract period.	0.00
	Allow for Contractor's profit and overheads (----10---%)	0.00
B	Provide for facilitation for the project management supervisory team for the duration of the contract worth Kenya Shillings (kshs00) for site visits and inspections for (.....No.) Ministry of Lands, Public works, Housing and Urban Development Officers for the duration of the contract period.	
	Allow for Contractor's profit and overheads (----10---%)	0.00
C	Provide sum of Kenya Shillings (Kshs) only for stationery.	
	Allow for Contractor's profit and overheads (---10 -----%)	0.00
	Carried to collection	

Item	Description	Amount KSh
	<p><u>PARTICULARS OF INSERTIONS TO BE MADE IN APPENDIX TO CONTRACT AGREEMENT</u></p>	
	<p>The following are the insertions to be made in the appendix to the Contract Agreement: -</p>	
	<p>Period of Final Measurement 6 Months From Practical completion</p>	
	<p>Defects Liability Period 6 Months from Practical completion</p>	
	<p>Date for Possession To be agreed with the Project Manager</p>	
	<p>Date for Completion 24 Weeks from date of Possession</p>	
	<p>Liquidated and Ascertained At the rate of Kshs 200,000 per week or part thereof:</p>	
	<p>Prime cost sums for which The Contractor desires to tender</p>	
	<p>Period of Interim Certificates monthly</p>	
	<p>Period of Honouring Certificates 28 days</p>	
	<p>Percentage of Certified Value Retained 10%</p>	
	<p>Limit of Retention Fund 5 %</p>	
	<p><i>Carried to collection</i></p>	

Item	Description	Amount KSh
	<u>COLLECTION</u>	
	Brought forward from page PP/1	
	Brought forward from page PP/2	
	Brought forward from page PP/3	
	Brought forward from page PP/4	
	Brought forward from page PP/5	
	Brought forward from page PP/6	
	Brought forward from page PP/7	
	Brought forward from page PP/8	
	TOTAL FOR PARTICULAR PRELIMINARIES CARRIED TO GRAND SUMMARY	

Item	Description	Amount KSh
	<p><u>BILL NO 2 - GENERAL PRELIMINARIES PRICING OF ITEMS OF PRELIMINARIES AND PREAMBLES</u></p> <p>A. NARIES AND PREAMBLES</p> <p>Prices will be inserted against items of Preliminaries in the Contractor's priced Bills of Quantities and Specification.</p> <p>The Contractor shall be deemed to have included in his prices or rates for the various items in the Bills of Quantities or Specification for all costs involved in complying with all the requirements for the proper execution of the whole of the works in the Contract.</p> <p>B. ABBREVIATIONS</p> <p>Throughout these Bills, units of measurement and terms are abbreviated and shall be interpreted as follows:-</p> <p><i>C.M.</i> Shall mean cubic metre</p> <p><i>S.M.</i> Shall mean square metre</p> <p><i>L.M.</i> Shall mean linear metre</p> <p><i>MM</i> Shall mean Millimetre</p> <p><i>Kg.</i> Shall mean Kilogramme</p> <p><i>No.</i> Shall mean Number</p> <p><i>Prs.</i> Shall mean Pairs</p> <p><i>B.S.</i> Shall mean the British Standard specification Published by the British Standards Institution, 2 Park Street, London W.I., England.</p> <p><i>Ditto</i> Shall mean the whole of the preceding description except as qualified in the description in which it occurs.</p> <p><i>m.s.</i> Shall mean measured separately.</p> <p><i>a.b.d</i> Shall mean as before described.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A.	<p>EXCEPTION TO THE STANDARD METHOD OF MEASUREMENT</p> <p><i>Attendance</i> ; Clause B19(a) of the Standard Method of Measurement is deleted and the following clause is substituted:-</p> <p>Attendance on nominated Sub-Contractors shall be given as an item in each case shall be deemed to include: allowing use of standing scaffolding, mess rooms, sanitary accommodation and welfare facilities; provision of special scaffolding where necessary; providing space for office accommodation and for storage of plant and materials; providing light and water for their work: clearing away rubbish; unloading checking and hoisting; providing electric power and removing and replacing duct covers, pipe casings and the like necessary for the execution and testing of Sub- Contractors' work and being responsible for the accuracy of the same.</p> <p>Fix Only:-</p> <p>"Fix Only" shall mean take delivery at nearest railway station (Unless otherwise stated), pay all demurrage charges, load and transport to site where necessary, unload, store, unpack, assemble as necessary, distribute to position, hoist and fix only.</p>	
B	<p>FORM OF CONTRACT</p> <p>The Form of Contract shall be as stipulated in the Republic of Kenya's Standard Tender Document for Procurement of Building Works (2006 Edition) included herein:</p> <p>The Conditions of Contract are also included herein</p> <p>Conditions of Contract</p> <p>These are numbered from 1 to 37 as set out in pages 18 to 37 of these tender documents.</p> <p>Particulars of insertions to be made in the Appendix to the Contract Agreement will be found in the Particular Preliminaries part of these Bills of Quantities</p>	
C	<p>PLANT, TOOLS AND VEHICLES</p> <p>Allow for providing all scaffolding, plant, tools and vehicles required for the works except in so far as may be stated otherwise herein and except for such items specifically and only required for the use of nominated Sub-Contractors as described herein. No timber used for scaffolding, formwork or temporary works of any kind shall be used afterwards in the permanent work.</p>	
D	<p>TRANSPORT.</p> <p>Allow for transport of workmen, materials, etc., to and from the site at such hours and by such routes as may be permitted by the competent authorities.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>MATERIALS AND WORKMANSHIP.</p> <p>All materials and workmanship used in the execution of the work shall be of the best quality and description unless otherwise stated. The Contractor shall order all materials to be obtained from overseas immediately after the Contract is signed and shall also order materials to be obtained from local sources as early as necessary to ensure that they are onsite when required for use in the works. The Bills of Quantities shall not be used for the purpose of ordering materials.</p>	
B	<p>SIGN FOR MATERIALS SUPPLIED.</p> <p>The Contractor will be required to sign a receipt for all articles and materials supplied by the PROJECT MANAGER at the time of taking deliver thereof, as having received them in good order and condition, and will thereafter be responsible for any loss or damage and for replacements of any such loss or damage with articles and/or materials which will be supplied by the PROJECT MANAGER at the current market prices including Customs Duty and V.A.T., all at the Contractor's own cost and expense, to the satisfaction of the PROJECT MANAGER.</p>	
C	<p>STORAGE OF MATERIALS</p> <p>The Contractor shall provide at his own risk and cost where directed on the site weather proof lock-up sheds and make good damaged or disturbed surfaces upon completion to proof lock-up sheds and make good damaged or disturbed surfaces upon completion to the satisfaction of the PROJECT MANAGER Nominated Sub-Contractors are to be made liable for the cost of any storage accommodation provided especially for their use.</p>	
D	<p>SAMPLES</p> <p>The Contractor shall furnish at his own cost any samples of materials or workmanship including concrete test cubes required for the works that may be called for by the PROJECT MANAGER for his approval until such samples are approved by the PROJECT MANAGER and the PROJECT MANAGER, may reject any materials or workmanship not in his opinion to be up to approved samples. The PROJECT MANAGER shall arrange for the testing of such materials as he may at his discretion deem desirable, but the testing shall be made at the expense of the Contractor and not at the expense of the PROJECT MANAGER. The Contractor shall pay for the testing in accordance with the current scale of testing charges laid down by the Ministry of Public Works.</p> <p>The procedure for submitting samples of materials for testing and the method of marking for identification shall be as laid down by the PROJECT MANAGER The Contractor shall allow in his tender for such samples and tests except those in connection with nominated sub-contractors' work.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>GOVERNMENT ACTS REGARDING WORK, PEOPLE ETC.</p> <p>Allow for complying with all Government Acts, Orders and Regulations in connection with the employment of Labour and other matters related to the execution of the works. In particular the Contractor's attention is drawn to the provisions of the Factory Act 1950 and his tender must include for all costs arising or resulting from compliance with any Act, Order or Regulation relating to Insurances, pensions and holidays for workpeople or so the safety, health and welfare of the work people.</p> <p>The Contractor must make himself fully acquainted with current Acts and Regulations, including Police Regulations regarding the movement, housing, security and control of labour, labour camps , passes for transport, etc. It is most important that the Contractor, before tendering, shall obtain from the relevant Authority the fullest information regarding all such regulations and/or restrictions which may affect the organisation of the works, supply and control of labour, etc., and allow accordingly in his tender. No claim in respect of want of knowledge in this connection will be entertained.</p>	
B	<p>SECURITY OF WORKS ETC.</p> <p>The Contractor shall be entirely responsible for the security of all the works stores, materials, plant, personnel, etc., both his own and sub-contractors' and must provide all necessary watching, lighting and other precautions as necessary to ensure security against theft, loss or damage and the protection of the public.</p>	
C	<p>PUBLIC AND PRIVATE ROADS.</p> <p>Maintain as required throughout the execution of the works and make good any damage to public or private roads arising from or consequent upon the execution of the works to the satisfaction of the local and other competent authority and the PROJECT MANAGER.</p>	
D	<p>EXISTING PROPERTY.</p> <p>The Contractor shall take every precaution to avoid damage to all existing property including roads, cables, drains and other services and he will be held responsible for and shall make good all such damage arising from the execution of this contract at his own expense to the satisfaction of the PROJECT MANAGER</p>	
E	<p>VISIT SITE AND EXAMINE DRAWINGS.</p> <p>The Contractor is recommended to examine the drawings and visit the site the location of which is described in the Particular Preliminaries hereof. He shall be deemed to have acquainted himself therewith as to its nature, position, means of access or any other matter which, may affect his tender. No claim arising from his failure to comply with this recommendation will be considered.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>ACCESS TO SITE AND TEMPORARY ROADS.</p> <p>Means of access to the Site shall be agreed with the PROJECT MANAGER prior to commencement of the work and Contractor must allow for building any necessary temporary access roads (approximately 70 metres long) for the transport of the materials, plant and workmen as may be required for the complete execution of the works including the provision of temporary culverts, crossings, bridges, or any other means of gaining access to the Site. Upon completion of the works, the Contractor shall remove such temporary access roads; temporary culverts, bridges, etc., and make good and reinstate all works and surfaces disturbed to the satisfaction of the PROJECT MANAGER.</p>	
B	<p>AREA TO BE OCCUPIED BY THE CONTRACTOR</p> <p>The area of the site which may be occupied by the Contractor for use of storage and for the purpose of erecting workshops, etc., shall be defined on site by the PROJECT MANAGER</p>	
C	<p>OFFICE ETC. FOR THE PROJECT MANAGER</p> <p>The Contractor shall provide, erect and maintain where directed on site a properly ventilated lockable office for the consultants, having a minimum floor area of 40 Square Metres complete with furniture (Tables, chairs e.t.c). Provision shall be made for artificial lighting and cleaning facilities for the duration of the works. Upon completion the Contractor shall dismantle and clear away the office. He shall also provide a strong metal trunk complete with strong hasp and staple fastening and two keys. He shall provide, erect and maintain a lock-up type water or bucket closet for the sole use of the PROJECT MANAGER including making temporary connections to the drain where applicable to the satisfaction of Government and Medical Officer of Health and shall provide services of cleaner and pay all conservancy charges and keep both office and closet in a clean and sanitary condition from commencement to the completion of the works and dismantle and make good disturbed surfaces. The office and closet shall be completed before the Contractor is permitted to commence the works. The Contractor shall make available on the Site as and when required by the "PROJECT MANAGER" a modern and accurate level together with levelling staff, ranging rods and 50 metre metallic or linen tape.</p>	
D	<p>WATER AND ELECTRICITY SUPPLY FOR THE WORKS</p> <p>The Contractor shall provide at his own risk and cost all necessary water, electric light and power required for use in the works. The Contractor must make his own arrangements for connection to the nearest suitable water main and for metering the water used. He must also provide temporary tanks and meters as required at his own cost and clear away when no longer required and make good on completion to the entire satisfaction of the PROJECT MANAGER . The Contractor shall pay all charges in connection herewith. No guarantee is given or implied that sufficient water will be available from mains and the Contractor must make his own arrangements for augmenting this supply at his own cost. Nominated Sub-contractors are to be made liable for the cost of any water or electric current used and for any installation provided especially for their own use.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>SANITATION OF THE WORKS</p> <p>The Sanitation of the works shall be arranged and maintained by the Contractor to the satisfaction of the Government and/or Local Authorities, Labour Department and the PROJECT MANAGER.</p>	
B	<p>SUPERVISION AND WORKING HOURS</p> <p>The works shall be executed under the direction and to the entire satisfaction in all respects of the PROJECT MANAGER who shall at all times during normal working hours have access to the works and to the yards and workshops of the Contractor and sub-Contractors or other places where work is being prepared for the contract.</p>	
C	<p>PROVISIONAL SUMS.</p> <p>The term "Provisional Sum" wherever used in these Bills of Quantities shall have the meaning stated in Section A item A7(i) of the Standard Method of Measurement mentioned in Condition No. 16 of the conditions of Contract. Such sums are net and no addition shall be made to them for profit.</p>	
C	<p>PRIME COST (OR P.C.) SUMS.</p> <p>The term "Prime Cost Sum" or "P.C. Sum" wherever used in these Bills of Quantities shall have the meaning stated in Section A item A7 (ii) of the Standard Method of Measurement mentioned in Condition No. 16 of the conditions of Contract. Persons or firms nominated by the PROJECT MANAGER to execute work or to provide and fix materials or goods as stated in Condition No. 20 of the Conditions of Contract are described herein as Nominated Sub-Contractors. Persons or firms so nominated to supply goods or materials are described herein as Nominated Suppliers.</p>	
D	<p>PROGRESS CHART.</p> <p>The Contractor shall provide within two weeks of Possession of Site and in agreement with the PROJECT MANAGER a Progress Chart for the whole of the works including the works of Nominated Sub-Contractors ; one copy to be handed to the PROJECT MANAGER and a further copy to be retained on Site. Progress to be recorded and chart to be amended as necessary as the work proceeds.</p>	
E	<p>ADJUSTMENT OF P.C. SUMS.</p> <p>In the final account all P.C. Sums shall be deducted and the amount properly expended upon the PROJECT MANAGER'S order in respect of each of them added to the Contract sum. The Contractor shall produce to the PROJECT MANAGER such quotations, invoices or bills, properly receipted, as may be necessary to show the actual details of the sums paid by the Contractor. Items of profit upon P.C. Sums shall be adjusted in the final account pro-rata to the amount paid. Items of "attendance" (as previously described) following P.C. Sums shall be adjusted pro-rata to the physical extent of the work executed (not pro-rata to the amount paid) and this shall apply even though the Contractor's priced Bill shows a percentage in the rate column in respect of them.</p> <p>Should the Contractor be permitted to tender and his tender be accepted of any work for which a P.C. Sum is included in these Bill of Quantities profit and attendance will be allowed at the same rate as it would be if the work were executed by a Nominated Sub- Contractor.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>NOMINATED SUB-CONTRACTORS</p> <p>When any work is ordered by the PROJECT MANAGER to be executed by nominated sub-contractors, the Contractor shall enter into sub-contracts as described in Condition No. 20 of the Conditions of Contract and shall thereafter be responsible for such sub-contractors in every respect. Unless otherwise described the Contractor is to provide for such Sub-Contractors any or all of the facilities described in these Preliminaries. The Contractor should price for these with the nominated Sub-contract Contractor's work concerned in the P.C. Sums under the description "add for Attendance".</p>	
B	<p>DIRECT CONTRACTS</p> <p>Notwithstanding the foregoing conditions, the Government reserves the right to place a "Direct Contract" for any goods or services required in the works which are covered by a P.C. Sum in the Bills of Quantities and to pay for the same direct. In any such instances, profit relative to the P.C. Sum the priced Bills of Quantities will be adjusted as described for P.C. Sums and allowed.</p>	
C	<p>ATTENDANCE UPON OTHER TRADESMEN, ETC.</p> <p>The Contractor shall allow for the attendance of trade upon trade and shall afford any tradesmen or other persons employed for the execution of any work not included in this Contract every facility for carrying out their work and also for use of his ordinary scaffolding. The Contractor, however, shall not be required to erect any special scaffolding for them. The Contractor shall perform such cutting away for and making good after the work of such tradesmen or persons as may be ordered by the PROJECT MANAGER and the work will be measured and paid for to the extent executed at rates provided in these Bills.</p>	
D	<p>REMOVAL OF RUBBISH</p> <p>Removal of rubbish and debris from the Building and the site as it accumulates and at the completion of the works and removal all plant, scaffolding and unused materials at completion.</p>	
E	<p>INSURANCE</p> <p>The Contractor shall insure as required in Conditions No 30 of the Conditions of Contract. No payment on account of the work executed will be made to the Contractor until he has satisfied the PROJECT MANAGER either by production of an Insurance Policy or and Insurance Certificate that the provision of the foregoing Insurance Clauses have been complied with in all respects. Thereafter the PROJECT MANAGER shall from time to time ascertain that premiums are duly paid up by the Contractor who shall if called upon to do so, produce the receipted premium renewals for the PROJECT MANAGER's inspection.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>PROVISIONAL WORK</p> <p>All work described as "Provisional" in these Bills of Quantities is subject to remeasurement in order to ascertain the actual quantity executed for which payment will be made. All "Provisional" and other work liable to adjustment under this Contract shall left uncovered for a reasonable time to allow all measurements needed for such adjustment to be taken by the PROJECT MANAGER Immediately the work is ready for measuring, the Contractor shall give notice to the PROJECT MANAGER so directs uncover the work to enable all measurements to be taken and afterwards reinstate at his own expense.</p>	
B	<p>ALTERATIONS TO BILLS, PRICING, ETC.</p> <p>Any unauthorised alteration or qualification made to the text of the Bills of Quantities may cause the Tender to be disqualified and will in any case be ignored. The Contractor shall be deemed to have made allowance in his prices generally to cover any items against which no price has been inserted in the priced Bills of Quantities. All items of measured work shall be priced in detail and the Tenders containing Lump Sums to cover trades or groups of work must be broken down to show the price of each item before they will be accepted.</p>	
C	<p>BLASTING OPERATIONS</p> <p>Blasting will only be allowed with the express permission of the PROJECT MANAGER in writing. All blasting operations shall be carried out at the Contractor's sole risk and cost in accordance with any Government regulations in force for the time being, and any special regulations laid down by the PROJECT MANAGER governing the use and storage of explosives.</p>	
C	<p>MATERIALS ARISING FROM EXCAVATIONS</p> <p>Materials of any kind obtained from the excavations shall be the property of the Government. Unless the PROJECT MANAGER directs otherwise such materials shall be dealt with as provided in the Contract. Such materials shall only be used in the works, in substitution of materials which the Contractor would otherwise have had to supply with the written permission of the PROJECT MANAGER Should such permission be given, the Contractor shall make due allowance for the value of the materials so used at a price to be agreed.</p>	
D	<p>PROTECTION OF THE WORKS.</p> <p>Provide protection of the whole of the works contained in the Bills of Quantities,including casing , casing up, covering or such other means as may be necessary to avoid damage to the satisfaction of the PROJECT MANAGER and remove such protection when no longer required and make good any damage which may nevertheless have been done at completion free of cost to the Government.</p>	
	<i>Carried to collection</i>	

Item	Description	Amount KSh
A	<p>WORKS TO BE DELIVERED UP CLEAN</p> <p>Clean and flush all gutters, rainwater and waste pipes, manholes and drains, wash (except where such treatment might cause damage) and clean all floors, sanitary fittings, glass inside and outside and any other parts of the works and remove all marks, blemishes, stains and defects from joinery, fittings and decorated surfaces generally, polish door furniture and bright parts of metalwork and leave the whole of the buildings watertight, clean, perfect and fit for occupation to the approval of the PROJECT MANAGER.</p>	
B	<p>GENERAL SPECIFICATION.</p> <p>For the full description of materials and workmanship, method of execution of the work and notes for pricing, the Contractor is referred to the Ministry of Roads and Public Works and Housing General Specification dated 1976 or any subsequent revision thereof which is issued as a separate document, and which shall be allowed in all respects unless it conflicts with the General Preliminaries, Trade Preambles or other items in these Bills of Quantities.</p>	
C	<p>TRAINING LEVY</p> <p>The Contractor's attention is drawn to the legal notice which requires payment by the Contractor of a Training Levy at the rate of 1/4 % of the Contract sum on all contracts of more than KShs. 1,000,000.00 in value.</p>	
D	<p>MATERIALS ON SITE</p> <p>All materials for incorporation in the works must be stored on or adjacent to the site before payment is effected unless specifically exempted by the PROJECT MANAGER. This includes the materials of the Main Contractor, Nominated Sub-Contractors and Nominated Suppliers.</p>	
E	<p>HOARDING</p> <p>The Contractor shall enclose the site or part of the works under construction with a hoarding 2400 mm high consisting of iron sheets on 100 x 50 mm timber posts firmly secured at 1800 mm centres with two 75 x 50 mm timber rails. The Contractor is in addition required to take all precautions necessary for the safe custody of the works, materials, plant, public and Employer's property on the site.</p>	
F	<p>CONTRACTOR'S SUPERINTENDENCE/SITE AGENT</p> <p>The Contractor shall constantly keep on the works a literate English speaking Agent or Representative, competent and experienced in the kind of work involved who shall give his whole experience in the kind of work involved and shall give his whole time to the superintendence of the works. Such Agent or Representative shall receive on behalf of the Contractor all directions and instructions from the Project Manager and such directions shall be deemed to have been given to the Contractor in accordance with the Conditions of Contract.</p>	
<i>Carried to collection</i>		

Item	Description	Amount KSh
	<u>COLLECTION</u>	
	Brought Forward From Page GP/1	
	Brought Forward From Page GP/2	
	Brought Forward From Page GP/3	
	Brought Forward From Page GP/4	
	Brought Forward From Page GP/5	
	Brought Forward From Page GP/6	
	Brought Forward From Page GP/7	
	Brought Forward From Page GP/8	
	Brought Forward From Page GP/9	
	TOTAL FOR GENERAL PRELIMINARIES CARRIED TO GRAND SUMMARY	

PROJECT PROVISIONS

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>PROJECT PROVISIONS</u>				
	Project Manager's Project Provisions. Contractor is advised to price for other preliminaries under the section of particular and General Preliminaries in the tender document				
	Project Manager's staff and Supervision				
A	Provide and maintain with furniture and equipment the Project Manager's SITE office for the duration of the project	Lump Sum	1	2,000,000	2,000,000
B	Provide for supervision as follows: 1 No. Clerks of works, (Building and services), 1 no. Work Inspectors, and 1 No Surveyor, for the duration of the Project.	Lump Sum	1	2,700,000	2,700,000
C	Allow a provisional sum of Kshs. Three Million (3,000,000) for Project Management Team and other stakeholders facilitation allowances during project implementation, as and whenever it is necessary.	Lump Sum	1	3,000,000	3,000,000
D	Allow for the Contractor's overheads and profits on items A,B, and C above.	%	10		
F	Extra Over on Item 'D' inclusive of fuels, maintenance, lubricants and servicing for kilometrage over 4,000 km per vehicle month.	Km	18,000		
G	Provide and erect publicity signboards for the whole of the project including defects liability period as will be instructed by the Project Manager and in accordance with the designs and specifications to be issued.	No.	2		
H	Provide a Prime-cost sum of Kshs five Hundred Thousand, (500,000.00) only for carrying out environmental impact assessment before the commencement of works and and undertaking environmental mitigation measures as the work progresses.	No.	1	500,000	500,000
J	Provide a Prime-cost sum of Kshs five Hundred Thousand, (500,000.00) only for carrying out Geotechnical survey before the commencement of works and preparation of the reports	Sum	Item	500,000	500,000
	The contractor will be required to Supply, install and maintain biometric systems during the construction period consisting of integrated computer system for biometric, electronic key management box and ID card for enrolment, generate reports and zoning of employees. The system must perform the following principal identification: enrol, identity and verify Biometric readers to be integrated to the emergency system. All the workers shall be enrolled in the machine as they join the project. The Contractor shall provide access and information required by the State Department any period within the contract.	No.	1		
J	Allow a provisional sum of Kshs. 250,000.00 for stationery, documentation, model making, review and preparation of as built drawings Manager.	SUM	1	250,000	250,000
	Contractor's profits and overheads				
K	Allow for the Contractor's overheads and profits on items H, I and J, and above.	%	10		
	TOTAL CARRIED TO GRAND SUMMARY				

KIAMBIU TYPE A

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 1 - SUBSTRUCTURES AND GFLR</p> <p>ELEMENT NO 1 - SUBSTRUCTURES (ALL PROVISIONAL)</p> <p>Notes. This element includes all structural works up to and including ground floor slab Tenderer to allow for working space in his rates. Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 ribbed bars with proof stress of 460 N/mm2 All concrete to be from OPC cement Power Plus 42.5, to SE approval Excavations including trimming sides and bottoms of excavations; maintaining and supporting sides; and keeping free from water, mud and fallen material; with and including destruction of termites nests within site of works,take out and destroy queens, imp</p> <p><u>Site Clearance</u></p>				
A	Clear site of all grass, hedges, shrubs, bushes grub up roots, load and remove from site and dispose at designated local authority areas.	SM		466	
B	Excavate average 150mm deep to remove top vegetable soil, load, remove from site and dump in designated local authority dump site.	SM		140	
C	Excavate oversite to reduce levels in varying depths not exceeding 1.5m deep from existing ground levels.	Cm		233	
D	Excavate for Strip foundations depth not exceeding 1.50 metres starting from Reduced ground levels.	Cm		456	
E	Excavate for column bases depth in 1.5m levels starting from reduced Levels	Cm		542	
F	Extra over excavation for excavating in all classes of rock	Cm		100	
	Carried to collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>Disposal</u>				
A	Return, fill and ram selected excavated material around foundations.	CM		210	
B	Load, wheel and cart away surplus excavated material away from site	CM		490	
	Backfill				
C	Make up levels using approved imported materials: compacted in layers not exceeding 300mm thick with a 15ton roller: to the satisfaction of the Structural Engineer.	CM		140	
	Hardcore as described				
D	300mm thick hardcore bed: hand packed : compacted in layers not exceeding 150mm thick: to the satisfaction of the Structural Engineer: including 50mm Thick murrum or "equal and approved" blinding to surfaces of hardcore	SM		345	
	Anti - termite to treatment				
E	Chemical anti-termite treatment, executed complete by an approved specialist under a ten-year guarantee, to surfaces of hardcore and below raft foundations	SM		405	
	Damp-proof membrane				
F	1000 gauge polythene or other equal and approved damp-proof membrane, laid over blinded hardcore (measured separately) with 300mm side and end laps (measured nett-allow for laps)	SM		405	
	Blinding as described in:				
G	Plain concrete class 15 in 50 mm Thick under column bases	SM		294	
H	Plain concrete class 15 in 50 mm Thick under strip foundation	SM		183	
J	50 mm Thick Murrum Blinding to surfaces of hadcore	SM		405	
	Reinforced concrete : class 20 : vibrated : reinforced				
K	Columns	CM		22	
L	Column bases	CM		149	
L	Ground Beam	CM		30	
M	Strip foundation	CM		46	
N	150mm thick surface bed	SM		405	
L	Lift Shaft Wall	SM		77	
	Carried to collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 Ribbed bars with proof stress of 460 N/mm²; Including all necessary cutting, bending fixing and provision of spacer blocks and stools to S.E's detail				
A	Assorted reinforcement to Structural Engineer's specifications	Kg	42,120		
	Steel mesh fabric reinforcement to BS 4483 : including setting in concrete with 300mm laps(measured nett : no allowance for laps)				
B	Mesh reference A142 weighing 2.22 kilogrammes per square metre in floor beds.	SM	405		
	<u>Sawn formwork as described to:-</u>				
C	Vertical sides to columns	SM	253		
D	Ditto sides of Strip footing	SM	152		
E	Vertical sides column bases	SM	275		
E	Sides of Lift shafts	SM	153		
F	Edge of slab, over 150mm but not exceeding 225mm girth	LM	143		
	SUBWALL				
	Loaa bearing natural stone walling, rough chisel dressed on both sides and jointed in cement and sand (1:3) mortar				
G	200mm thick walls in foundations	SM	365		
	Pavings				
H	Supply and lay 600 x 600mm medium duty paving blocks round the Building including laying, spreading and compacting 100mm thick approved sand bed blinding to approval.	SM	172		
	Plinth				
J	1:4 cement/sand render to plinth	SM	86		
K	Black bituminous paint to rendered plinth	SM	86		
	<u>APP/EPDM membrane with mineral finish weighing 4kg/sm. laid on primer with torch-on process from an approved manufacturer; finish to horizontsl roofslab and walls executed by a specialist under 10 years guarantee</u>				
N	APP waterproofing to Lift Shaft Walls externally	SM	153		
L	Allow for keeping the whole of the excavations free from all water; include for draining or other wise keeping all works free from water as necessary over the entire contract period	item			50,000.00
M	Allow for maintaining and upholding sides of excavations and keeping excavations clear of all fallen materials, rubbish etc	item			50,000.00
	Carried to collection				100,000.00

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	COLLECTION				
	Total brought forward from page no:		GF/1		
	Total brought forward from page no:		GF/2		
	Total brought forward from page no:		GF/3		
ELEMENT NO. 1	Carried to				
SUBSTRUCTURES	Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3- BUILDERS WORKS SECTION NO 1 - SUBSTRUCTURES AND GFLR EL- EMENT No 2 - R.C FRAME				
	Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 ribbed bars with proof stress of 460 N/mm2 All concrete to be from OPC cement Power Plus 42.5 , to SE approval				
	<i>In situ concrete : class 20 : vibrated : reinforced</i>				
A	Columns	CM		22	
B	Beams	CM		30	
C	150mm thick suspended slabs	SM		389	
D	200mm thick Lift shaft walls	SM		71	
	Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 Ribbed bars with proof stress of 460 N/mm2; Including all necessary cutting, bending fixing and provision of spacer blocks and stools to S.E's detail				
D	Assorted reinforcement to Structural Engineer's spec- ifications	Kg		16975	
	<i>Sawn formwork, as described, to:-</i>				
E	Sides of columns	Sm		369	
F	Sides and soffits of beams	Sm		435	
G	Soffits of suspended solid slabs	Sm		389	
H	Edges of slab over 150mm but not exceeding 225mm girth	Lm		160	
J	Side of Lift Shaft walls	SM		142	
	ELEMENT NO. 2 Carried to R.C FRAME Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU				
	BILL NO.3-BUILDERS WORKS SECTION NO 1 -				
	SUBSTRUCTURES AND GFLR ELEMENT No 3-				
	WALLING				
	WALLING				
	<i>Natural hard machine cut "Thika" stone or equal from approved quarry in walling bedded and jointed in cement and sand (1:4) mortar, reinforcement with and including 25mm wide X 20 gauge hoop iron at every alternate course as described in;</i>				
A	200mm thick walling Externally	Sm		404	
	<i>Natural hard machine cut "Thika" stone or equal from approved quarry in walling bedded and jointed in cement and sand (1:4) mortar, reinforcement with and including 25mm wide X 20 gauge hoop iron at every alternate course as described in;</i>				
C	200mm thick walling Internally	Sm	135		
D	Approved hessian based damp proof course to 200mm thick walling in cement/sand mortar	Lm	328		
	<i>Clay Louvre Blocks</i>				
E	300 x 150 x150mm Louvre Block Walling	SM		22	
	ELEMENT NO. 3				
	WALLING				
	Carried to Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 1 - SUBSTRUCTURES AND GFLR ELEMENT NO 4-WINDOWS</p> <p>METAL WORK PURPOSE - MADE UNITS</p> <p><u>Supply, assemble and fix the following purpose-made mild steel casement windows; standard metal section from approved manufacturer complete with frames, transomes, mullions and with and including permanent ventilators comprising "T" bar, gauze and 16 gauge sheet metal hood 50mm high x 50mm projection to full width of window, coupling mullions, approved ironmongery and one coat manufacturer's primer; all welding ground to smooth finish.</u></p> <p>Steel; for glazing with putty, lugs to two jambs, cutting and pinning to concrete or blockwork, fixing to head and sill with screws; plugging</p>				
A	Window, overall size 1500 X 1200mm high to Architects Details	NO		20	
B	Ditto Size 600 x 900mm high	NO		8	
C	Ditto size 600x500mm high	NO		21	
	<p>Steel grilles to window openings comprising of 20 x 20 x 1.6mm thick Square Hollow Sections (SHS) steel frame all round; divided vertically and horizontally with 20 x 20 x 1.6mm thick SHS steel transomes and mullion at 200mm centres welded diagonally to pattern and approval</p>				
D	Grilles welded to metal windows	SM		52	
	<p>Glazing</p>				
E	4mm Thick clear sheet glass panes over 0.1 but not exceeding 0.5 square meters; fixing with putty	SM		45	
F	Ditto; obscure	SM		7	
	<p>Painting and Decorations</p> <p>On Metal work</p> <p><u>Prepare and apply three coats oil paint full gloss to Crown Solo or other equal and approved to: -</u></p>				
G	General window and grille surfaces; over 300mm girth internal	SM		52	
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A	General window and grille surfaces; over 300mm girth external <u>Bull-nosed burnt clay, finishing fair on all exposed surfaces and hoisting and placing in position. bedding, jointing and pointing in pigmented cement and sand (1:3) mortar</u>	SM	52		
B	150 x 25mm thick clay window sill <u>Curtain rods:</u>	LM	51		
C	20mm diameter heavy duty twin brass rod complete accessories to approval Carried to collection	LM	51		
COLLECTION					
Total brought forward from page no:			GF/7		
Total brought forward from page no:			GF/8		
ELEMENT NO. 4 WINDOWS		Carried to the Main summary			

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-				
	BUILDERS WORKS				
	SECTION NO 1 - SUBSTRUCTURES AND GFLR				
	ELEMENT NO 5-DOORS				
	<u>Steel Casement Door</u>				
A	Heavy gauge steel casement doors size 900 x 2100mm high comprising 40 x 25 x3mm stiles, top and bottom stiles, 4 No Intermediate rails, 1.5mm steel sheet both sideswelded in place and 5mm thick clear glazing, all primed with red oxide and spray painted 2 coats eggshell gloss paint; complete with hinges, stays, fasteners and necessary seremetals assembled and fixed to opening including cutting and pinning lugs to concrete or block work sorroung and bedding frame in cement and sand mortar (1:3). (D.01)	NO		8	
B	Supply and fix 2300mm x 2100mm high double mild steel grilled doors; grill sizes 40mm dia x 3mm thick CHS and cutting pattern; openable in 2 No. Panels complete with frame; Wall lugs including making good; one coat grey oxide and two coats gloss paint;100/150x50mm frame and 100x50mm external hardwood frame(Refer to attached Door schedules) all to Architects Details, specifications and approval (D.04)	NO		2	
C	800x2100mm Ditto but single panel door louvred	NO		4	
	<u>In Soft Wood Timber</u>				
D	25 x 25mm quadrant	LM		164	
E	25 x 50mm architrave with two labours, plugged	LM		164	
F	50 x 150mm frame with three labours; chamfered edges; plugged	LM		164	
	Flush timber doors				
G	Supply and fix 900mm x 2400mm x 50mm thick semi solid cored flush door Ply wood finished for painting (m/s) both sides; all to Architects Details, specifications and approval (D.02)	NO		36	
	Carried to collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>Painting and decorating</u>				
	<u>Prepare and apply three coats oil paint full gloss to Crown Solo or other equal and approved to: -</u>				
A	Surfaces not exceeding 100mm girth	LM		328	
B	Surfaces over 100mm but not exceeding 200mm girth	LM		164	
	<u>Prepare and apply undercoat and two coats first grade polyurethane clear gloss varnish to wood surfaces</u>				
C	General timber surfaces	SM		196	
D	Surfaces not exceeding 200mm girth	LM		328	
E	Surfaces over 100mm but not exceeding 200mm girth	LM		164	
	Ironmongery				
	<u>Supply and Fix the following ironmongery to the approval of the Architect</u>				
G	100mm pressed steel Butt Hinges	Pairs		78	
H	3 Lever satin chrome (dead lock) -service ducts	NO		36	
J	2 Lever Door Lock with handles as per Union	NO		0	
K	3 Lever Door Lock fixed on metallic doors with handles as per Union	NO		0	
L	Door fixing cramps	NO		208	
M	Rubber Door Stops	NO		52	
	Carried to Collection				
	COLLECTION				
	Total brought forward from page no:		GF/9		
	Total brought forward from page no:		GF/10		
	ELEMENT NO. 5				
	DOORS				
	Carried to Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3 - BUILDERS WORKS				
	SECTION NO 1 - SUBSTRUCTURES AND GFLR				
	ELEMENT NO 6 - FINISHES				
	Externally Wall Finishes				
	<u>Cement and sand (1:3) render, finished with woodfloat to:-</u>				
A	15mm thick to receive paint - Beam, Columns, Slab Moulds and walling externally	SM		970.00	
B	Vertical key pointing to external walls with Black Bituminous paint	SM		404	
	paint				
	<u>Prepare and apply one coat undercoat and two finishing coats permaplast long lasting exterior/ weatherguard paint to surfaces as described in:-</u>				
C	Concrete/masonry surfaces externally-Beam, Column and Slab Moulds	SM		970.00	
	<u>Internal Wall Finishes</u>				
	<u>Cement and sand (1:4) backings etc</u>				
D	12mm thick to receive Wall tiles tiles - Wet areas	SM		129	
	<u>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</u>				
E	Concrete/masonry surfaces Internally	SM		791	
F	Ditto to window cills, door Jambs Externally and Surfaces not exceeding 200mm girth	LM		51	
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>Ceramic wall tiles</u>				
A	Supply and Fix 200x200x6mm thick ceramic wall tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared backings(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - Wall Surfaces	SM		129	
B	Ditto 300mm to Surfaces of door Jambs and window cills	LM		51	
	Painting and Decoration				
	<u>Prepare and apply skimming, three coats first quality permaplast emulsion paint on:-</u>				
C	Plastered concrete/masonry surfaces internally	SM		1030	
D	Ditto to window cills, door Jambs Externally and Surfaces not exceeding 200mm girth	LM		51	
	Floor Finishes				
	<u>Cement and sand (1:3) screeds, backings, beds etc</u>				
E	25mm bed finished to receive Floor Tiles (m.s)	SM		23	
E	32 mm thick cement sand (1:3) screed smooth steel Trowelled	SM		366	
	<u>Ceramic Floor tiles</u>				
F	Supply and Fix 300x300x5mm thick non stick Ceramic tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared bed(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - Floor Surfaces	SM		23	
	<u>Terrazzo</u>				
	<u>Cement and sand (1:3) screeds, backings, beds etc</u>				
E	24mm bed finished to receive Terrazzo(m.s)	SM		44	
F	15mm thick terrazzo layer to concrete or blockwork base generally to floor areas	SM		44	
H	Ditto 100mm wide Wall Skirtings	LM		65	
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Ceiling finishes				
	<u>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</u>				
A	Soffites of Concrete surfaces	SM		389	
	<u>Painting and Decoration</u>				
	<u>Prepare and apply three coats first quality permaplast emulsion paint on:-</u>				
B	Plastered ceilings	SM		389	
	Carried to Collection				
	COLLECTION				
	Total brought forward from page no:		GF/11		
	Total brought forward from page no:		GF/12		
	Total brought forward from page no:		GF/13		
	ELEMENT NO. 6				
	FINISHES				
	Carried to Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-				
	BUILDERS WORKS				
	SECTION NO 1 - SUBSTRUCTURES AND GFLR				
	ELEMENT NO 7-STAIRCASE CONSTRUCTION AND FINISHES				
	<u>Reinforced concrete class 20/20, as described in:-</u>				
A	Staircases	CM		4	
B	175 mm thick landings	SM		8	
	<u>Reinforcement, as described:-[PROVISIONAL] Mild steel ribbed reinforcement bars to B.S 4449 Include cutting, bending fixing and provision of spacer blocks</u>				
D	Assorted Reinforcement Bars	KG		1400	
	<u>Sawn timber formwork as described in:-</u>				
E	To sloping soffites of staircases	SM		12	
F	Soffits of landings	SM		8	
G	Riser of steps over 150 mm but not exceeding 225 mm girth	LM		42	
H	Staircase string 300mm extreme girth and cut to profile of steps	LM		22	
J	Edges of landing over 150 but ot exceeding 225mm high	Lm		10	
	<u>Cement and sand (1:4) backings etc</u>				
K	32mm bed finished to receive ceramic tiles to surfaces of Landings (m.s)	SM		8	
L	25 x300 mm wide treads to receive ceramic tiles (m.s)	LM		6	
M	20 x 150mm risers to receive ceramic tiles (m.s)	LM		42	
	<u>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</u>				
N	Soffits of staircase landing	SM		8	
P	Ditto to sloping soffites exceeding 15° from horizontal	SM		12	
Q	Staircase string 300mm extreme girth and cut to profile of steps	LM		22	
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Supply and Fix 300x300x5mm thick non slip Ceramic tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared bed(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - As Described In				
A	Landings	SM		8	
B	25mm x300 mm wide to treads	SM		6	
C	20 x 150mm to risers	LM		42	
D	25 x 100 mm skirting with rounded top edge and coved angle at junction with paving	LM		30	
	<u>Balustrades and staircase railings</u>				
E	900mm high mild Steel balustrade; comprising 60 x 10mm mild Steel balusters at 900mm centres; bolted to base plate and tread (m.s), 75mm diameter mild Steel handrail part welded onto 60 x 10mm balusters; with 7No. 25mm diameter horizontal bars, and 75x4mm diameter CHS mild Steel handrail part welded into 60x10mm balustrades; to Architects drawings	LM		43	
	<u>Paint works</u>				
F	Soffits of staircase landing	SM		8	
G	Ditto to sloping soffites exceeding 15° from horizontal	SM		12	
H	Staircase string 300mm extreme girth and cut to profile of steps	LM		22	
	<u>Prepare and apply three coats eggshell paint on metal-work</u>				
K	General metal surfaces of ballustrading (both sides measured overall)	SM		86	
	Carried to collection				
	COLLECTION				
	Total brought forward from page no:		GF/14		
	Total brought forward from page no:		GF/15		
	ELEMENT NO. 7	Carried to the			
	STAIRCASES FINISHES	Main summary			

