



**REPUBLIC OF KENYA**

**State Department for Housing and Urban Development**

**MINISTRY OF LANDS, PUBLIC WORKS, HOUSING & URBAN  
DEVELOPMENT**

**Second Kenya Urban Support Program (KUSP 2)**

**Project No.: P177048**

**Credit No.: 7349-KE; 7350-KE; IDA Grant Number E208-KE**

**Terms of Reference**

**For**

**Consulting Services for the Review of the National Urban Development Policy**

**(Consulting Firm)**

**Contract No.: KE-MOTI-527118-CS-QCBS**

**January 2026**

**Client**

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# 1. Introduction

## 1.1 Background and Context

Kenya is experiencing a high rate of urbanisation, with the urban population projected to rise from 31% in 2019 to 50% by 2025. The surging population has continuously outpaced the capacity of urban areas to provide services, leading to challenges in planning, housing, infrastructure development, basic service delivery, governance, finance, and environmental sustainability, and preventing the country from fully realising the opportunities that come with urbanisation. With this understanding, Kenya developed its first National Urban Development Policy (NUDP) in 2016 through extensive stakeholder engagement and collaborative efforts between the government and stakeholders.

The objective of NUDP 2016 is to guide urbanisation in Kenya by providing a framework for sustainable urban development in accordance with overarching policies of government under the Kenya Vision 2030 and global best practices. The policy aims to provide a coherent and coordinated framework for sustainable urban development that would, among other things, accelerate economic development; eradicate poverty; promote equity, with a strong focus on land, infrastructure, climate change, housing, and disaster management, and; address social issues, such as marginalisation, gender and other cross-cutting principles. The policy has remained an important tool in Kenya's urbanisation, guiding the country's quest for well governed, resilient, sustainable and competitive urban areas.

The urban context has however continued to evolve, with emerging dynamics upsetting many of the original assumption underpinning NUDP 2016. These include experiences from Kenya's transition to a devolved system of governance, urban financing gaps, constantly changing national priorities, and developments in the global arena, such as shifting priorities in urban development, a changing global economy, and advancements in climate science. Moreover, the lingering impacts of COVID-19 disruptions have compounded already existing challenges of urban vulnerability, metropolis complexities, and a burgeoning and restless youthful segment of the population. This new context presents both opportunities and challenges that necessitate a comprehensive review of the NUDP.

## 1.2 Rationale for NUDP 2025

The devolved system of government fundamentally transformed the governance of cities and urban areas in Kenya, placing them under the jurisdiction of county governments and abolishing elected urban representatives. The **Urban Areas and Cities Act (UACA) 2011, Amended 2019**, was enacted to guide this transition. Its implementation has provided important lessons but also revealed significant challenges in establishing sustainable cities and urban areas.

At the same time, global developments in urban policy and knowledge continue to challenge conventional practices while offering valuable insights for urban policies in developing countries like Kenya. Additionally, **climate change has triggered dynamic shifts across environmental, economic, and social spheres**, underscoring the need for policies that integrate urban resilience, low-carbon development, and inclusive growth.

The need to review the **NUDP (2016)** and formulate a revised **NUDP** rises from several key factors:

- a. **Changes in national policy, legislation, and institutional frameworks** that directly affect urban development.
- b. **Experiences from 15 years of devolution in Kenya**, including lessons learned from implementing the UACA 2011 (revised 2019).
- c. **Growing demand for governance structures** that ensure transparent, accountable, and participatory governance and management of cities and urban areas.
- d. **Evolving approaches to service provision in cities and urban areas**, particularly in infrastructure, water, electricity, housing, solid waste management, energy efficiency and renewable Energy, emergency response, and social services.
- e. **Technological advancements and innovations** in smart infrastructure, digital platforms, data analytics, and other fields with the potential to significantly enhance efficiency in urban service delivery.
- f. **Global and regional policy commitments and emerging trends** requiring alignment of NUDP, including the UN New Urban Agenda, the Paris Agreement on Climate Change, and the African Union Agenda 2063: *The Africa We Want*.

## 2. Objectives of the Assignment

The overall goal is to formulate a new **National Urban Development Policy**. This will be achieved through a comprehensive review of the existing NUDP (2016), in order to inform and guide the development of the new policy.

