



REPUBLIC OF KENYA



Co-funded by the
European Union

MINISTRY OF LANDS, PUBLIC WORKS, HOUSING & URBAN DEVELOPMENT

State Department for Housing and Urban Development

CONSULTING SERVICES
(FIRM SELECTION)

Expressions of Interest

Name of Project: Second Kenya Informal Settlements Improvement Project (KISIP2)
Credit No: 6759-KE
Project ID No: P167814
Assignment Title: Consulting services for an implementing partner to support in the implementation of Settlement Level Community Development Plans (CDPs) in Five (5no.) selected informal settlements in Kakamega County.
Reference No: MLPWHUD/SDHUD/AFD/KISIP2/03

1. The **Government of Kenya** has received financing from the **European Union (EU)** through **Agence Française de Développement ("AFD")**, and intends to use part of the funds thereof for payments under the following project:
Consulting Services for an Implementing Partner to Support Implementation of Settlement Level Community Development Plans (CDPs) in Five (5 No.) Selected Informal Settlements in Kakamega County.
2. The Services of the Consultant shall consist of:
 - a. Facilitate setting up of the governance structure which includes the steering , technical and advisory committees;
 - b. The selection of priority community project per settlement, co-identified with the community and validated by the CDP steering committee chaired by the County Project Coordination Team of KISIP2;
 - c. The co-design of community projects with the community, validated by the CDP steering committee;
 - d. The co-construction of facilities (public space and social infrastructure), using Labour Intensive methods; and
 - e. The support to the community for operating and maintaining the new facilities in partnership with the County government;

The project consists of developing at least one large community facility in at least 3 settlements, and one sub-project per settlement (associated public space/urban streets, urban furniture). The funding dedicated to works shall represent at least 50% of the total program budget.

The typology of projects may include the development of greenfield project and the upgrading of existing social infrastructure. The menu of potential investment includes Public Spaces, Social Facilities and Solid Waste Management Solutions, with the exception of Health Centre, Community Market, and Early Child Development (ECD) centers.

3. The **Ministry of Lands, Public Works, Housing and Urban Development, State Department for Housing and Urban Development (the Client) through the National Project Coordinator KISIP2**, hereby invites **interested** Applicants to show their interest in delivering the Services described above. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.
4. The applicant may be a single entity (Civil Society Organization) or a consortium of a maximum of three firms. The **lead consortium member must be a civil society organization**. The lead consortium can only be awarded one (1) of the three similar contracts launched for the KISIP 2 CDP implementation in different Counties as shown below:
 - 1) Consulting Services for an Implementing Partner to Implement Settlement Level Community Development Plans (CDPs) in Four (4 No.) Selected Informal Settlements in Nakuru County Reference No: MLPWHUD/SDHUD/AFD/KISIP2/01.
 - 2) Consulting services for an implementing partner to support in the implementation of Settlement Level Community Development Plans (CDPs) in Six (6no.) selected informal settlements in Kisumu County. Reference No: MLPWHUD/SDHUD/AFD/KISIP2/02.
 - 3) Consulting services for an implementing partner to support in the implementation of Settlement Level Community Development Plans (CDPs) in Five (5no.) selected informal settlements in Kakamega County. Reference No: MLPWHUD/SDHUD/AFD/KISIP2/03.

Interested Foreign Firms should partner with local firms.

Key Experts will not be evaluated at the shortlisting stage.

5. This Request for Expressions of Interest is open to:

Consulting firms	Individual consultants
✓ NGOs	✓ Joint Venture between NGO(s) and consulting firm(s)
6. Eligibility criteria to AFD financing are specified in sub-clause 1.3 of the "Procurement Guidelines for AFD-Financed Contracts in Foreign Countries", available online on AFD's website: <http://www.afd.fr>.

The assignment is expected to take Twenty-Four (24) Calendar months.
7. The **Terms of Reference (TOR) and** project implementation guidelines to be followed for the assignment can be found at the following website: www.housingandurban.go.ke/tenders or can be obtained at the address given below.
8. The applicant **must submit with their application a signed and unaltered copy of the statement of Integrity, Eligibility and Environmental and social Responsibility** given in the appendix to the TOR to be downloaded from the website: www.housingandurban.go.ke/tender
9. The Applicant shall submit only one application, either in its own name or as a member of a Joint Venture (JV). If an Applicant (including any JV member) submits or participates in more than one application, those applications shall be all rejected. However, the same Subconsultant may participate in several applications. If the Applicant is a JV, the expression of interest shall include:

❖ A copy of the JV Agreement entered into by all members,

or

- ❖ A letter of intent to execute a JV Agreement, signed by all members together with a copy of the Agreement proposal,

In the absence of this document, the other members will be considered as Subconsultants. Experiences and qualifications of Subconsultants are not taken into account in the evaluation of the applications.

10. Interested Applicants must provide information evidencing that they are qualified and experienced to perform those Services. For that purpose, documented evidence of recent and similar services shall be submitted.

Determination of the similarity of the experiences will be based on:

- i. **The Contracts Size:** The firm or consortium members must demonstrate that they have an annual turnover of **Kshs 39,800,000.00** for the last **3years**.
- ii. **The Nature of the Services:** The firm or consortium members shall demonstrate as having successfully executed and completed at least two (2) projects of similar nature both in scope and complexity in similar operating environment in the last ten (10) years with one being in the last 5 years. This shall include evidences to implement a multi-stakeholder program (with residents and public institutions) that includes investment and technical assistance, preferably in informal settlement upgrading.
- iii. **The Technical Area and Expertise:** The firm or consortium members shall demonstrate capacity to undertake community engagement, co-design of public spaces/community infrastructures, supervision of works including labour intensive methods, the support of community based organisation to operate services, the management of partnership based project involving public authorities and communities.
- iv. **The experience in the region:** The firm or consortium members must demonstrate that they have similar working experience in East Africa, preferably in Kenya.

The Client will also take into account for the evaluation of the applications the following items:

1. Skills and availability of in-house technical back-up experts provided to the on-site experts;
 2. Local representatives/partners in the county of Kakamega;
11. Among the submitted applications, **Ministry of Lands, Public Works, Housing and Urban Development, State Department for Housing and Urban Development (the Client)** will shortlist a maximum of six (6) Applicants, to whom the Request for Proposals to carry out the Services shall be sent.
 12. The Expressions of Interest must be delivered in a written form to the address below either in person, by mail or by e-mail by **11th February 2025 at 1100 Hours EAT**. Interested Applicants may obtain further information during office hours: i.e. 0900 to 1700 Hours East African Time, (EAT) at the Procurement Office, 19th Floor Prism Towers, 3rd Ngong Avenue. Nairobi
 13. There shall be a **Virtual Pre-Proposal Conference** for interested firms on 30th January 2025 **starting at 1100 Hours EAT**. For those interested to submit their emails to kisip2.procurement@housingandurban.go.ke by **28th January 2025**.

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