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3- BUILDERS WORKS SECTION NO 1 - SUBSTRUCTURES AND GFLR EL- EMENT NO 8-JOINERY FITTINGS (ALL PROVISIONAL) <u>Concrete class 15 in</u>				
A	100mm thick plinth kitchen, wardrobes, Laundry and washrooms	SM		16	
B	100mm thick worktop <u>Sawn formwork : fairfaced to</u>	SM		16	
C	Edges of plinth exceeding 75mm girth but not exceeding 150mm girth <u>12mm (minimum) two coat lime plaster as described to</u>	LM		64	
D	Concrete or masonry surfaces internally <u>Mesh fabric reinforcement to B.S 4483 and setting in concrete with 300mm side and end laps (measured net-allow for laps).</u>	SM		16	
E	Reference A142 mesh 200 x 200 mm , weight 2.22 kgs per square meter (measured net - no allowance made for laps) including bends, tying wire and distance blocks <u>Labour and materials</u>	SM		32	
F	Form or leave hole for sink size 600 x 400mm wide in reinforced concrete <u>Cement and sand (1:3) screeds, backings, beds etc</u>	NO		8	
E	32mm bed finished to receive Tiles (m.s) <u>Ceramic tiles</u>	SM		16	
F	Supply and Fix 300x300x5mm thick non stick Ceramic tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared bed(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - Floor Surfaces <u>WARDROBES</u>	SM		16	
J	Wardrobe in 18mm painted MDF door Frontal with Carcas, standard furniture fittings for carcass average size 1600mm width x 600mm depth x 2700mm heght; with 2 No. pull drawers and 20mm dia chrome hanging rail all as per Architects Detailed drawings	NO		0	
K	Diiitto Size 1300mm width x 600mm depth x 2700mm heght	NO		0	
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A	Kitchen Base Units in Painted MDF door Frontal with Carcass Approx 3000 x 600mm depth x 720mm high	NO		8	
B	Ditto Size 1800 x 600 x 720mm high	NO		0	
C	Kitchen Wall Units in Painted MDF door Frontal with Carcass Approx 1200 x 600mm depth x 720mm high	NO		0	
D	Ditto Size 1800 x 600 x 720mm high	NO		0	
Carried to collection					
COLLECTION					
Total brought forward from page no:			GF/16		
Total brought forward from page no:			GF/16		
ELEMENT NO. 8	Carried to the				
JOINERY FITTINGS	Main Summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>PROPOSED BLOCK TYPE A - KIAMBIU BILL</u>				
	NO.3-BUILDERS WORKS				
	SECTION NO 1 - SUBSTRUCTURES AND GFLR				
	MAIN SUMMARY				
			<u>PAGE</u>		
1	Substructures		GF/4		
2	Reinforced Concrete Frame		GF/5		
3	Walling		GF/6		
4	Windows		GF/8		
5	Doors		GF/10		
6	Finishes		GF/13		
7	Staircase Construction and Finishes		GF/15		
8	Fittings and fixtures				
	<u>BILL NO. 3 - SECTION 2</u>				
	<u>TOTAL AMOUNT CARRIED TO THE GRAND SUMMARY</u>	KSHS			

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 2 - TYPICAL FLOORS 1st - 10th ELE-</p> <p>MENT No 1 - R.C FRAME</p> <p>Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 ribbed bars with proof stress of 460 N/mm2</p> <p>All concrete to be from OPC cement Power Plus 42.5 , to SE approval</p> <p><i>In situ concrete : class 20 : vibrated : reinforced</i></p>				
A	Columns	CM	22		
B	Beams	CM	30		
C	150mm thick suspended slabs	SM	389		
D	200mm thick Lift shaft walls	SM	71		
	<p>Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 Ribbed bars with proof stress of 460 N/mm2; Including all necessary cutting, bending fixing and provision of spacer blocks and stools to S.E's detail</p>				
D	Assorted reinforcement to Structural Engineer's specifications	Kg	16975		
	<i>Sawn formwork, as described, to:-</i>				
E	Sides of columns	Sm	369		
F	Sides and soffites of beams	Sm	435		
G	Soffits of suspended solid slabs	Sm	389		
H	Edges of slab over 150mm but not exceeding 225mm girth	Lm	160		
J	Soffits of Lift Shaft Walls	Sm	142		
	<p>ELEMENT NO. 1</p> <p>R.C FRAME</p>				
	<p>Carried to</p> <p>Main summary</p>				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 2 - TYPICAL FLOORS 1st - 10th</p> <p>ELEMENT No 2-WALLING WALL-</p> <p>ING</p> <p><i>Natural hard machine cut "Thika" stone or equal from approved quarry in walling bedded and jointed in cement and sand (1:4) mortar, reinforcement with and including 25mm wide X 20 gauge hoop iron at every alternate course as described in:</i></p>				
A	<p>200mm thick walling Externally</p> <p><i>Natural hard machine cut "Thika" stone or equal from approved quarry in walling bedded and jointed in cement and sand (1:4) mortar, reinforcement with and including 25mm wide X 20 gauge hoop iron at every alternate course as described in:</i></p>	Sm	404		
C	200mm thick walling Internally	Sm	135		
D	<p>Approved hessian based damp proof course to 200mm thick walling in cement/sand mortar</p> <p><i>Clay Louvre Blocks</i></p>	Lm	328		
E	300 x 150 x150mm Louvre Block Walling	SM	22		
	<p>ELEMENT NO. 2</p> <p>WALLING</p>				
	<p style="text-align: right;">Carried to</p> <p style="text-align: right;">Main summary</p>				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 2 - TYPICAL FLOORS 1st - 10th ELE-</p> <p>MENT NO 3-WINDOWS</p> <p>METAL WORK PUR-</p> <p>POSE - MADE UNITS</p> <p><u>Supply, assemble and fix the following purpose-made mild steel casement windows; standard metal section from approved manufacturer complete with frames, transomes, mullions and with and including permanent ventilators comprising "T" bar, gauze and 16 gauge sheet metal hood 50mm high x 50mm projection to full width of window, coupling mullions, approved ironmongery and one coat manufacturer's primer; all welding ground to smooth finish.</u></p> <p>Steel; for glazing with putty, lugs to two jambs, cutting and pinning to concrete or blockwork, fixing to head and sill with screws; plugging</p>				
A	Window, overall size 1500 X 1200mm high to Architects Details	NO	20		
B	Ditto Size 600 x 900mm high	NO	8		
C	Ditto size 600x500mm high	NO	21		
D	Ditto size 2000x1500 high	NO	4		
	<u>Glazing</u>				
E	4mm Thick clear sheet glass panes over 0.1 but not exceeding 0.5 square meters; fixing with putty	SM	45		
F	Ditto; obscure	SM	7		
	<u>Painting and Decorations</u>				
	<u>On Metal work</u>				
	<u>Prepare and apply three coats oil paint full gloss to Crown Solo or other equal and approved to: -</u>				
G	General window surfaces; over 300mm girth internal	SM	52		
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A	General window surfaces; over 300mm girth external	SM	52		
	<u>Bull-nosed burnt clay, finishing fair on all exposed surfaces and hoisting and placing in position, bedding, jointing and pointing in pigmented cement and sand (1:3) mortar</u>				
	B150 x 25mm thick clay window sill	LM	51		
	<u>Curtain rods:</u>				
C	20mm diameter heavy duty twin brass rod com accessories to approval	LM	51		
Carried to collection					
COLLECTION					
Total brought forward from page no:			typ 1-2/3		
Total brought forward from page no:			typ 1-2/4		
ELEMENT NO. 3					

WINDOWS

**Carried to the
Main summary**

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 2 - TYPICAL FLOORS 1st - 10th ELEMENT NO 4-DOORS</p> <p><u>Steel Casement Door</u></p> <p>Heavy gauge steel casement doors size 900 x 2100mm high comprising 40 x 25 x3mm stiles, top and bottom stiles, 4 No Intermediate rails, 1.5mm steel sheet both sideswelded in place and 5mm thick clear glazing, all primed with red oxide and spray painted 2 coats egg-shell gloss paint; complete with hinges, stays, fasteners and necessary seremetals assembled and fixed to opening including cutting and pinning lugs to concrete or block work sorroung and bedding frame in cement and sand mortar (1:3). (D.01)</p>				
A		NO	8		
C	<p>800x2100mm Ditto but single panel door louvred</p> <p><i>In Soft Wood Timber</i></p>	NO	4		
B	25 x 25mm quadrant	LM	164		
C	25 x 100mm architrave with two labours, plugged	LM	164		
D	50 x 150mm frame with three labours; chamfered edges; plugged	LM	164		
	<p>Flush timber doors</p> <p>Supply and fix 820mm x 2060mm x 50mm thick semi solid cored flush door Ply wood finished for painting (m/s) both sides; all to Architects Details, specifications and approval (D.02)</p>				
E		NO	36		
	Carried to collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
<i>Prepare and apply undercoat and two coats first grade polyurethane clear gloss varnish to wood surfaces</i>					
A	General timber surfaces	SM	196		
B	Surfaces not exceeding 200mm girth	LM	328		
C	Surfaces over 100mm but not exceeding 200mm girth	LM	164		
Ironmongery					
<i>Supply and Fix the following ironmongery to the approval of the Architect</i>					
D	100mm Steel pressed Butt Hinges	Pairs	78		
E	3 Lever satin chrome (dead lock) -service ducts	NO	36		
F	2 Lever Door Lock with handles as per Union	NO	0		
G	Door fixing cramps	NO	208		
H	Union Cat. 'toilet locks - or other equal and approved	NO	0		
J	Rubber Door Stops	NO	52		
Carried to Collection					
COLLECTION					
Total brought forward from page no:			typ 1-2/5		
Total brought forward from page no:			typ 1-2/6		
ELEMENT NO. 4	Carried to Main summary				
DOORS					

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 2 - TYPICAL FLOORS 1st - 10th ELEMENT NO 5 - FINISHES</p> <p>Externally Wall Finishes</p> <p><i>Cement and sand (1:3) render finished with woodfloat to:-</i></p>				
A	15mm thick to receive paint - Beam, Column and Slab Moulds	SM	970		
B	Vertical key pointing to external walls with Black Bituminous paint	SM	404		
	<p>paint</p> <p><i>Prepare and apply one coat undercoat and two finishing coats permaplast long lasting exterior/ weatherguard paint to surfaces as described in:-</i></p>				
C	Concrete/masonry surfaces externally-Column Moulds	SM	970		
	<p><u>Internal Wall Finishes</u></p> <p><i>Cement and sand (1:4) backings etc</i></p>				
D	12mm thick to receive Wall tiles tiles - Wet areas	SM	129		
	<p><i>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</i></p>				
F	Concrete/masonry surfaces Internally	SM	791		
G	Ditto to window cills, door Jambs internally and Surfaces not exceeding 200mm girth	LM	51		
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<u>Ceramic wall tiles</u>				
A	Supply and Fix 200x200x6mm thick ceramic wall tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared backings(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - Wall Surfaces	SM	129		
	<u>Painting and Decoration</u>				
	<u>Prepare and apply skimming, three coats first quality permaplast emulsion paint on:-</u>				
B	Plastered concrete/masonry surfaces internally	SM	791		
C	Ditto to window cills, door Jambs Externally and Surfaces not exceeding 200mm girth	LM	51		
	<u>Floor Finishes</u>				
	<u>Cement and sand (1:3) screeds, backings, beds etc</u>				
F	32mm bed finished to receive Floor Tiles (m.s)	SM	23		
E	32 mm thick cement sand (1:3) screed smooth steel Trowelled	SM	366		
	<u>Ceramic Floor tiles</u>				
G	Supply and Fix 300x300X6mm thick non slip Ceramic tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared bed(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - Floor Surfaces	SM	23		
J	Ditto 100mm wide Wall Skirtings	LM	0		
	<u>Terrazzo</u>				
	<u>Cement and sand (1:3) screeds, backings, beds etc</u>				
E	24mm bed finished to receive Terrazzo(m.s)	SM	44		
F	15mm thick terrazzo layer to concrete or blockwork base generally to floor areas	SM	44		
H	Ditto 100mm wide Wall Skirtings	LM	65		
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
Ceiling finishes					
<i>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</i>					
A	Soffites of Concrete surfaces Externally	SM	389		
<i>Painting and Decoration</i>					
<i>Prepare and apply three coats first quality permaplast emulsion paint on:-</i>					
B	Plastered ceilings	SM	389		
Carried to Collection					
COLLECTION					
Total brought forward from page no:				typ 1-2/7	
Total brought forward from page no:				typ 1-2/8	
Total brought forward from page no:				typ 1-2/9	
ELEMENT NO. 5		Carried to			
FINISHES		Main summary			

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-				
	BUILDERS WORKS				
	SECTION NO 2 - TYPICAL FLOORS 1st - 10th				
	ELEMENT NO 6-STAIRCASE CONSTRUCTION AND FINISHES				
	<i>Reinforced concrete class 20/20, as described in:-</i>				
A	Staircases	CM	4		
B	175 mm thick landings	SM	8		
	<i>Reinforcement, as described:-[PROVISIONAL] Mild steel ribbed reinforcement bars to B.S 4449 Include cutting, bending fixing and provision of spacer blocks</i>				
C	Assorted Reinforcement Bars	KG	1400		
	<i>Sawn timber formwork as described in:-</i>				
D	To sloping soffits of staircases	SM	12		
E	Soffits of landings	SM	8		
F	Riser of steps over 150 mm but not exceeding 225 mm girth	LM	42		
G	Staircase string 300mm extreme girth and cut to profile of steps	LM	22		
	<i>Cement and sand (1:4) backings etc</i>				
H	32mm bed finished to receive ceramic tiles to surfaces of Landings (m.s)	SM	8		
J	25 x300 mm wide treads to receive ceramic tiles (m.s)	SM	6		
K	20 x 150mm risers to receive ceramic tiles (m.s)	LM	42		
	<i>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</i>				
L	Soffits of staircase landing	SM	8		
M	Ditto to sloping soffits exceeding 15° from horizontal	SM	12		
N	Staircase string 300mm extreme girth and cut to profile of steps	LM	22		
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	Supply and Fix 300x300x6mm thick non slip Ceramic tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared bed(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting: including pvc spacers and expansion joint as necessary: all to Architect's approval. - As Described In				
A	Landings	SM	8		
B	25mm x300 mm wide to treads	SM	6		
C	20 x 150mm to risers	LM	42		
D	25 x 100 mm skirting with rounded top edge and covered angle at junction with paving	LM	30		
	<i>Balustrades and staircase railings</i>				
	900mm high mild Steel balustrade; comprising 60 x 10mm mild Steel balusters at 900mm centres; bolted to base plate and tread (m.s), 75mm diameter mild Steel				
E	handrail part welded onto 60 x 10mm balusters; with 7No. 25mm diameter horizontal bars, and 75x4mm diameter CHS mild Steel handrail part welded into 60x10mm balustrades; to Architects drawings	LM	43		
	<i>Paint works</i>				
F	Soffits of staircase landing	SM	8		
G	Ditto to sloping soffits exceeding 15° from horizontal	SM	12		
H	Staircase string 300mm extreme girth and cut to profile of steps	LM	22		
	<i>Prepare and apply three coats eggshell paint on metalwork</i>				
	General metal surfaces of ballustrading (both sides overall)	measured SM	86		
	Carried to collection				
COLLECTION					
	Total brought forward from page no:			typ 1-2/10	
	Total brought forward from page no:			typ 1-2/11	
ELEMENT NO. 6 STAIRCASES FINISHES		Carried to the Main summary			

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 2 - TYPICAL FLOORS 1st - 10th ELEMENT NO 8-JOINERY FITTINGS</p> <p><u>(ALL PROVISIONAL)</u></p> <p><u>Concrete class 15 in</u></p>				
A	100mm thick plinth kitchen, wardrobes, Laundry and washrooms	SM	16		
B	100mm thick worktop	SM	16		
	<u>Sawn formwork ; fairfaced to</u>				
C	Edges of plinth exceeding 75mm girth but not exceeding 150mm girth	LM	64		
	<u>12mm (minimum) two coat lime plaster as described to</u>				
D	Concrete or masonry surfaces internally	SM	16		
	<u>Mesh fabric reinforcement to B.S 4483 and setting in concrete with 300mm side and end laps (measured net-allow for laps).</u>				
E	Reference A142 mesh 200 x 200 mm , weight 2.22 kgs per square meter (measured net - no allowance made for laps) including bends, tying wire and distance blocks	SM	32		
	<u>Labour and materials</u>				
F	Form or leave hole for sink size 600 x 400mm wide in reinforced concrete	NO	8		
	<u>Cement and sand (1:3) screeds, backings, beds etc</u>				
E	32mm bed finished to receive Tiles (m.s)	SM	16		
	<u>Ceramic tiles</u>				
F	Supply and Fix 300x300x5mm thick non stick Ceramic tiles or equal and approved; Bidder to include all materials needed for fixing to completion as selected by the Architect: on prepared bed(m.s) with proprietary adhesive; jointed and pointed in matching coloured proprietary grouting; including pvc spacers and expansion joint as necessary: all to Architect's approval. - Floor Surfaces	SM	16		
	<u>WARDROBES</u>				
J	Wardrobe in 18mm painted MDF door Frontal with Carcas, standard furniture fittings for carcass average size 1600mm width x 600mm depth x 2700mm heght; with 2 No. pull drawers and 20mm dia chrome hanging rail all as per Architects Detailed drawings	NO	0		
K	Diitto Size 1300mm width x 600mm depth x 2700mm heght	NO	0		
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A	Kitchen Base Units in Painted MDF door Frontal with Carcass Approx 3000 x 600mm depth x 720mm high	NO	8		
B	Ditto Size 1800 x 600 x 720mm high	NO	0		
C	Kitchen Wall Units in Painted MDF door Frontal with Carcass Approx 1200 x 600mm depth x 720mm high	NO	0		
D	Ditto Size 1800 x 600 x 720mm high	NO	0		
Carried to collection					
COLLECTION					
Total brought forward from page no:			GF/16		
Total brought forward from page no:			GF/16		
ELEMENT NO. 8	Carried to the				
JOINERY FITTINGS	Main Summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-BUILDERS WORKS					
SECTION NO 2 - TYPICAL FLOORS 1st - 10th					
MAIN SUMMARY					
<u>PAGE</u>					
typ 1-2/1	1	Reinforced Concrete Frame			
	2	Walling	typ 1-2/2		
	3	Windows	typ 1-2/4		
	4	Doors	typ 1-2/6		
	5	Finishes	typ 1-2/9		
	6	Staircase Construction and Finishes	typ 1-2/11		
	7	Fittings and fixtures			
Sub Total 1					
Multiply by 10 No. Floors					
<u>BILL NO. 3 - SECTION 2</u>					
<u>TOTAL AMOUNT CARRIED TO THE GRAND SUMMARY</u>					
KSHS					

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3-</p> <p>BUILDERS WORKS</p> <p>SECTION NO 4 - ROOF AREA ELE-</p> <p>MENT No 1 - R.C FRAME</p> <p>Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 ribbed bars with proof stress of 460 N/mm2</p> <p>All concrete to be from OPC cement Power Plus 42.5 , to SE approval</p> <p><i><u>Insitu concrete : class 20 : vibrated : reinforced</u></i></p>				
A	Columns	CM	10		
B	Beams	CM	8		
	<p>Reinforcement to BS 4449:1997 , Grade 460B high strength type 2 Ribbed bars with proof stress of 460 N/mm2; Including all necessary cutting, bending fixing and provision of spacer blocks and stools to S.E's detail</p>				
D	Assorted reinforcement to Structural Engineer's detail	Kg	1980		
	<i><u>Sawn formwork, as described, to:-</u></i>				
E	Sides of columns	Sm	120		
F	Sides and soffites of beams	Sm	89		
	<p>ELEMENT NO. 1</p> <p>R.C FRAME</p>				
	<p>Carried to</p> <p>Main summary</p>				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU BILL NO.3- BUILDERS WORKS</p> <p>SECTION NO 4 - ROOF AREA ELE- MENT No 2-WALLING <u>WALLING</u></p> <p><i>Natural hard machine cut "Thika" stone or equal from approved quarry in walling bedded and jointed in cement and sand (1:4) mortar, reinforcement with and including 25mm wide X 20 gauge hoop iron at every alternate course as described in:</i></p> <p>200mm thick walling</p>				
A B	200mm thick Parapet Walling	Sm	133		
C	330mm wide x 75mm thick horizontal cast insitu concrete coping,throated and twice weathered in concrete 1:2:4 (Class 20/20mm) as described and including reinforcement all necessary moulds /formwork, jointed on masonry	Sm	100		
		LM	83.00		
	<u>ELEMENT NO. 2</u>				
	<u>WALLING</u>				
	Carried to Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU SECTION				
	NO 4 - ROOF AREA				
	ELEMENT NO 3 - WALL FINISHES				
	Externally Wall Finishes				
	<i>Cement and sand (1:3) render finished with woodfloat to:-</i>				
A	15mm thick to receive paint-ROOF AREA paint	SM	233		
	<i>Prepare and apply one coat undercoat and two finishing coats permaplast long lasting exterior/ weatherguard paint to surfaces as described in:-</i>				
B	Concrete/masonry surfaces externally Floor Finishes	SM	233		
	<i>Terrazzo</i>				
	<i>Cement and sand (1:3) screeds, backings, beds etc</i>				
E	24mm bed finished to receive Terrazzo(m.s)	SM	389		
C	15mm thick terrazzo layer layer to concrete or blockwork base generally to floor areas	SM	389		
E	Ditto to skirting 100mm high	LM	146		
	RAIN WATER DISPOSAL				
G	150mm diameter UPVC downpipe including securing vertical surfaces with brackets	LM	198		
A	Extra over down pipe for swan neck offset 1200mm long	NO	6		
B	Extra over down pipe for horse shoe	NO	6		
	ELEMENT NO. 3 Carried to				
	WALL FINISHES Main summary				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
A	<p>PROPOSED BLOCK TYPE A - KIAMBIU SECTION</p> <p>NO 4 - ROOF AREA</p> <p>ELEMENT NO 4-DOORS</p> <p><u>Steel Casement Door</u></p> <p>Supply and fix 900mm x 2100mm high steel louvred doors of approved Louvre angles, sizes and cutting pattern; openable in 1 No. Panels to roof area complete with frame; Wall lugs including making good; one coat grey oxide and two coats gloss paint; 100/150x50mm frame and 100x50mm external hardwood frame (Refer to attached Door schedules) all to Architects Details, specifications and approval (C(32)103)</p>	NO	2		
B	<p><u>Ironmongery</u></p> <p><i><u>Supply and Fix the following ironmongery to the approval of the Architect</u></i></p> <p>3 Lever Door Lock fixed on metallic doors with handles as per Union</p>	NO	2		
	<p><u>ELEMENT NO. 4 DOORS</u></p> <p style="text-align: center;">Carried to Main summary</p>				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<p>PROPOSED BLOCK TYPE A - KIAMBIU SECTION</p> <p>NO 4 - ROOF AREA</p> <p>ELEMENT NO 5 - FINISHES</p> <p><u>Internal Wall Finishes</u></p> <p><i>12mm (minimum) two coat lime plaster complete with wire gauze anti-crack mechanism at the intersection of masonry walling and concrete beams as described to:-</i></p>				
A	Concrete/masonry surfaces Internally	SM	251		
	<p><u>Painting and Decoration</u></p> <p><i>Prepare and apply skimming, three coats first quality permaplast emulsion paint on:-</i></p>				
B	Plastered concrete/masonry surfaces internally	SM	251		
C	150 mm diameter galvanized mild steel fulbora rain-water outlet at 5000 mm centres complete with dome type grating, flange, raising ring, pvc adapter, mesh trap and other accessories including connecting to down pipe;	No.	4		
	<p><u>ELEMENT NO. 5</u></p> <p>FINISHES</p>				
	<p>Carried to</p> <p>Main summary</p>				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	ELEMENT NO.1 ROOF-				
	ING				
A	Gauge 28 Pre-painted Box profiled sheets (BP950) fixed on purlins (m.s)	SM	253		
B	Ridge cap and hip cap to match roof covering	LM	88		
	TRUSSES				
	ALL PROVISIONAL				
	The following Roof trusses in first grade pressure impregnated sawn cypress including hoisting and placing in position.				
C	150 x 50mm Rafters	LM	202		
F	100 x 50mm struts and ties	LM	388		
G	100 x 50mm purlins	LM	478		
J	100 x 50 mm wall plate bolted to wall with and including 12mm diameter bolts 60mm long at 1000mm centres	LM	94		
K	Bore hole in 50mm thick timber for 12mm diameter bolts	NO	94		
L	Make mortice in reinforced concrete for 12mm diameter bolts	NO	94		
	Eaves				
A	Coffee tray tacked to timber at eaves	SM	127		
	Fascia Board				
B	200 x 25 mm thick wrot cypress fascia and barge boards fixed to end of rafters (m/s)	LM	106		
	Rain water goods				
	Gutters				
C	150 x 100mm galvanized iron gutter gauge 24 fixed to fascia boards (m/s) with and including approved steel brackets at 1000mm centres	LM	106		
	Downpipe				
D	100 mm diameter galvanized iron downpipe gauge 24 fixed to wall with and including holder butts at 1000mm centres	LM	25		
E	Extra over downpipe for swanneck 1200mm long	NO	8		
F	Ditto horse shoe 500 mm long	NO	8		
	Carried to Collection				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<i>Decoration and painting</i>				
	<i>Knot, stain prepare and apply three coats gloss oil paint to:</i>				
G	General surfaces of timber	SM	127		
H	Surfaces of timber 200-300mm girth	LM	106		
J	General surfaces of metal gutters	LM	106		
K	Surfaces of large pipes	LM	41		
	CARRIED TO COLLECTION COLLECTION				
	FROM PAGE SF/3				
	FROM PAGE SF/4				
	TOTAL FOR ELEMENT NO. 3 CARRIED TO (ROOFING) GRAND SUMMARY				

ITEM	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	PROPOSED BLOCK TYPE A - KIAMBIU SECTION				
	NO 4 - ROOF AREA				
	BILL NO.3-BUILDERS WORKS				
	MAIN SUMMARY				
			<u>PAGE</u>		
1	Reinforced Concrete Frame		RF/1		
2	Walling		RF/2		
3	External Finishes		RF/4		
4	Doors		RF/5		
5	Finishes		RF/6		
5	Roof construction		RF/6		
	Sub Total 1				
	<u>BILL NO. 3 - SECTION 2</u>				
	<u>TOTAL AMOUNT CARRIED TO THE GRAND SUMMARY</u>	KSHS			

ELECTRICAL INSTALLATIONS

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
	TWO BEDROOM KIAMBIU BLOCK <i>Supply, install, test, commission, and handover the following:</i>				
	<u>LIGHTING POINTS AND SWITCHES</u>				
1.01	Lighting points wired in 3 x 1.5mm ² PVC/SC CU cables drawn in 20mmØ concealed HG PVC conduits complete with all necessary accessories but excluding the switch for:-				
	i) One way switching	No.	3		
	ii) Two way switching	No.	4		
1.02	10A white moulded switch plate as Crabtree, MK Logic, Clipsal E Series or approved equivalent as follows:-				
	i) One gang one way	No.	2		
	ii) One gang two way	No.	4		
	iii) Two gang two way	No.	1		
	<u>LIGHT FITTINGS</u>				
1.03	Lighting fittings complete with tubes, bulbs and all accessories as follows:				
	Pendant comprising white ceiling rose c/w C.G.Lampholder, upto 1 metre of 1.5mm ² , 3 core flexible cord , matching lamshade and Energy saver lamp as Phillips 20W.(type p)	No.	3		
	Screwneck spherical fitting complete with energy saving bulb as phillips 15W. (type S)	No.	2		
	single bare batten fluorescent fitting LED types as THORN or approved equivalent (type 2)	No.	1		
	<u>POWER POINTS</u>				
1.04	Raw Power 13A socket outlet power points comprising ring main wiring in 3 x 2.5mm ² PVC/SC CU cables drawn in 25mmØ Concealed Heavy gauge PVC conduits complete with all necessary accessories but excluding the socket outlet plate	No.	5		
1.05	13A, Ivory white switched socket outlet plate as Tronic or approved equivalent as follows:				
	i) Twin switched	No.	5		
	Twin TV outlets (DSTV & terrestrial) complete with all accessories	No.	1		
1.06	6-Way, SPN Consumer Units c/w integral 100A isolator as Merlin Gerlin or approved equivalent	No.	1		
1.07	SP Miniature circuit breakers for the consumer unit above				
	i) 10A	No.	1		
	ii) 32A	No.	3		
	iii) blanking plates	No.	2		
1.09	Shower DP power points comprising wiring in 3 x 2.5mm ² PVC/SC/CU cables drawn in 20mmØ HG/PVC conduits complete with all necessary accessories	No.	1		
1.10	Cooker Control Unit 45A Socket with DP Switch & neon	No.	1		
1.11	20A, DP control switch with neon light and cord outlet for Shower above as Crabtree or approved equivalent	No.	1		
1.13	20A, Spur circuit wired in 3 x 2.5mm ² PVC/SC/CU cables drawn in 20mmØ HG/PVC conduits complete with all necessary accessories	No.	1		
	SECTION 1 / PG1 CARRIED FORWARD TO COLLECTION PAGE				

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
1.16	<p align="center">SECTION 1 / PG 2</p> <p><i>SUB-TOTAL BROUGHT FORWARD</i></p> <p><u>TV/ CCTV /DATA / COMMUNICATION POINTS CONDUIT WORK WITH DRAW WIRE ONLY</u></p> <p>TV / Data / WiFi / Telephone outlet points comprising 25mmØ concealed HG PVC conduits complete with draw wire.</p> <p>TOTAL FOR 1NO. 1 TWO BEDROOM UNIT</p> <p>TOTAL FOR 1NO. FLOOR (ITEM X 4) TO-</p> <p>TAL FOR 1NO. BLOCK (ITEM X 11)</p>	No.	2		X4 X11
	TOTAL FOR 1 NO. TWO BED BLOCK C/F TO COLLECTION				

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
	ONE BEDROOM KIAMBIU BLOCK				
	SECTION 1 / PG 1				
	<i>Supply, install, test, commission, handover the following:</i>				
	<u>LIGHTING POINTS AND SWITCHES</u>				
1.01	Lighting points wired in 3 x 1.5mm ² PVC/SC CU cables drawn in 20mmØ concealed HG PVC conduits complete with all necessary accessories but excluding the switch for:-				
	i) One way switching	No.		4	
	ii) Two way switching	No.		2	
1.02	10A white moulded switch plate as Crabtree, MK Logic, Clipsal E-Series or approved equivalent as follows:-				
	i) One gang one way	No.		3	
	ii) One gang two way	No.		2	
	iii) Two gang two way	No.		1	
	<u>LIGHT FITTINGS</u>				
1.03	Lighting fittings complete with tubes, bulbs and all accessories as follows:				
	Pendant comprising white ceiling rose c/w C.G.Lampholder, upto 1 metre of 1.5mm ² , 3 core flexible cord , matching lamshade and Energy saver lamp as Phillips 20W. (type p)	No.		3	
	Screwneck spherical fitting complete with energy saving bulb as phillips 15W. (type S)	No.		2	
	single bare batten fluorescent fitting LED types as THORN or approved equivalent (type 2)	No.		1	
	<u>POWER POINTS</u>				
1.04	Raw Power 13A socket outlet power points comprising ring main wiring in 3 x 2.5mm ² PVC/SC CU cables drawn in 25mmØ Concealed Heavy gauge PVC conduits complete with all necessary accessories but excluding the socket outlet plate	No.		5	
1.05	13A, Ivory white switched socket outlet plate as Tronic or approved equivalent as follows:				
	i) Twin switched	No.		4	
1.06	Twin TV outlets (DSTV & terrestrial) complete with all accessories	No.		1	
1.06	6-Way, SPN Consumer Units c/w integral 100A isolator as Merlin Gerlin or approved equivalent	No.		1	
1.07	SP Miniature circuit breakers for the consumer unit above				
	i) 10A	No.		1	
	ii) 32A	No.		3	
	iii) blanking plates	No.		2	
1.09	Shower DP power points comprising wiring in 3 x 2.5mm ² PVC/SC/CU cables drawn in 20mmØ HG/PVC conduits complete with all necessary accessories	No.		1	
1.10	Cooker Control Unit 45A Socket with DP Switch & neon	No.		1	
1.11	20A, DP control switch with neon light and cord outlet for Shower above as Crabtree or approved equivalent	No.		1	
1.13	20A, Spur circuit wired in 3 x 2.5mm ² PVC/SC/CU cables drawn in 20mmØ HG/PVC conduits complete with all necessary accessories	No.		1	
	SECTION 1 / PG1 CARRIED FORWARD TO COLLECTION PAGE				

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
	<p align="center">SECTION 1 / PG 2</p> <p><i>SUB-TOTAL BROUGHT FORWARD</i></p> <p>TV/ CCTV /DATA / COMMUNICATION POINTS CONDUIT WORK WITH DRAW WIRE ONLY</p> <p>TOTAL FOR 1NO. 1 BEDROOM UNIT TO-</p> <p>TAL FOR 1NO. FLOOR (ITEM X 4) TOTAL</p> <p>FOR 1NO. BLOCK (ITEM X 11)</p>	No.	2		<p align="right">X4</p> <p align="right">X11</p>
	TOTAL FOR 1 BEDROOM BLOCK C/F TO COLLECTION				

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
	COMMON SERVICES FOR BOTH ONE AND TWO BEDROOMS				
	SECTION 1 / PG 3				
	<u>LIGHTING POINTS AND SWITCHES</u>				
1.01	Lighting points wired in 3 x 1.5mm ² PVC/SC CU cables drawn in 20mmØ concealed HG PVC conduits complete with all necessary accessories but excluding the switch for:-				
	i) One way / Photocell / timer switching	No.		13	
	ii) Two way switching	No.		22	
	Pendant comprising white ceiling rose c/w C.G.Lampholder, upto 1 metre of 1.5mm ² , 3 core flexible cord , matching lamshade and Energy saver lamp as Phillips 20W.(type p)	NO.		20	
1.02	Security Light Bulkhead c/w LED bulb	No.		88	
	10A white moulded switch plate as Crabtree, MK Logic, Clipsal E-Series or approved equivalent as follows:-				
	i) One gang two way	No.		11	
	ii) Intermediate switch	No.		10	
	iii) Photocell Switch as Zodion	No.		1	
	iv) Timer digital switch as Tronic	No.		1	
	<u>POWER POINTS</u>				
1.04	Raw Power 13A socket outlet power points comprising ring main wiring in 3 x 2.5mm ² PVC/SC CU cables drawn in 25mmØ Concealed Heavy gauge PVC conduits complete with all necessary accessories but excluding the socket outlet plate	No.		4	
1.05	13A, Ivory white switched socket outlet plate as Tronic or approved equivalent as follows:				
	i) Twin switched	No.		10	
1.12	Water pump (submersible) power point comprising wiring in 4core x 4.0mm ² PVC Insulated CU flexible cable drawn in 32mmØ HG/PVC conduits complete with all necessary PVC accessories	LM		50	
1.13	20A, 3phase Isolator control switch and cord outlet for the pump control panel above as Tronic or approved equivalent	No.		1	
1.07	4-Way, TPN Distribution Board c/w integral 100A TPN Integral isolator as Merlin Gerlin or approved equivalent	No.		2	
	Miniature circuit breakers for the distribution Board above				
	i) 10A SP	No.		2	
	ii) 16A TP	No.		6	
	iii) 32A SP	No.		6	
	iv) blanking plates	No.		4	
	<u>EARTHING & LIGHTNING PROTECTION</u>				
	<u>Air Termination</u>				
1.24	2000mm x 15mmØ multiple point pure copper Air Rods/Termination with spikes as Furse Part No. RA240 or approved equivalent	No		2	
1.25	Copper Air Rod Base as Furse Part No. SD105-H or approved equivalent	No		2	
1.26	Copper Junction Clamps for copper tape as Furse Part No. CN105-H or approved equivalent	No		2	
1.27	25mm x 3mm Tinned Copper Tape as Furse TC230 or approved equivalent	LM		10	
	SECTION 1 / PG3 CARRIED FORWARD TO COLLECTION PAGE				