The specific objectives of the assignment are to:

1. **Undertake a comprehensive review of Kenya's urban landscape**, analysing key trends, challenges, and opportunities shaping urbanization and urban development.
2. **Review the NUDP (2016)**, including the legal, policy, and institutional frameworks underpinning the policy and identify gaps, weaknesses, and lessons learned in both policy design and implementation.
3. **Assess the current national urban policy environment**, identifying relevant sectoral and cross-cutting policies that influence urban development.
4. **Benchmark the new NUDP** against global and regional urban policy frameworks, including the UN New Urban Agenda, the Sustainable Development Goals (SDGs), and the African Union Agenda 2063.
5. **Conduct broad-based stakeholder engagement**, ensuring inclusivity, transparency, and consensus-building throughout the policy review and drafting process.
6. **Review the current and emerging environmental and Social Challenges and strengthen the policy's alignment with national and global environmental and social standards**, with a focus on climate resilience, equity, and sustainability.
7. **Draft the new NUDP**, integrating evidence-based findings, thematic priorities, and stakeholder inputs.
8. **Enhance the institutional capacity of the State Department for Housing and Urban Development (SDHUD), the Council of Governors (CoG), and County**

**Governments** through knowledge transfer and institutional strengthening, to ensure effective implementation, monitoring, and periodic review of the policy.

### 3. Scope of Work and Key Tasks

The core assignment is to review and update the current National Urban Development Policy. The Consultant will work under the coordination of the State Department for Housing and Urban Development (SDHUD) and the Council of Governors (CoG), and under the overall supervision of the KUSP II Program Coordinator.

The review will incorporate:

- a. Implementation experiences and issues to date of the current policy;
- b. Lessons from Kenya's devolved system of government;
- c. Environmental and social development aspects and related implementation experience essential to be addressed to ensure sustainable, resilient, and liveable urban areas and
- d. Emerging regional and global issues, including global best practices in urban development and governance.

Key tasks will include:

- i) Analyse Kenya's urban landscape

Based on a review of the previous policy and emerging issues listed above, the Consultant will undertake a comprehensive analysis of Kenya's urban landscape, with specific focus on the following:

- a. **Urban Demographic Trends and Projections** – Review population growth, urbanisation rates, migration patterns, and demographic shifts shaping urban development.
- b. **Urban Governance** – Assess the status of governance in the post-devolution era, including the implementation of the Urban Areas and Cities Act (2011, revised 2019).
- c. **Urban Development and Land Use planning and tenure security** – assess the level of urban growth, factors affecting urban development and the extend of the use of land use planning as an urban management tool??. Physical and economic displacements, procedures and adequacy of relocation or compensation. Access to public spaces such as recreational areas and community centres. Tenure security considering impacts of land rights especially for informal settlers or minority and marginalized groups.
- d. **Urban Economy** – Review economic dynamics and evaluate the contribution of urban areas to national and county GDP, productivity, and employment creation.
- e. **Urban Services and Infrastructure** – Assess the adequacy, quality, and equity of access to basic services such as water, sanitation, energy, solid and liquid waste management systems, roads and health among others.
- f. **Housing and Informal Settlements** – Evaluate housing supply, affordability, quality, and the scale and conditions of informal settlements.