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
	<i>SUB-TOTAL BROUGHT FORWARD</i>				
1.28	Copper tape clip as Furse Cat. No.CP 210 or approved equivalent c/w all mounting accessories	No	6		
	Down Conductors				
1.29	25 x 3mm tinned copper tape as Furse TC 230 or approved equivalent	LM	48		
1.3	Screwdown copper test clamp as Furse CT305 or approved equivalent	No	2		
1.31	38mm Ø HG PVC conduits for drawing the down conductor above.	LM	6		
	Earth Termination				
1.32	15mm Ø, 1500mm long solid copper earth rod c/w driving stud, coupling, and spike as Furse RC011 or approved equivalent	No	2		
1.33	Earth rod to tape clamp type A as Furse CR108 or approved equivalent	No	2		
1.34	Concrete inspection earth pit Cat. No. PT 005 with 5 hole earth bar as Furse Cat. No. PT 006.	No	4		
1.35	600mm x 600mm copper earth mat made from 25mm x 3mm copper tape at 300mm spacing, buried to permanent moisture level and complete with all clamps and 6m long 25mm x 3mm copper tape clamped to the down conductor, soil conditioning agents (marconite or bentonite) as necessary to achieve earthing resistance value below 10-Ohms	Lot	2		
1.36	Allow for earthing tests for the above and submission of the report to the engineer to BS7671 & BS62305 standards	Item	2		
	Bonding				
1.37	Bonding and clamping to all metal work including water pipes, gas pipes, hand-rails, air-conditioning units, window frames, cladding, metal roof etc. and the main earth for the building.	Item	2		
	TELEVISION SYSTEMS INSTALLATIONS				
1.38	KU Band Satellite Receiver Dish	No	2		
1.39	UHF/ VHF Terrestrial antenna	No	2		
1.4	Distribution amplifiers	No.	2		
	30 dB gain, indoor distribution amplifier c/w 240 volts DC 9 watts Amps power supply, make: ALCAD or equal and approved.	No.			
1.41	16 output shielded splitter 2DB loss	No.	2		
1.43	Signal cable distribution IN RG 68 Coaxial	LM	1200		
1.44	Cabinet to house equipments, such as amplifiers, splitters etc	No.	2		
	SWITCH BOARD / SUB MAINS CABLES				
	<i>Supply and install purpose made Free-standing, fully wired front access metal clad main switchboard cubicle suitable for floor / wall mounting and manufactured in 14SWG galvanised mild steel sheet, to be finished in cream (or appropriate colour) powder coating. Wiring as shown on the schematic (the other details as per Particular Specification), complete with the following:-</i>	No.	4		
i)	100Amps TP/N copper busbars - KPLC supply (Sealable)				
ii)	100Amps MCCB as mains incomer adjustable (set 250A)				
	SECTION 1 / PG4 CARRIED FORWARD TO COLLECTION PAGE				

Item	Description	Unit	Qty	Rate Kshs	Total Kshs
	<i>SUB-TOTAL BROUGHT FORWARD</i>				
iii)	Space for 1No. 3-phase KPLC Common Services meter (kW, kWh, kVA, V, I etc), 63A TP MCB				
iv)	4No. 63A DP MCBs for the sub-main cables				
v)	Space for 20No. KPLC HRC Fuses & 1Phase Meters,				
vi)	Space for KPLC cut-outs including studs for mounting KPLC seals				
vii)	Sealable studs for all cover plate screws and all necessary accessories				
viii)	6mm perspex viewing window for each section				
ix)	Heavy duty rubber lining for all the perspex viewing windows				
2.1.3	30x10mm compensation of potential main earth copper bar with porcelain insulators and provisions for connections to water pipes, cooking gas system, lightning protection system, main power switching panel and other utilities	Sum		2	
2.1.4	Earthing for the switch-board under this section comprising 25x3mm copper tape lead, 1800mm long x 15mm diameter copper earth electrode as Furse or approved equivalent complete with driving stud and tape to rod clamp, 300mm x 300mm x 300mm deep concrete inspection earth pit with removable waterproof cover, 600mm x 600mm copper earth mat, soil conditioning agents (marconite and bentonite etc) necessary to achieve earthing value below 5-Ohms and all other necessary accessories	Sum		2	
2.1.5	6mm ² 3-Core flexible PVC/SWA/PVC copper cable drawn within 32mm HG PVC conduit from the Riser Duct(s) to Units	Lm		660	
2.1.6	6mm ² 4-Core PVC/PVC copper flexible cable drawn within 25mm HG PVC conduit from the Riser Duct to the Common Area Consumer Unit	Lm		50	
3.04	200mm x 50mm galvanised metallic cable tray (Telecom, TV, Internet Cables) gauge 14 (riser duct) c/w all mounting accessories bends, rawl bolts, threaded bolts, brackets, et al	LM		30	
3.05	300mm x 50mm galvanised metallic cable tray (Power Cables) gauge 14 (riser duct) c/w all mounting accessories bends, rawl bolts, threaded bolts, brackets, et al	LM		30	
3.06	Build 600x600x700mm deep power manhole with internal plaster and heavy duty EAFW steel cover	No.		2	
	TOTAL FOR 1 BEDROOM BLOCK				
	TOTAL FOR COMMON SERVICES FOR 1 BEDROOMS AND 2 BEDROOMS				
	TOTAL FOR ONE BEDROOM BLOCK AND COMMON SERVICES (1 BED AND 2 BED)				

MECHANICAL INSTALLATIONS

**KIAMBIU SOCIAL HOUSING BLOCK A
MECHANICAL INSTALLATIONS**

SECTION

**SANITARY AND PLUMBING FOR
GROUND FLOOR**

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>SANITARY FITTINGS (Provisional)</u>				
	Supply,deliver, install, test and commission the following sanitary appliances complete with all the connections to services, waste, jointing to supply overflows and plugging and screwing to the floors.				
	<u>Water Closet (WC) Suite</u>				
A	Close coupled, water efficient, washdown WC unit in vitreous china with dual flush 4/6 litres capacity, bottom supply and overflow with freeflow plastics syphon fittings and microvalve,angle valve,flexible connector, bottom supply ballvalve and close coupling fitment cp lever c/w all fixing, seats and operating accessories as Twyford or approved equivalent	8	No		
	<u>SBSD Kitchen sink</u>				
B	Single bowl, single drainer stainless steel kitchen sink of size 1000 x 500mm as manufactured by ASL 140 or equal and approved. The bowl size to be 420 x 355 x 150mm deep complete with chrome plated 40mm waste fittings, plugs, chain stays, overflow, INo. 15mm diameter chrome plated sink bib tap, chrome plated bottle trap with 75mm deep seal and chain waste fitting. To be heavy steel gauge.	8	No		
	<u>Wash Hand Basin (Semi-pedestal)</u>				
C	White vitreous China Semi-Pedestal wall-hung wash hand basin with one tap hole, chrome plated chain waste, chain stay hole, chrome plated pillar tap and heavy duty plastic bottle trap with seal and flange and ceramic semi pedestal. All to be as "TWYFORD" or equal and approved.	4	No		
	<u>SBSD Dhobi sink</u>				
E	Single bowl, single drainer Ceramic Dhobi sink as TWYFORD FC1271WH or equal and approved. The size to be 610 x 455 x 255mm deep complete with chrome plated 40mm waste fittings, plugs, chain stays, overflow, 1No. 15mm diameter chrome plated sink bib tap, chrome plated bottle trap with 75mm deep seal and chain waste fitting.	8	No.		
	<u>Shower Fitting and pillar tap</u>				
F	Shower fitting comprising 20mm diameter stop cock, Instant shower fitting as Lorenzetti Instant Shower Bello Banho Ultra and Cobra 211- 15 Star Pillar tap	8	No.		
	Total Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<p>Brought Forward from Previous page</p> <p><u>Mirrors</u> 6mm thick polished plate glass, silver backed mirror with beveled edges, size 610x497mm plugged and screwed to wall with 4No. Chrome plated chrome capped screws and 5mm thick foam back rest.</p> <p><u>Toilet Roll holder.</u> Fully recessed toilet roll holder in vitreous China of size 165x165 mm in approved colour as "TWYFORD VC" 9806 WH or equal and approved.</p> <p><u>Robe Hook</u> Chrome plated double robe hook mounted onto concealed screw to wall edges. As "DALI" EROBHK2051 or approved equivalent.</p> <p><u>Soap Dish</u> Chrome plated glossy finish soap dish holder of size 135x120x30mm with slats to prevent wet soap build- up as DALI ESOPBSK021 or equal and approved</p> <p><u>Flexible tubing</u> 12mm diameter 300mm long flexible tubing bent as required including jointing to GMS pipe and fitting complete with 15mm diameter angle valve.</p>	4	No		
	TOTAL SANITARY FITTING CARRIED TO COLLECTION				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>INTERNAL PLUMBING (Provisional)</u>				
A	Supply, deliver and install for fixing of the following PPR pipework and fittings as described and shown on the drawings including jointings, couplings etc necessary for the proper and satisfactory functioning of the system to the Engineer's approval, pipe jointing shall be by poly-fusion or use of electric coupling.				
B	Tenderer must allow in their prices for all the couplings, connectors, unions joints, all the Metal/plastic threaded adaptors where required for the connection of sanitary fixtures, valves, sockets, sliding and fixed joints, support raceways, isolating sheaths, elastic materials, expansion arms and bends, crossovers etc. as required in the running lengths of pipework and also where necessary, for pipe fixing clips, holder bats plugged and screwed, and pipe sleeves through structural members.				
	<u>PPR-C pipework</u>				
C D	32 mm ditto	10	LM		
	25 mm ditto	70	LM		
	<u>Extra over PPR-C pipework for the following</u>				
	<u>Bend/elbow</u>				
E F	32 mm elbow	12	No.		
	25 mm ditto	40	No.		
	Total Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	Brought Forward from Previous page				
	<u>Tees</u>				
A B	32mm diameter tee	15	No.		
C	25mm ditto	20	No.		
	32 x 25mm diameter unequal tee	5	No.		
D	<u>Reducers</u>				
	32 x 25mm ditto	5	No.		
E	<u>Peglar Gate Valves</u>				
	25mm diameter full way gate valve with wheel head and jointing to tubing as 'PEGLAR' or approved equivalent.	8	No.		
F	<u>Sockets</u>				
	25mm diameter ditto	10	No.		
G H	<u>Transition fittings</u>				
I	32mm x 1" ditto	8	No.		
	25mm x 3/4" ditto	16	No.		
	25mm x 1/2" ditto	30	No.		
J	<u>Unions</u>				
K	32mm -diameter union	8	No.		
	<u>Sockets (GI)</u>				
L M	20mm diameter socket	8	No.		
	<u>Nipple (GI)</u>				
	20mm diameter HEX nipple	8	No.		
	25mm diameter GI pipe	4	LM		
N	<u>TESTING AND STERILISATION</u>				
	Allow for flow and pressure testing the whole of the water reticulation system during the works process and on completion to the satisfaction of the Engineer. (Pressure test records to be kept on site with a copy given to the Engineer for approval and record.)	1	Item		
p	Allow for flushing out and sterilization of the water storage tanks and pipe work system. (Sterilization and testing to be carried out to approval and water chemical test/analysis certificates from an approved laboratory given to the Engineer upon completion).	1	Item		
	TOTAL INTERNAL PLUMBING CARRIED TO COLLECTION				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>INTERNAL DRAINAGE. (Provisional)</u>				
	Supply and fix uPVC soil system to BS 4660 and BS 4515 and mU PVC waste systems to BS 5255 with screwed and socketed joints to BS 21. solvent welded joints shall be as per the system's manufacturer's written instruction. Tenderer must allow in their pipework prices for all the couplings, connectors, joints etc as required in the running lengths of the pipework and also where necessary for fixing clips, holder bats plugged and screwed.				
	<u>UPVC and Mupvc pipework</u>				
A A	100mm diameter golden brown UPVC class 'D' pipes	70	Lm		
B C	100mm diameter grey class 'D' pipes	400	Lm		
	50mm diameter waste pipes	20	Lm		
D	40mm diameter waste pipes	25	Lm		
E	<u>Extra over UPVC pipework for the following:-</u>				
F G	100mm diameter long radius bends	12	No.		
H I	100mm diameter weathering slate and vent cowl	12	No.		
	100mm diameter access bend	12	No.		
J K	100x50mm diameter trapped floor gulley c/w grating and cover	16	No.		
L	40mm diameter sweep tee	20	No.		
	40mm diameter sweep bend	20	No.		
	50mm diameter access plug	20	No.		
	40mm diameter access plug	20	No.		
	40x32mm dia socket reducer	12	No.		
	TOTAL FOR INTERNAL DRAINAGE CARRIED TO COLLECTION				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<p data-bbox="204 260 444 285"><u>COLLECTION PAGE</u></p> <p data-bbox="164 359 444 384">A SANITARY FITTINGS</p> <p data-bbox="164 457 464 483">B INTERNAL PLUMBING</p> <p data-bbox="164 556 464 581">C INTERNAL DRAINAGE</p>				
	<p data-bbox="204 1507 867 1562">TOTAL GROUND FLOOR SANITARY & PLUMBING CARRIED TO SUMMARY</p>				

**KIAMBIU SOCIAL HOUSING BLOCK A
MECHANICAL INSTALLATIONS**

SECTION

**SANITARY AND PLUMBING FOR
TYPICAL FLOOR**

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
A	<p><u>SANITARY FITTINGS (Provisional)</u></p> <p>Supply,deliver, install, test and commission the following sanitary appliances complete with all the connections to services, waste, jointing to supply overflows and plugging and screwing to the floors.</p> <p><u>Water Closet (WC) Suite</u></p> <p>Close coupled, water efficient, washdown WC unit in vitreous china with dual flush 4/6 litres capacity, bottom supply and overflow with freeflow plastics syphon fittings and microvalve,angle valve,flexible connector, bottom supply ballvalve and close coupling fitment cp lever c/w all fixing, seats and operating accessories as Twyford or approved equivalent</p>	8	No		
B	<p><u>SBSD Kitchen sink</u></p> <p>Single bowl, single drainer stainless steel kitchen sink of size 1000 x 500mm as manufactured by ASL 140 or equal and approved. The bowl size to be 420 x 355 x 150mm deep complete with chrome plated 40mm waste fittings, plugs, chain stays, overflow, INo. 15mm diameter chrome plated sink bib tap, chrome plated bottle trap with 75mm deep seal and chain waste fitting. To be heavy steel gauge.</p>	8	No		
C	<p><u>Wash Hand Basin (Semi-pedestal)</u></p> <p>White vitreous China Semi-Pedestal wall-hung wash hand basin with one tap hole, chrome plated chain waste, chain stay hole, chrome plated pillar tap and heavy duty plastic bottle trap with seal and flange and ceramic semi pedestal. All to be as "TWYFORD" or equal and approved.</p>	4	No		
E	<p><u>SBSD Dhobi sink</u></p> <p>Single bowl, single drainer Ceramic Dhobi sink as TWYFORD FC1271WH or equal and approved. The size to be 610 x 455 x 255mm deep complete with chrome plated 40mm waste fittings, plugs, chain stays, overflow, 1No. 15mm diameter chrome plated sink bib tap, chrome plated bottle trap with 75mm deep seal and chain waste fitting.</p>	8	No.		
F	<p><u>Shower Fitting and pillar tap</u></p> <p>Shower fitting comprising 20mm diameter stop cock, Instant shower fitting as Lorenzetti Instant Shower Bello Banho Ultra and Cobra 211- 15 Star Pillar tap</p>	8	No.		
	Total Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	Brought Forward from Previous page				
	<u>Mirrors</u>				
A	6mm thick polished plate glass, silver backed mirror with beveled edges, size 610x497mm plugged and screwed to wall with 4No. Chrome plated chrome capped screws and 5mm thick foam back rest.	4	No		
	<u>Toilet Roll holder.</u>				
C	Fully recessed toilet roll holder in vitreous China of size 165x165 mm in approved colour as "TWYFORD VC" 9806 WH or equal and approved.	8	No		
	<u>Robe Hook</u>				
D	Chrome plated double robe hook mounted onto concealed screw to wall edges. As "DALI" EROBHK2051 or approved equivalent.	8	No		
	<u>Soap Dish</u>				
	Chrome plated glossy finish soap dish holder of size 135x120x30mm with slats to prevent wet soap build- up as DALI ESOPBSK021 or equal and approved	8	No.		
	<u>Flexible tubing</u>				
E	12mm diameter 300mm long flexible tubing bent as required including jointing to GMS pipe and fitting complete with 15mm diameter angle valve.	20	No		
TOTAL SANITARY FITTING CARRIED TO COLLECTION					

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<p><u>INTERNAL PLUMBING (Provisional)</u></p> <p>A Supply, deliver and install for fixing of the following PPR pipework and fittings as described and shown on the drawings including jointings, couplings etc necessary for the proper and satisfactory functioning of the system to the Engineer's approval, pipe jointing shall be by poly-fusion or use of electric coupling.</p> <p>B Tenderer must allow in their prices for all the couplings, connectors, unions joints, all the Metal/plastic threaded adaptors where required for the connection of sanitary fixtures, valves, sockets, sliding and fixed joints, support raceways, isolating sheaths, elastic materials, expansion arms and bends, crossovers etc. as required in the running lengths of pipework and also where necessary, for pipe fixing clips, holder bats plugged and screwed, and pipe sleeves through structural members.</p> <p><u>PPR-C pipework</u></p> <p>C D 32 mm ditto 10 LM 25 mm ditto 70 LM</p> <p><u>Extra over PPR-C pipework for the following</u></p> <p><u>Bend/elbow</u></p> <p>E F 32 mm elbow 12 No. 25 mm ditto 40 No.</p>				
	Total Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	Brought Forward from Previous page				
	<u>Tees</u>				
A B	32mm diameter tee	15	No.		
C	25mm ditto	20	No.		
	32 x 25mm diameter unequal tee	5	No.		
D	<u>Reducers</u>				
	32 x 25mm ditto	5	No.		
E	<u>Peglar Gate Valves</u>				
	25mm diameter full way gate valve with wheel head and jointing to tubing as 'PEGLAR' or approved equivalent.	8	No.		
F	<u>Sockets</u>				
	25mm diameter ditto	10	No.		
G H	<u>Transition fittings</u>				
I	32mm x 1" ditto	8	No.		
	25mm x 3/4" ditto	16	No.		
	25mm x 1/2" ditto	30	No.		
J	<u>Unions</u>				
	32mm -diameter union	8	No.		
K	<u>Sockets (GI)</u>				
	20mm diameter socket	8	No.		
L M	<u>Nipple (GI)</u>				
	20mm diameter HEX nipple	8	No.		
	25mm diameter GI pipe	4	LM		
	TOTAL INTERNAL PLUMBING CARRIED TO COLLECTION				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<u>INTERNAL DRAINAGE. (Provisional)</u>				
	Supply and fix uPVC soil system to BS 4660 and BS 4515 and mU PVC waste systems to BS 5255 with screwed and socketed joints to BS 21. solvent welded joints shall be as per the system's manufacturer's written instruction. Tenderer must allow in their pipework prices for all the couplings, connectors, joints etc as required in the running lengths of the pipework and also where necessary for fixing clips, holder bats plugged and screwed.				
	<u>UPVC and Mupvc pipework</u>				
A B	100mm diameter grey class 'D' pipes	5	Lm		
C	50mm diameter waste pipes	30	Lm		
	40mm diameter waste pipes	35	Lm		
	<u>Extra over UPVC pipework for the following:-</u>				
D	100mm diameter sweep bend	8	No.		
E F	100x50mm diameter reducing bush	8	No.		
G	100mm diameter single branches	8	No.		
H	100x50mm diameter trapped floor gully c/w grating and cover	16	No.		
MI	100x50mm diameter boss connector	8	No.		
J	100x40mm diameter boss connector	8	No.		
K L	50mm diameter sweep tee	10	No.		
M N	40mm diameter sweep tee	20	No.		
P	50mm diameter sweep bend	20	No.		
	40mm diameter sweep bend	20	No.		
	50mm diameter access plug	8	No.		
	40mm diameter access plug	16	No.		
	40x32mm dia diameter socket reducer	20	No.		
	TOTAL FOR INTERNAL DRAINAGE CARRIED TO COLLECTION				

ITEM	DESCRIPTION	QTY	UNIT	RATE	KSHS
	<p><u>COLLECTION PAGE</u></p> <p>A SANITARY FITTINGS</p> <p>B INTERNAL PLUMBING</p> <p>C INTERNAL DRAINAGE</p>				
	TOTAL FOR 1 TYPICAL FLOOR SANITARY & PLUMBING CARRIED TO SUMMARY				
	TOTAL ALL TYPICAL FLOORS SANITARY & PLUMBING CARRIED TO SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<p>EXTERNAL DRAINAGE WORKS (Provisional)</p> <p>Supply and fix uPVC soil system to BS 4660 and BS 4515 and mU PVC waste systems to BS 5255 with screwed and socketed joints to BS 21. solvent welded joints shall be as per the system's manufacturer's written instruction. Tenderer must allow in their pipework prices for all the couplings, connectors, joints etc as required in the running lengths of the pipework and also where necessary for fixing clips, holder bats plugged and screwed:</p> <p>UPVC and Mupvc pipework</p>				
A	<p>150mm diameter golden brown UPVC class 'D' pipes</p> <p>Extra over UPVC pipework for the following:-</p>	27	Lm		
B	<p>300x300x200mm deep concrete gulley trap complete with 100mm diameter UPVC 'P' Trap gulley and 14 SWG cover with handle.</p>	16	No.		
	TOTAL EXTERNAL DRAINAGE CARRIED TO SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	PORTABLE FIRE FIGHTING EQUIPMENT (Provisional)				
	Supply, Deliver and install the following portable fire fighting equipment complete with initial charge and Pressure gauge including fixing wall brackets:				
	<u>Dry Chemical Powder Extinguisher</u>				
A	9kg dry Chemical powder fire portable extinguisher complete, with squeeze grip operating head, and discharge nozzle, fully charged.	22	No.		
	<u>Water/ CO₂Extinguisher</u>				
B	9 litres water/ CO ₂ gas portable fire extinguishers complete with cap, washer, and siphon-tube CO ₂ cartridge and flexible rubber hose nozzle fully charged.	22	No.		
	<u>Fire Blanket</u>				
	fire blanket shall be made from cloth woven with pre-asbestos yarn or any other fire proof material and to measure 1800 x 1800 mm and shall be fitted with special tapes folded so as to offer instantaneous single action to release blanket from storing jacket.	22	No.		
	<u>Manual Alarm bell</u>				
C	22cm (9") wall mounted manual rotary alarm bell	22	No.		
D	Fire exit signs	22	No.		
E	Fire instruction notices	22	No.		
	<u>Builder's works</u>				
F	Allow for all builders' works in connection with portable fire fighting equipment and installation	1	Item		
	TOTAL PORTABLE FIRE FIGHTING EQUIPMENT CARRIED TO COLLECTION				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	HOSE REEL INSTALLATION SYSTEM				
	Supply and fix the following fire fighting installations and equipment as described and shown on the drawing.				
	Pipework shall be to BS 1387 class 'B' medium grade galvanized mild steel and fittings to BS 143 medium grade galvanized steel.				
	Tenderers must allow in pipework prices for all couplings, unions, nipples, sockets connectors, joints, etc in running lengths of pipes and also where necessary for fixing clips, holderbats plugged and screwed.				
	GMS Pipework				
A	25mm diameter pipe GMS class 'B'	30	LM		
B	50mm ditto	100	LM		
	Elbows				
C	25mm diameter malleable iron elbow	75	No.		
D	50mm ditto	35	No.		
	Tees				
E	50x25mm diameter malleable iron unequal tee	25	No.		
F	50mm dia equal tee	5	No.		
	Reducers				
G	50x25mm diameter reducer	10	No.		
	Gate Valves				
H	25mm diameter bronze gate valve to BS 5154	15	No.		
I	50mm ditto	5	No.		
J	50mm diameter non return valve	4	No.		
	Unions				
A	25mm dia. Unions	24	No.		
B	50mm ditto	24	No.		
	Sockets				
C	50mm dia sockets	40	No.		
	Hose reel				
		22	No.		
D	20mm dia. x 30m long swinging type fire hosereel complete with delivery valve, mild steel feed pipe, isolation valve guide, 5mm dia. bronze nozzle and all other necessary accessories as 'ANGUS FIRE ARMOUR' or equal and approved equivalent.				
	Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
A	Brought Forward from Previous Page <u>Pumps for Hose-reel System</u>	1	set		
	Fully automatic package unit water pressure booster pumpset capable of delivering 2.3 litres/sec against a static pressure head of 25m. The pumpset shall comprise 2No. pumps (one duty, one standby), mountings, control gear, pressure switch and pneumatic vessel, all on a common frame.				
	Control shall be effected via a pressure switch through a pre-wired control panel, which shall give automatic changeover from duty to standby after every cycle of operation. The controls shall also include motor under-voltage/over-voltage protection devices and incorporate a float switch for protection against dry running.				
B C	The pumpset shall be pre-assembled complete with pipework, and fittings (unions, water strainers, isolation valves, non-return valves, etc) ready for connection to water tank outlet and to the hose-reel supply pipework.				
	The pumpset shall be as 'PULLEN FIREPAK' AS MANUFACTURED BY Pullen Pumps Ltd or equal and approved.				
	<u>Electrical works</u> Electrical works including wiring and fitting from the isolator to the pumps and float switch. The power connection to the isolator shall be provided by others.	Item	sum	70,000	70,000
B C	<u>Testing and Commissioning</u> The hose reel installation shall be flushed out before testing to ensure that no builder's debris has entered the system. The installation is to be then tested to one and half times the working pressure of the installation to the approval of the Engineer. Simulated fault conditions of the pumping equipment are to be carried out before acceptance of the System by the Engineer.	Item	sum	15,000	15,000
	Fire Tank Vertical close end plastic moulded "SHORT" tank of capacity 6,000litres.The tank to be assembled complete with cover and having screwed connections for inlet, outlet, overflow, 32mm diameter ball valve as PEGLER Model or approved equivalent medium pressure ball valve, drain pipes and any other necessary item for its proper functioning. The tank shall be mounted on a platform and shall be as KENTANK Model or approved equivalent.	2	No.		
TOTAL HOSEREEL INSTALLATION SYSTEM CARRIED TO COLLECTION					

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	DRY RISER INSTALLATIONS				
A	100mm diameter Galvanised mild steel class 'B' pipe	60	LM		
B C	65mm ditto	22	LM		
D E	100x65mm diameter unequal tee	22	No		
F	100mm diameter bend	10	No		
G	65mm diameter ditto	22	No		
	100mm diameter tee	2	No		
H I J	65mm diameter GI Breeching valve with twin inlet	2	No		
K	65mm diameter Landing valve	22	No		
	100x65mm diameter reducer	2	No		
	100x25mm diameter reducer	2	No		
	25mm diameter Air Release valve	2	No		
	Total for DRY RISER INSTALLATIONS Carried Forward Collection				
	Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<p><u>COLLECTION PAGE</u></p> <p>A PORTABLE FIRE FIGTHING EQUIPMENT</p> <p>B HOSEREEL INSTALLATION SYSTEM</p> <p>C DRY RISER INSTALLATIONS</p>				
	TOTAL FIRE SUPPRESSION CARRIED TO BILL NO. 7 SUMMARY				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	<p><u>ROOF PLUMBING</u></p> <p>Supply, deliver and install for fixing of the following PPR pipework and fittings as described and shown on the drawings including jointings, couplings etc necessary for the proper and satisfactory functioning of the system to the Engineer's approval, pipe jointing shall be by poly-fusion or use of electric coupling.</p> <p>Tenderer must allow in their prices for all the couplings, connectors, unions joints, all the Metal/plastic threaded adaptors where required for the connection of sanitary fixtures, valves, sockets, sliding and fixed joints, support raceways, isolating sheaths, elastic materials, expansion arms and bends, crossovers etc. as required in the running lengths of pipework and also where necessary, for pipe fixing clips, holder bats plugged and screwed, and pipe sleeves through structural members.</p> <p><u>PPR-C pipework</u></p>				
B B	75mm ditto	45	LM		
C D	63 mm ditto	20	LM		
E	50 mm ditto	90	LM		
	40 mm ditto	5	LM		
	32 mm ditto	750	LM		
	<u>Extra over PPR-C pipework for the following</u>				
F H I	<u>Bend/elbow</u>				
I	75mm diameter bend/elbow	15	No.		
	63mm ditto	5	No.		
	50 mm ditto	20	No.		
	40 mm ditto	10	No.		
	32 mm ditto	70	No.		
	Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	Brought Forward from Previous Page				
	<u>Tees</u>				
	75mm Tee	15	No.		
A	63mm ditto	5	No.		
C	50mm ditto	5	No.		
F	75 x 50 mm diameter unequal tee	25	No.		
G	63 x 50mm ditto	2	No.		
I	50 x 40mm ditto	1	No.		
	50 x 32mm ditto	40	No.		
	<u>Reducers</u>				
E	75 x 63mm ditto	5	No.		
F	63 x 50mm ditto	7	No.		
G	50 x 40mm ditto	5	No.		
H	50 x 32mm ditto	25	No.		
	<u>Peglar Gate Valves</u>				
J	50mm diameter full way gate valve with wheel head and jointing to tubing as 'PEGLAR' or approved equivalent.	10	No.		
Q	40mm ditto	11	No.		
K	25mm ditto	88	No.		
	Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	Brought Forward from Previous Page				
	<u>Unions</u>				
A D	63mm -diameter union	10	No		
E	40mm -ditto-	11	No		
	32mm -ditto-	90	No		
J K	<u>Sockets</u>				
H I	63mm diameter pipe socket	5	No.		
	50mm diameter ditto	6	No.		
	40mm diameter ditto	5	No.		
	32mm diameter ditto	140	No.		
	<u>Transition fittings</u>				
E G	75mm x 3" transition fittings	2	No.		
L O	50mm x 1 1/2" ditto	35	No.		
D	63mm x 2" transition fittings	6	No.		
	40mm x 1 1/4" ditto	2	No.		
	32mm x 1" ditto	180	No.		
	Carried Forward to Next Page				

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
	Brought Forward from Previous Page				
A	<p><u>ROOF TANKS</u></p> <p>Vertical close end plastic moulded tank of capacity 8000 litres. The tank to be assembled complete with cover and having screwed connections for inlet, outlet, overflow, medium pressure ball valve, drain pipes and any other necessary item for its proper functioning. The tank shall be mounted on a platform and shall be as ROTO Model or approved equivalent.</p>	8	No		
F	<p>Check Water Meters</p> <p>25mm water meter as 'Kent' or equal and approved equivalent</p>	88	No		
	TOTAL ROOF PLUMBING CARRIED TO SUMMARY				

Item	Description	Qty (BQ)	Unit	Rate (Kshs)	Amount (Kshs)
INTERNAL FLAT ROOF AND TERRACE DRAINAGE					
Supply,deliver and install die following UPVC, MUPVC, soil and waste systems respectively to B.S 5255 with fittings fixed to Manufactures Printed instructions and manufactured by reputable manufacturers. Tenderers must allow in their pipework prices for all the couplings, clippings, connectors, joints etc. as required in the running lengths of pipework and also where necessary, for pipe fixing clips, holder bats plugged and screwed for the proper and satisfactory functioning of the system.					
Pipework					
A	100mm diameter heavy gauge grey mUPVC down pipes	350	Lm		
Bends					
B	100mm diameter sweep bend	26	No.		
C	100mm diameter single branches	13	No.		
Others					
D	100 x 50mm diameter stainless steel floor drain with grating for passage areas	13	No.		
Fulbora					
E	100mm diameter cast iron fulbora	13	Lm		
Total carried forward to Summary Page					

ITEM	DESCRIPTION	AMOUNT
	<p data-bbox="248 226 719 262"><u>MECHANICAL INSTALLATIONS</u></p> <p data-bbox="183 304 651 340">A GF SANITARY & PLUMBING</p> <p data-bbox="183 382 846 417">B TYPICAL FLOOR SANITARY & PLUMBING</p> <p data-bbox="183 459 699 495">C EXTERNAL DRAINAGE WORKS</p> <p data-bbox="183 537 477 573">D FIRE FIGHTING</p> <p data-bbox="183 615 513 651">E ROOF PLUMBING</p> <p data-bbox="183 693 509 728">F ROOF DRAINAGE</p>	
	TOTAL CARRIED TO GRAND SUMMARY	

PROPOSED BLOCK TYPE A - KIAMBIU

SUMMARY FOR TYPE A

ITEM	DESCRIPTION	FOR TENDERER USE ONLY
		K.SHS.
A	MAIN WORKS - SUB-STRUCTURES AND GROUND FLOOR	
B	MAIN WORKS - TYPICAL 1-10	
C	MAIN WORKS - ROOF WORKS	
D	ELECTRICAL WORKS	
E	MECHANICAL WORKS	
	TOTAL FOR 1 NO. BLOCK OF TYPE A UNITS	
	X9 NO. BLOCKS	
	TOTAL FOR 9 NO BLOCKS A TYPE CAR- RIED TO SUMMARY	

**PROPOSED CONSTRUCTION OF 792 No. SOCIAL HOUSING UNITS AT KIAMBIU SETTLEMENT IN
NAIROBI COUNTY**

GRAND SUMMARY

ITEM	DESCRIPTION	Page No.	FOR TENDERER USE ONLY	FOR OFFICIAL USE ONLY
		PAGE	K.SHS.	K.SHS.
1.00	PARTICULAR PRELIMINARIES			
2.00	GENERAL PRELIMINARIES			
3.00	PROJECT PROVISIONS			
4.00	MAIN WORKS - TYPE A BLOCK			
	SUB TOTAL A			
	CONTIGENCY		15,000,000.00	
	GRAND TOTAL CARRIED TO FORM OF TENDER			

AMOUNT IN WORDS : KENYA SHILLINGS

.....

..... TEN-

DERER'S NAME AD-

DRESS

DATE

TENDERER'S SIGNATURE

WITNESS'S NAME.....

ADDRESS

DATE

WITNESS SIGNATURE.....

JOB NO:

C. Schedule of Daywork Rates [Note to the Procuring Entity:

- i) A "Daywork Schedule" is commonly found in contracts where the likely incidence of unforeseen work cannot be covered by definitive descriptions and approximate quantities in the Bills of Quantities. The preferred alternative is to value the additional work in accordance with the Conditions of Contract. A Daywork Schedule normally has the disadvantage of not being competitive among Tenderers, who may therefore load the rates as signed to some or all the items. If a Daywork Schedule is to be included at all in the tendering documents, it is preferable to include nominal quantities against the items most likely to be used, and to carry the sum of the extended amounts forward into the Tender Summary in order to make the basic Schedule of Daywork Rates competitive.
- ii) The total amount assigned to such competitive daywork is normally 3–5 percent of the estimated base Contract Price and is regarded as a Provisional Sum for contingencies to be expended under the direction and at the discretion of the Engineer.]

1. General

Reference should be made to Sub-Clause 13.6 of the General Conditions. Work shall not be executed on a day work basis except by written order of the Engineer. Tenderers shall enter basic rates for day work items in the Schedules, which rates shall apply to any quantity of day work ordered by the Engineer. Nominal quantities have been indicated against each item of daywork, and the extended total for Daywork shall be carried forward as a Provisional Sum to the Summary Total Tender Amount. Unless otherwise adjusted, payments for day work shall be subject to price adjustment in accordance with the provisions in the Conditions of Contract.

2. Daywork Labor

- 21 In calculating payments due to the Contract or for the execution of day work, the hours for labor will be reckoned from the time of arrival of the labor at the job site to execute the particular item of day work to the time of return to the original place of departure, but excluding meal breaks and rest periods. Only the time of classes of labor directly doing work ordered by the Engineer and for which they are competent to perform will be measured. The time of gangers (charge hands) actually doing work with the gangs will also be measured but not the time of foremen or other supervisory personnel.
- 22 The Contractor shall be entitled to payment in respect of the total time that labor is employed on daywork, calculated at the basic rates entered by the Contractor in the **Schedule of Daywork Rates: 1. Labor**, together with an additional percentage payment on basic rates representing the Contractor's profit, overheads, etc., as described below:
 - a) The basic rates for labor shall cover all direct costs to the Contractor, including (but not limited to) the amount of wages paid to such labor, transportation time, overtime, subsistence allowances, and any sums paid to or on behalf of such labor for social benefits in accordance with [*country of Procuring Entity*] law. The basic rates will be payable in local currency only.
 - b) The additional percentage payment to be quoted by the Tenderer and applied to costs incurred under (a) above shall be deemed to cover the Contractor's profit, overheads, superintendence, liabilities, and insurances and allowances to labor, time keeping, and clerical and office work, the use of consumable stores, water, lighting, and power; the use and repair of staging's, scaffolding, workshops, and stores, portable power tools, manual plant, and tools; supervision by the Contractor's staff, foremen, and other supervisory personnel; and charges incidental to the fore going. Payments under this item shall be made in the following currency proportions:
 - i) Foreign: _____ percent (to be stated by Tenderer) ⁹.
 - ii) Local: _____ percent (to be stated by

Tenderer). [*Note to the Procuring Entity:*

This method of indicating profit and overheads separately facilitates the addition of further items of daywork, if needed, the basic costs of which can then be checked more easily. An alternative is to make Daywork rates all-inclusive of the Contractor's overhead and profit, etc., in which case this paragraph and the relevant Daywork Schedule should be modified accordingly.]

3. Daywork Materials

The Contractor shall be entitled to payment in respect of materials used for daywork (except for materials for which the cost is included in the percentage addition to labor costs as detailed hereto fore), at the basic rates entered by the Contractor in the **Schedule of Daywork Rates: 2. Materials**, together with an additional percentage payment on the basic rates to cover overhead charges and profit, as follows:

- a) the basic rates for materials shall be calculated on the basis of the invoiced price, freight, insurance, handling expenses, damage, losses, etc., and shall provide for delivery to store for stockpiling at the Site. The basic rates shall be stated in local currency, but payment will be made in the currency or currencies expended upon presentation of supporting documentation.
- b) the additional percentage payment shall be quoted by the Tenderer and applied to the equivalent local currency payments made under (a) above. Payments under this item will be made in the following currency proportions:
 - i) foreign: _____ percent (to be stated by the Tenderer)¹⁰;
 - ii) local: _____ percent (to be stated by the Tenderer);
- c) the cost of hauling materials for use on work ordered to be carried out as daywork from the store or stockpile on the Site to the place where it is to be used will be paid in accordance with the terms for Labor and Construction in this schedule.

4. Daywork Contractor's Equipment

- 4.1 The Contractor shall be entitled to payments in respect of Contractor's Equipment already on Site and employed on daywork at the basic rental rates entered by the Contractor in the **Schedule of Daywork Rates: 3. Contractor's Equipment**. Said rates shall be deemed to include due and complete allowance for depreciation, interest, indemnity, and insurance, repairs, maintenance, supplies, fuel, lubricants, and other consumables, and all overhead, profit, and administrative costs related to the use of such equipment.

[Note to the Procuring Entity: This is an example of wording to include overhead and profit, etc., in the daywork rates. A separate percentage addition could be used as for labor and materials.] The cost of drivers, operators, and assistants will be paid for separately as described under the section on Daywork Labor. *[Note to the Procuring Entity: An alternative, sometimes adopted for administrative convenience, is to include the cost of drivers, operators, and assistants in the basic rates for Contractor's Equipment. The last sentence of this paragraph 5 should then be modified accordingly.]*

- 4.2 In calculating the payment due to the Contractor for Contractor's Equipment employed on daywork, only the actual number of working hours will be eligible for payment, except that where applicable and agreed with the Engineer, the traveling time from the part of the Site where the Contractor's Equipment was located when ordered by the Engineer to be employed on daywork and the time for return journey thereto shall be included for payment.
- 4.3 The basic rental rates for Contractor's Equipment employed on daywork shall be stated in local currency, but payments to the Contractor will be made in currency proportions, as follows:
- a) Foreign: _____ percent (to be stated by the Tenderer)¹¹.
 - b) Local: _____ percent (to be stated by the Tenderer).

¹⁰The Tenderer shall state the percentage in a common foreign currency equivalent required for payment and the exchange rates and official sources used. ¹¹The Tenderer shall state the percentage in a single foreign currency equivalent and the exchange rates and official sources used.

¹¹The Tenderer shall state the percentage in a single foreign currency equivalent and the exchange rates and official sources used.

Schedule of Daywork Rates: 3. Contractor's Equipment

<i>Item no.</i>	<i>Description</i>	<i>Nominal quantity (hours)</i>	<i>Basic hourly rental rate</i>	<i>Extended amount</i>
	Allow _ percent ^a of Subtotal for Contractor's overhead, profit, etc., in accordance with paragraph 5 above.			
Total for Daywork: Contractor's Equipment (Carried forward to Daywork Summary, p. _____)				_____

a. To be entered by the Tenderer.

Dayworks Summary

	<i>Amount^a</i> ()	<i>% Foreign</i>
1. Total for Daywork: Labor		
2. Total for Daywork: Materials		
3. Total for Daywork: Contractor's Equipment		
Total for Daywork (Provisional Sum) (Carried forward to Tender Summary, p. ___)	_____	_____

a. The Procuring Entity should insert local currency unit.

Summary of Specified Provisional Sums in the Bills of Quantities

<i>Bill no.</i>	<i>Item no.</i>	<i>Description</i>	<i>Amount</i>
1			
2			
3			
4			
etc.			
Total for Specified Provisional Sums (Carried forward to Grand Summary (B), p. _____)			

Grand Summary

General Summary	Page	Amount
Bill No. 1: General items		
Bill No. 2: Work items		
Bill No. 2: Work items		
Bill No. 2: Work items		
Bill No. 2: Work items, —etc.—		
Subtotal of Bills	(A)	
ADD Total for Daywork (Provisional Sum) *	(B)	
ADD Specified Provisional Sums in their subtotal of bills ⁱⁱ	(C)	[sum]
Total of Bills Plus Provisional Sums (A + B + C) ⁱ	(D)	
Add Provisional Sum for Contingency Allowance (if any) ⁱⁱ	(E)	[sum]
Tender Price (D + E) (Carried forward to Letter of Tender)	(F)	

i) All Provisional Sums are to be expended in whole or in part at the direction and discretion of the Engineer in accordance with +Clause 13.5 of the General Conditions.

ii) To be entered by the Procuring Entity.

* For evaluation purposes, Provisional Sum, other than Daywork will be excluded

SECTION VI - SPECIFICATIONS

[In drafting of the Specification, care must be taken when drafting the Work's Requirements to ensure that the requirements are not restrictive. Recognized international standards should be used as much as possible for the description of goods, materials and workmanship. Where other particular standards are specified, whether national standards or other standards, it should be stated that goods, materials and workmanship meeting other authoritative standards and which promise to ensure equal or higher quality than the standards specified, will also be acceptable. Where a brand name of a product is specified it should always be qualified with the terms "or equivalent"]

Notes for preparing Specifications

1. Specifications must be drafted to present a clear and precise statement of the required standards of materials, and workmanship for tenderers to respond realistically and competitively to the requirements of the Procuring Entity and ensure responsiveness of tenders. The Specifications should require that all materials, plant, and other supplies to be permanently incorporated in the Works be new, unused, of the most recent or current models, and incorporating all recent improvements in design and materials unless provided otherwise in the Contract. Where the Contractor is responsible for the design of any part of the permanent Works, the extent of his obligations must be stated.
2. Specifications from previous similar projects are useful and may not be necessary to re-write specifications for every Works Contract.
3. There are considerable advantages in standardizing **General Specifications** for repetitive Works in recognized public sectors, such as highways, urban housing, irrigation and water supply. The General Specifications should cover all classes of workmanship, materials and equipment commonly involved in constructions, although not necessarily to be used in a particular works contract. Deletions or addenda should then adapt the General Specifications to the particular Works.
4. Care must be taken in drafting Specifications to ensure they are not restrictive. In the Specifications of standards for materials, plant and workmanship, existing Kenya Standards should be used as much as possible, otherwise recognized international standards may also be used.
5. The Procuring Entity should decide whether technical solutions to specified parts of the Works are to be permitted. Alternatives are appropriate in cases where obvious (and potentially less costly) alternatives are possible to the technical solutions indicated in tender documents for certain elements of the Works, taking into consideration the comparative specialized advantage of potential tenderers.
6. The Procuring Entity should provide a description of the selected parts of the Works with appropriate reference to Drawings, Specifications, Bills of Quantities, and Design or Performance criteria, stating that the alternative solutions shall be at least structurally and functionally equivalent to the basic design parameters and Specifications.
7. Such alternative solutions shall be accompanied by all information necessary for a complete evaluation by the Procuring Entity, including drawings, design calculations, technical specifications, breakdown of prices, proposed construction methodology, and other relevant details. Technical alternatives permitted in this manner shall be considered by the Procuring Entity each on its own merits and independently of whether the tenderer has priced the item as described in the Procuring Entity's design included with the tender document

SECTION VII - DRAWINGS

Note: A list of drawings should be inserted here. The actual drawings including Site plans should be annexed in a separate booklet.

**PART III - THE CONDITIONS OF
CONTRACT AND CONTRACT FORMS**

SECTION VIII - GENERAL CONDITIONS OF CONTRACT (GCC)

[Name of Procuring Entity]

[Name of Contract]

[Architect Name and Address]

General Conditions of Contract

1 GENERAL PROVISIONS

1.1 Definitions

In this Contract, except where context otherwise requires, the following terms shall be interpreted as indicated below. Words indicating persons or parties include corporations and other legal entities, except where the context requires otherwise.

“Accepted Contract Amount” means the amount accepted in the Letter of Acceptance for the execution and completion of the Works and the remedying of any defects.

“Base Date” means a date 30 day prior to the submission of tenders.

“Bill of Quantities” means the priced and completed Bill of Quantities forming part of the tender.

“Completion Date” means the date of completion of the Works as certified by the Engineer.

“Contract Price” means the price defined in the contract and there after as adjusted in accordance with the provisions of the Contract.

“Contract” means the agreement entered into between the Procuring Entity and the Contractor as recorded in the Agreement Form and signed by the parties including all attachments and appendices thereto and all documents incorporated by reference therein to execute, complete, and maintain the Works.

“Contractor's Documents” means the calculations, computer programs and other software, progress reports, drawings, manuals, models and other documents of a technical nature (if any) supplied by the Contractor under the Contract.

“Contractor's Equipment” means all apparatus, machinery, vehicles and other things required for the execution and completion of the Works and the remedying of any defects. However, Contractor's Equipment excludes Temporary Works, Procuring Entity's Equipment (if any), Plant, Materials and any other things intended to form or forming part of the Permanent Works.

“Contractor's Personnel” means the Contractor's Representative and all personnel whom the Contractor utilizes on Site, who may include the staff, labor and other employees of the Contractor and of each Subcontractor; and any other personnel assisting the Contractor in the execution of the Works.

“Contractor's Representative” means the person named by the Contractor in the Contractor appointed from time to time by the Contractor who acts on behalf of the Contractor.

“Contractor” means the person(s) named as contractor in the Form of Tender accepted by the Procuring Entity.

“Cost” means expenditure reasonably incurred (or to be incurred) by the Contractor, whether on or off the Site, including overhead and similar charges, but does not include profit.

“Day” means a calendar day and **“year”** means 365 days.

“Dayworks” means Work inputs subject to payment on a time basis for labour and the associated materials and plant.

“**Defect**” means any part of the Works not completed in accordance with the Contract.

“**Defects Liability Certificate**” means the certificate issued by Architect upon correction of defects by the Contractor.

“**Defects Liability Period**” means the period named in the Special Conditions of Contract and calculated from the Completion Date, within which the contractor is liable for any defects that may develop in the handed over works.

“**Defects Notification Period**” means the period for notifying defects in the Works or a Section (as the case maybe) under Sub-Clause 11.1 [Completion of Outstanding Work and Remedying Defects], which extends over the days stated in the Special Conditions of Contract.

“**Drawings**” means the drawings of the Works, as included in the Contract, and any additional and modified drawings issued by (or on behalf of) the Procuring Entity in accordance with the Contract.

“**Final Payment Certificate**” means the payment certificate issued under Sub-Clause 14.13 [Issue of Final Payment Certificate].

“**Final Statement**” means the statement defined in Sub-Clause 14.11 [Application for Final Payment Certificate].

“**Force Majeure**” is defined in Clause 19 [Force Majeure].

“**Foreign Currency**” means a currency of another country (not Kenya) in which part (or all) of the Contract Price is payable, but not the Local Currency.

“**Goods**” means Contractor's Equipment, Materials, Plant and Temporary Works, or any of them as appropriate.

“**Interim Payment Certificate**” means a payment certificate issued under Clause 14 [Contract Price and Payment], other than the Final Payment Certificate.

“**Laws**” means all national legislation, statutes, ordinances, and regulations and by-laws of any legally constituted public authority.

“**Letter of Acceptance**” means the letter of formal acceptance of a tender, signed by Procuring Entity, including any annexed memoranda comprising agreements between and signed by both Parties.

“**Local Currency**” means the currency of Kenya.

“**Materials**” means things of all kinds (other than Plant) intended to form or forming part of the Permanent Works, including the supply-only materials (if any) to be supplied by the Contractor under the Contract.

“**Notice of Dissatisfaction**” means the notice given by either Party to the other under Sub-Clause 20.3 indicating its dissatisfaction and intention to commence arbitration.

“**Special Conditions of Contract**” means the pages completed by the Procuring Entity entitled Special Conditions of Contract which constitute Part A of the Special Conditions.

“**Party**” means the Procuring Entity or the Contractor, as the context requires.

“**Payment Certificate**” means a payment certificate issued under Clause 14 [Contract Price and Payment].

“**Performance Certificate**” means the certificate issued under Sub-Clause 11.9 [Performance Certificate].

“**Performance Security**” means the security (or securities, if any) under Sub-Clause 4.2 [Performance Security].

“**Permanent Works**” means the permanent works to be executed by the Contractor under the Contract.

“**Plant**” means the apparatus, machinery and other equipment intended to form or forming part of the Permanent Works, including vehicles purchased for the Procuring Entity and relating to the construction or operation of the Works.

“**Procuring Entity's Equipment**” means the apparatus, machinery and vehicles (if any) made available by the

Procuring Entity for the use of the Contract or in the execution of the Works, as stated in the Specification; but does not include Plant which has not been taken over by the Procuring Entity.

“Procuring Entity's Personnel” means the Engineer, the Engineer, the assistants and all other staff, labor and other employees of the Architect and of the Procuring Entity; and any other personnel notified to the Contractor, by the Procuring Entity or the Engineer, as Procuring Entity's Personnel.

“Procuring Entity” means the Entity named in the Special Conditions of Contract.

“Engineer” is the person named in the Appendix to Conditions of Contract (or any other competent person appointed by the Procuring Entity and notified to the Contractor, to act in replacement of the Engineer) who is responsible for supervising the execution of the Works and administering the Contract and shall be an “Architect” or a “Quantity Surveyor” registered under the Architects and Quantity Surveyors Act Cap 525 or an “Engineer” registered under Engineers Registration Act Cap 530.

“Engineer” means the person appointed by the Procuring Entity to act as the Architect for the purposes of the Contract and named in the Special Conditions of Contract, or other person appointed from time to time by the Procuring Entity and notified to the Contractor

“Provisional Sum” means a sum (if any) which is specified in the Contract as a provisional sum, for the execution of any part of the Works or for the supply of Plant, Materials or services under Sub-Clause 13.5 [Provisional Sums].

“Retention Money” means the accumulated retention moneys which the Procuring Entity retains under Sub-Clause 14.3 [Application for Interim Payment Certificates] and pays under Sub-Clause 14.9 [Payment of Retention Money].

“Schedules” means the document(s) entitled schedules, completed by the Contractor and submitted with the Form of Tender, as included in the Contract.

“Section” means a part of the Works specified in the Special Conditions of Contract as a Section (if any)

“Site Investigation Reports” are those reports that may be included in the tendering documents which are actual and interpretative about the surface and sub-surface condition at the Site.

“Site” means the places where the Permanent Works are to be executed, including storage and working areas, and to which Plant and Materials are to be delivered, and any other places as may be specified in the Contract as forming part of the Site.

“Specification” means the document entitled specification, as included in the Contract, and any additions and modifications to the specification in accordance with the Contract. Such document specifies the Works.

“Start Date” or “Commencement Date” is the latest date when the Contractor shall commence execution of the Works. It does not necessarily coincide with the Site possession date(s).

“Statement” means a statement submitted by the Contractor as part of an application, under Clause 14 [Contract Price and Payment], for a payment certificate.

“Subcontractor” means any person named in the Contract as a subcontractor, or any person appointed as a subcontractor, for a part of the Works.

“Taking-Over Certificate” means a certificate issued under Clause 10 [Procuring Entity's Taking Over].

“Temporary Works” means all temporary works of every kind (other than Contractor's Equipment) required on Site for the execution and completion of the Permanent Works and the remedying of any defects.

“Temporary works” means works designed, constructed, installed, and removed by the Contractor which are needed for construction or installation of the Works.

“Tender” means the Form of Tender and all other documents which the Contractor submitted with the Form of Tender, as included in the Contract.

“Tests after Completion” means the tests (if any) which are specified in the Contract and which are carried out in

accordance with the Specification after the Works or a Section (as the case may be) are taken over by the Procuring Entity.

“Tests on Completion” means the tests which are specified in the Contractor agreed by both Parties or instructed as a Variation, and which are carried out under Clause 9 [Tests on Completion] before the Works or a Section (as the case may be) are taken over by the Procuring Entity.

“Time for Completion” means the time for completing the Works or a Section (as the case may be) as stated in the Special Conditions of Contract (with any extension calculated from the Commencement Date.

“Unforeseeable” means not reasonably foreseeable by an experienced contractor by the Base Date.

“Variation” means any change to the Works, which is instructed or approved as a variation under Clause 13 [Variations and Adjustments].

“Works” means the items the Procuring Entity requires the Contractor to undertake as defined in the Appendix to Conditions of Contract. **“Works” may** also mean the Permanent Works and the Temporary Works, or either of them as appropriate.

12 Interpretation

In the Contract, except where the context requires otherwise:

- a) Words indicating one gender include all genders;
- b) words indicating the singular also include the plural and words indicating the plural also include the singular;
- c) provisions including the word “agree”, “agreed” or “agreement” require the agreement to be recorded in writing;
- d) “written” or “in writing” means hand-written, type-written, printed or electronically made, and resulting in a permanent record; and

The marginal words and other headings shall not be taken into consideration in the interpretation of these Conditions.

13 Communications

13.1 Wherever these Conditions provide for the giving or issuing of approvals, certificates, consents, determinations, notices, requests and discharges, these communications shall be:

- a) In writing and delivered by hand (against receipt), sent by mail or courier, or transmitted using any of the agreed systems of electronic transmission as stated in the Special Conditions of Contract; and
- b) delivered, sent or transmitted to the address of the recipient's communications as stated in the Special Conditions of Contract. However:
 - i) if the recipient gives notice of another address, communications shall thereafter be delivered accordingly; and
 - ii) if the recipient has not stated otherwise when requesting an approval or consent, it may be sent to the address from which the request was issued.

13.2 Approvals, certificates, consents and determinations shall not be unreasonably withheld or delayed. When a certificate is issued to a Party, the certifier shall send a copy to the other Party. When a notice is issued to a Party, by the other Party or the Engineer, a copy shall be sent to the Architect or the other Party, as the case may be.

14 Law and Language

14.1 The Contract shall be governed by the laws of **Kenya**.

14.2 The ruling language of the Contract shall be **English**.

15 Priority of Documents

The documents forming the Contract are to be taken as mutually explanatory of one another. For the purposes of interpretation, the priority of the documents shall be in accordance with the following sequence:

- a) The Contract Agreement,
- b) The Letter of Acceptance,
- c) The Special Conditions – Part A,
- d) the Special Conditions – Part B
- e) the General Conditions of Contract
- f) the Form of Tender,
- g) the Specifications and Bills of Quantities
- h) the Drawings, and
- i) the Schedules and any other documents forming part of the Contract.

If an ambiguity or discrepancy is found in the documents, the Architect shall issue any necessary clarification or instruction.

16 Contract Agreement

The Parties shall enter into a Contract Agreement within 14 days after the Contractor receives the Contract Agreement, unless the Special Conditions establish otherwise. The Contract Agreement shall be based upon the form annexed to the Special Conditions. The costs of stamp duties and similar charges (if any) imposed by law in connection with entry into the Contract Agreement shall be borne by the Procuring Entity.

17 Assignment

The Contractor shall not assign the whole or any part of the Contract or any benefit or interest in or under the Contract. However, the contractor:

- a) May assign the whole or any part with the prior consent of the Procuring Entity, and
- b) may, as security in favor of a bank or financial institution, assign its right to moneys due, or to become due, under the Contract.

18 Care and Supply of Documents

1.81 The Specifications and Drawings shall be in the custody and care of the Procuring Entity. Unless otherwise stated in the Contract, two copies of the Contract and of each subsequent Drawings and Bills of Quantities shall be supplied to the Contractor, who may make or request further copies at the cost of the Contractor.

1.82 Each of the Contractor's Documents shall be in the custody and care of the Contractor, unless and until taken over by the Procuring Entity. Unless otherwise stated in the Contract, the Contractor shall supply to the Architect two copies of each of the Contractor's Documents.

1.83 The Contractor shall keep, on the Site, a copy of the Contract, publications named in the Specification, the Contractor's Documents (if any), the Drawings and Variations and other communications given under the Contract. The Procuring Entity's Personnel shall have the right of access to all these documents at all reasonable times.

1.84 If a Party becomes aware of an error or defect in a document which was prepared for use in executing the Works, the Party shall promptly give notice to the other Party of such error or defect.

19 Timely provision of Drawings or Instructions

1.91 The Contractor shall give notice to the Architect whenever the Works are likely to be delayed or disrupted if any necessary drawing or instruction is not issued to the Contractor within a particular time, which shall be reasonable. The notice shall include details of the necessary drawing or instruction, details of why and by when it should be issued, and the nature and amount of the delay or disruption likely to be suffered if it is late.

1.92 If the Contractor suffers delay and/or incurs Cost as a result of a failure of the Architect to issue the notified drawing or instruction within a time which is reasonable and is specified in the notice with supporting details, the Contractor shall give a further notice to the Architect and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and

b) payment of any other associated costs accrued, which shall be included in the Contract Price.

1.93 After receiving this further notice, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

1.94 However, if and to the extent that the Architect failure was caused by any error or delay by the Contractor, including an error in, or delay in the submission of, any of the Contractor's Documents, the Contractor shall not be entitled to such extension of time, or costs accrued.

1.10 Procuring Entity's Use of Contractor's Documents

1.10.1 As agreed between the Parties, the Contractor shall retain the copyright and other intellectual property rights in the Contractor's Documents and other design documents made by (or on behalf of) the Contractor.

1.10.2 The Contractor shall be deemed (by signing the Contract) to give to the Procuring Entity a non-terminable transferable non-exclusive royalty-free license to copy, use and communicate the Contractor's Documents, including making and using modifications of them. This license shall:

- a) apply throughout the actual or intended working life (whichever is longer) of the relevant parts of the Works,
- b) entitle any person in proper possession of the relevant part of the Works to copy, use and communicate the Contractor's Documents for the purposes of completing, operating, maintaining, altering, adjusting, repairing and demolishing the Works, and
- c) in the case of Contractor's Documents which are in the form of computer programs and other software, permit their use on any computer on the Site and other places as envisaged by the Contract, including replacements of any computers supplied by the Contractor.

1.10.3 The Contractor's Documents and other design documents made by (or on behalf of) the Contractor shall not, without the Contractor's consent, be used, copied or communicated to a third party by (or on behalf of) the Procuring Entity for purposes other than those permitted under Sub-Clause 1.10.2.

1.11 Contractor's Use of Procuring Entity's Documents

As agreed between the Parties, the Procuring Entity shall retain the copyright and other intellectual property rights in the Specification, the Drawings and other documents made by (or on behalf of) the Procuring Entity. The Contractor may, at his cost, copy, use, and obtain communication of these documents for the purposes of the Contract. They shall not, without the Procuring Entity's consent, be copied, used or communicated to a third party by the Contractor, except as necessary for the purposes of the Contract.

1.12 Confidential Details

1.12.1 The Contractor's and the Procuring Entity's Personnel shall ensure confidentiality at all times. The confidentiality shall survive termination or completion of the contract. They shall disclose all such confidential and other information as may be reasonably required in order to verify compliance with the Contract and allow its proper implementation.

1.12.2 The Contractor's and the Procuring Entity's Personnel shall also treat the details of the Contract as private and confidential, except to the extent necessary to carry out their respective obligations under the Contract or to comply with applicable Laws. Each of them shall not publish or disclose any particulars of the Works prepared by the other Party without the previous agreement of the other Party. However, the Contractor shall be permitted to disclose any publicly available information, or information otherwise required to establish his qualifications to compete for other projects.

1.13 Compliance with Laws

The Contractor shall, in performing the Contract, comply with applicable Laws. Unless otherwise stated in the Special Conditions of Contract:

- a) The Procuring Entity shall have obtained (or shall obtain) the planning, zoning, building permit or similar permission for the Permanent Works, and any other permissions described in the Specifications as having been (or to be) obtained by the Procuring Entity; and the Procuring Entity shall indemnify and hold the Contractor harmless against and from the consequences of any failure to do so; and

- b) the Contractor shall give all notices, pay all taxes, duties and fees, and obtain all permits, licenses and approvals, as required by the Laws in relation to the execution and completion of the Works and the remedying of any defects; and the Contractor shall indemnify and hold the Procuring Entity harmless against and from the consequences of any failure to do so, unless the Contractor is impeded to accomplish these actions and shows evidence of its diligence.

1.14 Joint and Several Liability

If the Contractor constitutes (under applicable Laws) a joint venture, consortium or other unincorporated grouping of two or more persons:

- a) These persons shall be deemed to be jointly and severally liable to the Procuring Entity for the performance of the Contract;
- b) these persons shall notify the Procuring Entity of their leader who shall have authority to bind the Contractor and each of these persons; and
- c) the Contractor shall not alter its composition or legal status without the prior consent of the Procuring Entity.

1.15 Inspections and Audit by the Procuring Entity

Pursuant to paragraph 2.2(e) of Appendix B to the General Conditions, the Contractor shall permit and shall cause its subcontractors and sub-consultants to permit, the Public Procurement Regulatory Authority, Procuring Entity and/or persons appointed or designated by the Government of Kenya to inspect the Site and/or the accounts and records relating to the procurement process, selection and/or contract execution, and to have such accounts and records audited by auditors appointed by the Procuring Entity if requested by the Procuring Entity. The Contractor's and its Subcontractors' and sub-consultants' attention is drawn to Sub-Clause 15.6 (Fraud and Corruption) which provides, inter alia, that acts intended to materially impede the exercise of the Procuring Entity's inspection and audit rights constitute a prohibited practice subject to contract termination (as well as to a determination of ineligibility pursuant to the Procuring Entity's prevailing sanctions procedures).

2 THE PROCURING ENTITY

2.1 Right of Access to the Site

- 2.1.1 The Procuring Entity shall give the Contractor right of access to, and possession of, all parts of the Site within the time (or times) stated in the **Special Conditions of Contract**. The right and possession may not be exclusive to the Contractor. If, under the Contract, the Procuring Entity is required to give (to the Contractor) possession of any foundation, structure, plant or means of access, the Procuring Entity shall do so in the time and manner stated in the Specification. However, the Procuring Entity may withhold any such right or possession until the Performance Security has been received.
- 2.1.2 If no such time is stated in the Special Conditions of Contract, the Procuring Entity shall give the Contractor right of access to, and possession of, the Site within such times as required to enable the Contractor to proceed without disruption in accordance with the programme submitted under Sub-Clause 8.3 [Programme].
- 2.1.3 If the Contractor suffers delay and/or incurs Cost as a result of a failure by the Procuring Entity to give any such right or possession within such time, the Contractor shall give notice to the Architect and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:
 - a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
 - b) payment of any such Cost-plus profit, which shall be included in the Contract Price.
- 2.1.4 After receiving this notice, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.
- 2.1.5 However, if and to the extent that the Procuring Entity's failure was caused by any error or delay by the Contractor, including an error in, or delay in the submission of, any of the Contractor's Documents, the Contractor shall not be entitled to such extension of time, Cost or profit.

22 Permits, Licenses or Approvals

22.1 The Procuring Entity shall provide, at the request of the Contractor, such reasonable assistance as to allow the Contractor to obtain properly:

- a) Copies of the Laws of Kenya which are relevant to the Contract but are not readily available, and
- b) any permits, licenses or approvals required by the Laws of Kenya:
 - i) which the Contractor is required to obtain under Sub-Clause 1.13 [Compliance with Laws],
 - ii) for the delivery of Goods, including clearance through customs, and
 - iii) for the export of Contractor's Equipment when it is removed from the Site.

23 Procuring Entity's Personnel

The Procuring Entity shall be responsible for ensuring that the Procuring Entity's Personnel and the Procuring Entity's other contractors on the Site:

- a) co-operate with the Contractor's efforts under Sub-Clause 4.6 [Co-operation], and
- b) take actions similar to those which the Contractor is required to take under sub-paragraphs (a), (b) and (c) or sub-Clause 4.8 [Safety Procedures] and under Sub-Clause 4.18 [Protection of the Environment].

24 Procuring Entity's Financial Arrangements

The Procuring Entity shall make and maintain all necessary financial arrangements which will enable the Procuring Entity to pay the Contract Price punctually (as estimated at that time) in accordance with Clause 14 [Contract Price and Payment].

3 THE ENGINEER

3.1 Engineer's Duties and Authority

3.1.1 The Procuring Entity shall appoint the Engineer who shall carry out the duties as signed to him in the Contract. The Engineer's staff shall include suitably qualified Assistants and other professionals who are competent to carry out these duties. The Engineer's Name and Address shall be provided in the **Special Conditions of Contract**.

3.1.2 The Engineer shall have no authority to amend the Contract.

3.1.3 The Engineer May exercise the authority attributable to the Engineer as specified in or necessarily to be implied from the Contract. If the Engineer is required to obtain the approval of the Procuring Entity before exercising a specified authority, the requirements shall be as stated in the **Special Conditions of Contract**. The Procuring Entity shall promptly inform the Contractor of any change to the authority attributed to the Engineer.

3.1.4 However, whenever the Engineer exercises a specified authority for which the Procuring Entity's approval is required, then (for the purposes of the Contract) the contractor shall require the Engineer to provide evidence of such approval before complying with the instruction.

3.1.5 Except as otherwise stated in these Conditions:

- a) Whenever carrying out duties or exercising authority, specified in or implied by the Contract, the Engineer shall be deemed to act for the Procuring Entity;
- b) the Engineer has no authority to relieve either Party of any duties, obligations or responsibilities under the Contract;
- c) any approval, check, certificate, consent, examination, inspection, instruction, notice, proposal, request, test, or similar act by the Engineer (including absence of disapproval) shall not relieve the Contractor from any responsibility he has under the Contract, including responsibility for errors, omissions, discrepancies and non-compliances; and
- d) any act by the Engineer in response to a Contractor's request shall be notified in writing to the Contractor within 14 days of receipt.

3.16 The following provisions shall apply:

The Engineer shall obtain the specific approval of the Procuring Entity before taking action under the following Sub-Clauses of these Conditions:

- a) Sub-Clause 4.12: agreeing or determining an extension of time and/or additional cost.
- b) Sub-Clause 13.1: instructing a Variation, except;
 - i) In an emergency situation as determined by the Engineer, or
 - ii) If such a Variation would increase the Accepted Contract Amount by less than the percentage specified in the **Special Conditions of Contract**.
- c) Sub-Clause 13.3: Approving a proposal for Variation submitted by the Contractor in accordance with Sub Clause 13.1 or 13.2.
- d) Sub-Clause 13.4: Specifying the amount payable in each of the applicable three currencies.

3.17 Notwithstanding the obligation, as set out above, to obtain approval, if, in the opinion of the Engineer, an emergency occurs affecting the safety of life or of the Works or of adjoining property, he may, without relieving the Contractor of any of his duties and responsibility under the Contract, instruct the Contractor to execute all such work or to do all such things as may, in the opinion of the Engineer, be necessary to abate or reduce the risk. The Contractor shall forth with comply, despite the absence of approval of the Procuring Entity, with any such instruction of the Engineer. The Engineer shall determine an addition to the Contract Price, in respect of such instruction, in accordance with Clause 13 and shall notify the Contractor accordingly, with a copy to the Procuring Entity.

32 Delegation by the Engineer

3.21 The Engineer may from time to time assign duties and delegate authority to assistants and may also revoke such assignment or delegation. These assistants may include a resident Engineer, and/or independent inspectors appointed to inspect and/ or test items of Plant and/or Materials. The assignment, delegation or revocation shall be in writing and shall not take effect until copies have been received by both Parties. However, unless otherwise agreed by both Parties, the Architect shall not delegate the authority to determine any matter in accordance with Sub-Clause 3.5 [Determinations].

3.22 Each assistant, to whom duties have been assigned or authority has been delegated, shall only be authorized to issue instructions to the Contractor to the extent defined by the delegation. Any approval, check, certificate, consent, examination, inspection, instruction, notice, proposal, request, test, or similar act by an assistant, in accordance with the delegation, shall have the same effect as though the act had been an act of the Engineer. However:

- a) Any failure to disapprove any work, Plant or Materials shall not constitute approval, and shall therefore not prejudice the right of the Architect to reject the work, Plant or Materials;
- b) If the Contractor questions any determination or instruction of an assistant, the Contractor may refer the matter to the Engineer, who shall promptly confirm, reverse or vary the determination or instruction.

33 Instructions of the Engineer

3.31 The Engineer may issue to the Contractor (at any time) instructions and additional or modified Drawings which may be necessary for the execution of the Works and the remedying of any defects, all in accordance with the Contract. The Contractor shall only take instructions from the Engineer, or from an assistant to whom the appropriate authority has been delegated under Clause 3.2.1.

3.32 The Contractor shall comply with the instructions given by the Engineer or delegated assistant, on any matter related to the Contract. Whenever practicable, their instructions shall be given in writing. If the Engineer or a delegated assistant:

- a) Gives an oral instruction,
- b) receives a written confirmation of the instruction, from (or on behalf of) the Contractor, within two working days after giving the instruction, and

- c) does not reply by issuing a written rejection and/or instruction within two working days after receiving the confirmation,

Then the confirmation shall constitute the written instruction of the Engineer or delegated assistant (as the case may be).

34 Replacement of the Engineer

If the Procuring Entity intends to replace the Engineer, the Procuring Entity shall, in not less than 21 days before the intended date of replacement, give notice to the Contractor of the name, address and relevant experience of the intended person to replace the Engineer.

35 Determinations

35.1 Whenever these Conditions provide that the Engineer shall proceed in accordance with this Sub-Clause 3.5 to agree or determine any matter, the Engineer shall consult with each Party in an endeavor to reach agreement. If agreement is not achieved, the Engineer shall make a fair determination in accordance with the Contract, taking due regard of all relevant circumstances.

3.5.1 The Engineer shall give notice to both Parties of each agreement or determination, with supporting particulars, within 30 days from the receipt of the corresponding claim or request except when otherwise specified. Each Party shall give effect to each agreement or determination unless and until revised under Clause 20 [Claims, Disputes and Arbitration].

4 THE CONTRACTOR

4.1 Contractor's General Obligations

4.1.1 The Contractor shall design (to the extent specified in the Contract), execute and complete the Works in accordance with the Contract and with the Engineer instructions, and shall remedy any defects in the Works.

4.1.2 The Contractor shall provide the Plant and Contractor's Documents specified in the Contract, and all Contractor's Personnel, Goods, consumables and other things and services, whether of a temporary or permanent nature, required in and for this design, execution, completion and remedying of defects.

4.1.3 All equipment, material, and services to be incorporated in or required for the Works shall have their origin in any eligible source country.

4.1.4 The Contractor shall be responsible for the adequacy, stability and safety of all Site operations and of all methods of construction. Except to the extent specified in the Contract, the Contractor (i) shall be responsible for all Contractor's Documents, Temporary Works, and such design of each item of Plant and Materials as is required for the item to be in accordance with the Contract, and (ii) shall not otherwise be responsible for the design or specification of the Permanent Works.

4.1.5 The Contractor shall, whenever required by the Engineer, submit details of the arrangements and methods which the Contractor proposes to adopt for the execution of the Works. No significant alteration to these arrangements and methods shall be made without this having previously been notified to the Engineer.

4.1.6 If the Contract specifies that the Contractor shall design any part of the Permanent Works, then unless otherwise stated in the Special Conditions:

- a) The Contractor shall submit to the Architect the Contractor's Documents for this part in accordance with the procedures specified in the Contract;
- b) these Contractor's Documents shall be in accordance with the Specification and Drawings, shall be written in the language for communications defined in Sub-Clause 1.4 [Law and Language], and shall include additional information required by the Architect to add to the Drawings for co-ordination of each Party's designs;
- c) the Contractor shall be responsible for this part and it shall, when the Works are completed, be fit for such purposes for which the part is intended as are specified in the Contract; and
- d) prior to the commencement of the Tests on Completion, the Contractor shall submit to the Architect the "as-built" documents and, if applicable, operation and maintenance manuals in accordance with the Specification and in sufficient detail for the Procuring Entity to operate, maintain, dismantle, reassemble, adjust and repair this part of the Works. Such part shall not be considered to be completed for the purposes of taking-over under Sub-Clause 10.1 [Taking Over of the Works and

Sections] until these documents and manuals have been submitted to the Engineer.

42 Performance Security

- 421 The Contractor shall obtain (at his cost) a Performance Security for proper performance, in the amount stated in the **Special Conditions of Contract** and denominated in the currency (ies) of the Contract or in a freely convertible currency acceptable to the Procuring Entity. If an amount is not stated in the Special Conditions of Contract, this Sub-Clause shall not apply.
- 422 The Contractor shall deliver the Performance Security to the Procuring Entity within 30 days after receiving the Notification of Award and shall send a copy to the Engineer. The Performance Security shall be issued by a reputable bank selected by the Contractor and shall be in the form annexed to the Special Conditions, as stipulated by the Procuring Entity in the Special Conditions of Contract, or in another form approved by the Procuring Entity.
- 423 The Contractor shall ensure that the Performance Security is valid and enforceable until the Contractor has executed and completed the Works and remedied any defects. If the terms of the Performance Security specify its expiry date, and the Contractor has not become entitled to receive the Performance Certificate by the date 30 days prior to the expiry date, the Contractor shall extend the validity of the Performance Security until the Works have been completed and any defects have been remedied.
- 424 The Procuring Entity shall not make a claim under the Performance Security, except for amounts to which the Procuring Entity is entitled under the Contract.
- 425 The Procuring Entity shall indemnify and hold the Contractor harmless against and from all damages, losses and expenses (including legal fees and expenses) resulting from a claim under the Performance Security to the extent to which the Procuring Entity was not entitled to make the claim.
- 426 The Procuring Entity shall return the Performance Security to the Contractor within 14 days after receiving a copy of the Taking-Over Certificate.
- 427 Without limitation to the provisions of the rest of this Sub-Clause, whenever the Engineer determines an addition or a reduction to the Contract Price as a result of a change in cost and/ or legislation, or as a result of a Variation, amounting to more than 25 percent of the portion of the Contract Price payable in a specific currency, the Contractor shall at the Architect request promptly increase, or may decrease, as the case may be, the value of the Performance Security in that currency by an equal percentage.

43 Contractor's Representative

- 431 The Contractor shall appoint the Contractor's Representative and shall give him all authority necessary to act on the Contractor's behalf under the Contract. The Contractor's Representative's Name and Address shall be provided in the **Special Conditions of Contract**.
- 432 Unless the Contractor's Representative **is named in the Contract**, the Engineer shall, prior to the Commencement Date, submit to the Engineer for consent the name and particulars of the person the Contractor proposes to appoint as Contractor's Representative. If consent is withheld or subsequently revoked in terms of Sub-Clause 6.9 [Contractor's Personnel], or if the appointed person fails to act as Contractor's Representative, the Contractor shall similarly submit the name and particulars of another suitable person for such appointment.
- 433 The Contractor shall not, without the prior consent of the Engineer, revoke the appointment of the Contractor's Representative or appoint a replacement.
- 434 The whole time of the Contractor's Representative shall be given to directing the Contractor's performance of the Contract. If the Contractor's Representative is to be temporarily absent from the Site during the execution of the Works, a suitable replacement person shall be appointed, subject to the Architect prior consent, and the Engineer shall be notified accordingly.
- 435 The Contractor's Representative shall, on behalf of the Contractor, receive instructions under Sub-Clause 3.3 [Instructions of the Engineer].
- 436 The Contractor's Representative may delegate any powers, functions and authority to any competent person, and may at any time revoke the delegation. Any delegation or revocation shall not take effect until the Engineer has received prior notice signed by the Contractor's Representative, naming the person and specifying the powers, functions and authority being delegated or revoked.

437 The Contractor's Representative shall be fluent in the language for communications defined in Sub-Clause 1.4 [Law and Language]. If the Contractor's Representative's delegates are not fluent in the said language, the Contractor shall make competent interpreters available during all working hours in a number deemed sufficient by the Engineer.

44 Sub-contractors

441 The Contractor shall not subcontract the whole of the Works. The contractor may however subcontract the works as provided in Clause 34.2.

442 The Contractor shall be responsible for the acts or defaults of any Subcontractor, his agents or employees, as if they were the acts or defaults of the Contractor. Unless otherwise stated in the Special Conditions:

- a) The Contractor shall not be required to obtain consent to suppliers solely of Materials, or to a subcontract for which the Subcontractor is named in the Contract;
- b) The prior consent of the Procuring Entity shall be obtained to other proposed Subcontractors;
- c) the Contractor shall give the Procuring Entity not less than 14 days' notice of the intended date of the commencement of each Subcontractor's work, and of the commencement of such work on the Site; and
- d) each subcontract shall include provisions which would entitle the Procuring Entity to require the subcontract to be assigned to the Procuring Entity under Sub-Clause 4.5 [Assignment of Benefit of Subcontract] (if or when applicable) or in the event of termination under Sub-Clause 15.2 [Termination by Procuring Entity].

443 The Contractor shall ensure that the requirements imposed on the Contractor by Sub-Clause 1.12 [Confidential Details] apply equally to each Subcontractor.

444 Where practicable, the Contractor shall give fair and reasonable opportunity for contractors from Kenya to be appointed as Subcontractors.

45 Assignment of Benefit of Subcontract

If a Subcontractor's obligations extend beyond the expiry date of the relevant Defects Notification Period and the Engineer, prior to this date, instructs the Contractor to assign the benefit of such obligations to the Procuring Entity, then the Contractor shall do so. Unless otherwise stated in the assignment, the Contractor shall have no liability to the Procuring Entity for the work carried out by the Subcontractor after the assignment takes effect.

46 Co-operation

461 The Contractor shall, as specified in the Contract or as instructed by the Engineer, allow appropriate opportunities for carrying out work to:

- a) The Procuring Entity's Personnel,
- b) Any other contractors employed by the Procuring Entity, and
- c) The personnel of any legally constituted public authorities, who may be employed in the execution on or near the Site of any work not included in the Contract.

462 Any such instruction shall constitute a Variation if and to the extent that it causes the Contractor to suffer delays and/or to incur Unforeseeable Cost. Services for these personnel and other contractors may include the use of Contractor's Equipment, Temporary Works or access arrangements which are the responsibility of the Contractor.