- g. **Transport and Mobility** – Analyse transportation systems, mobility patterns, connectivity, and integration with urban and regional planning frameworks.
- h. **Technology and data** - level of technology use in urban development??
- i. **Climate change and resilience** – assess climate vulnerabilities, the status of climate related commitments such as the Nationally Determined Contributions in urban areas and best practices to guide resilient urban development.?? Also, assess the climate adaptation measures
- j. **Private sector engagement** – assess the status of private sector contribution in the urban sector and propose measures to mobilize private sector capital for urban growth.??
- k. Social inclusion and equity – access to urban services such as housing, healthcare and transport. Urban poverty including on poverty reduction and livelihood enhancement opportunities. Impacts on minority and marginalized groups such as persons with disabilities, ethnic minorities. Gender equality on aspects such as safety for women & girls, participation and access to resources.
- l. Stakeholder and community participation - stakeholder engagement, the inclusion of the voices of communities and minority and marginalized groups in planning and decision-making. Capacity building initiatives targeted at community leaders, local leaders and community-based organizations (CBOs). Mechanisms for grievance redress, feedback and monitoring.
- m. Livelihoods and economic opportunities – employment generated from urban development initiatives. Impacts on the informal economy such as street vendors. Access to finance for small and medium enterprise (SMEs).
- n. Public health & safety – assess the access to healthcare and social protection systems. Assess urban safety including community safety, gender-based violence and street lighting. Assess health risks such as pollution and poor sanitation.
- o. Cultural heritage – assess how urban designs have supported inclusive, mixed-use and safe public spaces. What are the impacts on community identity especially on the communities with traditional practices. Is there protection of cultural assets such as religious sites and historical buildings.
- p. Migration and urban growth pressures – assess whether internal migration has had an impact to provision of services and housing. Has there been integration of migrants through policies for social inclusion and avoidance of segregation or xenophobia?
- q. Digital and infrastructure inclusion – assess the access to internet and digital services. Also, assess the equitable access to public transport, non-motorised transport and safe pathways for pedestrians.

ii) Undertake a comprehensive review of the NUDP 2016

The Consultant will conduct a detailed assessment of the National Urban Development Policy (NUDP 2016), with particular focus on:

- a. **Policy Status and Implementation** – Review the status of NUDP 2016, identifying gaps, weaknesses, and constraints encountered during implementation.
- b. **Legal, Policy, and Institutional Alignment** – Assess the NUDP’s consistency with existing legal, policy, and institutional frameworks at national and county levels.

- c. **Thematic Coverage** – Examine the key thematic areas of NUDP 2016 and identify gaps or weaknesses in their organisation, scope, and relevance.
  - d. **Monitoring and Evaluation (M&E)** – Evaluate the adequacy of monitoring and evaluation mechanisms, including data collection systems, performance indicators, and reporting processes.
  - e. **Successes and Best Practices** – Identify achievements, success stories, and best practices from the implementation of NUDP 2016 that can inform the new policy.
  - f. **Financing and Resource Allocation** – Analyse budgetary allocations, funding mechanisms, and resource mobilisation challenges that affected implementation of NUDP 2016.
- iii) Assess relevant policies and trends, and propose appropriate alignments of the new NUDP, including to:

The Consultant will analyse relevant policies, legislation, plans and emerging trends, and propose areas of alignment to strengthen the new NUDP (2025). The focus will include:

- a. **Legislative Frameworks** – Review critical legislations such as the Urban Areas and Cities Act (UACA), the County Governments Act (CGA), the Public Finance Management Act (PFM), and other related laws that shape urban governance and development and propose areas of alignment.
  - b. **Policy Linkages** – Assess the relationship of NUDP with related national and County policies, including those on housing, water, environment, transport, energy, land, and social protection and propose areas of alignment
  - c. **Plan Linkages** – Assess the relationship of NUDP with related national and County plans, including Kenya Vision 2030, the Bottom-Up Economic Transformation Agenda, sectoral plans at both National and County Governments and spatial plans and propose areas of alignment.
  - d. **Emerging issues** – Assess the relationship of NUDP with emerging issues such as cross-border cities and urban areas, refugee hosting cities and urban areas, inter-county cities and urban areas, metropolitan issues, regional blocks and climate change and propose areas of alignment
- iv) Conduct a comparative analysis of NUDP 2016 against the global urban development policy frameworks, including.

The Consultant will undertake a comparative review of the NUDP (2016) against global, regional, and sub-regional urban development policy frameworks. The scope will include:

- a. **Peer Country Policies** – Review urban development policies from comparable countries in Africa and globally, highlighting best practices and lessons applicable to Kenya.
- b. **Sub-Regional Frameworks** – Assess relevant East African Community (EAC) policies and strategies on urbanisation and regional integration.
- c. **Regional Frameworks** – Review African Union Agenda 2063, particularly its recognition of urbanisation as a driver of sustainable development.