463 If, under the Contract, the Procuring Entity is required to give to the Contractor possession of any foundation, structure, plant or means of access in accordance with Contractor's Documents, the Contractor shall submit such documents to the Architect in the time and manner stated in the Specification.

47 Setting Out of the Works

471 The Contractor shall set out the Works in relation to original points, lines and levels of reference specified in the Contract notified by the Engineer. The Contractor shall be responsible for the correct positioning of all parts of the Works, and shall rectify any error in the positions, levels, dimensions or alignment of the Works.

472 The Procuring Entity shall be responsible for any errors in these specified or notified items of reference, but

the Contractor shall use reasonable efforts to verify their accuracy before they are used.

4.73 If the Contractor suffers delay and/or incurs Cost from executing work which was necessitated by an error in these items of reference, and an experienced contractor could not reasonably have discovered such error and avoided this delay and/ or Cost, the Contractor shall give notice to the Architect and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) payment of any such costs accrued, which shall be included in the Contract Price.

4.7.4 After receiving this notice, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine (i) whether and (if so) to what extent the error could not reasonably have been discovered, and (ii) the matters described in sub-paragraphs (a) and (b) above related to this.

48 Safety Procedures

The Contractor shall:

- a) Comply with all applicable safety regulations,
- b) Take care for the safety of all persons entitled to be on the Site,
- c) Use reasonable efforts to keep the Site and Works clear of unnecessary obstruction so as to avoid danger to these persons,
- d) provide fencing, lighting, guarding and watching of the Works until completion and taking over under Clause 10 [Procuring Entity's Taking Over], and
- e) provide any Temporary Works (including roadways, footways, guards and fences) which may be necessary, because of the execution of the Works, for the use and protection of the public and of owners and occupiers of adjacent land.

49 Quality Assurance

491 The Contractor shall institute a quality assurance system to demonstrate compliance with the requirements of the Contract. The system shall be in accordance with the details stated in the Contract. The Architect shall be entitled to audit any aspect of the system.

492 Details of all procedures and compliance documents shall be submitted to the Engineer for information before each design and execution stage is commenced. When any document of a technical nature is issued to the Engineer, evidence of the prior approval by the Contractor itself shall be apparent on the document itself.

Compliance with the quality assurance system shall not relieve the Contractor of any of his duties, obligations or responsibilities under the Contract.

410 Site Data

410.1 The Procuring Entity shall have made available to the Contractor for his information, prior to the Base Date, all relevant data in the Procuring Entity's possession on sub-surface and hydrological conditions at the Site, including environmental aspects. The Procuring Entity shall similarly make available to the Contractor all such data which come into the Procuring Entity's possession after the Base Date. The Contractor shall be responsible for interpreting all such data.

410.2 To the extent which was practicable (taking account of cost and time), the Contractor shall be deemed to have obtained all necessary information as to risks, contingencies and other circumstances which may influence or affect the Tender or Works. To the same extent, the Contractor shall be deemed to have inspected and examined the Site, its surroundings, the above data and other available information, and to have been satisfied before submitting the Tender as to all relevant matters, including (without limitation):

- a) The form and nature of the Site, including sub-surface conditions,
- b) the hydrological and climatic conditions,
- c) the extent and nature of the work and goods necessary for the execution and completion of the Works and the remedying of any defects,
- d) the Laws, procedures and labor practices of Kenya, and
- e) the Contractor's requirements for access, accommodation, facilities, personnel, power, transport, water and other services.

411 Sufficiency of the Accepted Contract Amount

4111 The Contractor shall be deemed to:

- a) Have satisfied itself as to the correctness and sufficiency of the Accepted Contract Amount, and
- b) have based the Accepted Contract Amount on the data, interpretations, necessary information, inspections, examinations and satisfaction as to all relevant matters referred to in Sub-Clause 4.10 [Site Data].

4112 Unless otherwise stated in the Contract, the Accepted Contract Amount covers all the Contractor's obligations under the Contract (including those under Provisional Sums, if any) and all things necessary for the proper execution and completion of the Works and the remedying of any defects.

412 Unforeseeable Physical Conditions

4121 In this Sub-Clause, "physical conditions" means natural physical conditions and man-made and other physical obstructions and pollutants, which the Contractor encounters at the Site when executing the Works, including sub-surface and hydrological conditions but excluding climatic conditions.

4122 If the Contractor encounters adverse physical conditions which he considers to have been Unforeseeable, the Contractor shall give notice to the Architect as soon as practicable.

4123 This notice shall describe the physical conditions, so that they can be inspected by the Architect and shall set out the reasons why the Contractor considers them to be Unforeseeable. The Contractor shall continue executing the Works, using such proper and reasonable measures as are appropriate for the physical conditions, and shall comply with any instructions which the Architect may give. If an instruction constitutes a Variation, Clause 13 [Variations and Adjustments] shall apply.

4124 If and to the extent that the Contractor encounters physical conditions which are Unforeseeable, gives such a notice, and suffers delay and/or incurs Cost due to these conditions, the Contractor shall be entitled subject to notice under Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) payment of any such Cost, which shall be included in the Contract Price.

4125 Upon receiving such notice and inspecting and/or investigating these physical conditions, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine (i) whether and (if so) to what extent these physical conditions were Unforeseeable, and (ii) the matters described in sub- paragraphs (a) and (b) above related to this extent.

4126 However, before additional Cost is finally agreed or determined under sub-paragraph (ii), the Engineer may also review whether other physical conditions in similar parts of the Works (if any) were more favorable than could reasonably have been foreseen when the Contractor submitted the Tender. If and to the extent that these more favorable conditions were encountered, the Architect may proceed in accordance with Sub- Clause 3.5 [Determinations] to agree or determine the reductions in Cost which were due to these conditions, which may be included (as deductions) in the Contract Price and Payment Certificates. However, the net effect of all adjustments under sub-paragraph (b) and all these reductions, for all the physical conditions encountered in similar parts of the Works, shall not result in a net reduction in the Contract Price.

4127 The Engineer shall take account of any evidence of the physical conditions foreseen by the Contractor when submitting the Tender, which shall be made available by the Contractor, but shall not be bound by the Contractor's interpretation of any such evidence.

413 Rights of Way and Facilities

Unless otherwise specified in the Contract the Procuring Entity shall provide effective access to and possession of the Site including special and/or temporary rights-of-way which are necessary for the Works. The Contractor shall obtain, at his risk and cost, any additional rights of way or facilities outside the Site which he may require for the purposes of the Works.

414 Avoidance of Interference

4141 The Contractor shall not interfere unnecessarily or improperly with:

- a) The convenience of the public, or
- b) The access to and use and occupation of all roads and foot paths, irrespective of whether they are public or in the possession of the Procuring Entity or of others.

4142 The Contractor shall indemnify and hold the Procuring Entity harmless against and from all damages, losses and expenses (including legal fees and expenses) resulting from any such unnecessary or improper interference.

415 Access Route

4151 The Contractor shall be deemed to have been satisfied as to the suitability and availability of access routes to the Site at Base Date. The Contractor shall use reasonable efforts to prevent any road or bridge from being damaged by the Contractor's traffic or by the Contractor's Personnel. These efforts shall include the proper use of appropriate vehicles and routes.

4152 Except as otherwise stated in these Conditions:

- a) The Contractor shall (as between the Parties) be responsible for any maintenance which may be required for his use of access routes;
- b) the Contractor shall provide all necessary signs or directions along access routes, and shall obtain any permission which may be required from the relevant authorities for his use of routes, signs and directions;
- c) the Procuring Entity shall not be responsible for any claims which may arise from the use or otherwise of any access route;
- d) the Procuring Entity does not guarantee the suitability or availability of particular access routes; and
- e) Costs due to non-suitability or non-availability, for the use required by the Contractor, of access routes shall be borne by the Contractor.

416 Transport of Goods

Unless otherwise stated in the Special Conditions:

- a) the Contractor shall give the Architect not less than 21 days' notice of the date on which any Plant or a major item of other Goods will be delivered to the Site;
- b) the Contractor shall be responsible for packing, loading, transporting, receiving, unloading, storing and protecting all Goods and other things required for the Works; and
- c) the Contractor shall indemnify and hold the Procuring Entity harmless against and from all damages, losses and expenses (including legal fees and expenses) resulting from the transport of Goods and shall negotiate and pay all claims arising from their transport.

417 Contractor's Equipment

The Contractor shall be responsible for all Contractor's Equipment. When brought on to the Site, Contractor's Equipment shall be deemed to be exclusively intended for the execution of the Works. The Contractor shall not remove from the Site any major items of Contractor's Equipment without the consent of the Engineer. However, consent shall not be required for vehicles transporting Goods or Contractor's Personnel off Site.

418 Protection of the Environment

4181 The contractor shall comply with the applicable environmental laws, regulations and policies.

4182 The Contractor shall take all reasonable steps to protect the environment (both on and off the Site) and to limit damage and nuisance to people and property resulting from pollution, noise and other results of his

operations.

418.3 The Contractor shall ensure that emissions, surface charges and effluent from the Contractor's activities shall not exceed the values stated in the Specification or prescribed by applicable Laws.

419 Electricity, Water and Gas

419.1 The Contractor shall, except as stated below, be responsible for the provision of all power, water and other services he may require for his construction activities and to the extent defined in the Specifications, for the tests.

419.2 The Contractor shall be entitled to use for the purposes of the Works such supplies of electricity, water, gas and other services as may be available on the Site and of which details and prices are given in the Specifications. The Contractor shall, at his risk and cost, provide any apparatus necessary for his use of these services and for measuring the quantities consumed.

419.3 The quantities consumed and the amounts due (at these prices) for such services shall be agreed or determined by the Architect in accordance with Sub-Clause 2.5 [Procuring Entity's Claims] and Sub-Clause 3.5 [Determinations]. The Contractor shall pay these amounts to the Procuring Entity.

420 Procuring Entity's Equipment and Free-Issue Materials

420.1 The Procuring Entity shall make the Procuring Entity's Equipment (if any) available for the use of the Contractor in the execution of the Works in accordance with the details, arrangements and prices stated in the Specification. Unless otherwise stated in the Specification:

- a) The Procuring Entity shall be responsible for the Procuring Entity's Equipment, except that
- b) the Contractor shall be responsible for each item of Procuring Entity's Equipment whilst any of the Contractor's Personnel is operating it, driving it, directing it or in possession or control of it.

420.1 The appropriate quantities and the amounts due (at such stated prices) for the use of Procuring Entity's Equipment shall be agreed or determined by the Architect in accordance with Sub-Clause 2.5 [Procuring Entity's Claims] and Sub-Clause 3.5 [Determinations]. The Contractor shall pay these amounts to the Procuring Entity.

420.2 The Procuring Entity shall supply, free of charge, the "free-issue materials" (if any) in accordance with the details stated in the Specification. The Procuring Entity shall, at his risk and cost, provide these materials at the time and place specified in the Contract. The Contractor shall then visually inspect them and shall promptly give notice to the Engineer of any shortage, defect or default in these materials. Unless otherwise agreed by both Parties, the Procuring Entity shall immediately rectify the notified shortage, defect or default.

420.3 After this visual inspection, the free-issue materials shall come under the care, custody and control of the Contractor. The Contractor's obligations of inspection, care, custody and control shall not relieve the Procuring Entity of liability for any shortage, defect or default not apparent from a visual inspection.

421 Progress Reports

421.1 Unless otherwise stated in the Special Conditions, monthly progress reports shall be prepared by the Contractor and submitted to the Engineer in six copies. The first report shall cover the period up to the end of the first calendar month following the Commencement Date. Reports shall be submitted monthly thereafter, each within 7 days after the last day of the period to which it relates.

421.2 Reporting shall continue until the Contractor has completed all work which is known to be outstanding at the completion date stated in the Taking-Over Certificate for the Works. Each report shall include:

- a) charts and detailed descriptions of progress, including each stage of design (if any), Contractor's Documents, procurement, manufacture, delivery to Site, construction, erection and testing; and including these stages for work by each nominated Subcontractor (as defined in Clause 5 [Nominated Subcontractors]),
- b) photographs showing the status of manufacture and of progress on the Site;
- c) for the manufacture of each main item of Plant and Materials, the name of the manufacturer,

manufacture location, percentage progress, and the actual or expected dates of:

- i) commencement of manufacture,
 - ii) Contractor's inspections,
 - iii) tests, and
 - iv) shipment and arrival at the Site;
- d) the details described in Sub-Clause 6.10 [Records of Contractor's Personnel and Equipment];
 - e) copies of quality assurance documents, test results and certificates of Materials;
 - f) list of notices given under Sub-Clause 2.5 [Procuring Entity's Claims] and notices given under Sub-Clause 20.1 [Contractor's Claims];
 - g) safety statistics, including details of any hazardous incidents and activities relating to environmental aspects and public relations; and
 - h) comparison so factual and planned progress, with details of any events or circumstances which may jeopardize the completion in accordance with the Contract, and the measures being (or to be) adopted to overcome delays.

422 Security of the Site

Unless otherwise stated in the Special Conditions:

- a) The Contractor shall be responsible for keeping unauthorized persons off the Site, and
- b) authorized persons shall be limited to the Contractor's Personnel and the Procuring Entity's Personnel; and to any other personnel notified to the Contractor, by the Procuring Entity or the Engineer, as authorized personnel of the Procuring Entity's other contractors on the Site.

423 Contractor's Operations on Site

423.1 The Contractor shall confine his operations to the Site, and to any additional areas which may be obtained by the Contractor and agreed by the Engineer as additional working areas. The Contractor shall take all necessary precautions to keep Contractor's Equipment and Contractor's Personnel within the Site and these additional areas, and to keep them off adjacent and.

423.2 During the execution of the Works, the Contractor shall keep the Site free from all unnecessary obstruction and shall store or dispose of any Contractor's Equipment or surplus materials. The Contractor shall clear away and remove from the Site any wreckage, rubbish and Temporary Works which are no longer required.

423.3 Upon the issue of a Taking-Over Certificate, the Contractor shall clear away and remove, from that part of the Site and Works to which the Taking-Over Certificate refers, all Contractor's Equipment, surplus material, wreckage, rubbish and Temporary Works. The Contractor shall leave that part of the Site and the Works in a clean and safe condition. However, the Contractor may retain on Site, during the Defects Notification Period, such Goods as are required for the Contractor to fulfil obligations under the Contract.

424 Fossils

424.1 All fossils, coins, articles of value or antiquity, and structures and other remains or items of geological or archaeological interest found on the Site shall be placed under the care and authority of the Procuring Entity. The Contractor shall take reasonable precautions to prevent Contractor's Personnel or other persons from removing or damaging any of these findings.

424.2 The Contractor shall, upon discovery of any such finding, promptly give notice to the Engineer, who shall issue instructions for dealing with it. If the Contractor suffers delay and/or incurs Cost from complying with the instructions, the Contractor shall give a further notice to the Engineer and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) payment of any such Cost, which shall be included in the Contract Price.
After receiving this further notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

5 NOMINATED SUBCONTRACTORS

51 Definition of “nominated Subcontractor”

In this Contract, “nominated Subcontractor” means a Subcontractor:

- a) Who is nominated by the Procuring Entity, or
- b) Contractor has nominated as a Subcontractor subject to Sub-Clause 5.2 [Objection to Notification].

52 Objection to Nomination

The Contractor shall not be under any obligation to employ a nominated Subcontractor against whom the Contractor raises reasonable objection by notice to the Procuring Entity as soon as practicable, with supporting particulars. An objection shall be deemed reasonable if it arises from (among other things) any of the following matters, unless the Procuring Entity agrees in writing to indemnify the Contractor against and from the consequences of the matter:

- a) there are reasons to believe that the Subcontractor does not have sufficient competence, resources or financial strength;
- b) the nominated Subcontractor does not accept to indemnify the Contractor against and from any negligence or misuse of Goods by the nominated Subcontractor, his agents and employees; or
- c) the nominated Subcontractor does not accept to enter into a subcontract which specifies that, for the subcontracted work (including design, if any), the nominated Subcontractor shall:
 - i) undertake to the Contractor such obligations and liabilities as will enable the Contractor to discharge his obligations and liabilities under the Contract;
 - ii) indemnify the Contractor against and from all obligations and liabilities arising under or in connection with the Contract and from the consequences of any failure by the Subcontractor to perform these obligations or to fulfil these liabilities, and
 - iii) be paid only if and when the Contractor has received from the Procuring Entity payments for sums due under the Subcontract referred to under Sub-Clause 5.3 [Payment to nominated Subcontractors].

53 Payments to nominated Subcontractors

The Contractor shall pay to the nominated Subcontractor the amounts shown on the nominated Subcontractor's invoices approved by the Contractor which the Engineer certifies to be due in accordance with the subcontract. These amounts plus other charges shall be included in the Contract Price in accordance with sub-paragraph (b) of Sub-Clause 13.5 [Provisional Sums], except as stated in Sub-Clause 54 [Evidence of Payments].

54 Evidence of Payments

54.1 Before issuing a Payment Certificate which includes an amount payable to a nominated Subcontractor, the Engineer may request the Contractor to supply reasonable evidence that the nominated Subcontractor has received all amounts due in accordance with previous Payment Certificates, less applicable deductions for retention or otherwise. Unless the Contractor:

- (a) Submits this reasonable evidence to the Engineer, or
- (b)
 - i) Satisfies the Architect in writing that the Contractor is reasonably entitled to withhold or refuse to pay these amounts, and
 - ii) Submits to the Architect reasonable evidence that the nominated Subcontractor has been notified of the Contractor's entitlement, then the Procuring Entity may (at his sole discretion) pay, direct to the nominated Subcontractor, part or all of such amounts previously certified (less applicable deductions) as are due to the nominated Subcontractor and for which the Contractor has failed to submit the evidence described in sub-paragraphs (a) or (b) above. The Contractor shall then repay, to the Procuring Entity, the amount which the nominated Subcontractor was directly paid by the Procuring Entity.

6 STAFF AND LABOR

6.1 Engagement of Staff and Labor

Except as otherwise stated in the Specification, the Contractor shall make arrangements for the engagement of all staff and labor, local or otherwise, and for their payment, feeding, transport, and, when appropriate, housing. The Contractor is encouraged, to the extent practicable and reasonable, to employ staff and labor with appropriate qualifications and experience from sources within Kenya.

6.2 Rates of Wages and Conditions of Labor

621 The Contractor shall pay rates of wages, and observe conditions of labor, which are not lower than those established for the trade or industry where the work is carried out. If no established rates or conditions are applicable, the Contractor shall pay rates of wages and observe conditions which are not lower than the general level of wages and conditions observed locally by Procuring Entity's whose trade or industry is similar to that of the Contractor.

622 The Contractor shall inform the Contractor's Personnel about their liability to pay personal income taxes in Kenya in respect of such of their salaries, wages, allowances and any benefits as are subject to tax under the Laws of Kenya for the time being in force, and the Contractor shall perform such duties in regard to such deductions there of as may be imposed on him by such Laws.

63 Persons in the Service of Procuring Entity

The Contractor shall not recruit, or attempt to recruit, staff and labor from amongst the Procuring Entity's Personnel.

64 Labor Laws

The Contractor shall comply with all the relevant labor Laws applicable to the Contractor's Personnel, including Laws relating to their employment, employment of children, health, safety, welfare, immigration and emigration, and shall allow them all their legal rights. The Contractor shall require his employees to obey all applicable Laws, including those concerning safety at work.

65 Working Hours

No work shall be carried out on the Site on locally recognized days of rest, or outside the normal working hours stated in the **Special Conditions of Contract**, unless:

- a) Otherwise stated in the Contract,
- b) The Architect gives consent, or
- c) The work is unavoidable, or necessary for the protection of life or property or for the safety of the Works, in which case the Contractor shall immediately advise the Engineer, provided that work done outside the normal working hours shall be considered and paid for as overtime.

66 Facilities for Staff and Labor

Except as otherwise stated in the Specification, the Contractor shall provide and maintain all necessary accommodation and welfare facilities on site for the Contractor's Personnel. The Contractor shall also provide facilities for the Procuring Entity's Personnel as stated in the Specifications. The Contractor shall not permit any of the Contractor's Personnel to maintain any temporary or permanent living quarters within the structures forming part of the Permanent Works.

67 Health and Safety

67.1 The Contractor shall at all times take all reasonable precautions to maintain the health and safety of the Contractor's Personnel. In collaboration with local health authorities, the Contractor shall ensure that medical staff, first aid facilities, sick bay and ambulance service are available at all times at the Site and at any accommodation for Contractor's and Procuring Entity's Personnel, and that suitable arrangements are made for all necessary welfare and hygiene requirements and for the prevention of epidemics.

67.2 The Contractor shall appoint an accident prevention officer at the Site, responsible for maintaining safety and protection against accidents. This person shall be qualified for this responsibility and shall have the authority to issue instructions and take protective measures to prevent accidents. Throughout the execution of the Works, the Contractor shall provide whatever is required by this person to exercise this responsibility and authority.

67.3 The Contractor shall send, to the Engineer, details of any accident as soon as practicable after its occurrence. The Contractor shall maintain records and make reports concerning health, safety and welfare of persons, and damage to property, as the Architect may reasonably require.

67.4 The Contractor shall conduct an awareness programme on HIV and other sexually transmitted diseases via an approved service provider and shall undertake such other measures taken to reduce the risk of the transfer of these diseases between and among the Contractor's Personnel and the local community, to promote early diagnosis and to assist affected individuals.

68 Contractor's Superintendence

681 Throughout the execution of the Works, and as long thereafter as is necessary to fulfil the Contractor's obligations, the Contractor shall provide all necessary super intendance to plan, arrange, direct, manage, inspect and test the work.

682 Superintendence shall be given by a sufficient number of persons having adequate knowledge of the language for communications (defined in Sub-Clause 1.4 [Law and Language]) and of the operations to be carried out (including the methods and techniques required, the hazards likely to be encountered and methods of preventing accidents), for the satisfactory and safe execution of the Works.

69 Contractor's Personnel

691 The Contractor's Personnel shall be appropriately qualified, skilled and experienced in their respective trades or occupations. The Contractors Key personnel shall be named in the Special Conditions of Contract. The Architect may require the Contractor to remove (or cause to be removed) any person employed on the Site or Works, including the Contractor's Representative if applicable, who:

- a) Persists in any misconduct or lack of care,
- b) Carries out duties in competently or negligently,
- c) fails to conform with any provisions of the Contract,
- d) persists in any conduct which is prejudicial to safety, health, or the protection of the environment, or
- e) based on reasonable evidence, is determined to have engaged in Fraud and Corruption during the execution of the Works.

692 If appropriate, the Contractor shall then appoint (or cause to be appointed) a suitable replacement person.

610 Records of Contractor's Personnel and Equipment

The Contractor shall submit, to the Engineer, details showing the number of each class of Contractor's Personnel and of each type of Contractor's Equipment on the Site. Details shall be submitted each calendar month, in a form approved by the Engineer, until the Contractor has completed all work which is known to be outstanding at the completion date stated in the Taking-Over Certificate for the Works.

611 Disorderly Conduct

The Contractor shall at all times take all reasonable precautions to prevent any unlawful, riotous or disorderly conduct by or amongst the Contractor's Personnel, and to preserve peace and protection of persons and property on and near the Site.

612 Foreign Personnel

6121 The Contractor shall not employ foreign personnel unless the contractor demonstrates that there are no Kenyans with the required skills.

6122 The Contractor shall be responsible for the return of any foreign personnel to the place where they were recruited or to their domicile. In the event of the death in Kenya of any of these personnel or members of their families, the Contractor shall similarly be responsible for making the appropriate arrangements for their return or burial.

613 Supply of Water

The Contractor shall, having regard to local conditions, provide on the Site an adequate supply of drinking and other water for the use of the Contractor's Personnel.

614 Measures against Insect and Pest Nuisance

The Contractor shall at all times take the necessary precautions to protect the Contractor's Personnel employed on the Site from insect and pest nuisance, and to reduce the danger to their health. The Contractor shall comply with all the regulations of the local health authorities, including use of appropriate insecticide.

615 Alcoholic Liquor or Drugs

The Contractor shall not, otherwise than in accordance with the Laws of Kenya, onsite, import, sell, give, barter or otherwise dispose of any alcoholic liquor or drugs, or permit or allow importation, sale, gift, barter or disposal thereof by Contractor's Personnel.

6.16 Prohibition of Forced or Compulsory Labor

The Contractor shall not employ forced labor, which consists of any work or service, not voluntarily performed, that is exacted from an individual under threat of force or penalty, and includes any kind of involuntary or compulsory labor, such as indentured labor, bonded labor or similar labor-contracting arrangements.

6.17 Prohibition of Harmful Child Labor

The Contractor shall not employ children in a manner that is economically exploitative, or is likely to be hazardous, or to interfere with, the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development. Where the relevant labor laws of Kenya have provisions for employment of minors, the Contractor shall follow those laws applicable to the Contractor. Children below the age of 18 years shall not be employed in dangerous work.

6.18 Employment Records of Workers

The Contractor shall keep complete and accurate records of the employment of labor at the Site. The records shall include the names, ages, genders, hours worked and wages paid to all workers. These records shall be summarized on a monthly basis and submitted to the Engineer. These records shall be included in the details to be submitted by the Contractor under Sub-Clause 6.10 [Records of Contractor's Personnel and Equipment].

6.19 Workers' Organizations

The Contractor shall comply with the relevant labor laws that recognize workers' rights to form and to join workers' organizations of their choosing without interference.

6.20 Non-Discrimination and Equal Opportunity

The Contractor shall base the labor employment on the principle of equal opportunity and fair treatment and shall not discriminate with respect to aspects of the employment relationship, including recruitment and hiring, compensation (including wages and benefits), working conditions and terms of employment, access to training, promotion, termination of employment or retirement, and discipline.

7. PLANT, MATERIALS AND WORKMANSHIP

7.1 Manner of Execution

The Contractor shall carry out the manufacture/assemble of plant, the production and manufacture of Materials, and all other execution of the Works:

- a) In the manner (if any) specified in the Contract,
- b) in a proper workman like and careful manner, in accordance with recognized good practice, and
- c) with properly equipped facilities and non-hazardous Materials, except as otherwise specified in the Contract.

7.2 Samples

The Contractor shall submit the following samples of Materials, and relevant information, to the Engineer for consent prior to using the Materials in or for the Works:

- a) manufacturer's standard samples of Materials and samples specified in the Contract, all at the Contractor's cost, and
- b) additional samples instructed by the Engineer as a Variation.

Each sample shall be labeled as to origin and intended use in the Works.

7.3 Inspection

7.3.1 The Procuring Entity's Personnel shall at all reasonable times:

- a) Have full access to all parts of the Site and to all places from which natural Materials are being obtained, and

- b) during production, manufacture and construction (at the Site and elsewhere), be entitled to examine, inspect, measure and test the materials and workmanship, and to check the progress of manufacture of Plant and production and manufacture of Materials.

732 The Contractor shall give the Procuring Entity's Personnel full opportunity to carry out these activities, including providing access, facilities, permissions and safety equipment. No such activity shall relieve the Contractor from any obligation or responsibility.

733 The Contractor shall give notice to the Engineer whenever any work is ready and before it is covered up, put out of sight, or packaged for storage or transport. The Engineer shall then either carry out the examination, inspection, measurement or testing without unreasonable delay, or promptly give notice to the Contractor that the Engineer does not require to do so. If the Contractor fails to give the notice, he shall, if and when required by the Engineer, uncover the work and there after reinstate and make good, all at the Contractor's cost.

74 Testing

74.1 This Sub-Clause shall apply to all tests specified in the Contract.

74.2 Except as otherwise specified in the Contract, the Contractor shall provide all apparatus, assistance, documents and other information, electricity, equipment, fuel, consumables, instruments, labor, materials, and suitably qualified and experienced staff, as are necessary to carry out the specified tests efficiently. The Contractor shall agree, with the Engineer, the time and place for the specified testing of any Plant, Materials and other parts of the Works.

74.3 The Engineer may, under Clause 13 [Variations and Adjustments], vary the location or details of specified tests, or instruct the Contractor to carry out additional tests. If these varied or additional tests show that the tested Plant, Materials or workmanship is not in accordance with the Contract, the cost of carrying out this Variation shall be borne by the Contractor, notwithstanding other provisions of the Contract.

74.4 The Engineer shall give the Contractor not less than 24 hours' notice of the Architect intention to attend the tests. If the Engineer does not attend at the time and place agreed, the Contractor may proceed with the tests, unless otherwise instructed by the Engineer, and the tests shall then be deemed to have been made in the Engineer presence.

74.5 If the Contractor suffers delay and/ or incurs Cost from complying with these instructions or as a result of a delay for which the Procuring Entity is responsible, the Contractor shall give notice to the Engineer and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) payment of any such Cost-plus profit, which shall be included in the Contract Price.

74.6 After receiving this notice, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

74.7 The Contractor shall promptly forward to the Engineer duly certified reports of the tests. When the specified tests have been passed, the Engineer shall endorse the Contractor's test certificate, or issue a certificate to him, to that effect. If the Engineer has not attended the tests, he shall be deemed to have accepted the readings as accurate.

75 Rejection

75.1 If, as a result of an examination, inspection, measurement or testing, any Plant, Materials or workmanship is found to be defective or otherwise not in accordance with the Contract, the Engineer may reject the Plant, Materials or workmanship by giving notice to the Contractor, with reasons. The Contractor shall then promptly make good the defect and ensure that the rejected item complies with the Contract.

75.2 If the Architect requires this Plant, Materials or workmanship to be retested, the tests shall be repeated under the same terms and conditions. If the rejection and retesting cause the Procuring Entity to incur additional costs, the Contractor shall subject to Sub-Clause 2.5 [Procuring Entity's Claims] pay these costs to the Procuring Entity.

76 Remedial Work

76.1 Notwithstanding any previous test or certification, the Architect may instruct the Contractor to:

- a) Remove from the Site and replace any Plant or Materials which is not in accordance with the Contract,
- b) remove and re-execute any other work which is not in accordance with the Contract, and
- c) execute any work which is urgently required for the safety of the Works, whether because of an accident, unforeseeable event or otherwise.

7.62 The Contractor shall comply with the instruction within a reasonable time, which shall be the time (if any) specified in the instruction, or immediately if urgency is specified under sub-paragraph (c).

7.63 If the Contractor fails to comply with the instruction, the Procuring Entity shall be entitled to employ and pay other persons to carry out the work. Except to the extent that the Contractor would have been entitled to payment for the work, the Contractor shall subject to Sub-Clause 2.5 [Procuring Entity's Claims] pay to the Procuring Entity all costs arising from this failure.

7.64 If the contractor repeatedly delivers defective work, the Procuring Entity may consider termination in accordance with Clause 15.

7.7 Ownership of Plant and Materials

Except as otherwise provided in the Contract, each item of Plant and Materials shall become the property of the Procuring Entity at whichever is the earlier of the following times, free from liens and other encumbrances:

- a) When it is incorporated in the Works;
- b) when the Contractor is paid the corresponding value of the Plant and Materials under Sub-Clause 8.10 [Payment for Plant and Materials in Event of Suspension].

7.8 Royalties

Unless otherwise stated in the Specification, the Contractor shall pay all royalties, rents and other payments for:

- a) Natural materials obtained from outside the Site, and
- b) The disposal of material from demolitions and excavations and of other surplus material (whether natural or man-made), except to the extent that disposal are within the Site are specified in the Contract.

8 COMMENCEMENT, DELAYS AND SUSPENSION

8.1 Commencement of Works

8.1.1 Except as otherwise specified in the Special Conditions of Contract, the Commencement Date shall be the date at which the following precedent condition shall have all been fulfilled and the Engineer notification recording the agreement of both Parties on such fulfilment and instructing to commence the Work is received by the Contractor:

- a) Signature of the Contract Agreement by both Parties, and if required, approval of the Contract by relevant authorities of Kenya;
- b) except if otherwise specified in the Special Conditions of Contract, effective access to and possession of the Site given to the Contractor together with such permission(s) under (a) of Sub-Clause 1.13 [Compliance with Laws] as required for the commencement of the Works.
- c) Receipt by the Contractor of the Advance Payment under Sub-Clause 14.2 [Advance Payment] provided that the corresponding bank guarantee has been delivered by the Contractor.

8.1.2 If the said Architect instruction is not received by the Contractor within 180 days from his receipt of the Letter of Acceptance, the Contractor shall be entitled to terminate the Contract under Sub-Clause 16.2 [Termination by Contractor].

8.1.3 The Contractor shall commence the execution of the Works as soon as is reasonably practicable after the Commencement Date and shall then proceed with the Works with due expedition and without delay.

8.2 Time for Completion

The Contractor shall complete the whole of the Works, and each Section (if any), within the Time for Completion for the Works or Section (as the case may be), including:

- a) Achieving the passing of the Tests on Completion, and
- b) completing all work which is stated in the Contract as being required for the Works or Section to be considered to be completed for the purposes of taking-over under Sub-Clause 10.1 [Taking Over of the

83 Programme

- 83.1 The Contractor shall submit a detailed time programme to the Engineer within 4 days after receiving the notice under Sub-Clause 8.1 [Commencement of Works]. The Contractor shall also submit a revised programme whenever the previous programme is inconsistent with actual progress or with the Contractor's obligations. Each programme shall include:
- a) The order in which the Contractor intends to carry out the Works, including the anticipated timing of each stage of design (if any), Contractor's Documents, procurement, manufacture of Plant, delivery to Site, construction, erection and testing,
 - b) each of these stages for work by each nominated Subcontractor (as defined in Clause 5 [Nominated Subcontractors]),
 - c) the sequence and timing of inspections and tests specified in the Contract, and
 - d) a supporting report which includes:
 - i) a general description of the methods which the Contractor intends to adopt, and of the major stages, in the execution of the Works, and
 - ii) details showing the Contractor's reasonable estimate of the number of each class of Contractor's Personnel and of each type of Contractor's Equipment, required on the Site for each major stage.
- 83.2 Unless the Engineer, within 14 days after receiving a programme, gives notice to the Contractor stating the extent to which it does not comply with the Contract, the Contractor shall proceed in accordance with the programme, subject to his other obligations under the Contract. The Procuring Entity's Personnel shall be entitled to rely upon the programme when planning their activities.
- 83.3 The Contractor shall promptly give notice to the Engineer of specific probable future events or circumstances which may adversely affect the work, increase the Contract Price or delay the execution of the Works.
- 83.4 If, at any time, the Engineer gives notice to the Contractor that a programme fails (to the extent stated) to comply with the Contractor to be consistent with actual progress and the Contractor's stated intentions, the Contractor shall submit a revised programme to the Engineer in accordance with this Sub-Clause.

84 Extension of Time for Completion

- 84.1 The Contractor shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to an extension of the Time for Completion if and to the extent that completion for the purposes of Sub-Clause 10.1 [Taking Over of the Works and Sections] is or will be delayed by any of the following causes:
- a) a Variation (unless an adjustment to the Time for Completion has been agreed under Sub-Clause 13.3 [Variation Procedure]) or other substantial change in the quantity of an item of work included in the Contract,
 - b) a cause of delay giving an entitlement to extension of time under a Sub-Clause of these Conditions,
 - c) exceptionally adverse climatic conditions,
 - d) Unforeseeable shortages in the availability of personnel or Goods caused by epidemic or governmental actions, or
 - e) any delay, impediment or prevention caused by or attributable to the Procuring Entity, the Procuring Entity's Personnel, or the Procuring Entity's other contractors.
- 84.2 If the Contractor considers itself to be entitled to an extension of the Time for Completion, the Contractor shall give notice to the Engineer in accordance with Sub-Clause 20.1 [Contractor's Claims]. When determining each extension of time under Sub-Clause 20.1, the Engineer shall review previous determinations and may increase, but shall not decrease, the total extension of time.

85 Delays Caused by Authorities

If the following conditions apply, namely:

- a) The Contractor has diligently followed the procedures laid down by the relevant legally constituted public authorities in Kenya,
- b) These authorities delay or disrupt the Contractor's work, and
- c) the delay or disruption was Unforeseeable, then this delay or disruption will be considered as a cause of delay under sub-paragraph (b) of Sub-Clause 8.4 [Extension of Time for Completion].

8.6 Rate of Progress

8.6.1 If, at any time:

- a) Actual progress is too slow to complete within the Time for Completion, and/or
- b) Progress has fallen (or will fall) behind the current programme under Sub-Clause 8.3 [Programme], other than as a result of a cause listed in Sub-Clause 8.4 [Extension of Time for Completion], then the Engineer may instruct the Contractor to submit, under Sub-Clause 8.3 [Programme], a revised programme and supporting report describing the revised methods which the Contractor proposes to adopt in order to expedite progress and complete within the Time for Completion.

8.6.2 Unless the Engineer notifies otherwise, the Contractor shall adopt these revised methods, which may require increases in the working hours and/or in the numbers of Contractor's Personnel and/or Goods, at the risk and cost of the Contractor. If these revised methods cause the Procuring Entity to incur additional costs, the Contractor shall subject to notice under Sub-Clause 2.5 [Procuring Entity's Claims] pay these costs to the Procuring Entity, in addition to delay damages (if any) under Sub-Clause 8.7 below.

8.6.3 Additional costs of revised methods including acceleration measures, instructed by the Engine to reduce delays resulting from causes listed under Sub-Clause 8.4 [Extension of Time for Completion] shall be paid by the Procuring Entity, without generating, however, any other additional payment benefit to the Contractor.

8.7 Delay Damages

8.7.1 If the Contractor fails to comply with Sub-Clause 8.2 [Time for Completion], the Contractor shall subject to notice under Sub-Clause 2.5 [Procuring Entity's Claims] pay delay damages to the Procuring Entity for this default. These delay damages shall be the sum stated in the **Special Conditions of Contract**, which shall be paid for everyday which shall elapse between the relevant Time for Completion and the date stated in the taking-Over Certificate. However, the total amount due under this Sub-Clause shall not exceed the maximum amount of delay damages (if any) stated in the Special Conditions of Contract.

8.7.2 These delay damages shall be the only damages due from the Contractor for such default, other than in the event of termination under Sub-Clause 15.2 [Termination by Procuring Entity] prior to completion of the Works. These damages shall not relieve the Contractor from his obligation to complete the Works, or from any other duties, obligations or responsibilities which he may have under the Contract.

8.8 Suspension of Work

8.8.1 The Engineer may at any time instruct the Contractor to suspend progress of part or all of the Works. During such suspension, the Contractor shall protect, store and secure such part or the Works against any deterioration, loss or damage.

8.8.2 The Engineer may also notify the cause for the suspension. If and to the extent that the cause is notified and is the responsibility of the Contractor, the following Sub-Clauses 8.9, 8.10 and 8.11 shall not apply.

8.9 Consequences of Suspension

8.9.1 If the Contractor suffers delay and/or incurs Cost from complying with the Engineer instructions under Sub-Clause 8.8 [Suspension of Work] and/or from resuming the work, the Contractor shall give notice to the Architect and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) Payment of any such Cost, which shall be included in the Contract Price.

8.9.2 After receiving this notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

8.9.3 The Contractor shall not be entitled to an extension of time for, or to payment of the Cost incurred in, making good the consequences of the Contractor's faulty design, workmanship or materials, or of the Contractor's failure to protect, store or secure in accordance with Sub-Clause 8.8 [Suspension of Work].

8.10 Payment for Plant and Materials in Event of Suspension

The Contractor shall be entitled to payment of the value (as at the date of suspension) of Plant and/ or Materials which have not been delivered to Site, if:

- a) The work on Plant or delivery of Plant and/ or Materials has been suspended for more than 30 days, and
- b) the Contractor has marked the Plant and/or Materials as the Procuring Entity's property in accordance with the Engineer instructions.

8.11 Prolonged Suspension

If the suspension under Sub-Clause 8.8 [Suspension of Work] has continued for more than 84 days, the Contractor may request the Architect permission to proceed. If the Engineer does not give permission within 30 days after being requested to do so, the Contractor may, by giving notice to the Engineer, treat the suspension as an omission under Clause 13 [Variations and Adjustments] of the affected part of the Works. If the suspension affects the whole of the Works, the Contractor may give notice of termination under Sub-Clause 16.2 [Termination by Contractor].

8.12 Resumption of Work

After the permission or instruction to proceed is given, the Contractor and the Engineer shall jointly examine the Works and the Plant and Materials affected by the suspension. The Contractor shall make good any deterioration or defect in or loss of the Works or Plant or Materials, which has occurred during the suspension after receiving from the Engineer an instruction to this effect under Clause 13 [Variations and Adjustments].

9 TESTS ON COMPLETION

9.1 Contractor's Obligations

9.1.1 The Contractor shall carry out the Tests on Completion in accordance with this Clause and Sub-Clause 7.4 [Testing], after providing the documents in accordance with sub-paragraph (d) of Sub-Clause 4.1 [Contractor's General Obligations].

9.1.2 The Contractor shall give to the Engineer not less than 21 days' notice of the date after which the Contractor will be ready to carry out each of the Tests on Completion. Unless otherwise agreed, Tests on Completion shall be carried out within 14 days after this date, on such day or days as the Architect shall instruct.

9.1.3 In considering the results of the Tests on Completion, the Engineer shall make allowances for the effect of any use of the Works by the Procuring Entity on the performance or other characteristics of the Works. As soon as the Works, or a Section, have passed any Tests on Completion, the Contractor shall submit a certified report of the results of these Tests to the Engineer.

9.2 Delayed Tests

9.2.1 If the Tests on Completion are being unduly delayed by the Procuring Entity, Sub-Clause 7.4 [Testing] (fifth paragraph) and/ or Sub-Clause 10.3 [Interference with Tests on Completion] shall be applicable.

9.2.2 If the Tests on Completion are being unduly delayed by the Contractor, the Architect may by notice require the Contractor to carry out the Tests within 21 days after receiving the notice. The Contractor shall carry out the Tests on such day or days within that period as the Contractor may fix and of which he shall give notice to the Engineer.

9.2.3 If the Contractor fails to carry out the Tests on Completion within the period of 21 days, the Procuring Entity's Personnel may proceed with the Test at the risk and cost of the Contractor. The Tests on Completion shall then be deemed to have been carried out in the presence of the Contractor and the results of the Tests shall be accepted as accurate.

9.3 Retesting of related works

If the Works, or a Section, fail to pass the Tests on Completion, Sub-Clause 7.5 [Rejection] shall apply, and the Engineer or the Contractor may require the failed Tests, and Tests on Completion on any related work, to be repeated under the same terms and conditions.

9.4 Failure to Pass Tests on Completion

- 94.1 If the Works, or a Section, fail to pass the Tests on Completion repeated under Sub-Clause 9.3 [Retesting], the Architect shall be entitled to:
- a) Order further repetition of Tests on Completion under Sub-Clause 9.3; or
 - b) if the failure deprives the Procuring Entity of substantially the whole benefit of the Works or Section, reject the Works or Section (as the case may be), in which event the Procuring Entity shall have the same remedies as are provided in sub-paragraph (c) of Sub-Clause 1.4 [Failure to Remedy Defects].

10. PROCURING ENTITY'S TAKING OVER

10.1 Taking Over of the Works and Sections

- 10.1.1 Except as stated in Sub-Clause 9.4 [Failure to Pass Tests on Completion], the Works shall be taken over by the Procuring Entity when (i) the Works have been completed in accordance with the Contract, including the matters described in Sub-Clause 8.2 [Time for Completion] and except as allowed in sub-paragraph (a) below, and (ii) a Taking-Over Certificate for the Works has been issued, or is deemed to have been issued in accordance with this Sub-Clause.
- 10.1.2 The Contractor may apply by notice to the Engineer for a Taking-Over Certificate not earlier than 14 days before the Works will, in the Contractor's opinion, be complete and ready for taking over. If the Works are divided into Sections, the Contractor may similarly apply for a Taking-Over Certificate for each Section.
- 10.1.3 The Engineer shall, within 30 days after receiving the Contractor's application:
- a) Issue the Taking-Over Certificate to the Contractor, stating the date on which the Works or Section were completed in accordance with the Contract, except for any minor outstanding work and defects which will not substantially affect the use of the Works or Section for their intended purpose (either until or whilst this work is completed and these defects are remedied); or
 - b) reject the application, giving reasons and specifying the work required to be done by the Contractor to enable the Taking-Over Certificate to be issued. The Contractor shall then complete this work before issuing a further notice under this Sub-Clause.
- 10.1.4 If the Engineer fails either to issue the Taking-Over Certificate or to reject the Contractor's application within the period of 30 days, and if the Works or Section (as the case may be) are substantially in accordance with the Contract, the Taking-Over Certificate shall be deemed to have been issued on the last day of that period.

10.2 Taking Over of Parts of the Works

- 10.2.1 The Engineer may, at the sole discretion of the Procuring Entity, issue a Taking-Over Certificate for any part of the Permanent Works.
- 10.2.2 The Procuring Entity shall not use any part of the Works (other than as a temporary measure which is either specified in the Contract or agreed by both Parties) unless and until the Engineer has issued a Taking-Over Certificate for this part. However, if the Procuring Entity does use any part of the Works before the Taking-Over Certificate is issued:
- a) The part which is used shall be deemed to have been taken over as from the date on which it is used,
 - b) the Contractor shall cease to be liable for the care of such part as from this date, when responsibility shall pass to the Procuring Entity, and
 - c) if requested by the Contractor, the Architect shall issue a Taking-Over Certificate for this part.
- 10.2.3 After the Engineer has issued a Taking-Over Certificate for a part of the Works, the Contractor shall be given the earliest opportunity to take such steps as may be necessary to carry out any outstanding Tests on Completion. The Contractor shall carry out these Tests on Completion as soon as practicable before the expiry date of the relevant Defects Notification Period.
- 10.2.4 If the Contractor incurs Cost as a result of the Procuring Entity taking over and/or using a part of the Works, other than such use as is specified in the Contract, the Contractor shall (i) give notice to the Engineer and (ii) be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to payment of any such accrued costs, which shall be included in the Contract Price. After receiving this notice, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine this accrued cost.
- 10.2.5 If a Taking-Over Certificate has been issued for a part of the Works (other than a Section), the delay damages thereafter for completion of the remainder of the Works shall be reduced. Similarly, the delay damages for the remainder of the Section (if any) in which this part is included shall also be reduced. For any period of delay after the date stated in this Taking-Over Certificate, the proportional reduction in these delay damages shall be calculated as the proportion which the value of the part so certified bears to the value of the Works

or Section (as the case may be) as a whole. The Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these proportions. The provisions of this paragraph shall only apply to the daily rate of delay damages under Sub-Clause 8.7 [Delay Damages] and shall not affect the maximum amount of these damages.

103 Interference with Tests on Completion

- 103.1 If the Contractor is prevented, for more than 14 days, from carrying out the Tests on Completion by a cause for which the Procuring Entity is responsible, the Procuring Entity shall be deemed to have taken over the Works or Section (as the case may be) on the date when the Tests on Completion would otherwise have been completed.
- 103.2 The Engineer shall then issue a Taking-Over Certificate accordingly, and the Contractor shall carry out the Tests on Completion as soon as practicable, before the expiry date of the Defects Notification Period. The Engineer shall require the Tests on Completion to be carried out by giving 14 days' notice and in accordance with the relevant provisions of the Contract.
- 103.3 If the Contractor suffers delay and/or incurs Cost as a result of this delay in carrying out the Tests on Completion, the Contractor shall give notice to the Engineer and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:
- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
 - b) payment of any such accrued costs, which shall be included in the Contract Price.
- 103.4 After receiving this notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

104 Surfaces Requiring Reinstatement

Except as otherwise stated in a Taking-Over Certificate, a certificate for a Section or part of the Works shall not be deemed to certify completion of any ground or other surfaces requiring reinstatement.

11 DEFECTS LIABILITY

11.1 Completion of Outstanding Work and Remedying Defects

- 11.1.1 In order that the Works and Contractor's Documents, and each Section, shall be in the condition required by the Contract (fair wear and tear excepted) by the expiry date of the relevant Defects Notification Period or as soon as practicable thereafter, the Contractor shall:
- a) complete any work which is outstanding on the date stated in a Taking-Over Certificate, within such reasonable time as is instructed by the Engineer, and
 - b) execute all work required to remedy defects or damage, as may be notified by (or on behalf of) the Procuring Entity on or before the expiry date of the Defects Notification Period for the Works or Section (as the case may be).
- 11.1.2 If a defect appears or damage occurs, the Contractor shall be notified accordingly by the Engineer.

11.2 Cost of Remedying Defects

- 11.2.1 All work referred to in sub-paragraph (b) of Sub-Clause 11.1 [Completion of Outstanding Work and Remedying Defects] shall be executed at the risk and cost of the Contractor, if and to the extent that the work is attributable to:
- a) Any design for which the Contractor is responsible,
 - b) Plant, Materials or workmanship not being in accordance with the Contract, or
 - c) Failure by the Contractor to comply with any other obligation.
- 11.2.2 If and to the extent that such work is attributable to any other cause, the Contractor shall be notified promptly by (or on behalf of) the Procuring Entity, and Sub-Clause 13.3 [Variation Procedure] shall apply.

11.3 Extension of Defects Notification Period

- 11.3.1 The Procuring Entity shall be entitled subject to Sub-Clause 2.5 [Procuring Entity's Claims] to an extension of the Defects Notification Period for the Works or a Section if and to the extent that the Works, Section or a major item of Plant (as the case may be, and after taking over) cannot be used for the purposes for which they are intended by reason of a defect or by reason of damage attributable to the Contractor. However, a Defects Notification Period shall not be extended by more than two years.
- 11.3.2 If delivery and/ or erection of Plant and/ or Materials was suspended under Sub-Clause 8.8 [Suspension of Work] or Sub-Clause 16.1 [Contractor's Entitlement to Suspend Work], the Contractor's obligations under this Clause shall not apply to any defector damage occurring more than two years after the Defects Notification Period for the Plant and/ or Materials would otherwise have expired.

11.4 Failure to Remedy Defects

- 11.4.1 If the Contractor fails to remedy any defect or damage within a reasonable time, a date may be fixed by the Engineer, on or by which the defect or damage is to be remedied. The Contractor shall be given reasonable notice of this date.
- 11.4.2 If the Contractor fails to remedy the defect or damage by this notified date and this remedial work was to be executed at the cost of the Contractor under Sub-Clause 11.2 [Cost of Remedying Defects], the Procuring Entity may (at his option):
- (a) Carry out the work itself or by others, in a reasonable manner and at the Contractor's cost, but the Contractor shall have no responsibility for this work; and the Contractor shall subject to Sub-Clause 2.5 [Procuring Entity's Claims] pay to the Procuring Entity the costs reasonably incurred by the Procuring Entity in remedying the defect or damage;
 - (b) Require the Architect to agree or determine a reasonable reduction in the Contract Price in accordance with Sub-Clause 3.5 [Determinations]; or
 - (c) if the defect or damage deprives the Procuring Entity of substantially the whole benefit of the Works or any major part of the Works, terminate the Contract as a whole, or in respect of such major part which cannot be put to the intended use. Without prejudice to any other rights, under the Contract otherwise, the Procuring Entity shall then be entitled to recover all sums paid for the Works or for such part (as the case may be), plus financing costs and the cost of dismantling the same, clearing the Site and returning Plant and Materials to the Contractor.

11.5 Removal of Defective Work

If the defector damage cannot be remedied expeditiously on the Site and the Procuring Entity gives consent, the Contractor may remove from the Site for the purposes of repair such items of Plant as are defective or damaged. This consent may require the Contractor to increase the amount of the Performance Security by the full replacement cost of these items, or to provide other appropriate security.

11.6 Further Tests

- 11.6.1 If the work of remedying of any defector damage may affect the performance of the Works, the Engineer may require the repetition of any of the tests described in the Contract. The requirement shall be made by notice within 14 days after the defect or damage is remedied.
- 11.6.2 These tests shall be carried out in accordance with the terms applicable to the previous tests, except that they shall be carried out at the risk and cost of the Party liable, under Sub-Clause 11.2 [Cost of Remedying Defects], for the cost of the remedial work.

11.7 Right of Access

Until the Completion Certificate has been issued, the Contractor shall have such right of access to the Works as is reasonably required in order to comply with this Clause, except as may be inconsistent with the Procuring Entity's reasonable security restrictions.

11.8 Contractor to Search

The Contractor shall, if required by the Engineer, search for the cause of any defect on parts of the works that have already accepted, under the direction of the Engineer. Unless the defect is to be remedied at the cost of the Contractor under Sub-Clause 11.2 [Cost of Remedying Defects], the Cost of the search plus profit shall be agreed or determined by the Architect in accordance with Sub-Clause 3.5 [Determinations] and shall be included in the Contract Price.

11.9 Completion Certificate

- 11.9.1 Performance of the Contractor's obligations shall not be considered to have been completed until the Engineer has issued the Completion Certificate to the Contractor, stating the date on which the Contractor completed his obligations under the Contract.
- 11.9.2 The Engineer shall issue the Completion Certificate within 30 days after the latest of the expiry dates of the Defects Liability Period, or as soon thereafter as the Contractor has supplied all the Contractor's Documents and completed and tested all the Works, including remedying any defects. A copy of the Completion Certificate shall be issued to the Procuring Entity.
- 11.9.3 Only the Completion Certificate shall be deemed to constitute acceptance of the Works.

11.10 Unfulfilled Obligations

After the Completion Certificate has been issued, each Party shall remain liable for the fulfilment of any obligation which remains unperformed at that time. For the purposes of determining the nature and extent of unperformed obligations, the Contract shall be deemed to remain in force.

11.11 Clearance of Site

- 11.11.1 Upon receiving the Completion Certificate, the Contractor shall remove any remaining Contractor's Equipment, surplus material, wreckage, rubbish and Temporary Works from the Site.
- 11.11.2 If all these items have not been removed within 30 days after receipt by the Contractor of the Completion Certificate, the Procuring Entity may sell or otherwise dispose of any remaining items. The Procuring Entity shall be entitled to be paid the costs incurred in connection with, or attributable to, such sale or disposal and restoring the Site.
- 11.11.3 Any balance of the moneys from the sale shall be paid to the Contractor. If these moneys are less than the Procuring Entity's costs, the Contractor shall pay the outstanding balance to the Procuring Entity.

12 MEASUREMENT AND DEVALUATION

12.1 Works to be Measured

- 12.1.1 The Works shall be measured, and valued for payment, in accordance with this Clause. The Contractor shall show in each application under Sub-Clauses 14.3 [Application for Interim Payment Certificates], 14.10 [Statement on Completion] and 14.11 [Application for Final Payment Certificate] the quantities and other particulars detailing the amounts which he considers to be entitled under the Contract.
- 12.1.2 Whenever the Engineer requires any part of the Works to be measured, reasonable notice shall be given to the Contractor's Representative, who shall:
- a) promptly either attend or send another qualified representative to assist the Engineer in making the measurement, and
 - b) supply any particulars requested by the Engineer.
- 12.1.3 If the Contractor fails to attend or send a representative, the measurement made by the Engineer shall be accepted as accurate.
- 12.1.4 Except as otherwise stated in the Contract, wherever any Permanent Works are to be measured from records, these shall be prepared by the Engineer. The Contractor shall, as and when requested, attend to examine and agree the records with the Engineer, and shall sign the same when agreed. If the Contractor does not attend, the records shall be accepted as accurate.
- 12.1.5 If the Contractor examines and disagrees the records, and/ or does not sign them as agreed, then the Contractor shall give notice to the Engineer of the respects in which the records are asserted to be inaccurate. After receiving this notice, the Engineer shall review the records and either confirm or vary them and certify the payment of the undisputed part. If the Contractor does not so give notice to the Engineer within 14 days after being requested to examine the records, they shall be accepted as accurate.

12.2 Method of Measurement

Except as otherwise stated in the Contract:

- a) Measurement shall be made of the net actual quantity of each item of the Permanent Works, and
- b) the method of measurement shall be in accordance with the Bill of Quantities or other applicable

123 Evaluation

- 123.1 Except as otherwise stated in the Contract, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine the value of work done by evaluating each item of work, applying the measurement agreed or determined in accordance with the above Sub-Clauses 12.1 and 12.2 and the appropriate rate or price for the item.
- 123.2 For each item of work, the appropriate rate or price for the item shall be the rate or price specified for such item in the Contractor, if there is no such item, specified for similar work.
- 123.3 Any item of work included in the Bill of Quantities for which no rate or price was specified shall be considered as included in other rates and prices in the Bill of Quantities and will not be paid for separately.
- 123.4 However, for a new item of work, a new rate or price shall be appropriate for such item of work if:
- a) The work is instructed under Clause 13 [Variations and Adjustments],
 - b) no rate or price is specified in the Contract for this item, and
 - c) no specified rate or price is appropriate because the item of work is not of similar character, or is not executed under similar conditions, as any item in the Contract.
- 123.5 Each new rate or price shall be derived from any relevant rates or prices in the Contract. If no rates or prices are relevant for the new item of work, it shall be derived from the reasonable Cost of executing such work, prevailing market rates, together with profit, taking account of any other relevant matters.
- 123.6 Until such time as an appropriate rate or price is agreed or determined, the Engineer shall determine a provisional rate or price for the purposes of Interim Payment Certificates as soon as the concerned work commences.
- 123.7 Where the contract price is different from the corrected tender price, in order to ensure the contractor is not paid less or more relative to the contract price (*which would be the tender price*), payment valuation certificates and variation orders on omissions and additions valued based on rates in the Bill of Quantities or schedule of rates in the Tender, will be adjusted by a plus or minus percentage. The percentage already worked out during tender evaluation is worked out as follows: $(\text{corrected tender price} - \text{tender price}) / \text{tender price} \times 100$.

124 Omissions

Whenever the omission of any work form's part (or all) of a Variation, the value of which has not been agreed, if:

- a) The Contractor will incur (or has incurred) cost which, if the work had not been omitted, would have been deemed to be covered by a sum forming part of the Accepted Contract Amount;
- b) The omission of the work will result (or has resulted) in this sum not forming part of the Contract Price; and
- c) this cost is not deemed to be included in the evaluation of any substituted work; then the Contractor shall give notice to the Architect accordingly, with supporting particulars. Upon receiving this notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine this cost, which shall be included in the Contract Price.

13 VARIATIONS AND ADJUSTMENTS

13.1 Right to Vary

- 13.1.1 Variations may be initiated by the Engineer at any time prior to issuing the Taking-Over Certificate for the Works, either by an instruction or by a request for the Contractor to submit a proposal. No Variation instructed by the Engineer under this Clause shall in any way vitiate or invalidate the Contract.
- 13.1.2 The Contractor shall execute and be bound by each Variation, unless the Contractor promptly gives notice to the Engineer stating (with supporting particulars) that (i) the Contractor cannot readily obtain the Goods required for the Variation, or (ii) such Variation triggers a substantial change in the sequence or progress of the Works. Upon receiving this notice, the Architect shall cancel, confirm or vary the instruction.
- 13.1.3 Each Variation may include:
- a) changes to the quantities of any item of work included in the Contract (however, such changes do not necessarily constitute a Variation),

- b) changes to the quality and other characteristics of any item of work,
- c) changes to the levels, positions and/ or dimensions of any part of the Works,
- d) omission of any work unless it is to be carried out by others,
- e) any additional work, Plant, Materials or services necessary for the Permanent Works, including any associated Tests on Completion, boreholes and other testing and exploratory work, or
- f) changes to the sequence or timing of the execution of the Works.

13.14 The Contractor shall not make any alteration and/or modification of the Permanent Works, unless and until the Engineer instructs after obtaining approval of the Procuring Entity.

132 Variation Order Procedure

1321 Prior to any Variation Order under Sub-Clause 13.1.4 the Engineer shall notify the Contractor of the nature and form of such variation. As soon as possible after having received such notice, the Contractor shall submit to the Engineer:

- a) A description of work, if any, to be performed and a programme for its execution, and
- b) the Contractor's proposals for any necessary modifications to the Programme according to Sub-Clause 8.3 or to any of the Contractor's obligations under the Contract, and
- c) the Contractor's proposals for adjustment to the Contract Price.

Following the receipt of the Contractor's submission the Engineer shall, after due consultation with the Employer and the Contractor, decide as soon as possible whether or not the variation shall be carried out. If the Engineer decides that the variation shall be carried out, he shall issue a Variation Order clearly identified as such in accordance with the Contractor's submission or as modified by agreement.

If the Engineer and the Contractor are unable to agree the adjustment of the Contract Price, the provisions of Sub-Clause 13.2.2 shall apply.

1322 Disagreement on Adjustment of the Contract Price

If the Contractor and the Engineer unable to agree on the adjustment of the Contract Price, the adjustment shall be determined in accordance with the rates specified in the Bills of Quantities or Schedule of Daywork Prices. If the rates contained in the Bills of Quantities or Dayworks Prices are not directly applicable to the specific work in question, suitable rates shall be established by the Architect reflecting the level of pricing in the Dayworks Prices. Where rates are not contained in the said Prices, the amount shall be such as is in all the circumstances reasonable, reflecting a market price. Due account shall be taken of any over-or under-recovery of overheads by the Contractor in consequence of the variation. The Contractor shall also be entitled to be paid:

- a) The cost of any partial execution of the Works rendered useless by any such variation,
- b) The cost of making necessary alterations to Plant already manufactured or in the course of manufacture or of any work done that has to be altered in consequence of such a variation,
- c) any additional costs incurred by the Contractor by the disruption of the progress of the Works as detailed in the Programme, and
- d) the net effect of the Contractor's finance costs, including interest, caused by the variation.

The Engineer shall on this basis determine the rates or prices to enable on-account payment to be included in certificates of payment.

1323 Contractor to Proceed

On receipt of a Variation Order, the Contractor shall forth with proceed to carry out the variation and be bound to these Conditions in so doing as if such variation was stated in the Contract. The work shall not be delayed pending the granting of an extension of the Time for Completion or an adjustment to the Contract Price under Sub-Clause 13.3.

133 Value Engineering

1331 The Contractor may, at any time, submit to the Engineer written proposal which (in the Contractor's opinion) will, if adopted, (i) accelerate completion, (ii) reduce the cost to the Procuring Entity of executing, maintaining or operating the Works, (iii) improve the efficiency or value to the Procuring Entity of the completed Works, or (iv) otherwise, be of benefit to the Procuring Entity.

- 1332** The proposal shall be prepared at the cost of the Contractor and shall include the items listed in Sub-Clause 13.3 [Variation Procedure].
- 13.23 If a proposal, which is approved by the Engineer, includes a change in the design of part of the Permanent Works, then unless otherwise agreed by both Parties:
- a) The Contractor shall design this part,
 - b) sub-paragraphs (a) to (d) of Sub-Clause 4.1 [Contractor's General Obligations] shall apply, and
 - c) if this change results in a reduction in the contract value of this part, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine a fee, which shall be included in the Contract Price. This fee shall be half (50%) of the difference between the following amounts:
 - i) such reduction in contract value, resulting from the change, excluding adjustments under Sub-Clause 13.8 [Adjustments for Changes in Legislation] and Sub-Clause 13.8 [Adjustments for Changes in Cost], and
 - ii) the reduction (if any) in the value to the Procuring Entity of the varied works, taking account of any improvement in quality, anticipated life or operational efficiencies.
- 13.3.4 However, if the amount established in item 13.2.3 (c) (i) is less than amount established in item 13.2.3 (c) (ii), there shall not be a fee. However, if the if the amount established in item 13.2.3 (c) (i) is more than amount established in item 13.2.3 (c) (ii), it shall result in a price variation to the Procuring Entity.

134 Variation Procedure for Value Engineering proposal

- 134.1** If the Engineer requests a proposal, prior to instructing a Variation, the Contractor shall respond in writing as soon as practicable, either by giving reasons why he cannot comply (if this is the case) or by submitting:
- a) A description of the proposed work to be performed and a programme for its execution,
 - b) the Contractor's proposal for any necessary modifications to the programme according to Sub-Clause 8.3 [Programme] and to the Time for Completion, and
 - c) the Contractor's proposal for evaluation of the Variation.
- 134.2** The Engineer shall, as soon as practicable after receiving such proposal (under Sub-Clause 13.2 [Value Project Engineering] or otherwise), respond with approval, disapproval or comments. The Contractor shall not delay any work whilst awaiting a response.
- 134.3** Each instruction to execute a Variation, with any requirements for the recording of Costs, shall be issued by the Architect to the Contractor, who shall acknowledge receipt.
- 134.4** Each Variation shall be evaluated in accordance with Clause 12 [Measurement and Evaluation], unless the Architect instructs or approves otherwise in accordance with this Clause.

135 Payment in Applicable Currencies

If the Contract provides for payment of the Contract Price in more than one currency, then whenever an adjustment is agreed, approved or determined as stated above, the amount payable in each of the applicable currencies shall be specified. For this purpose, reference shall be made to the actual or expected currency proportions of the Cost of the varied work, and to the proportions of various currencies specified for payment of the Contract Price.

136 Provisional Sums

- 136.1** Each Provisional Sum shall only be used, in whole or in part, in accordance with the Engineer instructions, and the Contract Price shall be adjusted accordingly. The total sum paid to the Contractor shall include only such amounts, for the work, supplies or services to which the Provisional Sum relates, as the Engineer shall have instructed. For each Provisional Sum, the Architect May instruct:
- a) Work to be executed (including Plant, Material so r services to be supplied) by the Contractor and valued under Sub-Clause 13.3 [Variation Procedure]; and/or
 - b) Plant, Materials or services to be purchased by the Contractor, from a nominated Subcontractor (as defined in Clause 5 [Nominated Subcontractors]) or otherwise; and for which there shall be included in the Contract Price:
 - i) The actual amounts paid (or due to be paid) by the Contractor, and
 - ii) a sum for overhead charges and profit, calculated as a percentage of these actual amounts by applying the relevant percentage rate (if any) stated in the appropriate Schedule. If there is no such rate, the percentage rate stated in **the Special Conditions of Contract** shall be applied.

13.6.2 The Contractor shall, when required by the Engineer, produce quotations, invoices, vouchers and accounts or receipts in substantiation.

13.7 Dayworks

13.7.1 For work of a minor or incidental nature, the Engineer may instruct that a Variation shall be executed on a daywork basis. The work shall then be valued in accordance with the Daywork Schedule included in the Contract, and the following procedure shall apply. If a Daywork Schedule is not included in the Contract, this Sub-Clause shall not apply.

13.7.2 Before ordering Goods for the work, the Contractor shall submit quotations to the Engineer. When applying for payment, the Contractor shall submit invoices, vouchers and accounts or receipts for any Goods.

13.7.3 Except for any items for which the Daywork Schedule specifies that payment is not due, the Contractor shall deliver reach day to the Architect accurate statements induplicate which shall include the following details of the resources used in executing the previous day's work:

- a) The names, occupations and time of Contractor's Personnel,
- b) the identification, type and time of Contractor's Equipment and Temporary Works, and
- c) the quantities and types of Plant and Materials used.

13.7.4 One copy of each statement will, if correct, or when agreed, be signed by the Architect and returned to the Contractor. The Contractor shall then submit priced statements of these resources to the Engineer, prior to their inclusion in the next Statement under Sub-Clause 14.3 [Application for Interim Payment Certificates].

13.8 Adjustments for Changes in Legislation

13.8.1 The Contract Price shall be adjusted to take account of any increase or decrease in Cost resulting from a change in the Laws of Kenya (including the introduction of new Laws and the repeal or modification of existing Laws) or in the judicial or official governmental interpretation of such Laws, made after the Base Date, which affect the Contractor in the performance of obligations under the Contract.

13.8.2 If the Contractor suffers (or will suffer) delay and/or incurs (or will incur) additional Cost as a result of these changes in the Laws or in such interpretations, made after the Base Date, the Contractor shall give notice to the Architect and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) payment of any such Cost, which shall be included in the Contract Price.

13.8.3 After receiving this notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

13.8.4 Notwithstanding the foregoing, the Contractor shall not be entitled to an extension of time if the relevant delay has already been taken into account in the determination of a previous extension of time and such Cost shall not be separately paid if the same shall already have been taken into account in the indexing of any inputs to the table of adjustment data in accordance with the provisions of Sub-Clause 13.8 [Adjustments for Changes in Cost].

13.9 Adjustments for Changes in Cost

13.9.1 In this Sub-Clause, "table of adjustment data" means the completed table of adjustment data for local and foreign currencies included in the Schedules. If there is no such table of adjustment data, this Sub-Clause shall not apply.

13.9.2 If this Sub-Clause applies, the amounts payable to the Contractor shall be adjusted for rises or falls in the cost of labor, Goods and other inputs to the Works, by the addition or deduction of the amounts determined by the formulae prescribed in this Sub-Clause. To the extent that full compensation for any rise or fall in Costs is not covered by the provisions of this or other Clauses, the Accepted Contract Amount shall be deemed to have included a mount to cover the contingency of other rises and falls in costs.

13.9.3 The adjustment to be applied to the amount otherwise payable to the Contractor, as valued in accordance with the appropriate Schedule and certified in Payment Certificates, shall be determined from formulae for each of the currencies in which the Contract Price is payable. No adjustment is to be applied to work valued on the basis of Cost or current prices. The formulae shall be of the following general type:

Price Adjustment Formula

Prices shall be adjusted for fluctuations in the cost of inputs only if **provided for in the SCC**. If so provided, the amounts certified in each payment certificate, before deducting for Advance Payment, shall be adjusted by applying the respective price adjustment factor to the payment amounts due in each currency. A separate formula of the type specified below applies:

$$P = A + B \frac{I_m}{I_o}$$

where:

P is the adjustment factor for the portion of the Contract Price payable.

A and **B** are coefficients **specified in the SCC**, representing then on adjustable and adjustable portions, respectively, of the Contract Price payable and

I_m is the index prevailing at the end of the month being invoiced and **I_o** is the index prevailing 30 days before Bid opening for inputs payable.

NOTE: The sum of the two coefficients A and B should be 1 (one) in the formula for each currency. Normally, both coefficients shall be the same in the formulae for all currencies, since coefficient A, for the non adjustable portion of the payments, is a very approximate figure (usually 0.15) to take account of fixed cost elements or other nonadjustable components. The sum of the adjustments for each currency are added to the Contract Price.

- 1394** The cost indices or reference prices stated in the table of adjustment data shall be used. If their source is in doubt, it shall be determined by the Engineer. Forth is purpose, reference shall be made to the values of the indices at stated dates (quoted in the fourth and fifth columns respectively of the table) for the purposes of clarification of the source; although these dates (and thus these values) may not correspond to the base cost indices.
- 1395** In cases where the “currency of index” is not the relevant currency of payment, each index shall be converted into the relevant currency of payment at the selling rate, established by the Central Bank of Kenya, of this relevant currency on the above date for which the index is required to be applicable.
- 1396** Until such time as each current cost index is available, the Architect shall determine a provisional index for the issue of Interim Payment Certificates. When a current cost index is available, the adjustment shall be recalculated accordingly.
- 1397** If the Contractor fails to complete the Works within the Time for Completion, adjustment of prices there after shall be made using either (i) each index or price applicable on the date 49 days prior to the expiry of the Time for Completion of the Works, or (ii) the current index or price, whichever is more favorable to the Procuring Entity.
- 1398** The weightings (coefficients) for each of the factors of cost stated in the table(s) of adjustment data shall only be adjusted if they have been rendered unreasonable, unbalanced or in applicable, as a result of Variations.

14 CONTRACT PRICE AND PAYMENT

14.1 The Contract Price

14.1.1 Unless otherwise stated in the Special Conditions:

- a) The value of the payment certificate shall be agreed or determined under Sub-Clause 12.3 [Evaluation] and be subject to adjustments in accordance with the Contract;
- b) the Contractor shall pay all taxes, duties and fees required to be paid by him under the Contract, and the Contract Price shall not be adjusted for any of these costs except as stated in Sub-Clause 13.7 [Adjustments for Changes in Legislation];
- c) any quantities which may be set out in the Bill of Quantities or other Schedule are estimated quantities and are not to be taken as the actual and correct quantities:

- i) of the Works which the Contractor is required to execute, or
 - ii) for the purposes of Clause 12 [Measurement and Evaluation]; and
- d) the Contractor shall submit to the Engineer, within 30 days after the Commencement Date, a proposed breakdown of each lump sum price in the Schedules. The Engineer may take account of the break down when preparing Payment Certificates but shall not be bound by it.

14.1.2 Notwithstanding the provisions of subparagraph (b), Contractor's Equipment, including essential spare parts there for, imported by the Contractor for the sole purpose of executing the Contract shall not be exempt from the payment of import duties and taxes upon importation.

14.2 Advance Payment

14.2.1 The Procuring Entity shall make an advance payment, as an interest-free loan for mobilization and cashflow support, when the Contractor submits a guarantee in accordance with this Clause. The total advance payment, the number and timing of instalments (if more than one), and the applicable currencies and proportions, shall be as stated in the **Special Conditions of Contract**.

14.2.2 Unless and until the Procuring Entity receives this guarantee, or if the total advance payment is not stated in the Special Conditions of Contract, this Sub-Clause shall not apply.

14.2.3 The Engineer shall deliver to the Procuring Entity and to the Contractor an Interim Payment Certificate for the advance payment or its first instalment after receiving a Statement (under Sub-Clause 14.3 [Application for Interim Payment Certificates]) and after the Procuring Entity receives (i) the Performance Security in accordance with Sub-Clause 4.2 [Performance Security] and (ii) a guarantee in amounts and currencies equal to the advance payment. This guarantee shall be issued by a reputable bank or financial institutions elected by the Contractor and shall be in the form annexed to the Special Conditions or in another form approved by the Procuring Entity.

14.2.4 The Contractor shall ensure that the guarantee is valid and enforceable until the advance payment has been repaid, but its amount shall be progressively reduced by the amount repaid by the Contractor as indicated in the Payment Certificates. If the terms of the guarantee specify its expiry date, and the advance payment has not been repaid by the date 30 days prior to the expiry date, the Contractor shall extend the validity of the guarantee until the advance payment has been repaid.

14.2.5 Unless stated otherwise in **the Special Conditions of Contract**, the advance payment shall be repaid through percentage deductions from the interim payments determined by the Engineer in accordance with Sub-Clause 14.6 [Issue of Interim Payment Certificates], as follows:

- a) Deductions shall commence in the next interim Payment Certificate following that in which the total of all certified interim payments (excluding the advance payment and deductions and repayments of retention) exceeds 30 percent (30%) of the Accepted Contract Amount less Provisional Sums; and
- b) deductions shall be made at the amortization rate stated in the **Special Conditions of Contract** of the amount of each Interim Payment Certificate (excluding the advance payment and deductions for its repayments as well as deductions for retention money) in the currencies and proportions of the advance payment until such time as the advance payment has been repaid; provided that the advance payment shall be completely repaid prior to the time when 90 percent (90%) of the Accepted Contract Amount less Provisional Sums has been certified for payment.

14.2.6 If the advance payment has not been repaid prior to the issue of the Taking-Over Certificate for the Works or prior to termination under Clause 15 [Termination by Procuring Entity], Clause 16 [Suspension and Termination by Contractor] or Clause 19 [Force Majeure] (as the case may be), the whole of the balance then outstanding shall immediately become due and in case of termination under Clause 15 [Termination by Procuring Entity], except for Sub-Clause 14.2.7 [Procuring Entity's Entitlement to Termination for Convenience], payable by the Contractor to the Procuring Entity.

14.3 Application for Interim Payment Certificates

14.3.1 The Contractor shall submit a Statement (in number of copies indicated in the **Special Conditions of Contract**) to the Architect after the end of each month, in a form approved by the Engineer, showing in

detail the amounts to which the Contractor considers itself to be entitled, together with supporting documents which shall include there portion the progress during this month in accordance with Sub-Clause 4.21 [Progress Reports].

- 14.3.2 The Statement shall include the following items, as applicable, which shall be expressed in the various currencies in which the Contract Price is payable, in the sequence listed:
- a) the estimated contract value of the Works executed and the Contractor's Documents produced up to the end of the month (including Variations but excluding items described in sub-paragraphs (b) to (g) below);
 - b) any amounts to be added and deducted for changes in legislation and changes in cost, in accordance with Sub-Clause 13.7 [Adjustments for Changes in Legislation] and Sub-Clause 13.8 [Adjustments for Changes in Cost];
 - c) any amount to be deducted for retention, calculated by applying the percentage of retention stated in **the Special Conditions of Contract** to the total of the above amounts, until the amount so retained by the Procuring Entity reaches the limit of Retention Money (if any) stated **in the Special Conditions of Contract**;
 - d) any amounts to be added for the advance payment and (if more than one instalment) and to be deducted for its repayments in accordance with Sub-Clause 14.2 [Advance Payment];
 - e) any amounts to be added and deducted for Plant and Materials in accordance with Sub-Clause 14.5 [Plant and Materials intended for the Works];
 - f) any other additions or deductions which may have become due under the Contractor otherwise, including those under Clause 20 [Claims, Disputes and Arbitration]; and
 - g) the deduction of amounts certified in all previous Payment Certificates.

14.4 Schedule of Payments

- 14.4.1 If the Contract includes a schedule of payments specifying the instalments in which the Contract Price will be paid, then unless otherwise stated in this schedule:
- a) The instalments quoted in this schedule of payments shall be the estimated contract values for the purposes of sub-paragraph (a) of Sub-Clause 14.3 [Application for Interim Payment Certificates];
 - b) Sub-Clause 14.5 [Plant and Materials intended for the Works] shall not apply; and
 - c) If these instalments are not defined by reference to the actual progress achieved in executing the Works, and if actual progress is found to be less or more than that on which this schedule of payments was based, then the Architect may proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine revised instalments, which shall take account of the extent to which progress is less or more than that on which the instalments were previously based.
- 14.4.2 If the Contract does not include a schedule of payments, the Contractor shall submit non-binding estimates of the payments which he expects to become due during each quarterly period. The first estimate shall be submitted within 42 days after the Commencement Date. Revised estimates shall be submitted at quarterly intervals, until the Taking-Over Certificate has been issued for the Works.