- d. **Global Frameworks** – Analyse key global commitments, including the Sustainable Development Goals (SDGs), the New Urban Agenda, and the Paris Agreement on Climate Change, among others.
  - e. **Benchmarking and Indicators** – Propose clear benchmarks and measurable indicators for aligning the NUDP (2025) with global, regional, and sub-regional policy frameworks.
- v) Ensure targeted and inclusive stakeholder engagement, including:

The Consultant will ensure targeted and inclusive stakeholder engagement, including:

- a. Mapping key urban stakeholders to be involved in the NUDP review and formulation.
  - b. Organizing adequate consultative workshops to meet the constitutional public participation requirements e.g., The workshops should ensure adequate and balanced professional, thematic, and regional representation in all sessions and throughout the NUDP review process. The methodology should explicitly indicate the expected number of workshops and costs.
  - c. Ensuring inclusivity and representation of key groups including women, youth and PWDs.
  - d. Conducting targeted surveys, interviews, or focus group discussions to gather diverse inputs.
  - e. Facilitating follow-up sessions or validation workshops to refine initial inputs, where necessary.
  - f. Collaborating with academic or research institutions for specialised inputs on key themes.
  - g. Validating the Draft Policy with the Council of Governors Urban Development Committee
- vi) Undertake a Strategic Environment and Social Assessment (SESA) for the NUDP and ensure cross cutting issues are integrated into the new NUDP, including:
- a. Mainstreaming social inclusion and equity on the facilitation of access to urban services such as housing, healthcare and transport. On urban poverty including how the policy addresses poverty reduction and enhances livelihood opportunities. Impacts on minority and marginalized groups such as persons with disabilities, informal sector workers, ethnic minorities, women, children, elderly and migrants. Gender equality on aspects such as safety for women & girls, participation and access to resources.
  - b. Land use and tenure security on displacement and resettlement, the risks of physical and economic displacement as well as the adequacy of compensation or relocation. On tenure security the impacts on land rights especially for minority and marginalized groups such as informal settlers. The access to public spaces including the fair access to community centres, parks and recreational areas.

- c. Integrating environmental sustainability and climate resilience through promoting climate smart infrastructure and integrating climate adaptation into urban planning.
  - d. Incorporating health and pandemic preparedness, drawing from lessons like COVID-19 impacts on urban areas.
  - e. Addressing migration and refugee integration in urban contexts. Specifically, the impacts of internal migration on services and housing. On integration, policies for social inclusion and avoidance of segregation and xenophobia.
  - f. Integrating cultural heritage preservation and tourism development as cross-cutting elements.
  - g. Stakeholder and community participation on stakeholder engagement the inclusion of the voices of communities and minority and marginalized groups in planning and decision-making. Capacity building initiatives targeted to empower local authorities, community leaders and community-based organizations (CBOs). Mechanisms for grievance redress, feedback and monitoring.
  - h. Livelihoods and economic opportunities specifically on job creation the employment generated from urban development initiatives. Impacts on the informal economy such as street vendors, waste pickers. Access to markets and finance especially for small and medium enterprise (SMEs).
  - i. Public health & safety on resilience planning, the access to healthcare and social protection systems. On urban safety and crime prevention specifically community safety, gender-based violence, policing and street lighting. Health risks such as impacts from pollution, overcrowding, poor sanitation and lack of green spaces.
  - j. Cultural heritage on urban designs and social interaction how urban designs support inclusive, mixed-use and safe public spaces. The impacts on community identity especially on the communities with traditional practices. The protection of cultural assets such as religious sites, cultural landscapes and historical buildings.
  - k. Digital and infrastructure inclusion the digital divide on access to internet and digital services. Also, the equitable access to public transport, non-motorised transport and safe pathways for pedestrians.
  - l. Education and capacity development especially the opportunities for the youth to participate in urban planning and employment. On access to education, the expansion of populations in schools and access to vocational training.
  - m. Cross-cutting aspects include considerations on the application of Do No Harm Principle, the alignment with the sustainable development goals and national social development priorities, and, the human rights-based approach (HRBA).
- vii) Draft the New NUDP Incorporating all Relevant Issues and Themes. The Consultant will prepare a new National Urban Development Policy that is comprehensive, evidence-based, and aligned with national priorities and global best practices. This will include:
- a. **Thematic Prioritisation** – Define and prioritise policy themes that address emerging urban challenges such as smart cities, climate adaptation and urban resilience, informal economies, urban safety, nature-based Solutions, Data-Driven

Environmental Governance, Circular Economy and Resource Efficiency, and social development aspects in vi, above.