14.5 Plant and Materials intended for the Works

- 14.5.1 If this Sub-Clause applies, Interim Payment Certificates shall include, under sub-paragraph (e) of Sub-Clause 14.3, (i) an amount for Plant and Materials which have been sent to the Site for incorporation in the Permanent Works, and (ii) a reduction when the contract value of such Plant and Materials is included as part of the Permanent Works under sub-paragraph (a) of Sub-Clause 14.3 [Application for Interim Payment Certificates].
- 14.5.2 If the lists referred to in sub-paragraphs (b)(i) or (c)(i) below are not included in the Schedules, this Sub-Clause shall not apply.
- 14.5.3 The Engineer shall determine and certify each addition if the following conditions are satisfied:
- a) The Contractor has:
 - i) kept satisfactory records (including the orders, receipts, Costs and use of Plant and Materials) which are available for inspection, and
 - (ii) submitted statement of the Cost of acquiring and delivering the Plant and Materials to the Site, supported by satisfactory evidence;and either:

- b) the relevant Plant and Materials:
 - i) are those listed in the Schedules for payment when shipped,
 - ii) have been shipped to Kenya, enroute to the Site, in accordance with the Contract; and
 - iii) are described in a clean shipped bill of lading or other evidence of shipment, which has been submitted to the Architect together with evidence of payment of freight and insurance, any other documents reasonably required, and a bank guarantee in a form and issued by an entity approved by the Procuring Entity in amounts and currencies equal to the amount due under this Sub-Clause: this guarantee may be in a similar form to the form referred to in Sub-Clause 14.2 [Advance Payment] and shall be valid until the Plant and Materials are properly stored on Site and protected against loss, damage or deterioration; or
- c) the relevant Plant and Materials:
 - i) are those listed in the Schedules for payment when delivered to the Site, and
 - ii) have been delivered to and are properly stored on the Site, are protected against loss, damage or deterioration and appear to be in accordance with the Contract.

14.5.4 The additional amount to be certified shall be the equivalent of eighty percent (80%) of the Engineer determination of the cost of the Plant and Materials (including delivery to Site), taking account of the documents mentioned in this Sub-Clause and of the contract value of the Plant and Materials.

14.5.5 The currencies for this additional amount shall be the same as those in which payment will become due when the contract value is included under sub-paragraph (a) of Sub-Clause 14.3 [Application for Interim Payment Certificates]. At that time, the Payment Certificate shall include the applicable reduction which shall be equivalent to, and in the same currencies and proportions as, this additional amount for the relevant Plant and Materials.

14.6 Issue of Interim Payment Certificates

14.6.1 No amount will be certified or paid until the Procuring Entity has received and approved the Performance Security. Thereafter, the Architect shall, within 30 days after receiving a Statement and supporting documents, deliver to the Procuring Entity and to the Contractor an Interim Payment Certificate which shall state the amount which the Architect fairly determines to be due, with all supporting particulars for any reduction or withholding made by the Architect on the Statement if any.

14.6.2 However, prior to issuing the Taking-Over Certificate for the Works, the Architect shall not be bound to issue an Interim Payment Certificate in an amount which would (after retention and other deductions) be less than the minimum amount of Interim Payment Certificates (if any) stated **in the Special Conditions of Contract**. In this event, the Architect shall give notice to the Contractor accordingly.

14.6.3 An Interim Payment Certificate shall not be withheld for any other reason, although:

- a) if anything supplied or work done by the Contractor is not in accordance with the Contract, the cost of rectification or replacement may be withheld until rectification or replacement has been completed; and/or
- b) if the Contractor was or is failing to perform any work or obligation in accordance with the Contract, and had been so notified by the Engineer, the value of this work or obligation may be withheld until the work or obligation has been performed.

4.6.4 The Engineer may in any Payment Certificate make any correction or modification that should properly be made to any previous Payment Certificate. A Payment Certificate shall not be deemed to indicate the Architect acceptance, approval, consent or satisfaction.

14.7 Payment

14.7.1 The Procuring Entity shall pay to the Contractor:

- a) The advance payment shall be paid within 60 days after signing of the contract by both parties or within 60 days after receiving the documents in accordance with Sub-Clause 4.2 [Performance Security] and Sub-Clause 14.2 [Advance Payment], whichever is later;
- b) The amount certified in each Interim Payment Certificate within 60 days after the Architect Issues Interim Payment Certificate; and
- c) the amount certified in the Final Payment Certificate within 60 days after the Procuring Entity Issues Interim Payment Certificate; or after determination of any disputed amount shown in the Final

14.7.2 Payment of the amount due in each currency shall be made into the bank account, nominated by the Contractor, in the payment country (forth is currency) specified in the Contract.

14.8 Delayed Payment

14.8.1 If the Contractor does not receive payment in accordance with Sub-Clause 14.7 [Payment], the Contractor shall be entitled to receive financing charges (simple interest) monthly on the amount unpaid during the period of delay. This period shall be deemed to commence on the date for payment specified in Sub-Clause 14.7 [Payment], irrespective (in the case of its sub-paragraph (b) of the date on which any Interim Payment Certificate is issued.

14.8.2 These financing charges shall be calculated at the annual rate of three percentage points above the mean rate of the Central Bank in Kenya of the currency of payment, or if not available, the inter-bank offered rate, and shall be paid in such currency.

14.8.3 The Contractor shall be entitled to this payment without formal notice and certification, and without prejudice to any other right or remedy.

14.9 Payment of Retention Money

14.9.1 When the Taking-Over Certificate has been issued for the Works, the first half of the Retention Money shall be certified by the Architect for payment to the Contractor. If a Taking-Over Certificate is issued for a Section or part of the Works, a proportion of the Retention Money shall be certified and paid. This proportion shall be half (50%) of the proportion calculated by dividing the estimated contract value of the Section or part, by the estimated final Contract Price.

14.9.2 Promptly after the latest of the expiry dates of the Defects Liability Periods, the outstanding balance of the Retention Money shall be certified by the Architect for payment to the Contractor. If a Taking-Over Certificate was issued for a Section, a proportion of the second half of the Retention Money shall be certified and paid promptly after the expiry date of the Defects Notification Period for the Section. This proportion shall be half (50%) of the proportion calculated by dividing the estimated contract value of the Section by the estimated final Contract Price.

14.9.3 However, if any work remains to be executed under Clause 11 [Defects Liability], the Engineer shall be entitled to withhold certification of the estimated cost of this work until it has been executed.

14.9.4 When calculating these proportions, no account shall be taken of any adjustments under Sub-Clause 13.7 [Adjustments for Changes in Legislation] and Sub-Clause 13.8 [Adjustments for Changes in Cost].

14.9.5 Unless otherwise stated in the Special Conditions, when the Taking-Over Certificate has been issued for the Works and the first half of the Retention Money has been certified for payment by the Engineer, the Contractor shall be entitled to substitute a Retention Money Security guarantee, in the form annexed to the Special Conditions or in another form approved by the Procuring Entity and issued by a reputable bank or financial institution selected by the Contractor, for the second half of the Retention Money.

14.9.6 The Procuring Entity shall return the Retention Money Security guarantee to the Contractor within 14 days after receiving a copy of the Completion Certificate.

14.10 Statement at Completion

14.10.1 Within 84 days after receiving the Taking-Over Certificate for the Works, the Contractor shall submit to the Engineer three copies of a Statement at completion with supporting documents, in accordance with Sub-Clause 14.3 [Application for Interim Payment Certificates], showing:

- a) the value of all work done in accordance with the Contract up to the date stated in the Taking-Over Certificate for the Works,
- b) any further sums which the Contractor considers to be due, and
- c) an estimate of any other amounts which the Contractor considers will become due to him under the Contract. Estimated amounts shall be shown separately in this Statement at completion.

14.102 The Engineer shall then certify in accordance with Sub-Clause 14.6 [Issue of Interim Payment Certificates].

14.11 Application for Final Payment Certificate

14.11.1 Within 60 days after receiving the Completion Certificate, the Contractor shall submit, to the Engineer, six copies of a draft final statement with supporting documents showing in detail in a form approved by the Engineer:

- a) The value of all work done in accordance with the Contract, and
- b) Any further sums which the Contractor considers to be due to him under the Contract otherwise.

14.11.2 If the Architect disagrees with or cannot verify any part of the draft final statement, the Contractor shall submit such further information as the Engineer may reasonably require within 30 days from receipt of said draft and shall make such changes in the draft as may be agreed between them. The Contractor shall then prepare and submit to the Engineer the final statement as agreed. This agreed statement is referred to in these Conditions as the "Final Statement".

14.11.3 However, if, following discussions between the Architect and the Contractor and any changes to the draft final statement which are agreed, it becomes evident that a dispute exists, the Engineer shall deliver to the Procuring Entity (with a copy to the Contractor) an Interim Payment Certificate for the agreed parts of the draft final statement. Thereafter, if the dispute is finally resolved under Sub-Clause 20.4 [Obtaining Dispute Board's Decision] or Sub-Clause 20.5 [Amicable Settlement], the Contractor shall then prepare and submit to the Procuring Entity (with a copy to the Engineer) a Final Statement.

14.12 Discharge

When submitting the Final Statement, the Contractor shall submit a discharge which confirms that the total of the Final Statement represents full and final settlement of all moneys due to the Contractor under or in connection with the Contract. This discharge may state that it becomes effective when the Contractor has received the Performance Security and the outstanding balance of this total, in which event the discharge shall be effective on such date.

14.13 Issue of Final Payment Certificate

14.13.1 Within 30 days after receiving the Final Statement and discharge in accordance with Sub-Clause 14.11 [Application for Final Payment Certificate] and Sub-Clause 14.12 [Discharge], the Engineer shall deliver, to the Procuring Entity and to the Contractor, the Final Payment Certificate which shall state:

- a) The amount which he fairly determines is finally due, and
- b) After giving credit to the Procuring Entity for all amounts previously paid by the Procuring Entity and for all sums to which the Procuring Entity is entitled, the balance (if any) due from the Procuring Entity to the Contractor or from the Contractor to the Procuring Entity, as the case may be.

14.13.2 If the Contractor has not applied for a Final Payment Certificate in accordance with Sub-Clause 14.11 [Application for Final Payment Certificate] and Sub-Clause 14.12 [Discharge], the Architect shall request the Contractor to do so. If the Contractor fails to submit an application within a period of 30 days, the Engineer shall issue the Final Payment Certificate for such amount as he fairly determines to be due.

14.14 Cessation of Procuring Entity's Liability

14.14.1 The Procuring Entity shall not be liable to the Contractor for any matter or thing under or in connection with the Contract or execution of the Works, except to the extent that the Contractor shall have included an amount expressly for it:

- a) in the Final Statement and also,
- b) (except for matters or things arising after the issue of the Taking-Over Certificate for the Works) in the Statement at completion described in Sub-Clause 14.10 [Statement at Completion].

14.14.2 However, this Sub-Clause shall not limit the Procuring Entity's liability under his in demnification obligations, or the Procuring Entity's liability in any case of fraud, deliberate default or reckless misconduct by the Procuring Entity.

14.15 Currencies of Payment

The Contract Price shall be paid in the currency or currencies named in the Schedule of Payment Currencies. If more than one currency is so named, payments shall be made as follows:

- a) If the Accepted Contract Amount was expressed in Local Currency only:
 - i) the proportions or amounts of the Local and Foreign Currencies, and the fixed rates of exchange to be used for calculating the payments, shall be as stated in the Schedule of Payment Currencies, except as otherwise agreed by both Parties;
 - ii) payments and deductions under Sub-Clause 13.5 [Provisional Sums] and Sub-Clause 13.7 [Adjustments for Changes in Legislation] shall be made in the applicable currencies and proportions; and
 - iii) other payments and deductions under sub-paragraphs (a) to (d) of Sub-Clause 14.3 [Application for Interim Payment Certificates] shall be made in the currencies and proportions specified in sub-paragraph (a) (i) above;
- b) payment of the damages specified in the Special Conditions of Contract, shall be made in the currencies and proportions specified in the Schedule of Payment Currencies;
- c) other payments to the Procuring Entity by the Contractor shall be made in the currency in which the sum was expended by the Procuring Entity, or in such currency as may be agreed by both Parties;
- d) if any amount payable by the Contractor to the Procuring Entity in a particular currency exceeds the sum payable by the Procuring Entity to the Contractor in that currency, the Procuring Entity may recover the balance of this amount from the sums otherwise payable to the Contractor in other currencies; and
- e) if no rates of exchange are stated in the Schedule of Payment Currencies, they shall be those prevailing on the Base Date and determined by the Central Bank of Kenya.

15 TERMINATION BY PROCURING ENTITY

15.1 Notice to correct any defects or failures

If the Contractor fails to carry out any obligation under the Contract, the Engineer may by notice require the Contractor to make good the failure and to remedy it within 30 days.

15.2 Termination by Procuring Entity

- 15.2.1 The Procuring Entity shall be entitled to terminate the Contract if the Contractor breaches the contract based on following circumstances which shall include but not limited to:
- a) fails to comply with Sub-Clause 4.2 [Performance Security] or with a notice under Sub-Clause 15.1 [Notice to Correct],
 - b) abandons the Works or otherwise plainly demonstrates the intention not to continue performance of his obligations under the Contract,
 - c) without reasonable excuse fails:
 - i) to proceed with the Works in accordance with Clause 8 [Commencement, Delays and Suspension], or
 - ii) to comply with a notice issued under Sub-Clause 7.5 [Rejection] or Sub-Clause 7.6 [Remedial Work], within 30 days after receiving it,
 - d) subcontracts the major part or whole of the Works or assigns the Contract without the consent of the Procuring Entity,
 - e) becomes bankrupt or insolvent, goes into liquidation, has a receiving or administration order made against him, compounds with his creditors, or carries on business under a receiver, trustee or manager for the benefit of his creditors, or if any act is done or event occurs which (under applicable Laws) has a similar effect to any of these acts or events, or
 - f) gives or offers to give (directly or indirectly) to any person any bribe, gift, gratuity, commission or other thing of value, as an induce mentor reward:
 - i) for doing or for bearing to do any action in relation to the Contract, or
 - ii) for showing or for bearing to show favor or disfavor to any person in relation to the Contract, or
 - iii) if any of the Contractor's Personnel, agents or Subcontractors gives or offers to give (directly or indirectly) to any person any such induce mentor reward as is described in this sub-paragraph (f). However, lawful inducements and rewards to Contractor's Personnel shall not entitle termination, or

- g) If the contract or repeatedly fails to remedy delivers defective work,
- h) based on reasonable evidence, has engaged in Fraud and Corruption as defined in paragraph 2.2 of the Appendix B to these General Conditions, in competing for or in executing the Contract.

15.22 In any of these events or circumstances, the Procuring Entity may, upon giving 14 days' notice to the Contractor, terminate the Contract and expel the Contractor from the Site. However, in the case of subparagraph (e) or (f) or (g) or (h), the Procuring Entity may by notice terminate the Contract immediately.

15.23 The Procuring Entity's election to terminate the Contract shall not prejudice any other rights of the Procuring Entity, under the Contractor otherwise.

15.24 The Contractor shall then leave the Site and deliver any required Goods, all Contractor's Documents, and other design documents made by or for him, to the Engineer. However, the Contractor shall use his best efforts to comply immediately with any reasonable instructions included in the notice (i) for the assignment of any subcontract, and (ii) for the protection of life or property or for the safety of the Works.

15.25 After termination, the Procuring Entity may complete the Works and/ or arrange for any other entities to do so. The Procuring Entity and these entities may then use any Goods, Contractor's Documents and other design documents made by or on behalf of the Contractor.

15.26 The Procuring Entity shall then give notice that the Contractor's Equipment and Temporary Works will be released to the Contractor at or near the Site. The Contractor shall promptly arrange their removal, at the risk and cost of the Contractor. However, if by this time the Contractor has failed to make a payment due to the Procuring Entity, these items may be sold by the Procuring Entity in order to recover this payment. Any balance of the proceeds shall then be paid to the Contractor.

15.3 Valuation at Date of Termination

As soon as practicable after a notice of termination under Sub-Clause 15.2 [Termination by Procuring Entity] has taken effect, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine the value of the Works, Goods and Contractor's Documents, and any other sums due to the Contractor for work executed in accordance with the Contract.

15.4 Payment after Termination

After a notice of termination under Sub-Clause 15.2 [Termination by Procuring Entity] has taken effect, the Procuring Entity may:

- a) Proceed in accordance with Sub-Clause 2.5 [Procuring Entity's Claims],
- b) withhold further payments to the Contractor until the costs of execution, completion and remedying of any defects, damages for delay in completion (if any), and all other costs incurred by the Procuring Entity, have been established, and/ or
- c) recover from the Contractor any losses and damages incurred by the Procuring Entity and any extra costs of completing the Works, after allowing for any sum due to the Contractor under Sub-Clause 15.3 [Valuation at Date of Termination]. After recovering any such losses, damages and extra costs, the Procuring Entity shall pay any balance to the Contractor.

15.5 Procuring Entity's Entitlement to Termination for Convenience

The Procuring Entity shall be entitled to terminate the Contract, at any time at the Procuring Entity's convenience, by giving notice of such termination to the Contractor. The termination shall take effect 30 days after the later of the dates on which the Contractor receives this notice or the Procuring Entity returns the Performance Security. The Procuring Entity shall not terminate the Contract under this Sub-Clause in order to execute the Works itself or to arrange for the Works to be executed by another contractor or to avoid a termination of the Contract by the Contractor under Clause 16.2 [Termination by Contractor]. After this termination, the Contractor shall proceed in accordance with Sub-Clause 16.3 [Cessation of Work and Removal of Contractor's Equipment] and shall be paid in accordance with Sub-Clause 16.4 [Payment on Termination].

15.6 Fraud and Corruption

The Contractor shall ensure compliance with the Kenya Government's Anti-Corruption Laws and its prevailing sanctions.

15.7 Corrupt gifts and payments of commission

- 15.7.1 The Contractor shall not;
- a) Offer or give or agree to give to any person in the service of the Procuring Entity any gift or consideration of any kind as an inducement or reward for doing or for bearing to door for having done or for borne to do any act in relation to the obtaining or execution of this or any other Contract for the Procuring Entity or for showing or for bearing to show favor or disfavor to any person in relation to this or any other contract for the Procuring Entity.
 - b) Enter into this or any other contract with the Procuring Entity in connection with which commission has been paid or agreed to be paid by him or on his behalf or to his knowledge, unless before the Contract is made particulars of any such commission and of the terms and conditions of any agreement for the payment there of have been disclosed in writing to the Procuring Entity.
- 15.7.2 Any breach of this Condition by the Contractor or by anyone employed by him or acting on his behalf (whether with or without the knowledge of the Contractor) shall be an offence under the provisions of the Public Procurement and Asset Disposal Act (2015) and the Anti-Corruption and Economic Crimes Act (2003) of the Laws of Kenya.

16 SUSPENSION AND TERMINATION BY CONTRACTOR

16.1 Contractor's Entitlement to Suspend Work

- 16.1.1 If the Engineer fails to certify in accordance with Sub-Clause 14.6 [Issue of Interim Payment Certificates] or Sub-Clause 14.7 [Payment], or not receiving instructions that would enable the contractor to proceed with the works in accordance with the program, the Contractor may, after giving not less than 30 days' notice to the Procuring Entity, suspend work (or reduce the rate of work) unless and until the Contractor has received the Payment Certificate, reasonable evidence or payment, as the case may be and as described in the notice.
- 16.1.2 The Contractor's action shall not prejudice his entitlements to financing charges under Sub-Clause 14.8 [Delayed Payment] and to termination under Sub-Clause 16.2 [Termination by Contractor].
- 16.1.3 If the Contractor subsequently receives such Payment Certificate, evidence or payment (as described in the relevant Sub-Clause and in the above notice) before giving a notice of termination, the Contractor shall resume normal working as soon as is reasonably practicable.
- 16.1.4 If the Contractor suffers delay and/or incurs Cost as a result of suspending work (or reducing the rate of work) in accordance with this Sub-Clause, the Contractor shall give notice to the Engineer and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:
- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
 - b) payment of any such Cost-plus profit, which shall be included in the Contract Price.
- 16.2 After receiving this notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

16.3 Termination by Contractor

- 16.3.1 The Contractor shall be entitled to terminate the Contract if:
- a) the Engineer fails, within 60 days after receiving a Statement and supporting documents, to issue the relevant Payment Certificate,
 - b) the Contractor does not receive the amount due under an Interim Payment Certificate within 90 days after the expiry of the time stated in Sub-Clause 14.7 [Payment] within which payment is to be made (except for deductions in accordance with Sub-Clause 2.5 [Procuring Entity's Claims]),
 - c) the Procuring Entity substantially fails to perform his obligations under the Contract in such manner as to materially and adversely affect the economic balance of the Contract and/or the ability of the Contractor to perform the Contract,
 - d) a prolonged suspension affects the whole of the Works as described in Sub-Clause 8.11 [Prolonged Suspension], or
 - e) the Procuring Entity becomes bankrupt or insolvent, goes into liquidation, has a receiving or

administration order made against him, compounds with his creditors, or carries on business under a receiver, trustee or manager for the benefit of his creditors, or if any act is done or event occurs which (under applicable Laws) has a similar effect to any of these acts or events.

- f) the Contractor does not receive the Architect instruction recording the agreement of both Parties on the fulfilment of the conditions for the Commencement of Works under Sub-Clause 8.1 [Commencement of Works].

163.2 In any of these events or circumstances, the Contractor may, upon giving 14 days' notice to the Procuring Entity, terminate the Contract. However, in the case of sub-paragraph (f) or (g), the Contractor may by notice terminate the Contract immediately.

163.3 The Contractor's election to terminate the Contract shall not prejudice any other rights of the Contractor, under the Contract otherwise.

164 Cessation of Work and Removal of Contractor's Equipment

After a notice of termination under Sub-Clause 15.5 [Procuring Entity's Entitlement to Termination for Convenience], Sub-Clause 16.2 [Termination by Contractor] or Sub-Clause 19.6 [Optional Termination, Payment and Release] has taken effect, the Contractor shall promptly:

- a) cease all further work, except for such work as may have been instructed by the Architect for the protection of life or property or for the safety of the Works,
- b) hand over Contractor's Documents, Plant, Materials and other work, for which the Contractor has received payment, and
- c) remove all other Goods from the Site, except as necessary for safety, and leave the Site.

165 Payment on Termination

After a notice of termination under Sub-Clause 16.2 [Termination by Contractor] has taken effect, the Procuring Entity shall promptly:

- a) Return the Performance Security to the Contractor,
- b) pay the Contractor in accordance with Sub-Clause 19.6 [Optional Termination, Payment and Release], and
- c) pay to the Contractor the amount of any loss or damage sustained by the Contractor as a result of this termination.

17. RISK AND RESPONSIBILITY

17.1 Indemnities

17.1.1 The Contractor shall indemnify and hold harmless the Procuring Entity, the Procuring Entity's Personnel, and their respective agents, against and from all claims, damages, losses and expenses (including legal fees and expenses) in respect of:

- a) Bodily injury, sickness, disease or death, of any person what so ever arising out for in the course of or by reason of the Contractor's design (if any), the execution and completion of the Works and the remedying of any defects, unless attributable to any negligence, willful actor breach of the Contract by the Procuring Entity, the Procuring Entity's Personnel, or any of their respective agents, and
- b) damage to or loss of any property, real or personal (other than the Works), to the extent that such damage or loss arises out of or in the course of or by reason of the Contractor's design (if any), the execution and completion of the Works and the remedying of any defects, unless and to the extent that any such damage or loss is attributable to any negligence, willful act or breach of the Contract by the Procuring Entity, the Procuring Entity's Personnel, their respective agents, or anyone directly or indirectly employed by any of them.

17.1.2 The Procuring Entity shall indemnify and hold harmless the Contractor, the Contractor's Personnel, and their respective agents, against and from all claims, damages, losses and expenses (including legal fees and expenses) in respect of (1) bodily injury, sickness, disease or death, which is attributable to any negligence, willful act or breach of the Contract by the Procuring Entity, the Procuring Entity's Personnel, or any of their respective agents, and (2) the matters for which liability may be excluded from insurance cover, as described in sub-paragraphs (d)(i), (ii) and (iii) of Sub-Clause 18.3 [Insurance Against Injury to Persons and Damage to Property], unless and to the extent that any such damage or loss is attributable to any negligence, willful actor breach of the Contract by the contractor, the contractor's Personnel, their respective agents, or anyone directly or indirectly employed by any of them.

172 Contractor's Care of the Works

- 172.1 The Contractor shall take full responsibility for the care of the Works and Goods from the Commencement Date until the Taking-Over Certificate is issued (or is deemed to be issued under Sub-Clause 10.1 [Taking Over of the Works and Sections]) for the Works, when responsibility for the care of the Works shall pass to the Procuring Entity. If a Taking-Over Certificate is issued (or is so deemed to be issued) for any Section or part of the Works, responsibility for the care of the Section or part shall then pass to the Procuring Entity.
- 172.2 After responsibility has accordingly passed to the Procuring Entity, the Contractor shall take responsibility for the care of any work which is outstanding on the date stated in a Taking-Over Certificate, until this outstanding work has been completed.
- 172.3 If any loss or damage happens to the Works, Goods or Contractor's Documents during the period when the Contractor is responsible for their care, from any cause not listed in Sub-Clause 17.3 [Procuring Entity's Risks], the Contractor shall rectify the loss or damage at the Contractor's risk and cost, so that the Works, Goods and Contractor's Documents conform with the Contract.
- 172.4 The Contractor shall be liable for any loss or damage caused by any actions performed by the Contractor after a Taking-Over Certificate has been issued. The Contractor shall also be liable for any loss or damage which occurs after a Taking-Over Certificate has been issued and which arose from a previous event for which the Contractor was liable.

173 Procuring Entity's Risks

The risks referred to in Sub-Clause 17.4 [Consequences of Procuring Entity's Risks] below, in so far as they directly affect the execution of the Works in Kenya, are:

- a) War hostilities (whether war be declared or not),
- b) rebellion, riot, commotion or disorder, terrorism, sabotage by persons other than the Contractor's Personnel,
- c) explosive materials, ionizing gradiation or contamination by radio-activity, except as may be attributable to the Contractor's use of such explosives, radiation or radio-activity,
- d) pressure waves caused by aircraft or other aerial devices traveling at sonic or supersonic speeds,
- e) use or occupation by the Procuring Entity of any part of the Permanent Works, except as may be specified in the Contract,
- f) design of any part of the Works by the Procuring Entity's Personnel or by others for whom the Procuring Entity is responsible, and
- g) any operation of the forces of nature which is Unforeseeable or against which an experienced contractor could not reasonably have been expected to have taken adequate preventive precautions.

174 Consequences of Procuring Entity's Risks

- 174.1 If and to the extent that any of the risks listed in Sub-Clause 17.3 above results in loss or damage to the Works, Goods or Contractor's Documents, the Contractor shall promptly give notice to the Engineer and shall rectify this loss or damage to the extent required by the Engineer.
- 174.2 If the Contractor suffers delay and/ or incurs Cost from rectifying this loss or damage, the Contractor shall give a further notice to the Architect and shall be entitled subject to Sub-Clause 20.1 [Contractor's Claims] to:
- (a) An extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
 - (b) Payment of any such Cost, which shall be included in the Contract Price. In the case of sub-paragraphs (e) and (g) of Sub-Clause 17.3 [Procuring Entity's Risks], Accrued Costs shall be payable.
- 174.3 After receiving this further notice, the Engineer shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

175 Intellectual and Industrial Property Rights

- 175.1 In this Sub-Clause, "infringement" shall refer to an infringement (or alleged infringement) of any patent, registered design, copyright, trade mark, trade name, trade secret or other intellectual or industrial property right relating to the Works; and "claim" shall refer to a claim (or proceedings pursuing a claim) alleging an infringement.

- 17.5.2 Whenever a Party does not give notice to the other Party of any claim within 30 days of receiving the claim, the first Party shall be deemed to have waived any right to indemnity under this Sub-Clause.
- 17.5.3 The Procuring Entity shall indemnify and hold the Contractor harmless against and from any claim alleging an infringement which is or was:
- a) An unavoidable result of the Contractor's compliance with the Contract, or
 - b) A result of any Works being used by the Procuring Entity:
 - i) for a purpose other than that indicated by, or reasonably to be inferred from, the Contract, or
 - ii) in conjunction with anything not supplied by the Contractor, unless such use was disclosed to the Contractor prior to the Base Date or is stated in the Contract.
- 17.5.4 The Contractor shall indemnify and hold the Procuring Entity harmless against and from any other claim which arises out of or in relation to (i) the manufacture, use, sale or import of any Goods, or (ii) any design for which the Contractor is responsible.
- 17.5.5 If a Party is entitled to be indemnified under this Sub-Clause, the indemnifying Party may (at its cost) conduct negotiations for the settlement of the claim, and any litigation or arbitration which may arise from it. The other Party shall, at the request and cost of the indemnifying Party, assist in contesting the claim. This other Party (and its Personnel) shall not make any admission which might be prejudicial to the indemnifying Party, unless the indemnifying Party failed to take over the conduct of any negotiations, litigation or arbitration upon being requested to do so by such other Party.
- 17.5.6 For operation and maintenance of any plant or equipment installed, the contractor shall grant a non-exclusive and non-transferable license to the Procuring Entity under the patent, utility models, or other intellectual rights owned by the contractor or a third party from whom the contractor has received the rights to grant sub-licenses and shall also grant to the Procuring Entity a non-exclusive and non-transferable rights (without the rights to sub-license) to use the knowhow and other technical information disclosed to the contractor or under the contract. Nothing contained here-in shall be construed as transferring ownership of any patent, utility model, trademark, design, copy right, know-how or other intellectual rights from the contractor or any other third party to the Procuring Entity.

17.6 Limitation of Liability

- 17.6.1 Neither Party shall be liable to the other Party for loss of use of any Works, loss of profit, loss of any contractor for any consequential loss or damage which may be suffered by the other Party in connection with the Contract, other than as specifically provided in Sub-Clause 8.7 [Delay Damages]; Sub-Clause 11.2 [Cost of Remedying Defects]; Sub-Clause 15.4 [Payment after Termination]; Sub-Clause 16.4 [Payment on Termination]; Sub-Clause 17.1 [Indemnities]; Sub-Clause 17.4(b) [Consequences of Procuring Entity's Risks] and Sub-Clause 17.5 [Intellectual and Industrial Property Rights].
- 17.6.2 The total liability of the Contractor to the Procuring Entity, under or in connection with the Contract other than under Sub-Clause 4.19 [Electricity, Water and Gas], Sub-Clause 4.20 [Procuring Entity's Equipment and Free-Issue Materials], Sub-Clause 17.1 [Indemnities] and Sub-Clause 17.5 [Intellectual and Industrial Property Rights], shall not exceed the sum resulting from the application of a multiplier (less or greater than one) to the Accepted Contract Amount, as stated in **the Special Conditions of Contract**, or (if such multiplier or other sum is not so stated) the Accepted Contract Amount.
- 17.6.3 This Sub-Clause shall not limit liability in any case of fraud, deliberate default or reckless misconduct by the defaulting Party.

17.7 Use of Procuring Entity's Accommodation/Facilities

- 17.7.1 The Contractor shall take full responsibility for the care of the Procuring Entity provided accommodation and facilities, if any, as detailed in the Specification, from the respective dates of hand-over to the Contractor until cessation of occupation (where hand-over or cessation of occupation may take place after the date stated in the Taking-Over Certificate for the Works).
- 17.7.2 If any loss or damage happens to any of the above items while the Contractor is responsible for their care arising from any cause whatsoever other than those for which the Procuring Entity is liable, the Contractor shall, at his own cost, rectify the loss or damage to the satisfaction of the Engineer.

18 INSURANCE

18.1 General Requirements for Insurances

- 18.1.1 In this Clause, “insuring Party” means, for each type of insurance, the Party responsible for effecting and maintaining the insurance specified in the relevant Sub-Clause.
- 18.1.2 Wherever the Contractor is the insuring Party, each insurance shall be effected with insurers and in terms approved by the Procuring Entity. These terms shall be consistent with any terms agreed by both Parties before the date of the Letter of Acceptance. This agreement of terms shall take precedence over the provisions of this Clause.
- 18.1.3 Wherever the Procuring Entity is the insuring Party, each insurance shall be effected with insurers and in terms acceptable to the Contractor. These terms shall be consistent with any terms agreed by both Parties before the date of the Letter of Acceptance. This agreement of terms shall take precedence over the provisions of this Clause.
- 18.1.4 If a policy is required to indemnify joint insured, the cover shall apply separately to each insured as though a separate policy had been issued for each of the joint insured. If a policy indemnifies additional joint insured, namely in addition to the insured specified in this Clause, (i) the Contractor shall act under the policy on behalf of these additional joint insured except that the Procuring Entity shall act for Procuring Entity's Personnel, (ii) additional joint insured shall not be entitled to receive payments directly from the insurer or to have any other direct dealings with the insurer, and (iii) the insuring Party shall require all additional joint insured to comply with the conditions stipulated in the policy.
- 18.1.5 Each policy insuring against loss or damage shall provide for payments to be made in the currencies required to rectify the loss or damage. Payments received from insurers shall be used for the rectification of the loss or damage.
- 18.1.6 The relevant insuring Party shall, within the respective periods stated in **the Special Conditions of Contract** (calculated from the Commencement Date), submit to the other Party:
- a) Evidence that the insurances described in this Clause have been affected, and
 - b) copies of the policies for the insurances described in Sub-Clause 18.2 [Insurance for Works and Contractor's Equipment] and Sub-Clause 18.3 [Insurance against Injury to Persons and Damage to Property].
- 18.1.7 When each premium is paid, the insuring Party shall submit evidence of payment to the other Party. Whenever evidence or policies are submitted, the insuring Party shall also give notice to the Engineer.
- 18.1.8 Each Party shall comply with the conditions stipulated in each of the insurance policies. The insuring Party shall keep the insurers informed of any relevant changes to the execution of the Works and ensure that insurance is maintained in accordance with this Clause.
- 18.1.9 Neither Party shall make any material alteration to the terms of any insurance without the prior approval of the other Party. If an insurer makes (or at tempts to make) any alteration, the Party first notified by the insurer shall promptly give notice to the other Party.
- 18.1.10 If the insuring Party fails to effect and keep in force any of the insurances it is required to effect and maintain under the Contractor fails to provide satisfactory evidence and copies of policies in accordance with this Sub-Clause, the other Party may (at its option and without prejudice to any other right or remedy) effect insurance for the relevant coverage and pay the premiums due. The insuring Party shall pay the amount of these premiums to the other Party, and the Contract Price shall be adjusted accordingly.
- 18.1.11 Nothing in this Clause limits the obligations, liabilities or responsibilities of the Contractor or the Procuring Entity, under the other terms of the Contract otherwise. Any amounts not insured or not recovered from the insurers shall be borne by the Contractor and/or the Procuring Entity.
- 18.1.12 Procuring Entity in accordance with these obligations, liabilities or responsibilities. However, if the insuring Party fails to effect and keep in force an insurance which is available and which it is required to effect and maintain under the Contract, and the other Party neither approves the omission nor effects insurance for the coverage relevant to this default, any moneys which should have been recoverable under this insurance shall be paid by the insuring Party.
- 18.1.13 Payments by one Party to the other Party shall be subject to Sub-Clause 2.5 [Procuring Entity's Claims] or Sub- Clause 20.1 [Contractor's Claims], as applicable.
- 18.1.14 The Contractor shall be entitled to place all insurance relating to the Contract (including, but not limited to the insurance referred to Clause 18) with insurers from any eligible source country.

182 Insurance for Works and Contractor's Equipment

- 182.1 The insuring Party shall insure the Works, Plant, Material and Contractor's Documents for not less than the full reinstatement cost including the costs of demolition, removal of debris and professional fees and profit. This insurance shall be effective from the date by which the evidence is to be submitted under sub-paragraph (a) of Sub-Clause 18.1 [General Requirements for Insurances], until the date of issue of the Taking-Over Certificate for the Works.
- 182.2 The insuring Party shall maintain this insurance to provide cover until the date of issue of the Performance Certificate, for loss or damage for which the Contractor is liable arising from a cause occurring prior to the issue of the Taking-Over Certificate, and for loss or damage caused by the Contractor in the course of any other operations (including those under Clause 11 [Defects Liability]).
- 182.3 The insuring Party shall insure the Contractor's Equipment for not less than the full replacement value, including delivery to Site. For each item of Contractor's Equipment, the insurance shall be effective while it is being transported to the Site and until it is no longer required as Contractor's Equipment.
- 182.4 Unless otherwise stated in the Special Conditions, insurances under this Sub-Clause:
- a) Shall be effected and maintained by the Contractor as insuring Party,
 - b) shall be in the joint names of the Parties, who shall be jointly entitled to receive payments from the insurers, payments being held or allocated to the Party actually bearing the costs of rectifying the loss or damage,
 - c) shall cover all loss and damage from any cause not listed in Sub-Clause 17.3 [Procuring Entity's Risks],
 - d) shall also cover, to the extent specifically required in the tendering documents of the Contract, loss or damage to a part of the Works which is attributable to the use or occupation by the Procuring Entity of another part of the Works, and loss or damage from the risks listed in sub-paragraphs (c), (g) and (h) of Sub-Clause 17.3 [Procuring Entity's Risks], excluding (in each case) risks which are not insurable at commercially reasonable terms, with deductibles per occurrence of not more than the amount stated **in the Special Conditions** of Contract (if an amount is not so stated, this sub-paragraph (d) shall not apply), and
 - e) may however exclude loss of, damage to, and reinstatement of:
 - i) a part of the Works which is in a defective condition due to a defect in its design, materials or workmanship (but cover shall include any other parts which are lost or damaged as a direct result of this defective condition and not as described in sub-paragraph (ii) below),
 - ii) a part of the Works which is lost or damaged in order to reinstate any other part of the Works if this other part is in a defective condition due to a defect in its design, materials or workmanship,
 - iii) a part of the Works which has been taken over by the Procuring Entity, except to the extent that the Contractor is liable for the loss or damage, and
 - iv) Goods while they are not in Kenya, subject to Sub-Clause 14.5 [Plant and Materials intended for the Works].
- 182.5 If, more than one year after the Base Date, the cover described in sub-paragraph (d) above ceases to be available at commercially reasonable terms, the Contractor shall (as insuring Party) give notice to the Procuring Entity, with supporting particulars. The Procuring Entity shall then (i) be entitled subject to Sub-Clause 2.5 [Procuring Entity's Claims] to payment of an amount equivalent to such commercially reasonable terms as the Contractor should have expected to have paid for such cover, and (ii) be deemed, unless he obtains the cover at commercially reasonable terms, to have approved the omission under Sub-Clause 18.1 [General Requirements for Insurances].

183 Insurance against Injury to Persons and Damage to Property

- 183.1 The insuring Party shall insure against each Party's liability for any loss, damage, death or bodily injury which may occur to any physical property (except things insured under Sub-Clause 18.2 [Insurance for Works and Contractor's Equipment]) or to any person (except persons insured under Sub-Clause 18.4 [Insurance for Contractor's Personnel]), which may arise out of the Contractor's performance of the Contract and occurring before the issue of the Performance Certificate.
- 183.2 This insurance shall be for a limit per occurrence of not less than the amount stated in **the Special Conditions of Contract**, with no limit on the number of occurrences. If an amount is not stated in the **Special Conditions of Contract**, this Sub-Clause shall not apply.

- 18.3.3 Unless otherwise stated in the Special Conditions, the insurances specified in this Sub-Clause:
- a) Shall be effected and maintained by the Contractor as insuring Party,
 - b) shall be in the joint names of the Parties,
 - c) shall be extended to cover liability for all loss and damage to the Procuring Entity's property (except things insured under Sub-Clause 18.2) arising out of the Contractor's performance of the Contract, and
 - d) may however exclude liability to the extent that it arises from:
 - i) the Procuring Entity's right to have the Permanent Works executed on, over, under, in or
 - ii) through any land, and to occupy this land for the Permanent Works,
 - iii) damage which is an unavoidable result of the Contractor's obligations to execute the
 - iv) Works and remedy any defects, and
 - v) a cause listed in Sub-Clause 17.3 [Procuring Entity's Risks], except to the extent that cover is available at commercially reasonable terms.

18.4 Insurance for Contractor's Personnel

- 18.4.1 The Contractor shall effect and maintain insurance against liability for claims, damages, losses and expenses (including legal fees and expenses) arising from injury, sickness, disease or death of any person employed by the Contractor or any other of the Contractor's Personnel.
- 18.4.2 The insurance shall cover the Procuring Entity and the Architect against liability for claims, damages, losses and expenses (including legal fees and expenses) arising from injury, sickness, disease or death of any person employed by the Contractor or any other of the Contractor's Personnel, except that this insurance may exclude losses and claims to the extent that they arise from any act or neglect of the Procuring Entity or of the Procuring Entity's Personnel.
- 18.4.3 The insurance shall be maintained in full force and effect during the whole time that these personnel are assisting in the execution of the Works. For a Subcontractor's employees, the insurance may be effected by the Subcontractor, but the Contractor shall be responsible for compliance with this Clause.

19. FORCE MAJEURE

19.1 Definition of Force Majeure

- 19.1.1 In this Clause, "Force Majeure" means an exceptional event or circumstance:
- a) Which is beyond a Party's control,
 - b) Which such Party could not reasonably have provided against before entering into the Contract,
 - c) which, having arisen, such Party could not reasonably have avoided or overcome, and
 - d) which is not substantially attributable to the other Party.
- 19.1.2 Force Majeure may include, but is not limited to, exceptional events or circumstances of the kind listed below, so long as conditions (a) to (d) above are satisfied:
- a) war, hostilities (whether war be declared or not), invasion, act of foreign enemies,
 - b) rebellion, terrorism, sabotage by persons other than the Contractor's Personnel, revolution, insurrection, military or usurped power, or civil war,
 - c) riot, commotion, disorder, strike or lockout by persons other than the Contractor's Personnel,
 - d) munitions of war, explosive materials, ionizing radiation or contamination by radio-activity, except as may be attributable to the Contractor's use of such munitions, explosives, radiation or radio-activity, and
 - e) natural catastrophes such as earthquake, hurricane, typhoon or volcanic activity.

19.2 Notice of Force Majeure

- 19.2.1 If a Party is or will be prevented from performing its substantial obligations under the Contract by Force Majeure, then it shall give notice to the other Party of the event or circumstances constituting the Force Majeure and shall specify the obligations, the performance of which is or will be prevented. The notice shall be given within 14 days after the Party became aware, or should have become aware, of the relevant event or circumstance constituting Force Majeure.
- 19.2.2 The Party shall, having given notice, be excused performance of its obligations for so long as such Force Majeure prevents it from performing them.
- 19.2.3 Notwithstanding any other provision of this Clause, Force Majeure shall not apply to obligations of either Party to make payments to the other Party under the Contract.

19.3 Duty to Minimize Delay

Each Party shall at all times use all reasonable endeavors to minimize any delay in the performance of the Contract as a result of Force Majeure. A Party shall give notice to the other Party when it ceases to be affected by the Force Majeure.

194 Consequences of Force Majeure

194.1 If the Contractor is prevented from performing his substantial obligations under the Contract by Force Majeure of which notice has been given under Sub-Clause 19.2 [Notice of Force Majeure], and suffers delay and/ or incurs Cost by reason of such Force Majeure, the Contractor shall be entitled subject to Sub- Clause 20.1 [Contractor's Claims] to:

- a) an extension of time for any such delay, if completion is or will be delayed, under Sub-Clause 8.4 [Extension of Time for Completion], and
- b) if the event or circumstance is of the kind described in sub-paragraphs (i) to (iv) of Sub-Clause 19.1 [Definition of Force Majeure] and, in sub-paragraphs (ii) to (iv), occurs in Kenya, payment of any such Cost, including the costs of rectifying or replacing the Works and/or Goods damaged or destroyed by Force Majeure, to the extent they are not indemnified through the insurance policy referred to in Sub-Clause 18.2 [Insurance for Works and Contractor's Equipment].

194.2 After receiving this notice, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine these matters.

195 Force Majeure Affecting Subcontractor

If any Subcontractor is entitled under any contract or agreement relating to the Works to relief from force majeure on terms additional to or broader than those specified in this Clause, such additional or broader force majeure events or circumstances shall not excuse the Contractor's non-performance or entitle him to relief under this Clause.

196 Optional Termination, Payment and Release

196.1 If the execution of substantially all the Works in progress is prevented for a continuous period of 84 days by reason of Force Majeure of which notice has been given under Sub-Clause 19.2 [Notice of Force Majeure], or for multiple periods which total more than 140 days due to the same notified Force Majeure, then either Party may give to the other Party a notice of termination of the Contract. In this event, the termination shall take effect 7 days after the notice is given, and the Contractor shall proceed in accordance with Sub-Clause 16.3 [Cessation of Work and Removal of Contractor's Equipment].

196.2 Upon such termination, the Engineer shall determine the value of the work done and issue a Payment Certificate which shall include:

- a) The amounts payable for any work carried out for which a price is stated in the Contract;
- b) the Cost of Plant and Materials ordered for the Works which have been delivered to the Contractor, or of which the Contractor is liable to accept delivery: this Plant and Materials shall become the property of (and be at the risk of) the Procuring Entity when paid for by the Procuring Entity, and the Contractor shall place the same at the Procuring Entity's disposal;
- c) other Cost or liabilities which in the circumstances were reasonably and necessarily incurred by the Contractor in the expectation of completing the Works;
- d) the Cost of removal of Temporary Works and Contractor's Equipment from the Site and the return of these items to the Contractor's works in his country (or to any other destination at no greater cost); and
- e) the Cost of repatriation of the Contractor's staff and lab or employed wholly in connection with the Works at the date of termination.

197 Release from Performance

Notwithstanding any other provision of this Clause, if any event or circumstance outside the control of the Parties (including, but not limited to, Force Majeure) arises which makes it impossible or unlawful for either or both Parties to fulfil its or their contractual obligations or which, under the law governing the Contract, entitles the Parties to be released from further performance of the Contract, then upon notice by either Party to the other Party of such event or circumstance:

- a) The Parties shall be discharged from further performance, without prejudice to the rights of either Party in respect of any previous breach of the Contract, and
- b) The sum payable by the Procuring Entity to the Contractor shall be the same as would have been payable under Sub-Clause 19.6 [Optional Termination, Payment and Release] if the Contract had been terminated under Sub-Clause 19.6.

20 SETTLEMENT OF CLAIMS AND DISPUTES

20.1 Contractor's Claims

- 20.1.1 If the Contractor considers itself to be entitled to any extension of the Time for Completion and/or any additional payment, under any Clause of these Conditions or otherwise in connection with the Contract, the Contractor shall give Notice to the Engineer, describing the event or circumstance giving rise to the claim. The notice shall be given as soon as practicable, and not later than 30 days after the Contractor became aware, or should have become aware, of the event or circumstance.
- 20.1.2 If the Contractor fails to give notice of a claim within such period of 30 days, the Time for Completion shall not be extended, the Contractor shall not be entitled to additional payment, and the Procuring Entity shall be discharged from all liability in connection with the claim. Otherwise, the following provisions of this Sub-Clause shall apply.
- 20.1.3 The Contractor shall also submit any other notices which are required by the Contract, and supporting particulars for the claim, all as relevant to such event or circumstance.
- 20.1.4 The Contractor shall keep such contemporary records as may be necessary to substantiate any claim, either on the Site or at another location acceptable to the Engineer. Without admitting the Procuring Entity's liability, the Engineer may, after receiving any notice under this Sub-Clause, monitor the record-keeping and/ or instruct the Contractor to keep further contemporary records. The Contractor shall permit the Architect to inspect all these records and shall (if instructed) submit copies to the Engineer.
- 20.1.5 Within 42 days after the Contractor became aware (or should have become aware) of the event or circumstance giving rise to the claim, or within such other period as may be proposed by the Contractor and approved by the Engineer, the Contractor shall send to the Engineer fully detailed claim which includes full supporting particulars of the basis of the claim and of the extension of time and/ or additional payment claimed. If the event or circumstance giving rise to the claim has a continuing effect:
- a) This fully detailed claim shall be considered as interim;
 - b) The Contractor shall send further interim claims at monthly intervals, giving the accumulated delay and/ or amount claimed, and such further particulars as the Engineer may reasonably require; and
 - c) The Contractor shall send a final claim within 30 days after the end of the effects resulting from the event or circumstance, or within such other period as may be proposed by the Contractor and approved by the Engineer.
- 20.1.6 Within 42 days after receiving a Notice of a claim or any further particulars supporting a previous claim, or within such other period as may be proposed by the Architect and approved by the Contractor, the Engineer shall respond with approval, or with disapproval and detailed comments. He may also request any necessary further particulars but shall nevertheless give his response on the principles of the claim within the above defined time period.
- 20.1.7 Within the above defined period of 42 days, the Architect shall proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine (i) the extension (if any) of the Time for Completion (before or after its expiry) in accordance with Sub-Clause 8.4 [Extension of Time for Completion], and/or (ii) the additional payment (if any) to which the Contractor is entitled under the Contract.
- 20.1.8 Each Payment Certificate shall include such additional payment for any claim as has been reasonably substantiated as due under the relevant provision of the Contract. Unless and until the particulars supplied are sufficient to substantiate the whole of the claim, the Contractor shall only be entitled to payment for such part of the claim as he has been able to substantiate.
- 20.1.9 If the Engineer does not respond within the time frame defined in this Clause, either Party may consider that the claim is rejected by the Architect and any of the Parties may refer the dispute for amicable settlement in accordance with Clause 20.3.
- 20.1.10 The requirements of this Sub-Clause are in addition to those of any other Sub-Clause which may apply to a claim. If the Contractor fails to comply with this or another Sub-Clause in relation to any claim, any extension of time and/ or additional payment shall take account of the extent (if any) to which the failure has prevented or prejudiced proper investigation of the claim, unless the claim is excluded under the second paragraph of this Sub-Clause 20.3.

202 Procuring Entity's Claims

- 202.1 If the Procuring Entity considers itself to be entitled to any payment under any Clause of these Conditions or otherwise in connection with the Contract, and/or to any extension of the Defects Notification Period, the Procuring Entity or the Architect shall give notice and particulars to the Contractor. However, notice is not required for payments due under Sub-Clause 4.19 [Electricity, Water and Gas], under Sub-Clause 4.20 [Procuring Entity's Equipment and Free-Issue Materials], or for other services requested by the Contractor.
- 202.2 The notice shall be given as soon as practicable and no longer than 30 days after the Procuring Entity became aware, or should have become aware, of the event or circumstances giving rise to the claim. A notice relating to any extension of the Defects Notification Period shall be given before the expiry of such period.
- 202.3 The particulars shall specify the Clause or other basis of the claim and shall include substantiation of the amount and/or extension to which the Procuring Entity considers itself to be entitled in connection with the Contract. The Engineer shall then proceed in accordance with Sub-Clause 3.5 [Determinations] to agree or determine (i) the amount (if any) which the Procuring Entity is entitled to be paid by the Contractor, and/ or (ii) the extension (if any) of the Defects Notification Period in accordance with Sub-Clause 11.3 [Extension of Defects Notification Period].
- 202.4 This amount may be included as a deduction in the Contract Price and Payment Certificates. The Procuring Entity shall only be entitled to set off against or make any deduction from an amount certified in a Payment Certificate, or to otherwise claim against the Contractor, in accordance with this Sub-Clause.

203 Amicable Settlement

Where a notice of a claim has been given, both Parties shall attempt to settle the dispute amicably before the commencement of arbitration. However, unless both Parties agree otherwise, the Party giving a notice of a claim in accordance with Sub-Clause 20.1 above should move to commence arbitration after 60 days from the day on which a notice of a claim was given, even if no attempt at an amicable settlement has been made.

204 Matters that may be referred to arbitration

Notwithstanding anything stated herein the following matters may be referred to arbitration before the practical completion of the Works or abandonment of the Works or termination of the Contract by either party:

- a) Whether or not the issue of an instruction by the Engineer is empowered by these Conditions.
- b) Whether or not a certificate has been improperly withheld or is not in accordance with these Conditions.
- c) Any dispute arising in respect risks arising from matters referred to in Clause 17.3 and Clause 19.
- e) All other matters shall only be referred to arbitration after the completion or alleged completion of the Works or termination or alleged termination of the Contract, unless the Procuring Entity and the Contractor agree otherwise in writing.

205 Arbitration

- 205.1 Any claim or dispute between the Parties arising out of or in connection with the Contract not settled amicably in accordance with Sub-Clause 20.3 shall be finally settled by arbitration.
- 205.2 No arbitration proceedings shall be commenced on any claim or dispute where notice of a claim or dispute has not been given by the applying party within ninety days of the occurrence or discovery of the matter or issue giving rise to the dispute.
- 205.3 Notwithstanding the issue of a notice as stated above, the arbitration of such a claim or dispute shall not commence unless an attempt has in the first instance been made by the parties to settle such claim or dispute amicably with or without the assistance of third parties. Proof of such attempt shall be required.
- 205.4 The Arbitrator shall, without prejudice to the generality of his powers, have powers to direct such measurements, computations, tests or valuations as may in his opinion be desirable in order to determine the rights of the parties and assess and award any sums which ought to have been the subject of or included in any certificate.

- 205.5 The Arbitrator shall, without prejudice to the generality of his powers, have powers to open up, review and revise any certificate, opinion, decision, requirement or notice and to determine all matters in dispute which shall be submitted to him in the same manner as if no such certificate, opinion, decision require mentor notice had been given.
- 205.6 The arbitrators shall have full power to open up, review and revise any certificate, determination, instruction, opinion or valuation of the Engineer, relevant to the dispute. Nothing shall disqualify representatives of the Parties and the Architect from being called as a witness and giving evidence before the arbitrators on any matter whatsoever relevant to the dispute.
- 205.7 Neither Party shall be limited in the proceedings before the arbitrators to the evidence, or to the reasons for dissatisfaction given in its Notice of Dissatisfaction.
- 205.7 Arbitration may be commenced prior to or after completion of the Works. The obligations of the Parties, and the Architect shall not be altered by reason of any arbitration being conducted during the progress of the Works.
- 205.8 The terms of the remuneration of each or all the members of Arbitration shall be mutually agreed upon by the Parties when agreeing the terms of appointment. Each Party shall be responsible for paying one-half of this remuneration.

206 Arbitration with National Contractors

- 206.1 If the Contract is with national contractors, arbitration proceedings will be conducted in accordance with the Arbitration Laws of Kenya. In case of any claim or dispute, such claim or dispute shall be notified in writing by either party to the other with a request to submit it to arbitration and to concur in the appointment of an Arbitrator within thirty days of the notice. The dispute shall be referred to the arbitration and final decision of a person to be agreed between the parties. Failing agreement to concur in the appointment of an Arbitrator, the Arbitrator shall be appointed, on the request of the applying party, by the Chairman or Vice Chairman of any of the following professional institutions;
- i) Architectural Association of Kenya
 - ii) Institute of Quantity Surveyors of Kenya
 - iii) Association of Consulting Engineers of Kenya
 - iv) Chartered Institute of Arbitrators (Kenya Branch)
 - v) Institution of Engineers of Kenya
- 206.2 The institution written to first by the aggrieved party shall take precedence over all other institutions.

207 Arbitration with Foreign Contractors

- 207.1 Arbitration with foreign contractors shall be conducted in accordance with the arbitration rules of the United Nations Commission on International Trade Law (UNCITRAL); or with proceedings administered by the International Chamber of Commerce (ICC) and conducted under the ICC Rules of Arbitration; by one or more arbitrators appointed in accordance with said arbitration rules.
- 207.2 The place of arbitration shall be a location specified in the **SCC**; and the arbitration shall be conducted in the language for communications defined in Sub-Clause 1.4 [Law and Language].

208 Alternative Arbitration Proceedings

Alternatively, the Parties may refer the matter to the Nairobi Centre for International Arbitration (NCIA) which offers a neutral venue for the conduct of national and international arbitration with commitment to providing institutional support to the arbitral process.

209 Failure to Comply with Arbitrator's Decision

- 209.1 The award of such Arbitrator shall be final and binding up on the parties.
- 209.2 In the event that a Party fails to comply with a final and binding Arbitrator's decision, then the other Party may, without prejudice to any other rights it may have, refer the matter to a competent court of law.

20.10 Contract operations to continue

Notwithstanding any reference to arbitration herein,

- 1.1.1 the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and
- 1.1.2 the Procuring Entity shall pay the Contractor any monies due the Contractor.

SECTION IX - SPECIAL CONDITIONS OF CONTRACT

The following Special Conditions shall supplement the GCC. Whenever there is a conflict, the provisions here in shall prevail over those in the GCC.

Conditions	Sub-Clause	Data
Part A - Contract Data		
Procuring Entity's name and address	Heading	<i>State Department for Housing and Urban Development P.O. Box 30119-00100 Nairobi</i>
Name and Reference No. of the Contract	Heading and 1.1	PROPOSED CONSTRUCTION OF 729NO. SOCIAL HOUSING UNITS AT KIAMBIU SETTLEMENT IN NAIROBI COUNTY <i>ContractNo:</i> MLPWHUD/SDHUD/SUD/261/2023- 2024
Engineers Name and address	Heading and 3.1.1	<i>Director, Slum Upgrading</i> <i>P.O. Box 30119-00100 Nairobi</i>
Contractor's Representative's name	4.3.1	<i>To be determined before contract signature</i>
Key Personnel names	16.9.1	<i>To be determined before contract signature</i>
Time for Completion	1.1.	12 months
Defects Notification Period	1.1	14 days
Sections	1.1	<i>If Sections are to be used, refer to Table: Summary of Sections below</i>
Electronic transmission systems	1.3	
Time for the Parties entering into a Contract Agreement	1.6	Within 30 days after notification of award subject to there being no appeals
Commencement Date	8.1.1	14 days after site handing over
Time for access to the Site	2.1.1	Immediately after site handing over
Architect Duties and Authority	3.1.6 (b) (ii)	Variations resulting in an increase/decrease of the Accepted Contract Amount shall require approval of the Procuring Entity.
Performance Security	4.2.1	The performance security will be in the form of a <i>Demand Guarantee from the Bank</i> in the amount(s) of 10 percent of the Accepted Contract Amount and in the same currency (ies) of the Accepted Contract Amount.
Normal working hours	6.5	0800 hrs to 1700 hrs
Delay damages for the Works	8.7 & 14.15(b)	0.05 % of the Contract Price per day.
Maximum amount of delay damages	8.7.1	10% of the final Contract Price.
Provisional Sums	13.6. (b)(ii)	2% of the contract amount
Adjustments for Changes in Cost	13.9	Period "n" applicable to the adjustment multiplier "Pn": Exceeding 12 months .
Total advance payment	14.2.1	Upto 20% Percentage of the Accepted Contract Amount payable in the currencies and proportions in which the Accepted Contract Amount is payable. The amount of advance payment shall be secured by an equivalent Bank Guarantee from a reputable Bank.
Repayment amortization rate of advance payment	14.2.5 (b)	Shall be paid between 30% and 90% of the contract.
Percentage of Retention	14.3.2 (c)	10% of the certified amounts

Limit of Retention Money	14.3.2 (c)	5% of the Accepted Contract Amount
Conditions	Sub- Clause	Data
Plant and Materials	14.5.3(b)(i)	If Sub-Clause 14.5 applies: Plant and Materials for payment Free on Board: Not applicable
	14.5.3(c)(i)	Plant and Materials for payment when delivered to the Site: Not applicable
Minimum Amount of Interim Payment Certificates	14.6.2	5 % of the Accepted Contract Amount.
Publishing source of commercial interest rates for financial charges in case of delayed payment	14.8	The interest to be paid shall be in accordance with prevailing mean commercial lending rate as determined by the Central Bank of Kenya.
Maximum total liability of the Contractor to the Procuring Entity	17.6.2	The product of 1.1 times the Accepted Contract Amount.
Periods for submission of insurance: a. evidence of insurance. b. relevant policies	18.1.6	14 days from contract signature 14 days from contract signature
Maximum amount of deductibles for insurance of the Procuring Entity's risks	18.2.4 (d)	<i>[Insert maximum amount of deductibles]</i>
Minimum amount of third-party insurance	18.3.2	<i>[Insert amount of third-party insurance]</i>
The place of arbitration	20.7.2	Nairobi Centre for International Arbitration

SECTION X - CONTRACT FORMS

FORM No. 1 - NOTIFICATION OF INTENTION TO AWARD

FORM NO. 2 – REQUEST FOR REVIEW

FORM No. 3-LETTER OF AWARD

FORM No. 4 - CONTRACT AGREEMENT

FORM No. 5 - PERFORMANCE SECURITY [Option 1 - Unconditional Demand Bank Guarantee]

FORM No. 6- PERFORMANCE SECURITY [Option 2– Performance Bond]

FORM No. 7 - ADVANCE PAYMENT SECURITY

FORM No. 8 - RETENTION MONEY SECURITY

FORM No 1: NOTIFICATION OF INTENTION TO AWARD OF CONTRACT

This Notification of Award shall be sent to each Tenderer that submitted a Tender and was not successful. Send this Notification to the Tenderer's Authorized Representative named in the Tender Information Form on the format below.

FORMAT

1. For the attention of Tenderer's Authorized Representative

- i) Name: *[insert Authorized Representative's name]*
- ii) Address: *[insert Authorized Representative's Address]*
- iii) Telephone: *[insert Authorized Representative's telephone/fax numbers]*
- iv) Email Address: *[insert Authorized Representative's email address]*

[IMPORTANT: insert the date that this Notification is transmitted to Tenderers. The Notification must be sent to all Tenderers simultaneously. This means on the same date and as close to the same time as possible.]

2. Date of transmission: *[email]* on *[date]* (local time)

This Notification is sent by *(Name and designation)* _____

3. Notification of Award

- i) Procuring Entity: *[insert the name of the Procuring Entity]*
- ii) Project: *[insert name of project]*
- iii) Contract title: *[insert the name of the contract]*
- iv) ITT No: *[insert ITT reference number from Procurement Plan]*

This Notification of Intention to Award (Notification) notifies you of our decision to award the above contract. The transmission of this Notification begins the Standstill Period. During the Standstill Period, you may:

4. Request a debriefing in relation to the evaluation of your tender by submitting a Procurement-related Complaint in relation to the decision to award the contracts.

a) The successful tenderers

i) Name of successful Tender _____

ii) Address of the successful Tender _____

iii) Contract price of the successful Tender Kenya Shillings _____ (in words _____)

b) The reasons for your tender being unsuccessful are as follows:

c) Other Tenderers

Names of all Tenderers that submitted a Tender. If the Tender's price was evaluated include the evaluated price as well as the Tender price as read out.

SNo	Name of Tender	Tender Price as read out	Tender's evaluated price (Note a)	One Reason Why Not Evaluated
1				
2				
3				
4				
5				

(Note a) State NE if not evaluated

5. How to request a debriefing

- a) DEADLINE: The dead line to request a debriefing expires at midnight on [insert date] (local time).
- b) You may request a debriefing in relation to the results of the evaluation of your Tender. If you decide to request a debriefing your written request must be made within three (5) Business Days of receipt of this Notification of Intention to Award.
- c) Provide the contract name, reference number, name of the Tenderer, contact details; and address the request for debriefing as follows:
 - i) Attention: [insert full name of person, if applicable]
 - ii) Title/position: [insert title/position]
 - iii) Agency: [insert name of Procuring Entity]
 - iv) Email address: [insert email address]
- d) If your request for a debriefing is received within the 3 Days deadline, we will provide the debriefing within five (3) Business Days of receipt of your request. If we are unable to provide the debriefing within this period, the Standstill Period shall be extended by five (3) Days after the date that the debriefing is provided. If this happens, we will notify you and confirm the date that the extended Standstill Period will end.
- e) The debriefing may be in writing, by phone, video conference call or in person. We shall promptly advise you in writing how the debriefing will take place and confirm the date and time.
- f) If the deadline to request a debriefing has expired, you may still request a debriefing. In this case, we will provide the debriefing as soon as practicable, and normally no later than fifteen (15) Days from the date of publication of the Contract Award Notice.

6. How to make a complaint

- a) Period: Procurement-related Complaint challenging the decision to award shall be submitted by midnight, [insert date] (local time).
- b) Provide the contract name, reference number, name of the Tenderer, contact details; and address the Procurement-related Complaint as follows:
 - i) Attention: [insert full name of person, if applicable]
 - ii) Title/position: [insert title/position]
 - iii) Agency: [insert name of Procuring Entity]
 - iv) Email address: [insert email address]
- c) At this point in the procurement process, you may submit a Procurement-related Complaint challenging the decision to award the contract. You do not need to have requested, or received, a debriefing before making this complaint. Your complaint must be submitted within the Standstill Period and received by us before the Standstill Period ends.
- d) Further information: For more information refer to the Public Procurement and Disposals Act 2015 and its Regulations a available from the Website www.ppra.go.ke.

You should read these documents before preparing and submitting your complaint.

- e) There are four essential requirements:
 - i) You must be an 'interested party'. In this case, that means a Tenderer who submitted a Tender in this tendering process and is the recipient of a Notification of Intention to Award.
 - ii) The complaint can only challenge the decision to award the contract.
 - iii) You must submit the complaint within the period stated above.
 - iv) You must include, in your complaint, all of the information required to support your complaint.

7. Standstill Period

- i) DEADLINE: The Standstill Period is due to end at midnight on [*insert date*] (local time).
- ii) The Standstill Period lasts Fourteen (14) Days after the date of transmission of this Notification of Intention to Award.
- iii) The Standstill Period may be extended as stated in paragraph Section 5(d) above.

If you have any questions regarding this Notification please do not hesitate to contact us. On behalf of the Procuring Entity:

Signature: _____

Name: _____

Title/position: _____

Telephone: _____

FORM NO. 2- REQUEST FOR REVIEW

FORM FOR REVIEW (r.203(1))

PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN

..... **APPLICANT**

AND

..... **RESPONDENT (Procuring Entity)**

Request for review of the decision of the..... (Name of the Procuring Entity ofdated the...day of20.....in the matter of Tender No.....of20..... for..... (Tender description).

REQUEST FOR REVIEW

I/We.....,the above named Applicant(s), of address: Physical address.....P. O. Box No..... Tel. No.....Email....., hereby request the Public Procurement Administrative Review Board to review the whole/part of the above mentioned decision on the following grounds , namely:

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders that:

- 1.
- 2.

SIGNED(Applicant) Dated on.....day of/...20.....

FOR OFFICIAL USE ONLY Lodged with the Secretary Public Procurement Administrative Review Board onday of20.....

SIGNED

Board Secretary

FORM NO 3: LETTER OF AWARD

letterhead paper of the Procuring Entity]

[date]

To: *[name and address of the Contractor]*

This is to notify you that your Tender dated *[date]* for execution of the *[name of the Contract and identification number, as given in the Contract Data]* for the Accepted Contract Amount *[amount in numbers and words] [name of currency]*, as corrected and modified in accordance with the Instructions to Tenderers, is here by accepted by *(name of Procuring Entity)*.

You are requested to furnish the Performance Security within in accordance with the Conditions of Contract, using, for that purpose, one of the Performance Security Forms included in Section VIII, Contract Forms, of the Tender Document.

Authorized Signature:

Name and Title of Signatory:

Name of Procuring Entity:

Attachment: *Contract Agreement*:

FORM NO 4: CONTRACT AGREEMENT

THIS AGREEMENT made the day of..... 20....., between.....
.....of..... (hereinafter “the Procuring Entity”), of the one part, and _____ of _____ (hereinafter “the Contractor”), of the other part:

WHEREAS the Procuring Entity desires that the Works known as _____ should be executed by the Contractor, and has accepted a Tender by the Contractor for the execution and completion of these Works and the remedying of any defects there in,

The Procuring Entity and the Contractor agree as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over all other Contract documents.
 - a) The Notification of Award
 - b) the Form of Tender
 - c) the addenda Nos _____ (if any)
 - d) the Special Conditions of Contract
 - e) the General Conditions of Contract;
 - f) the Specifications
 - g) the Drawings; and
 - h) the completed Schedules and any other documents forming part of the contract.
3. In consideration of the payments to be made by the Procuring Entity to the Contractor as specified in this Agreement, the Contractor here by covenants with the Procuring Entity to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring Entity here by covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects there in, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

INWITNESS where of the parties here to have caused this Agreement to be executed in accordance with the Laws of Kenya on the day, month and year specified above.

Signed and sealed by _____ (for the Procuring Entity)

Signed and sealed by _____ (for the Contractor).

FORM NO. 5 - PERFORMANCE SECURITY

[Option 1 - Unconditional Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: *[insert name and Address of Procuring Entity]*

Date: _____ *[Insert date of issue]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that _____ (hereinafter called "the Contractor") has entered into Contract No. _____ dated _____ with (name of Procuring Entity) _____ (the Procuring Entity as the Beneficiary), for the execution of _____ (hereinafter called "the Contract").
2. Furthermore, we understand that, according to the conditions of the Contract, a performance guarantee is required.
3. At the request of the Contractor, we as Guarantor, here by irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (in words),¹ such sum being payable in the types and proportions of currencies in which the Contract Price is payable, upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand it self or in a separate signed document accompanying or identifying the demand, stating that the Applicant is in breach of its obligation(s) under the Contract, without the Beneficiary needing to prove or to show grounds for your demand or the sum specified therein.
4. This guarantee shall expire, no later than the.....Day of.....,2², and any demand for payment under it must be received by us at the office indicated above on or before that date.
5. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months] [one year]*, in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.”

[Name of Authorized Official, signature(s) and seals/stamps]

Note: *All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.*

¹The Guarantor shall insert an amount representing the percentage of the Accepted Contract Amount specified in the Letter of Acceptance, less provisional sums, if any, and denominated either in the currency of the Contract or a freely convertible currency acceptable to the Beneficiary.

²Insert the date twenty-eight days after the expected completion date as described in GC Clause 11.9. The Procuring Entity should note that in the event of an extension of this date for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

FORM No. 6- PERFORMANCE SECURITY

[Option 2- Performance Bond]

[Note: Procuring Entities are advised to use Performance Security – Unconditional Demand Bank Guarantee in stead of Performance Bond due to difficulties involved in calling Bond holder to action]

[Guarantor letterhead or SWIFT identifier code]

Beneficiary: *[insert name and address of Procuring Entity]*

Date: _____ *[Insert date of issue]*

PERFORMANCE BOND No.: _____

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. By this Bond _____ as Principal (hereinafter called “the Contractor”) and _____] as Surety (hereinafter called “the Surety”), are held and firmly bound unto _____] as Oblige (hereinafter called “the Procuring Entity”) in the amount of _____ for the payment of which sum well and truly to be made in the types and proportions of currencies in which the Contract Price is payable, the Contractor and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.
2. WHEREAS the Contractor has entered into a written Agreement with the Procuring Entity dated the _____ day of _____, 20_____, for _____ in accordance with the documents, plans, specifications, and amendments there to, which to the extent here in provided for, are by reference made part here of and are here in after referred to as the Contract.
3. NOW, THEREFORE, the Condition of this Obligation is such that, if the Contractor shall promptly and faithfully perform the said Contract (including any amendments thereto), then this obligation shall be null and void; otherwise, it shall remain in full force and effect. Whenever the Contractor shall be, and declared by the Procuring Entity to be, in default under the Contract, the Procuring Entity having performed the Procuring Entity's obligations there under, the Surety may promptly remedy the default, or shall promptly:
 - a) Complete the Contract in accordance with its terms and conditions; or
 - b) Obtain a tender or tenders from qualified tenderers for submission to the Procuring Entity for completing the Contract in accordance with its terms and conditions, and upon determination by the Procuring Entity and the Surety of the lowest responsive Tenderers, arrange for a Contract between such Tenderer, and Procuring Entity and make available as work progresses (even though there should be a default or a succession of defaults under the Contract or Contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the Balance of the Contract Price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term “Balance of the Contract Price,” as used in this paragraph, shall mean the total amount payable by Procuring Entity to Contractor under the Contract, less the amount properly paid by Procuring Entity to Contractor; or
 - c) Pay the Procuring Entity the amount required by Procuring Entity to complete the Contract in accordance with its terms and conditions up to a total not exceeding the amount of this Bond.
4. The Surety shall not be liable for a greater sum than the specified penalty of this Bond.
5. Any suit under this Bond must be instituted before the expiration of one year from the date of the issuing of the Taking-Over Certificate. No right of action shall accrue on this Bond to or for the use of any person or corporation other than the Procuring Entity named here in or the heirs, executors, administrators, successors, and assigns of the Procuring Entity.
6. In testimony whereof, the Contractor has here unto set his hand and affixed his seal, and the Surety has caused these presents to be sealed with his corporate seal duly at tested by the signature of his legal representative, this day _____ of _____ 20_____.

SIGNED ON _____ on behalf of _____

By _____ in the capacity of _____

In the presence of _____

SIGNED ON _____ on behalf of _____

By _____ in the capacity of _____

In the presence of _____

FORM NO. 7 - ADVANCE PAYMENT SECURITY

[Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: _____ *[Insert name and Address of Procuring Entity]*

Date: _____ *[Insert date of issue]*

ADVANCE PAYMENT GUARANTEE No.: *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that _____ (hereinafter called "the Contractor") has entered into Contract No. _____ dated _____ with the Beneficiary, for the execution of _____ (hereinafter called "the Contract").
2. Furthermore, we understand that, according to the conditions of the Contract, an advance payment in the sum _____ (in words _____) is to be made against an advance payment guarantee.
3. At the request of the Contractor, we as Guarantor, here by irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of _____ (in words _____)¹ upon receipt by us of the Beneficiary's complying demand supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating either that the Applicant:
 - a) Has used the advance payment for purposes other than the costs of mobilization in respect of the Works; or
 - b) Has failed to repay the advance payment in accordance with the Contract conditions, specifying the amount which the Applicant has failed to repay.
4. A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the advance payment referred to above has been credited to the Contractor on its account number _____ at _____.
5. The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor as specified in copies of interim statements or payment certificates which shall be presented to us. This guarantee shall expire, at the latest, upon our receipt of a copy of the interim payment certificate indicating that ninety (90) percent of the Accepted Contract Amount, less provisional sums, has been certified for payment, or on the _____ day of _____, 2 _____, ² _____, ² whichever is earlier. Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.
6. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.

[Name of Authorized Official, signature(s) and seals/stamps]

Note: *All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.*

¹The Guarantor shall insert an amount representing the amount of the advance payment and denominated either in the currency of the advance payment as specified in the Contract.

²Insert the expected expiration date of the Time for Completion. The Procuring Entity should note that in the event of an extension of the time for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

FORM NO. 8 – RETENTION MONEY SECURITY

[Demand Bank Guarantee]

[Guarantor letterhead]

Beneficiary: _____ *[Insert name and Address of Procuring Entity]*

Date: _____ *[Insert date of issue]*

Advance payment guarantee no. *[Insert guarantee reference number]*

Guarantor: *[Insert name and address of place of issue, unless indicated in the letterhead]*

1. We have been informed that _____ *[insert name of Contractor, which in the case of a joint venture shall be the name of the joint venture]* (hereinafter called "the Contractor") has entered into Contract No. _____ *[insert reference number of the contract]* dated _____ with the Beneficiary, for the execution of _____ *[insert name of contract and brief description of Works]* (hereinafter called "the Contract").
2. Furthermore, we understand that, according to the conditions of the Contract, the Beneficiary retains moneys upto the limit set forth in the Contract ("the Retention Money"), and that when the Taking-Over Certificate has been issued under the Contract and the first half of the Retention Money has been certified for payment, and payment of *[insert the second half of the Retention Money]* is to be made against a Retention Money guarantee.
3. At the request of the Contractor, we, as Guarantor, hereby irrevocably undertake to pay the Beneficiary any sum or sums not exceeding in total an amount of *[insert amount in figures]* _____ *[insert amount in words _____]*¹ upon receipt by us of the Beneficiary's complying demands supported by the Beneficiary's statement, whether in the demand itself or in a separate signed document accompanying or identifying the demand, stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or showgrounds for your demand or the sum specified there in.
4. A demand under this guarantee may be presented as from the presentation to the Guarantor of a certificate from the Beneficiary's bank stating that the second half of the Retention Money as referred to above has been credited to the Contractor on its account number _____ at *[insert name and address of Applicant's bank]*.
5. This guarantee shall expire no later than the.....Day of.....², and any demand for payment under it must be received by us at the office indicated above on or before that date.
6. The Guarantor agrees to a one-time extension of this guarantee for a period not to exceed *[six months]* *[one year]*, in response to the Beneficiary's written request for such extension, such request to be presented to the Guarantor before the expiry of the guarantee.

[Name of Authorized Official, signature(s) and seals/stamps]

Note: *All italicized text (including footnotes) is for use in preparing this form and shall be deleted from the final product.*

¹The Guarantor shall insert an amount representing the amount of the second half of the Retention Money.
²Insert a date that is twenty-eight days after the expiry of retention period after the actual completion date of the contract. The Procuring Entity should note that in the event of an extension of this date for completion of the Contract, the Procuring Entity would need to request an extension of this guarantee from the Guarantor. Such request must be in writing and must be made prior to the expiration date established in the guarantee.

FORM NO. 9 BENEFICIAL OWNERSHIP DISCLOSURE FORM

INSTRUCTIONS TO TENDERERS: DELETE THIS BOX ONCE YOU HAVE COMPLETED THE FORM

This Beneficial Ownership Disclosure Form (“Form”) is to be completed by the successful tenderer. In case of joint venture, the tenderer must submit a separate Form for each member. The beneficial ownership information to be submitted in this Form shall be current as of the date of its submission.

For the purposes of this Form, a Beneficial Owner of a Tenderer is any natural person who ultimately owns or controls the Tenderer by meeting one or more of the following conditions:

- *Directly or indirectly holding 25% or more of the shares.*
- *Directly or in directly holding 25% or more of the voting rights.*
- *Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer.*

Tender Reference No.: _____ [insert identification no]

Name of the Assignment: _____ [insert name of the assignment] to:
 _____ [insert complete name of Procuring Entity]

In response to your notification of award dated _____ [insert date of notification of award] to furnish additional information on beneficial ownership: _____ [select one option as applicable and delete the options that are not applicable]

D) We here by provide the following beneficial ownership information.

Details of beneficial ownership

Identity of Beneficial Owner	Directly or indirectly holding 25% or more of the shares (Yes / No)	Directly or indirectly holding 25 % or more of the Voting Rights (Yes / No)	Directly or indirectly having the right to appoint a majority of the board of the directors or an equivalent governing body of the Tenderer (Yes / No)
<i>[include full name (last, middle, first), nationality, country of residence]</i>			

OR

ii) We declare that there is no Beneficial Owner meeting one or more of the following conditions: directly or indirectly holding 25% or more of the shares. Directly or indirectly holding 25% or more of the voting rights. Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body of the Tenderer.

OR

We declare that we are unable to identify any Beneficial Owner meeting one or more of the following conditions. [If this option is selected, the Tenderer shall provide explanation on why it is unable to identify any Beneficial Owner]

Directly or indirectly holding 25% or more of the shares. Directly or indirectly holding 25% or more of the voting rights.

Directly or indirectly having the right to appoint a majority of the board of directors or equivalent governing body

of the Tenderer]”

Name of the Tenderer *[insert complete name of the Tenderer]_____

Name of the person duly authorized to sign the Tender on behalf of the Tenderer: ** [insert complete name of person duly authorized to sign the Tender]

Title of the person signing the Tender..... [insert complete title of the person signing the Tender]

Signature of the person named above..... [insert signature of person whose name and capacity are shown above]

Date signed [insert date of signing] day of..... [Insert month], [insert year]

Bidder Official Stamp