- b. **Stakeholder Thematic Teams** – Organise stakeholders into thematic working groups to contribute to specific sections of the policy, with validation through peer reviews, expert consultations, and stakeholder workshops.
  - c. **Drafting Process** – Prepare the first draft of the new NUDP, ensuring integration of findings from analyses, benchmarking, and consultations, and present it for review in a validation workshop with SDHUD, CoG, counties, and other stakeholders.
  - d. **Finalisation** – Incorporate feedback to prepare the final new NUDP, ensuring it meets constitutional and statutory requirements and is ready for submission to the Permanent Secretary.
  - e. **Implementation Roadmap** – Develop a clear implementation plan with timelines, milestones, and defined roles and responsibilities for SDHUD, CoG, counties, and other actors.
  - f. **Monitoring and Evaluation Framework** – Design an M&E framework including key performance indicators (KPIs), data collection methods, and reporting mechanisms.
  - g. **Policy Briefs** – Prepare concise policy briefs summarising key themes, findings, and recommendations of the NUDP for targeted dissemination.
  - h. **Develop template** for county urban development policies???
  - i. **Legal Review** – Conduct a legal review to ensure the policy is compliant with constitutional provisions, existing laws, and statutory frameworks.
- viii) Capacity Building and knowledge transfer for policy implementation, monitoring and review

The Consultant will support institutional strengthening to ensure effective rollout and sustainability of the new NUDP. This will include:

- a. **Capacity Development for SDHUD** – Build specific policy capacities of SDHUD staff throughout the policy review and drafting process, including training workshops, webinars, and hands-on sessions on policy analysis, formulation, implementation, and monitoring.
- b. **Knowledge Transfer to CoG and Counties** – Facilitate structured knowledge transfer to the Council of Governors and county governments, cities and urban areas to enhance their role in implementing, domesticating, monitoring, and periodically reviewing the NUDP.
- c. **Guidelines and Toolkits** – Develop practical guidelines, manuals, or toolkits to support counties and municipalities in applying the policy consistently.
- d. **Institutional Strengthening** – Recommend institutional arrangements and capacity-building strategies for SDHUD, CoG, and counties to ensure effective coordination and sustainability.

#### 4. Duration and Location

The contract duration of the assignment will be twelve (12) calendar months from the date of contract commencement.

The assignment will be managed from Nairobi but will include activities across urban areas in Kenya.

## 5. Deliverables and Timelines

The following outcomes are expected at the end of the assignment:

- A comprehensive, inclusive, and evidence-based NUDP 2025 that addresses Kenya’s urban challenges and aligns with global standards.
- Strong stakeholder ownership of the policy through participatory processes and inclusive engagement.
- Enhanced capacity of SDHUD for policy implementation, monitoring and review through training and knowledge transfer.
- The consultant will hold 5 thematic workshops/meeting, 5 regional workshops

The Consultant will submit deliverables in form of reports follows:

Table 1: Deliverables

<b>Deliverable</b>	<b>Description</b>	<b>Format /# of Copies</b>	<b>Timeline*</b>
<b>Inception Report</b>	Include detailed methodology, work plan, and data sources. The Report will include a detailed plan in Gantt Chart covering key milestones, and deliverables.	Soft copy in MS Word & PDF, 5 Hard copies,	Week 3
<b>Situation Analysis Report &amp; Thematic Reports</b>	Situation Analysis, including a summary of key issues and thematic policy recommendations.	Soft copy in MS Word & PDF, 5 Hard copies	Months 4
<b>Draft New NUDP</b>	Draft NUDP 2026, covering all agreed themes ready for stakeholder validation.	Soft copy in MS Word & PDF, 5 Hard copies	Month 8
<b>Final New NUDP</b>	Revised and finalised NUDP 2026, incorporating feedback, and ready for submission to the PS.	Soft copy in MS Word & PDF, 5 Hard copies	Month 10
<b>Policy Briefs</b>	Policy briefs on key policy thematic areas.	Soft copy in MS Word & PDF, 5 Hard copies for each thematic brief.	Month 12

Reports will be submitted to the **Result Area 2** Lead. The consultant will alert the client whenever significant challenges that may affect the assignment period are experienced.

## 6. Payment Schedule

Payment will be made in four instalments, subject to approval of deliverables, as follows:

Table 2: Payment Schedule

#	Tranche	Percent	Deliverable
1.	First Payment	20%	Inception Report
2.	Second Payment	20%	Situation Analysis & Thematic Reports
3.	Third Payment	35%	Draft NUDP 2026
4.	Final Report	25%	<ul style="list-style-type: none"> <li>• Final New NUDP</li> <li>• Final Policy Briefs</li> </ul>

## 7. Qualifications and Experience of Firm and Team

The shortlisting criteria for the consulting firm shall include:

- 7.1 **Core business and years in business:** The firm shall be registered/incorporated as a consulting firm with core business in the fields of policy research and formulation, M&E, and public policy analysis or similar areas for a period of a minimum of 10 years.
- 7.2 **Relevant experience:** The firm shall demonstrate as having successfully executed and completed at least 3 assignments of similar nature and complexity, and in a similar operating environment in the last 5 years. Details of similar assignments, including name and address of the clients, scope, value, and period should be submitted with the proposal/Expression of Interest.
- 7.3 **Technical and managerial capability of the firm:** The firm shall demonstrate in the submitted profile as having the requisite technical and managerial capacity to undertake the assignment. This should include: Contextual knowledge of Kenya’s and global urban landscape; Project management and operational capacity; Experience in Policy Development; Multi-disciplinary Expertise; Capacity for national Stakeholder engagement and facilitation, and; Experience in Capacity Building and Knowledge Transfer.

## 8. Team Composition, Qualifications and Experience of Key Experts

Table 3: Summary of Experts' Key Qualifications

Position	QUALIFICATIONS AND EXPERIENCE
<b>Team Leader (Project Manager)</b>	<ul style="list-style-type: none"> <li>i. A minimum of a Master's Degree in Urban Planning, Social Science, Public Policy or related degree from a recognised university.</li> <li>ii. 10 years of proven experience in policy research or assessing complex sectors or programs.</li> <li>iii. Minimum of 5 years of experience in project leadership roles in developing countries expertise in leading multi-stakeholder policy reviews. Experience in Kenya or Africa, is added advantage.</li> </ul>
Urban Planning Expert	<ul style="list-style-type: none"> <li>i. A minimum of a Master's degree in Regional and Urban Planning or related field;</li> <li>ii. Registered member of a professional body recognised in Kenya, preferably a Planner registered with the Kenya Institute of Planners;</li> <li>iii. At least 10 years of experience in Kenyan urban planning processes and regulations, or policy research, with knowledge of devolved systems, smart cities, and urban resilience being added advantages.</li> <li>iv. Experience in urban basic service delivery.</li> </ul>
<b>Legal/Policy Expert</b>	<ul style="list-style-type: none"> <li>i. A minimum of LLB from a university recognised in Kenya, and</li> <li>ii. 10-years of experience in public policy research in Kenya with a focus on urban-related policies and legislation, and alignment with national and global legal frameworks.</li> </ul> <p style="text-align: center;">○</p>
<b>Housing Expert</b>	<ul style="list-style-type: none"> <li>i. A minimum of a Master's Degree in Urban Planning, sociology, Geography, Public Policy or related discipline with a specialisation in housing;</li> <li>ii. 10 years' experience implementing housing programs or in housing research.</li> </ul>

<b><i>Infrastructure Expert</i></b>	<ul style="list-style-type: none"> <li>i. A minimum of a Master’s degree in Engineering or related field and</li> <li>ii. A minimum of 10-years’ experience implementing urban projects, or research in urban infrastructure.</li> </ul>
<b><i>Urban Economist:</i></b>	<ul style="list-style-type: none"> <li>i. A minimum of a Master’s degree in Urban Economics, Economics, or related field, and</li> <li>ii. A minimum of 10 years of post-graduate experience evaluating, implementing urban projects, or researching urban economy.</li> <li>iii. At least 5 years of experience in private sector development.</li> </ul>
<b><i>Digital Expert</i></b>	<ul style="list-style-type: none"> <li>i. A minimum of Bachelor’s degree in information science or related areas, and</li> <li>ii. A minimum of 3-years’ experience in the use or research in Smart technologies applications in service delivery.</li> </ul>
<b><i>Social Development Expert</i></b>	<ul style="list-style-type: none"> <li>i. A minimum of a Master’s degree in Social Studies, Sociology, Gender Studies, Community Development or related discipline and</li> <li>ii. 10 years of experience in social or gender research, or implementing social or gender programs.</li> </ul>
<b><i>Land Expert</i></b>	<ul style="list-style-type: none"> <li>i. A minimum of a Master’s degree in Land Economics, Surveying or related discipline;</li> <li>ii. Registered member of a relevant professional body recognised in Kenya, and</li> <li>iii. At least 10 years of experience in professional practise or land policy research.</li> </ul>

<p><b><i>Climate Change &amp; Environment Expert</i></b></p>	<ul style="list-style-type: none"> <li>i. A minimum of a Master’s degree in Environmental Science or related discipline, and training in climate change</li> <li>ii. Registered Lead NEMA Expert</li> <li>iii. 10 years of experience implementing environment and climate related projects, or in environment and climate research, with a bias in urban development.</li> <li>iv. Experience integrating climate resilience and sustainability metrics into urban policies is an added advantage.</li> <li>v. Experience or expertise urban service delivery, e.g., waste management.</li> </ul>
<p><b><i>Data Analyst/Statistician</i></b></p>	<ul style="list-style-type: none"> <li>i. A minimum of a Bachelor’s degree in Statistics or related fields;</li> <li>ii. Advanced knowledge of research methodologies, including expertise in data analysis applications and GIS mapping.</li> <li>iii. 5-years of experience in analysing bulk data.</li> <li>iv. Training and 5-years of experience in GIS.</li> </ul>
<p><b><i>Stakeholder Engagement and Communication Expert:</i></b></p>	<ul style="list-style-type: none"> <li>i. Advanced degree in Social Sciences, or Communication, or related fields, and</li> <li>ii. At least 5 years of experience designing and implementing engagement and communication strategies for development or commercial projects.</li> </ul>
<p><b><i>Public Finance Management an Urban Finance Expert</i></b></p>	<ul style="list-style-type: none"> <li>i. A minimum of a Master’s degree in Public Finance or related field;</li> <li>ii. 7-years of experience in public budgeting and PFM, including understanding of Kenya’s PFM and budgeting processes; and</li> <li>iii. Demonstrated understanding of urban financing, including revenue mobilisation strategies.</li> </ul>

## **9. Management and Accountability**

The SDHUD is the client for the assignment. The consulting firm will undertake the assignment under the direct supervision of the KUSP2 Program Coordinator, while the Head of Component 2 will oversee the day-to-day implementation of the consultancy.

## **10. Obligations of the Client**

The SDHUD will provide the following support to the consultant:

- i. Provide strategic guidance and oversight to the review process.
- ii. Contribute institutional knowledge and stakeholder networks.
- iii. Ensure alignment with national policies and priorities.
- iv. Review and validate deliverables produced by the consulting firm.
- v. Facilitate access to documents, institutions, and persons needed for the review.
- vi. Facilitate approval and dissemination of the final NUDP 2025.

## **11. Obligations of the Consultant**

The consulting firm shall be fully accountable for the performance of team members and the timely submission of deliverables as outlined in this TOR. The consultant shall also be responsible for organising and paying for stakeholder interviews, meetings, and workshops, in addition to the provision of equipment, transport, accommodation, insurance, communication, and associated requirements by the consulting team. This includes the organization of all relevant workshops/meetings referenced in Section V(b) to support the effective and efficient realization of the NUDP review objectives.

In addition, the Consultant will be obligated to coordinate closely with other ongoing and related consultancies, including the development of the Kenya Urban Observatory, the preparation of the Kenya Urbanization Status Study, and any other relevant assignments.

## **12. Confidentiality and Data Ownership**

The consultancy firm shall adhere to the World Bank Data Privacy and Protection regulations and all the relevant confidentiality and data ownership laws and regulations of Kenya through the consultancy period and will protect the confidentiality of the client and its partners at all stages. All data is confidential and is the property of SDHUD. No data or other information from this consulting services contract will be released to third parties without the prior written approval of SDHUD.